

Microsoft Access - [frmAdvisorPFR : Form]

File Edit View Insert Format Tools Window Help Adobe PDF Type a question for help

Form

Instructions Unbound

Apply Sort Export Dataset Add 1 Contact Resize Subform

Detail

| Form Header | | | |
|--------------|--------------|-------------------------------|---|
| PhoneEvening | Email | Division of Interest | Inquiry Interest |
| | | Most Recent Contact Date | Advisor Requested For Users Division |
| | | Catalog Or Schedule Requested | Open Hours Attended w 30 Days |
| Detail | | | |
| PhoneEvening | EmailAddress | DivisionCodeConcat | AreaCodeConcat |
| | | DateOfContact Max | =IIf([Advisor Real UsersDiv] =IIf([CatOr SchedRen] =IIf([Event end]=0," |
| Form Footer | | | |
| | | | |

Add Review Find Print Close

Design View NUM

Microsoft Access - [frmAdvisorPFR : Form]

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Form Header

| Most Recent Contact Date | Advisor Requested For Users Division | Catalog Or Schedule Requested | Open House Attended w/In 30 Days | Count Contact | Count Advisor Rev | Advisor Ratings | DTSc | RSVPSc | ReqSc | Score |
|--------------------------|---|--------------------------------------|---|---------------|-------------------|-----------------|---------|-----------|-----------|--------|
| DateOfContact Max | =IIf([Advisor Requested For Users Division] | =IIf([Catalog Or Schedule Requested] | =IIf([Open House Attended w/In 30 Days] | CountContact | CountAdvisorRev | ARRatingContact | teScore | VPSPScore | JestScore | talSco |

Form Footer

Add Review Find Print Close

Design View NUM

Microsoft Access - [Advisor Review Form]

File Edit View Insert Format Records Tools Window Help Adobe PDF

MS Sans Serif 8 B I U

Name Address

InquiryID 0 Division History

SSN

Email Area History

Phone

Review Date Today

Advisor Last University

Department Highest Degree

Campus1 Highest Degree Lvl ?

Campus2 GPA GMAT/GRE

Planned Enrollment Comments

Advisor Rating

Add Contact

Cancel Add Edit Delete Save Close

Form View NUM

Microsoft Access - [Select Export Fields]

MS Sans Serif 8 B I U

1. Select an Export Mode

☒ In Excel Format

☐ To an Access Database

2. Set Contact Details for (Optional) System-Generated Contacts

Contact Date: 9/21/2005

Contact Mode: [v]

Comments: Adv-PFR: Advisor
Adv-PFR: Email
Adv-PFR: Letter
Adv-PFR: Phone

3. Choose Fields and Set Field Order

Available Fields

- Rating
- InquiryID
- FirstName
- LastName
- Address1
- City
- State
- Zip
- PhoneDaytime
- PhoneEvening
- EmailAddress
- DivisionCodeConcat
- AreaCodeConcat
- DateOfContactMax
- AdvisorReqUsersDiv
- EventAttend
- CatOrSchedReq
- CountContact

Export Fields

| FieldName |
|-----------|
| |

4. Export Cancel Instructions

Microsoft Access - [frmAdvisorPFRSort : Form]

File Edit View Insert Format Tools Window Help Adobe PDF

Form

Available Fields

Unbound

Sort Order

Detail

FieldName FieldName

SortDescen SortDescending

OK Cancel Instructions

Design View

NUM

The screenshot shows the Microsoft Access application window titled "Microsoft Access - [frmAdvisorPFRSort : Form]". The menu bar includes File, Edit, View, Insert, Format, Tools, Window, Help, and Adobe PDF. The toolbar contains various icons for file operations, editing, and formatting. The form is in Design View and is divided into two main sections: "Available Fields" and "Sort Order". The "Available Fields" section on the left has a list box containing "Unbound" and two buttons with right and left arrows. The "Sort Order" section on the right has a list box containing "Detail", a table with columns "FieldName" and "SortDescending", and two buttons with up and down arrows. At the bottom of the form are three buttons: "OK", "Cancel", and "Instructions". The status bar at the bottom shows "Design View" and "NUM".