

The ColorStack Family



Offer Negotiation

Hi [Recruiter Name],

Once again, I'd like to thank you and the rest of the team for this offer! I am beyond excited about the opportunity to join you all at [Company Name] as the [Role Title]; I know that we can accomplish great things together.

After our conversation and careful review of the offer letter, though I found the salary offer to be generous, I would like to counter with [Insert Counteroffer]. My research shows that the initial offer is [below/above/in line with the] average for a [Role Title] offer in [City, State], but I believe my counter offer is justified by [Insert Reasoning]. It's clear to me that [Company Name] and I are aligned on the [Insert Shared Mission/Vision/Values], which makes me all the more excited to partake in tackling this challenge!

I truly believe that this position will allow me to grow and to have an incredible impact on [Company Name]. Please let me know what we can do in regards to negotiating the offer and reaching a mutually beneficial decision. If preferred, I welcome the opportunity to discuss further on the phone [Insert Date/Time]. Thanks again, [Recruiter Name] and I look forward to hearing from you soon!

Warm regards,

[Your Name]

Key Components of Negotiation Email

- Expressing gratitude/thanks
- Expressing excitement
- Proof that you've done your research
- Mutuality/Togetherness
- Justification for Counteroffer
- Offer to follow-up