



**ISR CAPITAL, LLC**  
**INVESTMENT SCREENING PROCESS INTAKE FORM**

NAME OF PROJECT: \_\_\_\_\_  
APPLICATION DATE: \_\_\_\_\_

OWNER/S: \_\_\_\_\_  
REVIEWED BY: \_\_\_\_\_

(ISRCapital Agent)

**CHECKLIST**

PLEASE REVIEW THE CHECKLIST BELOW FOR COMPLETION AND PROVIDE ALL LISTED DOCUMENTS

**APPLICATION**

- LOCATED ON PAGE 2

**PERSONAL FINANCIAL STATEMENT**

**BUSINESS FINANCIAL STATEMENT**

- P & L FOR PREVIOUS 3 YEARS
- BALANCE SHEET – PREVIOUS 3 YEARS
- AR DETAILS INCLUDING AGING
- AP DETAILS INCLUDING PAST DUE
- CURRENT BANK STATEMENTS
- ACTUAL CAPITAL INVESTED TO DATE AND HOW SPENT

**PROJECTED FINANCIAL STATEMENT**

- 1 YEAR PROJECTION OF INCOME & EXPENSES
- MONTHLY DRAW SCHEDULE WITH DETAILED SCHEDULE AND LINE ITEMS
- CASH FLOW- 1 YEAR OR UNTIL POSITIVE CASH FLOW

**LOAN APPLICATION HISTORY**

- FINANCING APPLIED FOR NOT RECEIVED
- OTHER CURRENT FINANCING OPTIONS APPROVED OR PENDING APPROVAL

**BUSINESS INCOME TAX RETURNS**

- PREVIOUS 3 YEARS

**PERSONAL INCOME TAX RETURNS**

- PREVIOUS 3 YEARS

**RESUMES OF EACH PRINCIPAL**

- EDUCATION
- BUSINESS EXPERIENCE AND BACKGROUND
- PROFESSIONAL ASSOCIATIONS AND CERTIFICATIONS

**BUSINESS PLAN USING SBA TEMPLATE**

- EXECUTIVE SUMMARY
- BUSINESS DESCRIPTION & VISION
- DEFINITION OF THE MARKET
- DESCRIPTION OF PRODUCTS AND SERVICES
- ORGANIZATION AND MANAGEMENT
- MARKETING AND SALES STRATEGY
- FINANCIAL MANAGEMENT
- BUDGET WITH MONTHLY DRAW SCHEDULE
- HOW PROCEEDS WILL BE USED- USE OF FUND TIES TO MONTHLY DRAW SCHEDULE
- EXIT STRATEGY

**BUSINESS DOCUMENTS**

- BUSINESS CERTIFICATE / LICENSE (ALLOW SPECULATIVE BUSINESSES?)
- ARTICLES OF ORGANIZATION
- CORPORATE DOCUMENTS / LLC OPERATING AGREEMENT
- KEY AGREEMENTS SUCH AS LEASE AND CONTRACTS
- PROOF OF OWNERSHIP OF PROPERTY, CLAIMS, OR INTELLECTUAL RIGHTS
- COPY OF LEASE AGREEMENTS
- COPY OF ENGINEERING PLANS, CIRCUITS AND DESIGN
- COPY OF GEOLOGICAL REPORTS
- PDF GOOGLE EARTH OWNERSHIP MAP
- CONTRACTOR, CONSULTING, AND ENGINEERING BIDS TIED TO BUDGET



## ISR CAPITAL INVESTMENT APPLICATION

PLEASE BRIEFLY DESCRIBE THE REASON YOU ARE APPLYING:

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REQUESTING AMOUNT OF \$ \_\_\_\_\_.

WILL THIS BE DEBT OR EQUITY? \_\_\_\_\_

WHAT IS THE TIME FRAME IN WHICH YOU ARE LOOKING FOR CAPITAL INVESTMENT? \_\_\_\_\_

PLEASE LIST THE ASSETS THE NEED TO BE PURCHASED

- |          |           |
|----------|-----------|
| 1. _____ | 6. _____  |
| 2. _____ | 7. _____  |
| 3. _____ | 8. _____  |
| 4. _____ | 9. _____  |
| 5. _____ | 10. _____ |

*IF THERE ARE ADDITIONAL ITEMS, PLEASE COMPLETE A TYPED LIST AND ATTACH.*

PLEASE LIST ALL CURRENT BUSINESS DEBT AND CREDITORS ASSOCIATED WITH PROJECT.

### CREDITOR # 1

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

DEBT AMOUNT \$ \_\_\_\_\_.

### CREDITOR # 2

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

DEBT AMOUNT \$ \_\_\_\_\_.

### CREDITOR # 3

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

DEBT AMOUNT \$ \_\_\_\_\_.

*IF THERE ARE ADDITIONAL, PLEASE COMPLETE A TYPED LIST AND ATTACH.*

PLEASE OUTLINE THE OWNERSHIP AND AFFILIATIONS INCLUDING INTEREST HELD.

WHAT WILL BE PROVIDED AS COLLATERAL?

- |          |                          |
|----------|--------------------------|
| 1. _____ | CURRENT VALUE: \$ _____. |
| 2. _____ | CURRENT VALUE: \$ _____. |
| 3. _____ | CURRENT VALUE: \$ _____. |
| 4. _____ | CURRENT VALUE: \$ _____. |

PLEASE BRIEFLY DESCRIBE AND OUTLINE THE PROPOSED REPAYMENT PLAN:

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ONCE COMPLETE, PLEASE SUBMIT APPLICATION AND OTHER LISTED DOCUMENTS FROM THE CHECKLIST TO

ISRCAPITAL, LLC  
1112 W. MAIN ST SUITE 101  
BOISE, ID 83702

IF YOU SHOULD HAVE ANY QUESTIONS REGARDING THE APPLICATION PLEASE CALL THE OFFICE AT

1.800.290.4772

OR EMAIL TO

[ADMIN@ISRCAPITAL.COM](mailto:ADMIN@ISRCAPITAL.COM)