



PURCHASE ORDER

PO No : 9540011687 Rev. : 01
Date : 17.08.2018

Vendor Code	1900003311
Name & Address	Ashbond Engineers Pvt Ltd B-9/3, MIANWALI NAGAR, ROHTAK ROAD NEW DELHI 110087 Delhi(India)
Attn	: ASHISH DHAMIJA
Ph	: 011-25264696-011
Fax	: 011-25264696-011
Email	: ashbondengineers@gmail.com

Delivery Address :	HPCL-Mittal Energy Limited Phullokhari Village Bathinda 151301 Punjab(India)
PI . send acceptance of PO to HME :-	
Place :	NOIDA
Contact Person :	Johny Soni
Ph :	0120-4634631
Fax :	0120-4271938
Email :	johny.soni@hmel.in

Dear Sir,

With reference to your offer No: - AEPL/Y/0026/18-19/HMEL/0102 Dt. 10.08.2018 against our PR No. 9140011839 and all subsequent correspondences up to and including email Dt. 14.08.2018, we are pleased to place this Purchase Order on you for Supply of Wandfluh make Solenoid Valve at Bathinda Site with the applicable terms and conditions as mentioned below:

Basic Order Value	INR	80,500.00
TOTAL ORDER VALUE	INR	80,500.00
Freight		Extra at actual agnst doc. evi.
P & F		Incl.

Basic Order Value : Rs. Eighty Thousand Five Hundred Only

DELIVERY TERMS : FOT Dispatch Point Basis.

Note: For "DELIVERY DATE", "PAYMENT TERMS" and "OTHER INSTRUCTIONS" please refer subsequent pages.
Please indicate the Contract no. and line item serial no's in all your invoices

GSTIN **03AABCG5231F1Z8**

For HPCL-Mittal Energy Limited


(Authorized Signatory)

PO No : 9540011687 Rev. : 01
Date : 17.08.2018

TERMS AND CONDITIONS:

1. SCOPE OF WORK AND PRICES:

As specified in Annexure- I

2. PRICE BASIS:

FOT Dispatch Point Basis.

3. PACKING/FORWARDING CHARGES:

Inclusive in basic order value.

4. APPLICABLE TAXES AND DUTIES:

GST shall be paid extra @ 18% of basic order value.

5. TRANSIT INSURANCE:

In HMEL's scope.

All the goods under Transit are covered under an open Transit Insurance Policy, already arranged by HMEL. Upon dispatch of the material, please e-mail the details of dispatch to:

Mr. Rajneesh Kumar,
Executive - Treasury
E-mail: Finance.Support11@Hmel.In
Phone: 0120-4634645

6. FREIGHT CHARGES:

Freight charges shall be paid extra at actual against submission of documentary evidence.
Material shall be transported by reputed Bank Approved Transporter.

7. INSPECTION BY PURCHASER/ PURCHASER#S NOMINATED THIRD PARTY:

Inspection shall be performed at site by HMEL. Material test certificate shall be provided along with the material.

8. DELIVERY TERMS:

FOT Dispatch Point Basis.

Date of LR Date shall be considered as the date of delivery.

9. Delivery Schedule:

As indicated in the annexure- I

10. PAYMENT TERMS

Payment terms shall be 100% against submission of Performa Invoice.

11. HMEL's BANK DETAILS:

State Bank of India
Corporate Accounts Group,
11th and 12th Floor, Jawahar Vyapar Bhawan, 1, Tolstoy Marg, New Delhi- 110 001
HMEL A/c No. # 30549915568
Ph No.:- 011-23359507, Fax No. :- 011- 23352793, 23356817
Swift Code:- SBININBB172, IFSC Code:- SBIN0009996..

12. PRICE REDUCTION SCHEDULE:

Not Applicable

13. PERFORMANCE BANK GUARANTEE:-

PO No : 9540011687 Rev. : 01
Date : 17.08.2018

Not Applicable.

14. REPEAT ORDER CLAUSE:

Applicable as per GPC clause No 30

15. POST ORDER CORRESPONDENCE:-

All post order correspondences including the submission of drawings, QAP, any other technical document etc. shall be addressed to:-

Mr. Kailash Kumar
Asst General Manager, MAINTENANCE - INSTRUMENTATION
HPCL-MITTAL ENERGY LIMITED, VILLAGE-PHULLOKHARI, TALUKA: TALWANDI SABOO,
BHATINDA- 151301, PUNJAB (INDIA)
Ph. No. +91- 9988828353
Email Id: - kailash.kumar@hmel.in

16. CONSIGNEE DETAILS:

All the material will be consigned to:-

HPCL-MITTAL ENERGY LIMITED
VILLAGE-PHULLOKHARI, TALUKA: TALWANDI SABOO
BHATINDA- 151301
PUNJAB (INDIA)

17. ROAD PERMITS:

Under the Punjab VAT ACT and Rules, there is no waybill/Road permit applicable in physical form or paper form, but the same is to be generated electronically at the departmental website i.e. www.pextax.com for which vendor will make arrangement at its own or through transporter/Courier Company by getting e-ICC password from the Punjab VAT Authority.

