



Stanislaus County Free Library - 2009/2010 Final Reporters Information

Applicant contact:

Karen Williams

Phone:

209-522-0656

Fax:

209-522-0658

E-mail:

williamsk@readingworks.net

Address:

ReadingWorks Stanislaus Co. Library 1500 I Street Modesto, CA 95354

Contact information has changed :

Number of Library sites in your jurisdiction that provide direct literacy services. 1

Number of other literacy sites in your jurisdiction not in libraries. 10

Adult Learner Activity Report

Continuing Adult Learners from prior reporting period:	July - Dec 0	Jan - June 373
Adult Learners who <u>began</u> instruction during the reporting period:	613	362
Total Adult Learners who received instruction during this reporting period:	743	735
Adult Learners who <u>left</u> left during this reporting period.:	370	474
Adult Learners remaining at the <u>end</u> of this reporting period:	373	261
Cumulative total:	743	1,105
Adult Learner Demographics		
<u>ETHNICITY</u>	July - Dec	Jan - June
Asian	35	30
Black	47	39
Latino	421	428
Native American	5	5
Pacific Islander	5	8

White	215	210
Other	15	13
Unknown	0	2
Total	743	735

<u>AGE</u>	July - Dec	Jan - June
16 - 19	131	91
20 - 29	209	206
30 - 39	185	194
40 - 49	133	146
50 - 59	66	76
60 - 69	13	15
70 plus	5	6
Unknown	1	1
Total	743	735

<u>GENDER</u>	July - Dec	Jan - June
Male	263	262

Female	480	448	
Unknown	0	25	
Total	743	735	
	July - Dec	Jan - June	Total
Adults referred to other programs this reporting period:	0	0	0
Adult Learners awaiting instruction or rematch at end of this reporting period:	32	12	
Total number of Adult Learner instruction hours for this filing period:	23,568	21,204	44,772
Number of books given to Adult Learners:	2,229	2,630	4,859

Family Literacy Report

Note: These are unduplicated counts	July - Dec	New Served Jan - June	Total Served
Total number of Adult Learner Families served * :	0	26	26
Total number of Children under 5 served in these families:	0	33	33
Total number of Children age 5 and older served in these families:	0	56	56
Number of books given to FFL families.	0	135	135

ELLI Report

Note: These are unduplicated counts (except where noted)	July - Dec	New Served	Total Served
Total number of ELLI Children served:	23	4	27
Total number of ELLI parents / caregivers served:	40	12	52
First or Home Languages of ELLI Children served:	July - Dec	New Served	Total Served
Spanish	23	4	27
Vietnamese	0	0	0
Hmong	0	0	0

Chinese	0	0	0
Other Languages	0	0	0
	0	0	0
	0	0	0
Total	23	4	27
Number of Group Meetings held with only ELLI Children:	24	21	45
Number of Group Meetings held with ELLI Parents:	24	21	45
Number of books given to ELLI participants.	275	75	350

ESL Report

	July - Dec	New Served	Total Served
Note: If you have already counted these as adult learners do not count them here. These are unduplicated counts			
Number of ESL Adults served:	59	20	79
First or Home Language of ESL Adults served:			
Spanish	59	20	79
Vietnamese	0	0	0

Hmong	0	0	0
Chinese	0	0	0
Other Language	0	0	0
	0	0	0
	0	0	0
Total	59	20	79
Number of books given to ESL learners:	295	80	375

Other Services

		July - Dec	Jan - June	Total Served
Other Services Entries	Add New Service			
Digital Connectors	Edit Delete			
Are you still providing this service?				
Yes				
Program Name:		130	63	193
Program Recipients				
Children under 5		0	0	0
Other at risk Children under 5				
Children ages 5-17		0	0	0
Other at risk Children ages 5-17				
Other at risk Adults		130	63	193
Briefly describe these services.				
These are incarcerated adults whose stay in our program is too brief to be able to set goals.				
Number of books given to people not part of CLLS target group		390	189	579

Other Services

	July - Dec	Jan - June	Total Served
Are you still providing this service?			
Yes			
Program Name:			
Digital Connectors	0	18	18
Program Recipients			
Children under 5	0	0	0
Children ages 5-17	0	13	13
Other at risk Adults	0	5	5
Briefly describe these services.			
It is a youth technology program for young adults ages 14-21 teaching technology, financial literacy and leadership skills. This program was funded by Comcast using curriculum developed by One Economy. The program was used to help create videos for adult literacy programs as well as teaching computer literacy to adult learners.			
	0	0	0

