

Welcome Understanding Documents By YavitTech Pvt Ltd, Mumbai

Date : 05/12/2024

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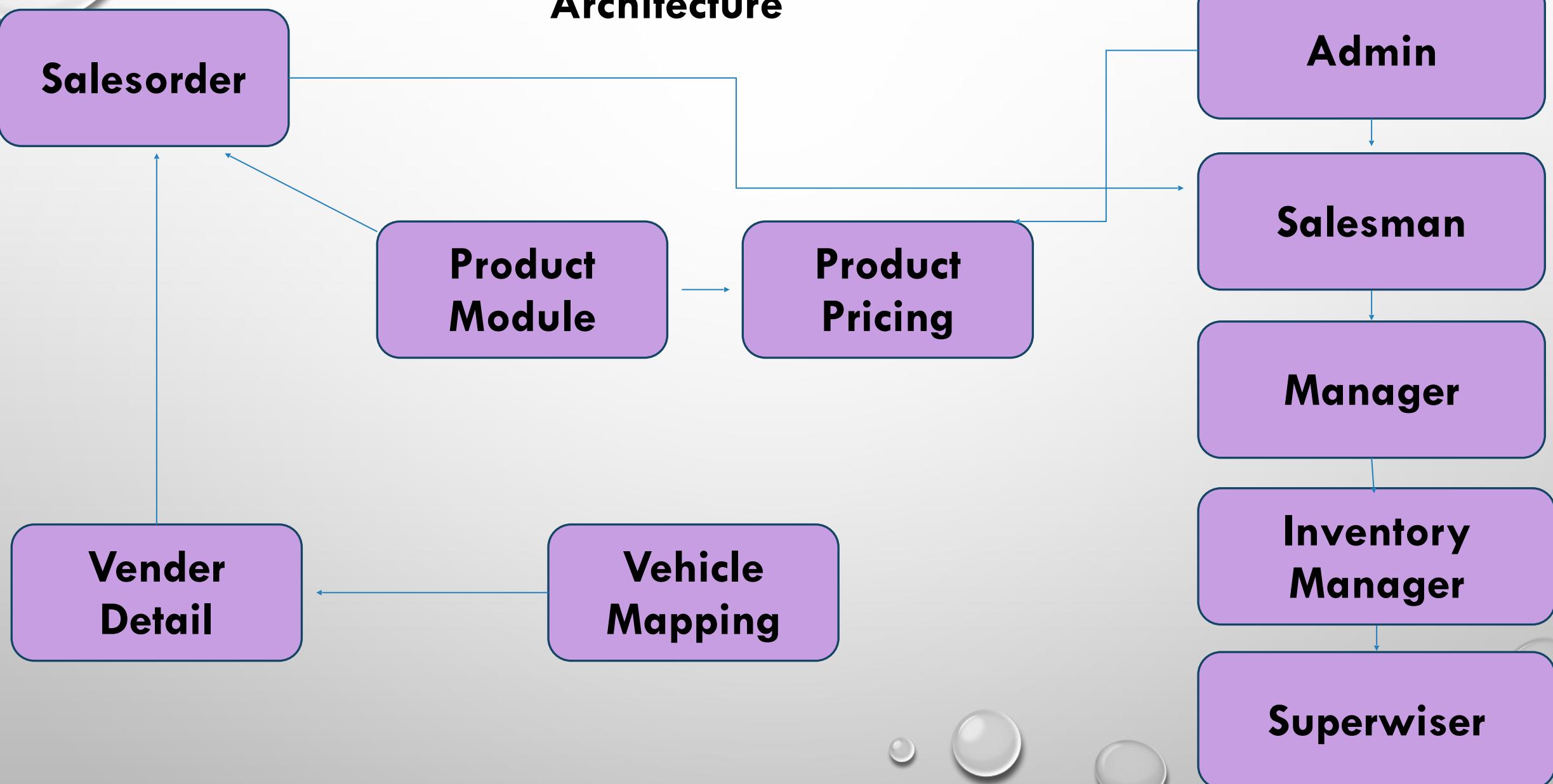
Role of the Admin:

