**Agenda**

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| Meeting Information | | | | | | | | |
| **Meeting Location:** | Phone | | | **Meeting Time:** | | 4:00 pm – 5:00 pm ET | | |
| **Dial In:** | 877-262-2695 | | | **Access Code:** | | 100856# | | |
| Attendees | | | | | | | | | |
| **Name** | | | **Attended** | | **Name** | | | **Attended** | |
| Doug MacFadden | | Harvard |  | | Nich Wattanasin | | Partners |  | |
| Nick Anderson | | UC Davis |  | | Bhaswati Ghosh | | Partners |  | |
| Shawn Murphy | | Harvard / Partners |  | | Philip Trevvett | | Harvard |  | |
| Marc Ciriello | | Harvard |  | | Elaina Sendro | | The Chartis Group |  | |
| Vivian Gainer | | Partners |  | | Other: | |  |  | |

| Agenda/Minutes | | |
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| Agenda Item | **Points of Discussion** | Meeting Notes/Follow-up |
| **ACT Performance Testing** | * + - Review next steps in process as follow up from 4/8 call | Using smoke test to look at site performance  -Sam did the same smoke test and recorded sites that had not returned results at the 3-minute mark  -This didn’t provide as clear of a look into performance as we had hoped  -Very few sites had performance issues across all queries; it didn’t paint a very clear picture so this information may not be useful  As an alternative would be for us to see what information we capture centrally regarding query performance to see if SHRINE can take this information and look at queries run over a month, week and look at query run time over multiple instances  -Next step: checking to see what information can be grabbed to see if we can provide it to sites to see their average performance across the network  -These queries also aren’t indicative of what end users will run into; performance is not uniform |
| **i2b2 Plugins Check In** | * + - Talk through status of i2b2 plugins/participant identification (testing in test network, MRN survey) | Elaina provided an update on the i2b2 plugins:  -Plugins in the test network: no one has installed them yet; Elaina will continue to check in  -Survey results are starting to come in  -Elaina to share the link with everyone to see results as they come in |
| **ACT Breakout at i2b2 tranSMART June Meeting** | * Discuss draft topics for breakout:   + SHRINE UI updates   + i2b2 plugins/participant identification   + i2b2 warehousing tips, tricks, best practices   + Data harmonization | Switch order of the last two items – data harm and i2b2 data warehousing since there may be an impact on the i2b2 data warehousing component that is driven by data harm |
| Next Meeting/Future Agenda Items | | |
| **Next Meeting/Future Agenda Items:** | Monday, May 13th ; check in on performance testing | |