Volunteer Hours

	July - Dec	Jan - June	Total Volunteer Hours
Adult Literacy Instruction:	3,090	3,884	6,974
ELLI Volunteer Tutor Instructional Hours for Adults and Children:	0	38	38
ESL Volunteer Tutor Instructional Hours: (not State Library grant supported)	0	0	0
All Other Volunteer Hours in Literacy Services: (non-instructional hours)	0	1,482	1,482
4A. Families for Literacy: (non-instructional volunteer hours)	0	0	0
4B. MLLS Volunteer Hours: (non-instructional volunteer hours)	0	0	0
Total of Volunteer Hours	3,090	5,404	8,494
How many non-tutor volunteers do you have in your literacy program?	0	1	1

Volunteer Tutor Activity Report

Semi-Annual Summary	July - Dec	Jan - June
Continuing Volunteer Tutors instructing from prior reporting period:	0	145

Volunteer Tutors who <u>began</u> instructing during this reporting period:	81	54
Total Volunteer Tutors who instructed during this reporting period:	184	199
Volunteer Tutors who <u>left</u> during this reporting period.	54	101
Volunteer Tutors remaining at the <u>end</u> of this reporting period:	130	98
Cumulative total Volunteer Tutors who instructed this fiscal year to date:	184	238

Volunteer Tutor Demographics

- The cumulative total of the ethnicity, age, and gender figures must correspond to Item 6 above.

<u>ETHNICITY</u>	July - Dec	Jan - June
Asian	12	12
Black	4	2
Latino	19	21
Native American	0	0
Pacific Islander	0	1
White	149	157
Other	0	1
Unknown	0	5

Total	184	199
<u>AGE</u>	July - Dec	Jan - June
16-19	10	4
20-29	30	35
30 - 39	9	17
40-49	20	22
50-59	29	34
60-69	46	51
70 plus	33	27
Unknown	7	9
Total	184	199
<u>GENDER</u>	July - Dec	Jan - June
Male	58	60
Female	126	135
Unknown	0	4
Total	184	199

	July - Dec	Jan - June	Total
Volunteer Tutors trained during this reporting period:	53	69	122
Volunteer Tutors awaiting training/matching /re-matching at end of this reporting period:	12	4	
Number of Tutor trainings conducted during this reporting period:	3	8	11
Number of in-service workshops offered for Tutors during this reporting period:	1	6	7
New Tutors are required to complete ____ tutor training hours before beginning to tutor:	9	9	

Staff Commitment - Library Personnel

Staff Commitment:

Library Personnel (staff is city or county or district employee)

Job Title	Adult Program	Family Program	ELLI Program	MLLS Program	ESL Program	Other Services	Program Totals	Salary
	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Staff Commitment - Contract Personnel

Staff Commitment:






Contract Personnel (not a city/county/district employee)

Job Title	Adult Program	Family Program	ELLI Program	MLLS Program	ESL Program	Other Services	Program Total	Salary
Literacy Director	.85	0	0	0	0	.05	0.9	55,290
Family Literacy Director	.1	.02	.01	0	0	0	0.13	6,474
Jail Education Director	.9	0	0	0	0	0	0.9	57,698

Library Site Coordinator	.85	0	0	0	0	0	0.85	31,126
Bookkeeper	.825	0	0	0	0	.04	0.865	48,959
Learning Center Case Mngr	.96	0	0	0	0	.04	1	33,051
Learning Center asst. in	.8	0	0	0	0	0	0.8	29,150
Jail asst. in	.9	0	0	0	0	0	0.9	27,164
Administrative Asst.	.412	0	0	0	0	0	0.412	12,627
Learning Center admin asst.	.86	0	0	0	0	.04	0.9	25,334
Learning Center Instructional Aide	.56	0	0	0	0	.04	0.6	14,626
Executive Director	.84	0	0	0	.01	.05	0.9	75,395
Family Literacy Assistant	.67	.04	.06	0	.04	.04	0.85	30,214
Computer Lab Manager	.9	0	0	0	.1	0	1	38,440
Parent Coordinator	.002	0	0	0	0	0	0.002	1,801
Children's	.25	0	.14	0	.06	0	0.45	9,540

Coordinator								
Children's Aides	1	0	.125	0	0	0	1.125	16,823
Learning Center instructor	1	0	0	0	0	0	1	51,088
Family Literacy Site Coord.	.73	.085	0	0	.035	0	0.85	27,506
Adult instructional aides	.7	0	0	0	.87	0	1.57	22,844
Digital Connectors inst.	0	0	0	0	0	.1	0.1	3,030
Total	14.109	0.145	0.335	0	1.115	0.4	16.104	618,180

