# Sean Robinson

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#### **SKILLS**

- Frontend: HTML, CSS, SASS, JavaScript, React, TypeScript, Redux, Bootstrap, Material-UI
- Backend: Node, MongoDB, PostgreSQL
- Tools: Adobe XD, Docker, WordPress, Shopify, Git, GitHub, Jira, Slack, G-Suite

### **WORK EXPERIENCE**

**Holc** – Early stage construction software startup

August 2020 – Present

Remote

Front End Developer (Part-Time)

- Build custom React components using TypeScript to create new features for the web application
- Style application to meet design specifications as well as improve mobile responsiveness
- Collaborate with a small team of four to solve the problems construction project managers face daily

**Tepia Co** – Web and mobile app development company

July 2020 – Present

Assistant Project Manager

Remote

- Assist in managing and updating WordPress and Shopify websites for clients
- Lead quality assurance teams to ensure applications function as stated in specification documents
- Create flowcharts in PowerPoint to help visualize application processes and features
- Draft specification documents with application logic for developers

**Tagnos** – Early stage clinical software startup

July 2019 – March 2020

Administrator

Aliso Viejo, CA

- Reported to the COO and performed various ad hoc projects for department executives
- Managed project to migrate company's email system from Gmail to Microsoft Outlook
- Provided technical support to company employees
- Assisted in financial reporting and billing

## Ayco, a Goldman Sachs Company - Financial planning firm

October 2017 - July 2019

Administrative Assistant

Irvine, CA

- Supported two Vice Presidents and three financial analysts
- Coordinated calendars and arranged travel for two Vice Presidents
- Maintained a database of 120 high net worth clients
- Performed general administrative duties such as expense reports, filing, and mailing

### **EDUCATION**

University of California, Irvine

June 2017 Irvine, CA