

**Romeo G. Bulalacao Jr.**

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**ACADEMIC DETAILS**

- Bachelor of Computer Engineering [2012] with aggregate of 100% from ICCT Colleges

**WORK EXPERIENCE**

- **2023-2023 Project-based Non-Voice Data Analyst (Teleworkph)**
  - We are responsible for analyzing data and turning it into useful information and insights.
  - We provide text data collection services by getting the data of text or text-like data from various origins, to help in developing technology that can understand human language in text form.
- **2020-2023 Sports Analyst (Teleworkph)**
  - We study and analyze various aspects of sports, such as teams, players, and games. We provide statistical data and other information to provide insights into the performance of athletes and teams. We watch games, analyze player statistics, and provide commentary on sports events. Statistical data is used to identify trends and patterns in player and team performance, which can be used to make predictions about future games.
  - We are using software to make our work much faster. These tools can include statistical analysis software, data visualization tools, and social media monitoring platforms. Overall, the job of a sports analyst requires a deep understanding of sports and statistics. It can be an exciting career for those who are passionate about sports and enjoy using data to uncover insights.

- **I.T. Staff in Footworks Marketing Corporation from May 2015-2020**

Role:

- Responsible for overall maintenance and security of operating systems of the company;
- Install and maintains servers and workstations according to established specifications;
- Ensure security and privacy of networks and computer systems;
- Installation and/or migration of IT systems;
- Windows server maintenance and Active Directory administration;
- Provide orientation and guidance to user on how to operate new software and computer equipment;
- Maintain records/logs of repairs, disposals, and maintenance schedule;
- Implement DHCP and user access
- Desk side support and PC break/fix including basic administration of Windows O/S and ensures that all inventory movement complies with the company's SOP; &
- Performs other reasonable task as requested from time to time

## SKILLS

- Computer Hardware Troubleshooting
- Microsoft Operating Systems
- Computer Hardware Installation / Assembly
- Turbo C++
- MS Excel – advance (pivot, macros, vlookup, concatenate, vba, etc.)
- MS Access
- Active directory
- Photoshop
- Visual FoxPro
- SQL
- Joomla
- Native PHP
- Microsoft Power Bi
- SAP Crystal Reports for Business One
- SQL Server
- Retail RPRO

## CERTIFICATIONS

- 2011, Computer Assembly
- 2011, Web Designing
- 2011, Lan Network
- 2012, Wan Technology
- 2012, Data Communication
- 2012, The 5's of Good House Keeping

## SOCIAL MEDIA

### LinkedIn

<https://www.linkedin.com/in/romeo-bulalacao-jr-b8b439b5>

## REFERENCE

**AILEEN GARDOSE**  
HUMAN RESOURCES MANAGER  
FOOTWORKS MARKETING CORPORATION  
(02)-992-2282

*I certify that the above information is true & correct to the best of my knowledge & belief.*

Romeo G. Bulalacao Jr.