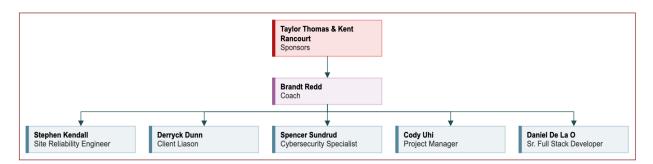
## Initial meeting(s) Report

(Team Members): Cody Uhi, Derryck Dunn, Daniel De La O, Stephen Kendall, Spencer Sundrud

• Contact information (including all students and coach)

Name	Phone	Email
Stephen Kendall	<redacted></redacted>	<redacted></redacted>
Derryck Dunn	<redacted></redacted>	<redacted></redacted>
Spencer Sundrud	<redacted></redacted>	<redacted></redacted>
Cody Uhi	<redacted></redacted>	<redacted></redacted>
Daniel De La O	<redacted></redacted>	<redacted></redacted>

• Team Initial Organizational Chart (copy and paste in an actual chart that includes project manager and customer liaison)



- Weekly meetings schedule.
  - O Coach (1 hour weekly meeting expected):
    - i. (TBD. Coach was emailed to schedule a good time).
  - Team Meetings (3+ hours expected):
    - i. Monday's at 9 AM
- Project Name (and codename if needed):
  - o Project Sombrero?
  - o Re: Kashti
  - o Kashtastic
  - o Kashisoft
  - o Micro-Kash
  - o Kashti re-vamp
  - 0
  - 0
- Who is setting up meeting with sponsor?
  - o Derryck Dunn

- Describe communication technology plan (briefly)
  - Use Teams as the main communication method (chat). Use Teams to track tasks by assigning tasks to individuals within the group.
- Describe project scope (briefly)
  - O Re-design and re-implement Kashti from the ground up
  - O Make sure it is Brigade 2.0 compatible
  - Add new project + provide event management features
  - Work with Brigade project leads who are currently building out the Brigade 2.0
    API
  - o Along the way...
    - Authenticate users with a third-party identity and providers using OpenID connect
    - Develop JavaScript SDK for the new Brigade API
    - Package Kashti for easy installation on Kubernetes via the Helm package manager