



Latin Teacher – Upper School Grades 6-8

This is a salaried, exempt position with a 10-month work schedule and base standard hours of 7:45 a.m. to 4:00 p.m. daily. The Latin teacher reports to the Academic Dean.

Position Overview

Latin teachers concentrate primarily on the study of syntax, morphology and vocabulary with emphasis on reading and translation of classical literature and are responsible for the educational leadership of students in a teacher-led classroom. The educational leader will understand, demonstrate the use of, and implement the Hillsdale K-12 curriculum, student instruction, and assessment to maximize educational achievement for all students, and work collaboratively to ensure a working and learning climate for all students that is safe, secure, and respectful.

The Latin teacher's essential duties and responsibilities are as follows:

- Demonstrate an understanding of and commitment to classical education, mission, and philosophy of CCA, and consistently develop, foster, and advance these concepts in students
- Demonstrate understanding and mastery of central concepts, tools of inquiry, and structure of Latin education, and effectively transmit this knowledge to students making the subject matter meaningful to students
- Develop and implement a grade-level strategic planning system including course lesson plans by closely utilizing the scope and sequence of Wheelock's Latin in the Hillsdale K-12 Program Guide under the leadership of the Academic Dean
- Develop and maintain a culture characterized by the seven classical virtues: fortitude, prudence, justice, temperance, faith, hope and charity
- Interact with the children and to encourage their involvement in the class
- Establishes and maintains standards of student behavior needed to provide an orderly, productive classroom environment
- Model and reinforce good judgment, self-discipline, and responsibility
- Provide students and parents with timely data for improvement in student achievement
- Create and consistently use classroom processes that support effective teaching and learning
- Evaluate each student's progress in aural comprehension, speaking, reading and writing the foreign language in relationship to the level being taught
- Manage student misconduct promptly and resolving conflict and crises effectively
- Demonstrate good daily time management and maintain the pace of the curriculum
- Perform other duties as assigned



Qualifications

A Columbus Classical Academy Latin teacher shall be a knowledgeable, responsible individual who is an effective communicator, problem solver, and self-directed, lifelong learner. This teacher interacts joyfully and meaningfully with students, parents, and colleagues.

Further qualifications for candidates include:

- Bachelor's degree or higher from an accredited college or university in Latin or another degree with a minor or relevant and demonstrable experience in Latin
- Ability to demonstrate, uphold, and promote in daily interactions a commitment to Columbus Classical Academy's mission and the moral character and civic virtue CCA embodies

Additionally, strong candidates will:

- Understand the tenets of classical, liberal arts education

Application Process

Teacher applicants must submit the following in a single email to Mrs. Sarah Spaulding, Academic Dean: sspaulding@columbusclassical.org including:

- Cover letter that includes how you learned about Columbus Classical Academy, and your salary requirements
- Statement of your educational philosophy in 500 words or fewer
- Resume/curriculum vitae
- Three professional (or academic, if a recent graduate) references including email address and phone number for each reference

Compensation, Benefits, & Hiring

Pay is competitive and commensurate with experience and qualifications. Benefits offered for full-time employees include health benefits, 403(b), paid vacation, personal days, and paid holidays. Children will receive enrollment priority if a parent is a full-time employee at the time of enrollment. All employees will be required to pass background checks.

Columbus Classical Academy does not unlawfully discriminate in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, biological sex, age, national origin (ancestry), disability, military status, or for any other unlawful discriminatory reason.