	FEATURES	MS OFFICE	GOOGLE OFFICE SUIT
1.	Text formating	Provides extensive text formative options including font, styles, colors and effects.	Provides range of formative options including font, styles, colors and effects.
2.	Table creation	Table creation and editing is also easy.	Provide a comfortable way of creating table as well as editing
	Real time collaboration	Available, online version; varies by application.	Real time collaboration features; multiple users can edit easily.
4.	Saving/exploring formats	Support various formats including MS Office formats.	Supports multiple file formats; including MS Office.
5.	Offline availability	Installed on computers, allows offline access.	Offline access available through mobile apps.
6.	Acro/automation support	strong automation support.	Limited automation support.
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