# CALEB NII ODARTEY LAMPTEY

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## EDUCATION

**Academic City University College**                                                     September 2020 - July 2024
BSc. Information Technology
**New Nation School**                                                                                August 2018 - June 2020
Advanced Level, Information Technology, Geography, English Literature

## ACADEMIC PROJECTS AND RESEARCH

**Final Year Project,** (Academic City University College)                                        May 2024
- Designed a digital archive for user-contributed and accessible materials on African culture and heritage.
- Implemented modern user-friendly functionalities for an intuitive and immersive experience.
- Modernized the presentation of African culture using creative multimedia methods for global appreciation.

**Mobile Application Development Course – IT4132,** Department of Computer Science and Informatics   October 2023
- Developed a robust chat application with real-time messaging capabilities, secure messaging and intuitive UI.
- Implemented secure authentication and encryption for user data protection.
- Engineered seamless performance for rapid message delivery and smooth interactions.

## WORK EXPERIENCE

**Agricultural Development Bank,** *Intern*                                            July 2023 – August 2023
- Collaborated with the customer service team to provide technical assistance to other bank staff and customers, enhancing customer satisfaction.
- Provided administrative assistance in the review of financial documents, learning to assess creditworthiness and evaluate loan applications.
- Contributed to data entry and record maintenance ensuring accuracy and compliance with best cyber-security practices.

**ND Decor,** *IT Support*                                                               July 2022 - September 2022
- Conducted routine maintenance tasks, including software updates and computer systems optimization.
- An inventory management system was implemented to reduce paper use.

## SKILLS & CERTIFICATES

**Technical Skills:** MS Office Suite, Python Programming, Java Programming, Flutter, AWS Cloud, JavaScript.
**Interpersonal Skills:** Teamwork, Leadership, Problem-Solving, Critical Thinking, Adaptability, Organization, Time Management, Precision.
**Communication Skills:** Creative Writing, Advanced English Proficiency, Active Listening, Basic French

## EXTRACURRICULARS

**Programming Club,** *Member*                                                          January 2021-March 2022
- Developed a functional and user-friendly currency conversion tool utilizing JavaScript programming language and API technology.
- Organized and delivered technical talks on Python programming.

**Student Representative Council Finance Committee,** *Member*                          September 2022 –2023
- Reviewed budgets for SRC, reducing annual spending by 30%.
- Organized Financial Literacy Webinars for 50 students educating them on saving and investing habits, to help achieve financial independence on campus.

**Student Representative for Information Technology (Class of 2024)**                   September 2021 –2023
- Represented Information Technology students at Student General Assembly meetings to address student issues.
- Pitched innovative ideas on how to improve the learning experience for IT students at general meetings.

## VOLUNTARY EXPERIENCE
**Community Social Worker,** Volunteer                                                July 2020
- Participated in community cleanup events to remove filth from the environment.
- Participated in community donation programs to provide for the poor.

**Youth Volunteer,** IT Tutor                                                        June 2020
- Helped resurface the school football pitch.
- Helped students in my vicinity in their Information Communication Technology Homework.

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## AWARDS & ACCOLADES
**General Electric Lean Challenge,** *First Runner-up*                             September 2022