

Name: Abdella Ahmed Muhammed

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Nationality: Ethiopia Age 40

Education Background

Field of Study	Qualification	Institution	Graduation Year
School leadership	Master (MA)	Haramaya university	2016 EC
History	Degree (BA)	Arba-Minch University	2009 GC
History	Diploma	Adama Teachers College	2004 GC
Grade 9-12	Certificate	Didea Robe	2002 GC

I. In Teacher development program of Oromia education bureau I am working the following activities from Feb 2010 up to now

- Leading & coordinating training of teachers and school directors **across the Oromia region**
- In collaboration with staff and Read II project (USAID) , ensure compliance with quantitative and qualitative monitoring requirements to provide relevant information for M&E of programme/project activities, and for complying with regular reporting requirements.
- Coordinate collection of relevant field data for the MEAL purpose utilizing proper technology
- Tracking of indicators, ensure M&E systems are functioning well, including data entry, .
- Managing partners' reporting of monitoring data to ensure timely submission and data consolidation
- Identify and report anticipated changes to output indicators, milestones, targets, and activities.
- Identify opportunities for sharing learning to improve ways of training and performance of teachers and school leaders.
- Conducting routine monitoring visits to the field to ensure high quality implementation of the trained issues.
- Conducted data quality assessment and informed to teacher development coordinators
- Lead rapid survey assessments, compiled finding reports and shared with respective individuals
- In collaboration with regional TTA I under take baseline survey for intervention and control schools for NSLTR

With the TTA and EDT head office team I am participating in joint monitoring visits of pilot and scale up schools.

2. In Arsi zone education office As Teacher development expert Sep 2009- Feb 2010

3. Managed & coordinated training at 26 Woredas ,
4. designed survey questionnaires, collected data, analyzed and disseminated quality reports and ensured quality training
5. Conducted project monitoring visit and provided technical support for field level staff where needed,
6. Conducted different project learning's including success stories and lessons and researches,
7. identified staff skill gaps and provided capacity building trainings for staffs and
8. Conducted project quality benchmark according to sated criteria
9. Provide regular support to woreda teams, of varying levels of technical skills, through orientations, trainings, and coaching to ensure high performing on training teams measurement and evaluations of the performance. .
10. Identify opportunities for sharing learning to improve teaching learning and for advocacy purposes.

Conduct routine monitoring visits to field sites to ensure high quality implementation of the M&E framework.

3. In school Directors from 2002-2008 EC

- Lead overall school system in teaching learning process
- Lead the design and implementation of M&E performance plan, log frames and tools for ongoing monitoring , and learning activities.
- Develop and oversee the implementation of program-wide mechanisms to measure, analyze, and report progress against set indicators.
- With inclusive participations of staff I prepare strategic and school improvement plan ,
- Managed, organized, facilitated and provided MEAL training for staff at all level,

- Ensured data quality and the quality of Weekly, monthly, quarterly & annual reports,
- Designed survey questionnaires, collecting data, analyzing and disseminating quality reports,
- Conducted monitoring visit and providing technical support for staff where needed, conducted different project learning including success stories and lessons and researches,
- Identified staff skill gaps and provided capacity building trainings & supported staff
- Provided on-going feedback on the Performance Management Plan and database management, to enhance measuring the impact of the programme against objectives and indicators.

Conducted lesson learnt and success stories of project for future improvements

4. AS a Teacher from 1997-2001 EC

- Managed all aspects of teaching learning in classroom and school
- Supported development and implementation of a comprehensive monitoring for students and report to the school directors,
- advised and supported newly deployed teachers on teaching learning, school monitoring, data entry, cleaning and analysis, designed activity level tracking database and supported to submit monthly reports, prepared quarterly reports for school and internal use,
- delivered multiple trainings in qualitative data collection ,internal assessments gender mainstreaming
- Provided on-going feedback on the Performance Management Plan and database management, to enhance measuring the impact of the training against objectives and indicators

5. Skills

I am a hard-working person with high commitment, energy, trustworthy and integrity to set and meet challenging goals. Excellent experience in Government organizations, with good team working and leading skill, proven ability to work under pressure and work on own initiative

Good experience and ability in prioritizing workload and applying knowledge and skill towards the mission and value of the organizations.

6. Languages Proficiency

Language	Speaking	Reading	Writing	Listening
English	Excellent	Excellent	Excellent	Excellent
Amharic	Excellent	Excellent	Excellent	Excellent
Afan Oromo	Excellent	Excellent	Excellent	Excellent