Senior Capstone Project
Meeting Agenda and Minutes

UNIVERSITY OF TENNESSEE
CHATTANOOGA
College of Engineering and Computer Science

Project Name: Peer8	
Date:	3/20/23
Start Time:	8:00 PM EST
End Time:	8:30 PM EST
Meeting Location:	Discord

Name	Role	Present (Y/N)
Cole Cagle	Project Manager / Scrum Master	Y
Noah Taylor	Development Manager	Y
Francisco Ayala	Application Architect	Y
Jannat Saeed	Security Manager	Y
Yhara Mendoza	Database Administrator	Y
Cuinn Owens	Quality Assurance Manager	Y

Agenda:
1. WBS Diagram
    a. Discuss the WBS
    b. Assign the WBS
2. UML Diagrams
    a. Discuss the different types of UML diagrams
    b. Choose which diagrams to implement
    c. Assign the UML diagrams
3. Presentation
    a. Discuss the presentation for in-class on 3/21/2023

Meeting Minutes:
Narrative of discussion and decisions

1. WBS Diagram
   a. The Project WBS will display all the aspects of the work going into the project
   b. Cole is working on the WBS
2. UML Diagrams
   a. Use case, sequence, state, and activity diagrams will be the focus for this presentation
      These are the four essential diagrams of UML
      We cannot do class and object diagrams yet, will have a better idea for these diagrams after this presentation
      Diagrams will be rough drafts so that changes can be made to make it more detailed without being too cluttered with unimportant information
   b. Use Case, Sequence, State, and Activity have been chosen after discussion
   c. Cuinn is working on the Use Case diagram
      Noah is working on the Sequence diagram
      Yhara is working on the State diagram
      Jannat is working on the Activity diagram
3. Presentation
   a. PowerPoint will be created to meet the time requirements for presentation
      Introductions to start the meeting
      After introductions, show the Project WBS
      Next, show the Use Case diagram
      Next, show the Sequence diagram
      Next, show the State diagram
      Next, show the Activity diagram
      After showing the diagrams, ask if there are any questions

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Next Steps:

Assigned to	Due date	Issue / Need
Cole Cagle	3/21/2023	Project WBS
Cuinn Owens	3/21/2023	Use Case diagram
Noah Taylor	3/21/2023	Sequence diagram
Yhara Mendoza	3/21/2023	State diagram
Jannat Saeed	3/21/2023	Activity diagram