

<b>Job Title:</b>	<b>PAGE</b>
<b>Recruitment Ref. #:</b>	<b>BC-EXT-Page</b>
<b>Location:</b>	Bathurst Clark Resource Library
<b>Salary Range:</b>	\$11.78 to \$12.50 per hour
<b>Start Date</b>	March 2015
<b>Hours:</b>	To a maximum of 19 hours per week as schedule. Branch schedule includes days, evenings, Saturdays and Sundays.
<b>Responsibilities:</b>	Under the direction of a designated supervisor, shelve books and materials, shelf read and maintain tidiness of the library.
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>– Completion of Grade 8 or equivalent.</li> <li>– Ability to communicate courteously and effectively with the public.</li> <li>– Ability to file accurately.</li> <li>– Ability to lift and carry.</li> <li>– <b><u>NOTE:</u> the successful candidate will be required, on or prior to their start date, to produce a copy of Vulnerable Sector Screening (Police Check) dated within the past 12 months</b></li> </ul>
<b>How to Apply:</b>	<p>Submit an up-to-date resume, accompanied by a covering letter stating the position and Recruitment Reference #BC-EXT-Page. Incomplete submissions will not be accepted.</p> <p>Applications should be addressed to the contact name noted below, c/o The Recruitment Office, Vaughan Public Libraries, 900 Clark Avenue West, Thornhill, Ontario, L4J 8C1. Submissions are acceptable by mail, OR by fax at 905-709-1530, OR by email at <a href="mailto:vpl.admin@vaughan.ca">vpl.admin@vaughan.ca</a></p>
<b>Closing Date of Posting:</b>	<b>NO LATER THAN WEDNESDAY, FEBRUARY 18, 2015</b>
<b>For further information:</b>	Contact Nick Wesson, Library Co-ordinator, at 905-653-7323, extn. 4119
<b>Other:</b>	<p>In order to qualify for permanent employment within any department or service location with the Vaughan Public Library Board, an applicant must not be related to any member of staff of that department or service location. We thank all applicants, however, only those selected for an interview will be contacted.</p> <p>Vaughan Public Libraries welcomes all applicants. Accommodations for interviews and assessments will be provided to qualified candidates upon request.</p>