

COLIN MEYER AMICON

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PORTFOLIO

B.S. COMPUTER SCIENCE AND ENGINEERING

THE OHIO STATE UNIVERSITY, 2021 – 2023

B.S. CONSUMER AND FAMILY FINANCIAL SERVICES

THE OHIO STATE UNIVERSITY 2012 – 2016

COMPUTER PROGRAMMING AND WEB DESIGN

COLUMBUS, OH JANUARY 2020 – PRESENT

- Responsive Web Design Certification
- JavaScript Algorithms and Data Structures Certification
- Front End Development Libraries Certification
- Developed portfolio and projects with: Angular, Unity, JavaScript, NodeJS, HTML, CSS, and Python

EXPERIENCE:

DISASTER RECOVER SPECIALIST, U.S. SMALL BUSINESS ADMINISTRATION

REMOTE, SEPTEMBER 2020 – PRESENT

- Specialized in SBA's disaster loan programs and systems to respond to customers inquiries regarding troubleshooting end-user applications, loan terms and completion of their electronic loan closing documents.
- Analyze service requests and tickets via Salesforce. Resolve advanced technical issues through troubleshooting steps and computer programming experience.
- Respond to a variety of borrower inquiries via Microsoft Dynamics 365
- Testing, documenting, and reporting problem resolutions per service ticket to prevent recurring system failures.
- Agency access to Capital Access Financial System (CAFS), Electronic Loan Information Processing System (ELIPS) and Pay.Gov. Daily responsibilities include assisting agents and borrowers' complete tickets in a timely fashion, processing existing borrowers loan payments via Pay.Gov and researching financial systems via CAFS and ELIPS to respond accurately to financial inquiries.

MUSIC PRODUCTION AND ENGINEERING, LLC

COLUMBUS, OH SEPTEMBER 2016-2020

- Founder of a non-profit organization producing live music events and donating proceeds to local charities.
- Audio and recording engineer specializing in music production with Ableton Live and Logic Pro X, recording, booking and promoting local artists.
- Booked artists as an independent contractor to local production companies and venues such as Prime Social Group and Peerless Management Group.
- Implemented the transition to digital sales via Venmo, PayPal and Eventbrite. Consistently met monthly sales goals, totaling over \$900,000 in ticket sales over a four-year period.
- Contracted to promoters, agents and vendors specializing in event production while managing financial systems, show settlements and agency payments as well as complex ticketing platforms.
- Drafted and executed contracts between entertainment venues and performance agencies. Contracts established an agreement between the venue and agency regarding performance terms, logistics, payment, and show settlement.
- Responsible for maintaining communication and relationships at the executive level of artist and talent agencies such as CAA, Paradigm, and UTA.

SKILLS

- Working understanding of web design including functionality, architecture, and usability.
- Proficient working with Microsoft 365 and Google Workspace.
- Multitasking in a high-volume remote position with a strong focus around customer service and resolving technical issues
- Resolving over 200+ service tickets and emails per day via Salesforce and Microsoft Dynamics 365
- Drafting, booking, and executing contracts between talent representative agencies and entertainment venues.
- Coordinating logistics for artists, tour managers and production members by booking hotels and travel arrangements on a weekly basis while coordinating final show settlements.
- Strong knowledge of JavaScript with object-oriented programming
- Knowledge and working experience in Angular.
- Eager to learn new skills and expand upon current skillset. Passion for computer programming and creative design.
- Able to quickly grasp new concepts, incorporate innovations and remain current with industry and business standards.