Senior Capstone Project
Meeting Agenda and Minutes

Project Name:	Peer8
Date:	4/10/2023
Start Time:	8:00 PM EST
End Time:	9:00 PM EST
Meeting Location:	Discord

Name	Role	Present (Y/N)
Cole Cagle	Project Manager / Scrum Master	Y
Noah Taylor	Development Manager	Y
Yhara Mendoza	Database Administrator	Y
Francisco Ayala	Application Architect	Y
Cuinn Owens	Quality Assurance Manager	Y
Jannat Saeed	Security Manager	Y

Agenda:

1. AW6
   a. Demo to group of application at current state
   b. PowerPoint for presentation
   c. UML Diagrams

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Meeting Minutes:
Narrative of discussion and decisions

1. AW6
    a. Francisco demoed the application to the group at its current state
       He showed all the different page views from both the student and faculty side
       He showed the dashboard design
       He showed the database design at its current state
       He made changes and deleted the class code concept that was discussed in previous meeting with stakeholder
       The group decided to leave the scroll more functionality for loading templates
    b. A PowerPoint is being created for the presentation of artifacts to the manager on April 11 (Tuesday)
       Each slide will have to be presented in roughly a minute or less to get the manager up to date on everything
       Need to leave time at end for feedback and questions for modifying artifacts that need changes
       Changed fonts and increased sizes of artifacts so they can be used as visual aids during presentation
    c. Noah is creating more UML diagrams
       From the first meeting with the manager, we needed more sequence diagrams
       Each functionality that requires a sequence of actions to complete needs its own diagram instead of all being combined into one diagram
       These diagrams will be important for the final project document for user training, whether it is students or faculty

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Next Steps:

Assigned to	Due date	Issue / Need
Development Manager	4/11/2023	Sequence diagrams for each sequence of actions
Application Architect	4/17/2023	Final changes for Peer8 application
Quality Assurance Manager	4/17/2023	Implementing test cases and documenting results
Security Manager	4/17/2023	Complete the security plan for Peer8 application
Development Team	4/11/2023	Present the PowerPoint for AW6