18. DOCUMENTS TO BE SUBMITTED ALONGWITH ORIGINAL INVOICE:

Following original dispatch documents shall be submitted by vendor immediately after dispatch:-

1. GST Invoice
2. GST Invoice (if applicable)
3. LR Copy/ Airway Bill (as applicable),
4. Packing List,
5. Inspection Release Note (if applicable),
6. Material Test Certificates, Catalog and drawings (as applicable),
7. PBG or Corporate Guarantee (as applicable).
8. Any other document specified in scope of work.

19. INVOICING INSTRUCTIONS:

a) For early settlement of bills kindly ensure that documents as listed under point 19 of "terms and conditions" are enclosed with your invoices. Receipts shall be treated as complete only once these documents accompany the material/invoice.

b) Material and all original dispatch documents along with the copy of GST Invoice including GST invoice duplicate for transporter's copy shall be delivered to:

Mr. Pankaj Sharma,
Manager # Warehouse
Material Management Center (MMC)
HPCL-Mittal Energy Ltd

PO No : 9540011687 Rev. : 01
Date : 17.08.2018

Village Phullokhari, Taluka: Talwandi Saboo
Bathinda | INDIA # 151 301
Email: - pankaj.Sharma@hmel.in
Ph. 01655-242076/77, M: 9988881682

c) Scanned copy of all dispatch documents must be sent to Vendor Invoicing Management & Support Cell at **finance.care@hmel.in**

For any query related to payment also, the contact point shall be **finance.care@hmel.in**

d) Original GST Invoice must be sent to "Vendor Invoicing Management & Support Cell through courier at:

Vendor Invoicing Management & Support Cell
HPCL-Mittal Energy Limited
INOX TOWER, Plot No. 17,
Sector- 16A, Noida -121301
E-mail: Finance.care@hmel.in
Ph.: 0120-4634652/53

e) Vendor shall affix identification tag as per format given below to all items supplied in a delivery.

HMEL Purchase Order No. _____ item No _____
HMEL Item Code: _____
HMEL Part Description: _____
Vendor Stock Code: _____
Qty. Supplied: _____

f) On Invoice / Challan, Vendor shall mention HMEL Purchase Order, supplied quantity, PO tem No and HMEL Item Code:

20. TRANSPORT INSTRUCTIONS:

- a) Ensure that Driver / Vehicle must carry Original Driving License, Original Insurance Policy, Original Vehicle Registration Certificate, Original Vehicle fitness Certificate" for smooth entry of vehicle in refinery premises."
- b) Apart from driver, vehicle must be accompanied by helper.
- c) Driver as well as helper must wear helmet and safety shoe while entering refinery premises.
- d) Vehicle must be fitted with spark arrestor before entering refinery premises.
- e) Vehicle having pressure horns/ multi tone horns are not permitted inside the Guru Gobind Singh Refinery.

21. DEVIATION TO ATC AND GPC:-

Except for any terms and conditions mentioned here or any special terms and conditions/ deviations appended with the P.O., all other terms and conditions shall be as per HMEL ATC and GPC Documents.

NOTE:

The above terms and conditions must be read along with the General Purchase Conditions (GPC), Agreed Terms and Conditions (ATC) already sent to you along with RFQ and Deviation statement (if applicable, Annexure-II).

S. No	Item Code Description	Order Qty Unit	Unit Rate Total Value	P&F Value	Frts Value	Insp Chrg Value	Othr Chrg Value	Tax Apl	Delivery Date dd/mm/yyyy
10	2000063917 VLV,SOLENOID,WDYFA06-AB1G24-L15,WANDFLUH SOLENOID VALVE 4/3-WAY, POWER SUPPLY : 24V CD, PROTECTION TYPE : IP65, IGNITION PROTECTION : EEX D MANUFACTURER : WANDFLUH INDIA MFR'S PART NUMBER : WDYFA06-AB1-G24-L15 319.0155	1 EA	80,500.00 80,500.00	incl.	Refer Page 1	N/A	N/A	IGST-18.00 %	25.10.2018
Total	INR		80,500.00	0.00	0.00	0.00	0.00		

Basic Order Value : Rs. Eighty Thousand Five Hundred Only

NOTE(1):- If purchaser will not get the seller's acceptance of this PO within 6 working days, it will be considered as deemed acceptance of the PO by the seller.

NOTE(2):- Vendors to note that there exists whistleblower policy at hmcl details of which can be had from HMEL website WWW.HMEL.IN