



THE UNIVERSITY OF ARIZONA

Graduate College

1401 East University
Boulevard
Administration, Room 322
P.O. Box 210066
Tucson, AZ 85721-0066
Phone: (520) 621-3471
Fax: (520) 621-4101
grad.arizona.edu

GRADUATE STUDENT LEAVE OF ABSENCE

The Status, **Graduate Student Leave of Absence**, may be approved for one semester or one year for students in graduate programs. *Graduate students who do not return at the end of the approved leave or students who do not enroll for a semester by the census date without being granted official leave of absence will be considered to be making unsatisfactory academic progress and will be subject to discontinuation from their program. While you are on Leave of Absence, use of University facilities is suspended, student insurance is not available, the time allotted toward your degree is not extended, and the time allotted towards Guaranteed Mandatory Fees is not extended. A Retroactive Leave of Absence (submitted after the last day of the semester of Leave) will not be approved, except in extraordinary circumstances.*

Note: The enrollment status of a student on a **Graduate Student Leave of Absence** will be reported to lenders and loan servicing entities as 'not attending'. If you have a student loan, you are advised to contact your lender for information about your rights and responsibilities regarding repayment.

Student ID Number: 23106468	
Name and Full Local Address (below)	Date: 21 Aug 2017
Ka Yu Chong	Telephone: 8043139738
1503-1 Apt 1 North Mountain	Email: chongk@email.arizona.edu
Tucson, AZ 85719	Degree: PhD in SLAT
	Major: Teaching English as a Second or Foreign Language

Last Semester Enrolled: (Spring, Fall, Summer I, Summer II, and year): / Spring 2017

REQUEST PERIOD OF TIME FOR THE LEAVE OF ABSENCE

First semester: Spring 2017

Second Semester: (if applicable) Spring 2018

Returning Semester: Fall 2018

Expected Graduation Date: 2020

Reason for Leave:

Medical (Do NOT attach documentation. We will request it if needed.)

✓ Other (Please explain)

I-20 expired, and I need to collect funding to produce the required financial statement (US\$20502)

Kevin


21 Aug 2017

Student Signature

Date

Medical documentation in support of a medical leave should be forwarded to the Campus Health Service and not to the department. If non-medical, this form goes to student's department for recommendation. After recommendation, this form is returned to Degree Certification, Admin 316 for final recommendation.

DEPARTMENT RECOMMENDATION

X		Approved		Aug 22 17
X	Dir. Grad. Studies/dept. head	Approved	Denied	Date

GRADUATE COLLEGE RECOMMENDATION

X	Graduate College Signature	Approved	Denied	Date
---	----------------------------	----------	--------	------