

# Document Checklist

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Clear, Concise Solutions For Your Future

**Listed below are the documents we will need to assist in the creation of a financial strategy:**

- ☐ Copies of your most recent tax return, pay stubs and W-2's
- ☐ Copies of CD's and the maturity dates of each
- ☐ Copies of the most recent brokerage account statements, including copies of most recent mutual fund statements and values.
- ☐ Copies of all children's UTMA/UGMA custodial accounts or investment statements (*if applicable*)
- ☐ Copies of trust documents. (*if applicable*)
- ☐ Copies of most recent retirement plan statements: 401k, 403b, IRA, Roth IRA's, etc.
- ☐ Life insurance policies and individual disability insurance policies (*including death benefit, year purchased, cash values, benefits, elimination period, payment mode*)
- ☐ Copies of mortgage note and statements showing balance, interest rate, years left on mortgage, and monthly payment (*if applicable*)
- ☐ Copies of any second mortgage or home equity/line of credit statements showing balance, interest rate, years remaining, monthly payment (*if applicable*)
- ☐ Business owners (*sole proprietor, Sub S., partnerships, C Corp, LLC, etc*) Copies of past 2 years tax returns.