EDUCATION



2012.09-2016.06

**Sun Yat-sen University**

Accounting (Bachelor)

Western economics, accounting computerization, marketing, intermediate financial accounting, advanced financial accounting, international finance.

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Me

About me

I’m familiar to related regulations and institutions, thus able to control the risk of bank operation.

Consequently my positive attitude and strong ability of learning led to my outstanding academic achievement.

With a creative and dynamic mind, I’m keen on attending social practice and volunteer work with a quality of hardworking and rigor.

Last but not least, I’m always honest by sticking to my promise and always willing to communicate with others or to help them with a great sense of teamwork.

Phone

135xxxxxxxxx

Email

www.jiaobu.com

AddressGuangzhou, Guangdong Province

PRO SKILLS

* Familiar to counter business and able to operate counter business independently.
* Acknowledged CCBP, insurance agent license and on top of knowledge on funds, insurance and financing.
* Skilled in cash counting and bill printing.
* Abilities in English and logical thinking and strong sense of teamwork.

Work experience

2015.07-2015.09

**Bank of China**

Customer service

* Providing custom service including 7\*24 financial consultations, trading assistants, Q&As and customer cares through telephone and internet.
* Abiding the regulations and working closely with the operating administration and other co-workers.

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certificate

* Qualification Certificate of Junior Accountant
* Qualification Certificate of Accounting Profession
* Having passed the English test of Certified Management Accountant (CMA)P1
* Certificate of Level 2 in National Computer Rank Examination

Jiaobuwang

Objective: Bank Teller