Inkind Report

Who Donated	What did they donate	Dollar Equivalent
Business	 Materials  Other	23,096
County / City / Library	 Space  Equipment	12,000
Education	 Space	21,600
Faith Based		0
Foundation / Non profit		0
Library Literacy Regional Network		0
Membership Organizations		0
Friends of the Library		0
Individual		0
Service Group/Club		0
Other		0
Total		56,696

Library Impact

How have your literacy services impacted the rest of the library in this report period? Must be completed by Library Director.

Having a literacy program in the library has heightened awareness in general for the need of literacy in our county. Customers walk through the library and see tutors and students working on skills, they ask about it, some want to become involved. Shockingly low levels of literacy is our county's dirty little secret. A literacy program out in front of the public helps to bring fresh air to the issue.

Community Partner

Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
Aspira	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Use of facilities <input checked="" type="checkbox"/> Provide instruction			<input checked="" type="checkbox"/>

Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
Sierra Vista Children and Family Services	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Use of facilities <input checked="" type="checkbox"/> Referred students to program		<input checked="" type="checkbox"/>	

Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
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Stanislaus Co. Sheriff's Dept.	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Use of facilities <input checked="" type="checkbox"/> Provide instruction	<input checked="" type="checkbox"/>
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Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
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Comcast Foundation	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Learning materials <input checked="" type="checkbox"/> Consultation or overall guidance	<input checked="" type="checkbox"/>
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Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
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Alliance Worknet	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Referred students to program <input checked="" type="checkbox"/> Provide instruction			<input checked="" type="checkbox"/>
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Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
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Community Services Agency (welfare)	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Referred students to program <input checked="" type="checkbox"/> Provide instruction	<input checked="" type="checkbox"/>
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Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
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Stanislaus Co.	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Provide instruction			<input checked="" type="checkbox"/>
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Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
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United Way of Stanislaus Co.	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Use of facilities <input checked="" type="checkbox"/> Staffing or volunteers <input checked="" type="checkbox"/> Other			<input checked="" type="checkbox"/>
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Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
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Riverbank School District	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Use of facilities <input checked="" type="checkbox"/> Provide instruction	<input checked="" type="checkbox"/>
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Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
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Parent Resource Center	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Use of facilities <input checked="" type="checkbox"/> Provide instruction	<input checked="" type="checkbox"/>
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Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
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Stanislaus Literacy Center	Select Options <input checked="" type="checkbox"/> Supplemental funding <input checked="" type="checkbox"/> Use of facilities <input checked="" type="checkbox"/> Staffing or volunteers <input checked="" type="checkbox"/> Learning materials <input checked="" type="checkbox"/> Consultation or overall guidance <input checked="" type="checkbox"/> Referred students to program <input checked="" type="checkbox"/> Provide instruction	<input checked="" type="checkbox"/>
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Budget Detail

Budget Categories	Approved Budget								Funding Source	
	Adult Literacy Services		Family Literacy	ELLI	MLLS	ESL	Other Services	Total	State Revenue	Local Revenue
	CLLS	Local								
Salaries and Benefits	0	0	0	0	0	0	0	0	0	0
Contract Staff	90,339	501,991	5,423	8,354	0	34,346	10,844	651,297	104,116	547,181
Operations	10,113	117,271	1,577	750	0	8,509	1,156	139,376	12,440	126,936
Literacy Materials	0	31,539	3,000	1,896	0	3,257	3,000	42,692	4,896	37,796
Equipment	0	0	0	0	0	0	0	0	0	0
Indirect Costs	0	0	0	0	0	0	0	0	0	0
	100,452	650,801								
Total	751,253		10,000	11,000	0	46,112	15,000	833,365	121,452	711,913
Grand Total									833,365	
Comments on Other funds:										
Other funds is the Youth Literacy funding from an LSTA grant.										

