

Sean Robinson

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[Codewithsrobins1.tech](https://codewithsrobins1.tech) ❖ linkedin.com/in/srobins1/ ❖ github.com/codewithsrobins1

SKILLS

- **Proficient:** HTML, CSS, SASS, JavaScript, React, Git, GitHub, G-Suite
- **Exposure:** TypeScript, Redux, Bootstrap, Adobe XD, Docker, WordPress, Shopify

WORK EXPERIENCE

Holc – Early stage construction software startup

August 2020 – Present

Front End Developer (Part-Time)

Remote

- Build custom React components using TypeScript to create new features for the web application
- Style application to meet design specifications as well as improve mobile responsiveness
- Collaborate with a small team of four to solve the problems construction project managers face daily

Tepia Co – Web and mobile app development company

July 2020 – Present

Assistant Project Manager

Remote

- Assist in managing and updating WordPress and Shopify websites for clients
- Lead quality assurance teams to ensure applications function as stated in specification documents
- Create flowcharts in PowerPoint to help visualize application processes and features
- Draft specification documents with application logic for developers

Tagnos – Early stage clinical software startup

July 2019 – March 2020

Administrator

Aliso Viejo, CA

- Reported to the COO and performed various ad hoc projects for department executives
- Managed project to migrate company's email system from Gmail to Microsoft Outlook
- Provided technical support to company employees
- Assisted in financial reporting and billing

Ayco, a Goldman Sachs Company – Financial planning firm

October 2017 – July 2019

Administrative Assistant

Irvine, CA

- Supported two Vice Presidents and three financial analysts
- Coordinated calendars and arranged travel for two Vice Presidents
- Maintained a database of 120 high net worth clients
- Performed general administrative duties such as expense reports, filing, and mailing

EDUCATION

University of California, Irvine

Bachelor of Art, Political Science

June 2017

Irvine, CA