



EMMY FRANK
BONDED TERMINAL

INTERNAL MEMO

TO: ALL STAFF
FROM: MD/CEO
DATE: 23RD AUGUST, 2024
SUBJECT: POLICY ON VISITORS TO THE TERMINAL

The management has noticed and viewed with utmost displeasure the uncontrolled influx of people at the terminal. Suffice it to say that there have been in recent times ugly incidences recorded at the terminal.

Consequently, it has become imperative to warn that henceforth any person (including staff) who does not have any business being at the terminal should stay away from the terminal.

Staff are also warned that visitation during office hours is prohibited and will henceforth attract grave sanction and reprimand.

Signed(for MD/CEO)