Financial Report

Budget Categories	Expenditures for YTD							Funding Source		
	Adult Literacy Services		Family Literacy	ELLI	MLLS	ESL	Other Services	Total		
	CLLS	Local							State	Local
Salaries & Benefits	0	0	0	0	0	0	0	0	0	0
Contract Staff	88,889	481,812	5,245	5,998	0	21,780	14,456	618,180	100,132	518,048
Operations	14,539	164,703	833	1,058	0	4,917	2,062	188,112	16,430	171,682
Literacy Materials	9,090	35,034	1,222	708	0	3,825	3,475	53,354	11,020	42,334
Equipment	0	0	0	0	0	0	0	0	0	0
Minimum 5K										
Indirect Costs	0	0	0	0	0	0	0	0	0	0
Not to exceed 10%										
	112,518	681,549								
Total		794,067	7,300	7,764	0	30,522	19,993	859,646	127,582	732,064
Grand Total										859,646

Comments:

The FFL and ELLI budgets were less due to the fact that we did not replace our family literacy director and also, we received a grant for children's books from Target. Both of these things helped us reduce the expenses for these two categories and allowed us to put more money toward our adult literacy program. The ESL budget was higher because the state gave us a "bonus" in March 2010 that had to be spent by June, 2010 in our EL Civics funding. The bonus was just over \$7,000. The Other Services budget is lower because our Digital Connectors instructor cost less than anticipated and the unused funding will be used to finish the program in Sept., 2010.

Adult Learners

Adult Learner Activity Report #3. Total Adult Learners who received instruction during this reporting period:	735	
Total number of adult learners who <u>set</u> at least one goal during this period.	# of Learners Who Set Goals 735	% of Learners Instructed 100 %
Total number of adult learners (not number of goals) who <u>met</u> at least one goal (include fixed goals from the Roles and Goals forms; "other goals" you've <u>set</u> with learners, and any "unanticipated achievements) during this reporting period.	355	

Life Long Learner

Goal	Total adult learners who set goals	Total adult learners who met goals	Percentage accomplished
Learn the alphabet, letters and sounds	84	69	82 %
Read a book/newspapers/magazines	100	75	75 %
Write a letter	61	44	72 %
Learn to type / use the computer keyboard	52	31	59 %
Write, send and receive email	34	22	64 %

Search the Internet	12	10	83 %
Get a library card	31	24	77 %
Check out or use library items regularly	16	14	87 %
Pass part or all of the GED test	237	82	34 %

Family Member

Goal	Total adult learners who set goals	Total adult learners who met goals	Percentage accomplished
Write checks/pay bills	19	18	94 %
Read health education information	27	15	55 %
Read medicine labels	26	22	84 %
Plan nutritious meals	31	13	41 %
Share a book with children/family	56	44	78 %
Help children with homework	64	47	73 %
Take children to library story time	14	8	57 %
Interact with the school/with teachers	65	32	49 %

Worker

Goal	Total adult learners who set goals	Total adult learners who met goals	Percentage accomplished
Find a job: search want-ads/online	14	6	42 %

Fill out a job application	25	12	48 %
Write a resume	29	12	41 %
Interview for a job	35	8	22 %
Get a job or get a better job or promotion	50	20	40 %
Perform current job tasks better	17	14	82 %
Read work related manual	20	13	65 %
Obtain a license or certificate	14	6	42 %
Pass the Citizenship test	16	4	25 %

Community Member/Citizen

Goal	Total adult learners who set goals	Total adult learners who met goals	Percentage accomplished
Access community services/resources	31	18	58 %
Speak to others about the Literacy Program	38	26	68 %
Get involved with a community issue	16	5	31 %
Get a drivers license	20	8	40 %

Prepare to vote (read Easy Voter Guide, register)	8	1	12 %
Vote	3	1	33 %
Become a volunteer	16	6	37 %

Other Goals

Other Goals	
Goals met for all learners	54
Optional	
Review and analyze the other goals submitted to you by your learners. Do you see any patterns? Is there anything that is appearing with such frequency that you think it should be a fixed goal on the Roles and Goals form? You may recommend a maximum of 2 such goals below.	
Number of your learners who actually met this goal during this reporting period	17
Improve reading comprehension	
Number of your learners who actually met this goal during this reporting period:	27
Improve math skills	
Unanticipated Achievements	
Total number of unanticipated achievements (achievements, not learners) met for all learners	0
Optional	
Review and analyze the unanticipated achievements submitted to you by your learners. Do you see any patterns? Is there anything that is appearing with such frequency that you think it should be a fixed goal on the Roles and Goals form? You may recommend a maximum of 2 such goals below.	

Number of your learners who actually achieved these goals this reporting period	0
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Number of your learners who actually achieved these goals this reporting period	0
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Please share any particularly meaningful "unanticipated achievements." We will in turn share these with the field and with stakeholders as anecdotal evidence of the success that happens in the library literacy services.

California Library Literacy Services (CLLS) is a statewide program of the California State Library

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