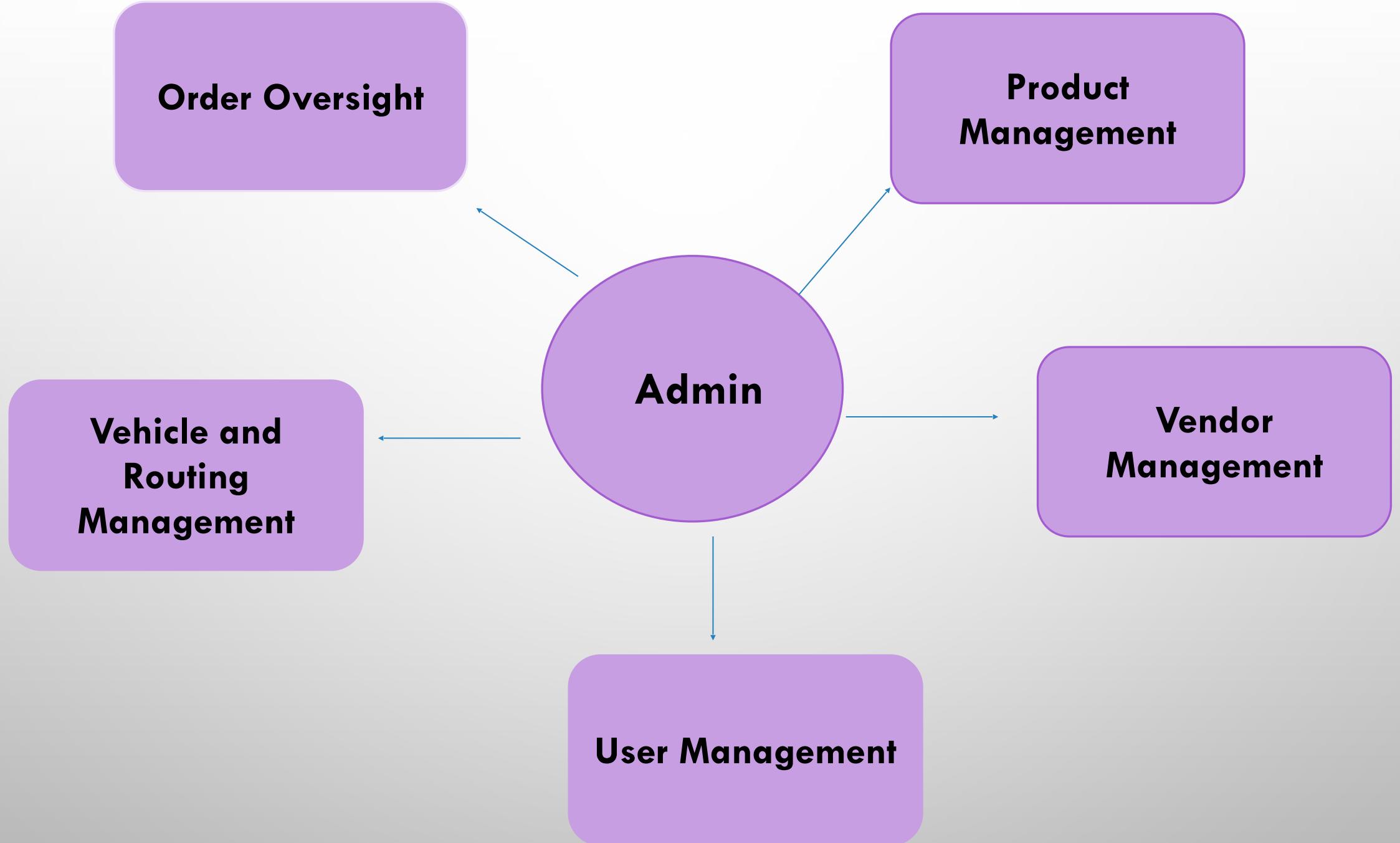
Responsibilities:

- 1. Product Management:** Add new products and update product prices.
- 2. Vendor Management:**
 - Add vendors and their details.
 - Map vendors to vehicles for streamlined routing.
- 3. User Management:**
 - Create and manage user accounts (e.g., Salesman, Manager, Inventory Manager, Supervisor).
- 4. Vehicle and Routing Management:**
 - Add vehicles to the system.
 - Map vehicles to specific vendors and routes for delivery efficiency.
- 5. Order Oversight:**
 - View all sales orders and their details, including:
 - Products, Salesman, Vendor, Vehicle, Vehicle Route, Pricing, and Status.
 - Monitor workflow progress and resolve any issues.



