Guarantor Form

Applicant Info:

Name		Employee ID	
Department		Position Title	
Vacation Type		Location	

Guarantors:

ID	Name	Position	Location	Signature

Direct Manger Acknowledgement:

ID	Name	Position	Location	Signature

Note:

Incase of employee not returning from vacation, the company is eligible to compensate the pending due/debt of the employee through the guarantors.	في حاله عدم عودة الموظف من الإجازة، يحق للشركة تعويض المستحقات/الديون المستحقة على الموظف من خلال الضامنين.

HR Remarks/Approval:

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