

# **CODY SATMARY**

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Islip, N.Y. 11706

## **PROFESSIONAL SUMMARY**

Detailed oriented, hard working, strong desire to create and build beautiful websites up to regulation and standard of customers. Dynamic and results oriented delivery professional specializing in business operations and transportation management. Excels in client relations. Safety conscious professional driver skilled in leadership and management. Well trained in all aspects of customer service and safety. Outgoing personality coupled with over five years of experience in the delivery and food service sector, looking to leverage my skills into the Utility Industry.

## **SKILLS**

- HTML, HTML5
- CSS, CSS3
- JavaScript
- React
- BootStrap
- Microsoft Excel, Overlook
- PhotoShop
- CDL Class B
- Customer Service
- Vehicle Cleaning and Maintenance
- Documentation and Reporting
- Valid Drivers License
- Time Management
- Problem-Solving
- Attention to Detail
- Verbal and Written Communication
- Teamwork and Collaboration
- Safe Driving Record
- Clean Driving Record

## **PROFESSIONAL EXPERIENCE**

### **Warehouse assisant and driver**

Elecnor Hawkeye LLC

*December 2021-Current*

- Maintain and check all electrical rubbers and tools to assure inspection is up to date and all are functioning properly.
- Perform maintence through out the warehouse, shop and office building.
- Safely and efficiently transport commercial vehicles, trailers and tools to job sites.
- Operate forklifts, backhoe and skidsteer loaders safe and effectively.

### **TRUCK DRIVER TRANSPORTATION DELIVERY COORDINATOR**

CT Trucking & Installation, Bay Shore, NY

*March 2017- Current*

- Operated with safety and skill to avoid accidents and delays
- Secured loads with proper strapping and bracing techniques to prevent damage to valuable assets across long-haul transports
- Completed 100 mile per day routes with as many as seven stops to finalize average \$3,000.00 worth of orders
- Operated equipment such as hand trucks and carts to efficiently load and unload vehicles, consistently maintaining tight timetables
- Tracked time spent on assignments each day for productivity reporting
- Completed regular inspections and maintenance actions, as well as basic equipment repairs, to keep equipment operating at peak levels
- Offered every customer outstanding service, promoting high satisfaction and cementing loyalty
- Developed and nurtured lasting customer relationships by projecting professional corporate image and responding quickly to logistical and scheduling issues

### **FOOD SERVICE AND DELIVERY**

Francescos Italian Restaurant, Babylon, NY

*January 2013- July 2016*

- Compiled recipe ingredients and prepared for cooks by washing, cutting or measuring food items.

- Inspected equipment, refrigerators and warming lamps to check compliance with safe operating levels
- Plated hot meals and salads in aesthetically pleasing arrangements
- Greeted customers at counter to fulfill requests and answer questions
- Cleaned and sanitized dishes and utensils, consistently keeping adequate

## **EDUCATION**

SUFFOLK COUNTY COMMUNITY COLLEGE- Brentwood, NY  
Liberal Arts and General Studies

NORTH BABYLON HIGH SCHOOL *2011*- North Babylon, NY  
High School Diploma, Relevant Course Work Completed: Regents & Honors  
Varsity Soccer Awards & Honors

## **ADDITIONAL INTERESTS**

- All phases of Home Construction
- Landscape Architecture
- Soccer and all sports
- Drawing
- Working out
- Coaching children