Architecture





Role of the Salesman:

Responsibilities:

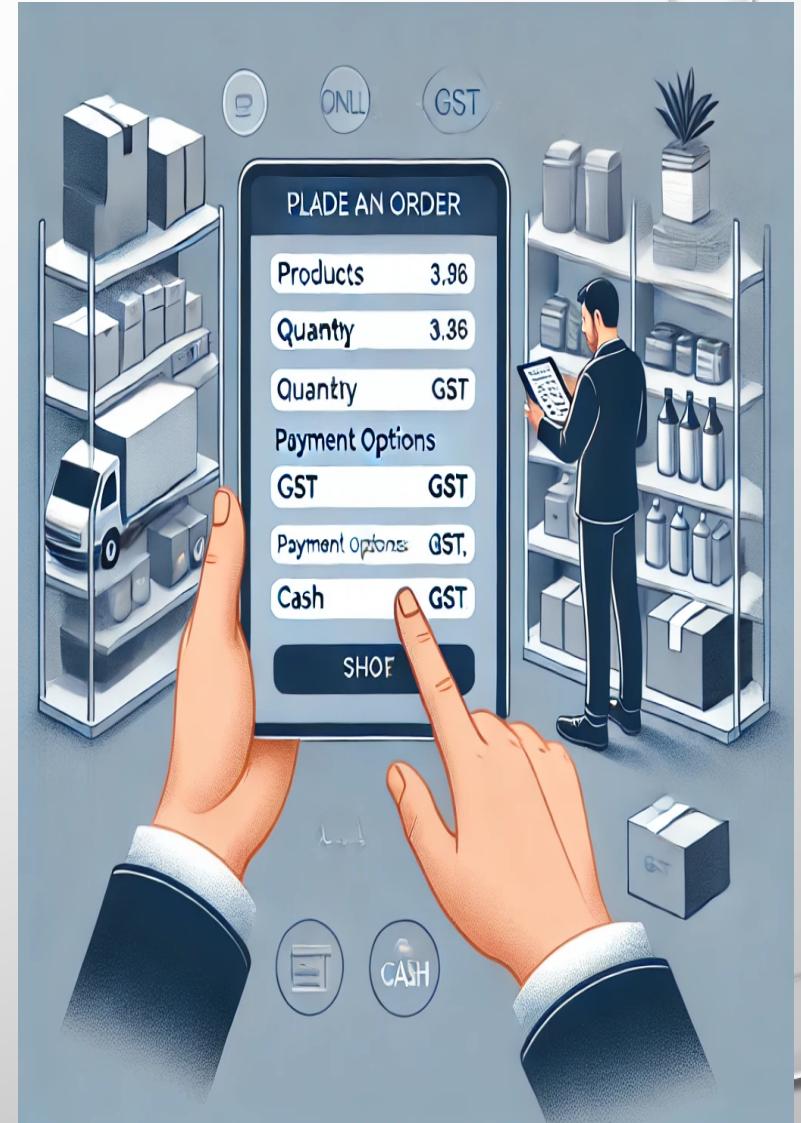
1. Order Generation: - Select the products required.
- Specify the desired quantity.
- Provide delivery address.

2. Payment Options: - Pay via **Online**, **Cash**, or **GST-compliant Invoice**.

3. Order Confirmation: - Receive an **Order Confirmation Message**

4. Post-Delivery Check: - Inspect the products upon delivery
for defects or damage.

-If any defect is found, initiate the **Return Process**
and notify the manager for replacement or correction.



Manager Responsibilities:

1. Order Review:

• Check Order Details:

- Verify the product type, quantity, delivery address, and payment mode.

• Change Order Status:

- Update the order status based on progress:
 - Preparation: When the inventory manager starts processing the order.
 - Review: When the manager is reviewing the order.
 - Approved: Once the order is ready for shipping.

2. Add Remarks:

• Leave comments or feedback about the order, such as:

- “Quantity mismatch, recheck needed.”
- “Looks like not good, verify quality.”
- Communicate remarks to the **Inventory Manager** for necessary action.

3. Order Approval for Shipping (Manager's Role)

1. Inspect Products:

Ensure packed products meet quality and accuracy standards.

2. Approve Order:

Mark the order as **Approved for Shipping** if it meets requirements.

3. Forward to Supervisor:

Send the approved order for vehicle loading and dispatch.



Inventory Manager Responsibilities

- 1. Generate Order Receipt :** - Provide one copy to the Salesman and keep one for records.
- Include product details, vehicle info, and route.

2. Handover to Supervisor:

Provide the **Supervisor** with:

- The complete order receipt, including vehicle details and route information.
- A summary of the products ready for packing and loading.



Supervisor Role

1. Receive Order Details:

Get the order receipt from the **Inventory Manager**.

2. Pack Products:

Properly pack and check products for quantity and quality.

3. Load Vehicle:

Load packed products onto the delivery vehicle.

4. Update Order Status:

Change order status to “Ready to Ship.”

5. Coordinate Delivery:

Ensure the vehicle is dispatched with all necessary documents and inform the driver for timely delivery.



Thank you!