

Interview Preparation Guide

A. Before the Interview

- Research the company (mission, culture, recent news)
- Review the job description and match skills
- Prepare answers to common questions (STAR method)
- Dress appropriately (business formal/casual)

B. Common Interview Questions

1. Tell me about yourself → Keep it concise (60-90 secs)
2. Why do you want this job? → Align with company goals
3. What's your greatest weakness? → Show growth
4. Describe a challenge you faced → Use STAR method

C. Questions to Ask the Interviewer

- What does success look like in this role?
- How does the team collaborate?
- What are the next steps?

D. Post-Interview Follow-Up

- Send a thank-you email within 24 hours