**Agenda**

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| Meeting Information | | | |
| **Meeting Location:** | Phone | **Meeting Time:** | 1:00 pm – 2:00 pm ET |
| **Dial In:** | 877-262-2695 | **Access Code:** | 100856 |

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| Attendees | | | | | |
| **Name** | | **Attended** | **Name** | | **Attended** |
| Steven Reis | Pittsburgh |  | Zainab Abedin | Columbia |  |
| Elaine Morrato | Colorado |  | Jennifer Humensky | Columbia |  |
| Harold Pincus | Columbia |  | Elaina Sendro | The Chartis Group |  |
| Lindsay Lennox | Colorado |  | Other: Bob Toto, Dipti Ranganathan, Paige Ottmar (Chartis) | |  |

| Agenda/Minutes | | |
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| Agenda Item | **Points of Discussion** | Meeting Notes/Follow-up |
| **End User Interviews** | * Discuss how to identify end users for evaluation interviews |  |
| **Training Outreach** | * Revisit the 8/20 Executive Committee discussion on training outreach as an opportunity for enhanced dissemination engagement *(8/20 slide deck attached to agenda email for reference)* | Where are we providing value to ACT?  -Workforce training; all sites trying to train folks on how to use informatics tools  -This training will be “proof of concept” for something that we could add in our 2.0 proposal  Split into 2 – try and come back with questions  -Use a webex or zoom, some sort of interactive platform  -TriNetX does town halls in addition to one on one trainings, virtually  Which sites for the pilot?  -Find sites where there are more users  -Lindsay: not necessarily; could be a good way to get others to be excited about ACT  -Define what we want to get out of the pilot study  -Pick sites who are interested in informatics  Test more than one model:  -Week 1 and then a follow up week  -A one on one training (like TriNetX)  -One training session  Bob: How do we know that these are effective? How can we test these options?  -Knowledge  -Behavioral intention questions  -Self reported behavior  Select a few control sites  Select a few sites for each training model  What are our options for training?  -Limited data set  -Demo data  -Have users go through their sites directly  \*Likely best to have users go directly through their site process for end user access for the pilots  Next steps:  -Identify sites (Univ. Washington, others)  -Determine our scope for the trainings (larger or smaller?)  -Elaine will write this out as a study outline for review at Exec. Committee meeting 9/17  -Use next week’s dissemination call to review |
| Outstanding/Future Agenda Items | | |
| **Next Meeting:** | 9/16; talk through study outline for the training outreach pilot | |