

### Core Features

#### Checklist/ Task List

- a. Have the feature to label approximately how many pomodoro cycles it will take.
  - i. After the set amount of cycles finish, have a pop up asking if task is finished or if more cycles are needed
- b. If a single tasks takes more than 4 cycles, recommend splitting up into more tasks
- c. If a task takes 1 cycle, recommend combining tasks
- d. Label Systems (tags, colors, categories)
  - i. Finished early, Finished late, Finished (normal), Started/In progress, Not started.
- e. Break the Pomodoro when stopped manually before timer stops.

#### 25 Minute timer

- a. If you finish your task early, Don't go onto the next task or take a break early
- b. Have two buttons An emergency stop button and a finished early buttons
  - i. Finished early button would give instructions for the user without ending the timer/Also mark task completed
  - ii. Emergency Stop Button would have confirmation and function to end the timer
- c. Alarm when timer done

#### Short Break/ Long break

- a. Typically 5 minutes for short breaks
- b. Typically 15 minutes for long breaks
- c. Long break every 4 cycles

### Extra Features

- 1. How long the Pomodoro timer is
- 2. How long the short/long takes
- 3. For stop button, add an "are you sure?" button
- 4. Limiting Distractions
- 5. Remove seconds counter/show minutes to remove distractions
- 6. Locked all other features besides the stop button
- 7. Consider automation between the buttons and checklist, etc.
- 8. Logging/Analysis
- 9. Account Management
- 10. Notifications

## Pomodoro Philosophy

#### Wikipedia

- a. The Six Steps
  - 1. Decide on the task to be done.
  - 2. Set the pomodoro timer (traditionally to 25 minutes).[1]
  - 3. Work on the task.
  - 4. End work when the timer rings and put a checkmark on a piece of paper.[5]
  - 5. If you have fewer than four checkmarks, take a short break (3-5 minutes) and then return to step 2; otherwise continue to step 6.
  - 6. After four pomodoros, take a longer break (15–30 minutes), reset your checkmark count to zero, then go to step 1.

#### b. After Task Completion

- 1. Review and edit the work just completed.
- 2. Review the activities from a learning point of view: What did I learn? What could I do better or differently?
- 3. Review the list of upcoming tasks for the next planned Pomodoro time blocks, and start reflecting on or updating those tasks.

Link: https://en.wikipedia.org/wiki/Pomodoro Technique

#### To Doist

- Break down complex projects. If a task requires more than four pomodoros, it needs to be divided into smaller, actionable steps. Sticking to this rule will help ensure you make clear progress on your projects.
- Small tasks go together. Any tasks that will take less than one Pomodoro should be combined with other simple tasks. For example, "write rent check," "set vet appointment," and "read Pomodoro article" could go together in one session.
- 3. Once a pomodoro is set, it must ring. The pomodoro is an indivisible unit of time and can not be broken, especially not to check incoming emails, team chats, or text messages. Any ideas, tasks, or requests that come up should be taken note of to come back to later. A digital task manager like <u>Todoist</u> is a great place for these, but pen and paper will do too.

Link: https://todoist.com/productivity-methods/pomodoro-technique

#### Pomo Philosophy from class:

- 1. The Pomodoro timer's main function is to alleviate the anxiety of having an unwieldily large goal at hand
- 2. As such, in order for it to function properly, it must be respected:
- a. The timer bell must either cease or start work, it can't be blown off for a few extra minutes nor can it be implied early if the task doesn't take the full session
- b. Work done in a work session must be genuine, if the session is broken for any reason then that Pomodoro is lost
- c. The Pomodoro technique/Pomodoro apps should be: Simple to learn, simple to apply, nearly transparent in application

#### Wikipedia a. The Six Steps

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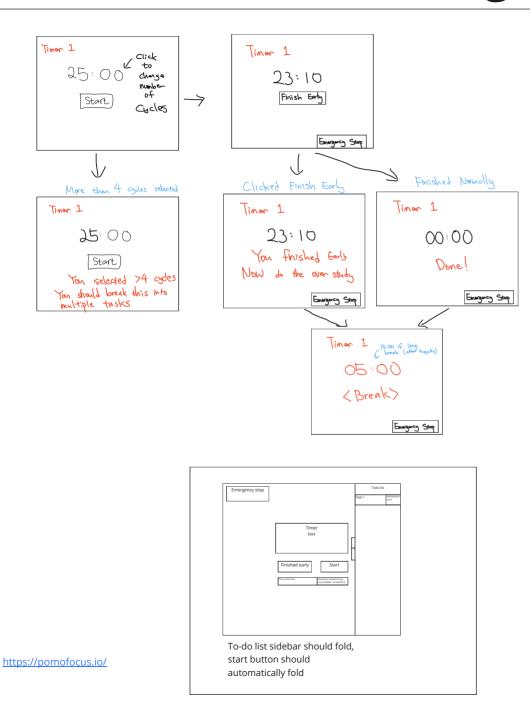
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### Timer Page

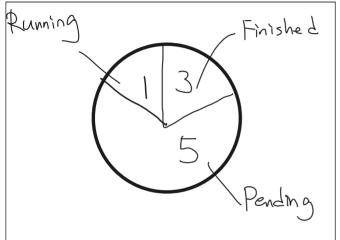


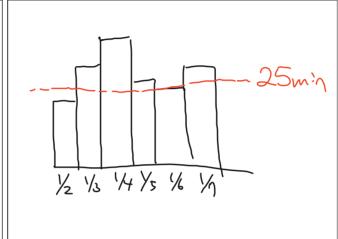


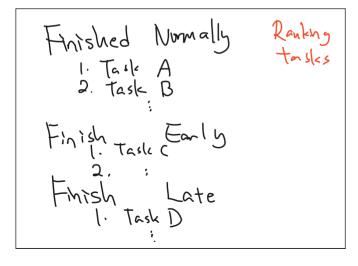
## Logging/Analysis

Very basic at start of project

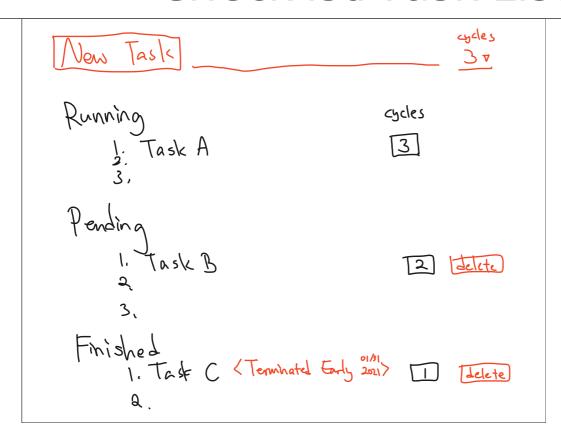








### Checklist/Task List





## Account Management





## Settings Tab





https://pomodor.app/settings

### References

### **Pomodoro Timer Examples**

- 1. Visually akin to something like this
- 2. Examples
  - a. <a href="https://pomofocus.io/">https://pomofocus.io/</a>
  - b. <a href="https://pomodoro-tracker.com/">https://pomodoro-tracker.com/</a>
  - c. <a href="https://tomato-timer.com/">https://tomato-timer.com/</a>
  - d. <a href="http://www.tomatotimers.com/">http://www.tomatotimers.com/</a>



# Self-Assign

Liam - Personas / User stories / Use cases

Daniel - Overarching Decisions