

# VU LE

## - IT SPECIALIST -



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Go Vap, HCMC, Vietnam

Hi, my name is Vu, or you can call me Cody.

My glorious purpose is to create multiple passive incomes and try out high tech stuffs.

Find more about me at [portfolio.codyellingtonlee.com](https://portfolio.codyellingtonlee.com)

### SKILLS

- Website Development
- SEO & Digital Marketing
- IT Office & Administrator
- AI Implementation
- Research & Development
- Documentation
- English (4 skills)

### CERTIFICATE

#### Software Development with Scrum

Axon Active

#### Fundamental Digital Marketing

Google Digital Garage

### HOBBY

- Video Games (especially story-rich and soul-like games).
- Listen to music.
- Occult Science.
- Learn new skill or field.

### WORK EXPERIENCE

#### IT Intern / Contract Freelancer

D-Elements Joint Stock Co. | 03/2021 - 11/2021

- Use Webflow to develop and maintain website.
- Optimize SEO for website.
- Build up social media clone account system.
- Prepare documents about technical social media problem.

#### IT Specialist cum Administrator

H&N Investment Consultancy | 11/2021 - present

- Use Shopify to develop E-Commerce website and Webflow for other website. (included domain and hosting).
- Research and develop AI Tools for other teams to reduce their workload and push up the performance.
- Create immersive experience for Phygital Fashion (AR).
- Prepare and manage IT budget and organization's emails.
- Handle and maintain tech properties (printer, laptop, ...)
- Take responsibility on technical of live streams (included 24/7 live streams).

### EDUCATIONAL HISTORY

#### Bachelor of Information Systems (IS)

Nong Lam University HCMC | graduated in 2021