**Current Address:** 710 North Morton Street, 1489 Webster Street, San Bloomington, IN 47406

**Permanent Address:** Francisco, CA 94115

## **EDUCATION**

Indiana University, Kelley School of Business, Bloomington, IN

May 2020

Bachelors of Science in Business **Major:** Information Systems **Honors and Scholarships:** 

- Kelley School Direct Admit: Based on ACT scores and outstanding academic achievements in high school
- Dean's Scholarship: Received \$28,000 over four years for exceptional high school performance
- Aldi Analytics Case Competition Finalist for the year 2017

### William Rainey Harper College, Palatine, IL

January 2016 – July 2019

Major: Business Administration

## **EXPERIENCE**

Republic Airways, Indianapolis, IN

May 2019 - December 2019

- Information Security and Disaster Recovery Intern Enhanced, edited, and implemented Phase 1 Disaster Recovery (DR) Plans within the organization Result: Standard Operating Procedure
  - Mapped out interdependencies for critical applications Result: DR plans Operationally functional
  - Utilized soft skills to corroborate with other employees in the department to get Phase 1 plans in action
  - Reviewed various components of IT using Amazon Web Services Result: Updated application inventory
  - Formed an understanding of basic firewall rules and various security software such as Splunk and Palo Alto
  - Collaborated in operations with United, American, and Delta Airlines
  - Participated heavily in a scaled Agile environment, utilizing both Scrum and Kanban methods

### TMD Investing, Scottsdale, AZ

December 2017- January 2018

Portfolio Management Intern

- Conducted portfolio analysis of assets worth \$340 million using advanced excel functions to monitor the status of client investments
- Skill enhancement exercise to better interface with clients through attending regulatory protocol meetings, including SEC meetings
- Diversified client portfolios through in-depth analysis of several relevant market ratios and respective volatilities
- Enhanced communication skills and professional decorum through constant networking

# Harper College, Palatine, IL

June 2016 – July 2017

Orientation Leader

- Organized new student orientations daily for the summer semester involving multiple sessions with 100+ incoming students •
- Operated various databases including Oracle and SARs while working strategically to ensure cleaner data and more efficient queries
- Mentored incoming class, resulting in a well-rounded student body ready to start their respective academic careers successfully

#### Aurora Saint Luke's Medical Center, Milwaukee, WI

July 2014 – August 2014

Transplant Surgeon Intern

- Participated in strategic discussions on how to aptly discuss next steps with terminally ill patients
- Aided in 20+ procedures around the ICU, developing perspective on Physician protocols to help patients that need care
- Assisted in the OR during critical surgeries, learning the importance of protocol, precision, and teamwork
- Developed a practical sense of how the daily healthcare and clinical side of the hospital operations translates to the core business side

# **ACTIVITIES & LEADERSHIP**

Business Analytics Club at Kelley, Bloomington, IN

August 2018 – November 2018

Club Member

- Activities geared towards learning strategic ways to utilize varying data and modeling to solve complex issues using Excel
- Developed the use of Visual Basic to generate advanced functions within Microsoft Excel

## Master Chung's Martial Arts, Crystal Lake, IL

June 2013 - August 2013

Black Belt - Martial Arts Instructor

- Developed strategies for giving feedback to students, creating helpful ways that they could better themselves
- Utilized insight to adhere to each student's different learning style

# Skills

Python **VBA** SQL *C*# Advanced Excel Knowledge HTML Tableau