



900 Clark Avenue West, Vaughan, Ontario L4J 8C1

Tel. (905) 653-READ (7323) * Fax (905) 709-1530 * Website: www.vaughanpl.info

Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.

Enrich Inspire Transform

Michael McKenzie
Chair

Devender Sandhu
Vice Chair

Rocco Capone
Trustee

Marie Chiaromonte
Trustee

Lorraine de Boer
Trustee

Rosanna DeFrancesca
Trustee

Michael Di Biase
Trustee

Isabella Ferrara
Trustee

Vivek Gupta
Trustee

Marilyn Iafrate
Trustee

Steve Kerwin
Trustee

Grace Locilento
Trustee

Pradeep Puri
Trustee

Gino Rosati
Trustee

Suri Rosen
Trustee

MINUTES OF REGULAR LIBRARY BOARD MEETING

Thursday, June 20, 2013 – 7:00 p.m. – Woodbridge Library

Present: M. McKenzie (Chair), R. Capone (from 8:17 pm), L. de Boer,
M. Di Biase (to 9:43 pm), I. Ferrara, V. Gupta (to 9:34 pm), M. Iafrate,
S. Kerwin, G. Locilento, P. Puri (to 9:15 pm), G. Rosati,
D. Sandhu (from 7:32 pm)

Regrets: M. Chiaromonte, R. DeFrancesca, S. Rosen

In Attendance: M. Singleton, Chief Executive Officer
M. Guy, Director of Operations
S. Vander Werff, Director of Finance & Facilities
T. Watman, Director of Service Delivery
P. Yovdoshuk (Recorder)

Guests: Kevin Travers & Shelyane Li – KPMG
Nino Rico, Architect

1. CALL TO ORDER

As there was a quorum at 7:10 p.m., the Chair called the meeting to order.

2. DISCLOSURES OF INTEREST

M. Iafrate declared an interest with respect to In-Camera Item 12.3, Report on Union Negotiations, on the basis that a relative is an employee of the City of Vaughan, and did not take part in the discussion or vote on that particular matter.

3. CONFIRMATION OF AGENDA

3.1 Items to be Added or Deleted

There were no items to be added or deleted.

3.2 Motion to Adopt the Agenda

MOTION: THAT the agenda be adopted as presented.

MOVED BY: I. Ferrara

SECONDED BY: P. Puri

MOTION CARRIED.

4. ADOPTION OF MINUTES OF MAY 16, 2013

MOTION: THAT the minutes of May 16, 2013 be adopted as presented.

MOVED BY: L. de Boer

SECONDED BY: G. Locilento

MOTION CARRIED.

5. **2012 FINANCIAL STATEMENT**

The Board welcomed Kevin Travers and Shelyane Li from KPMG, who reviewed the 2012 Financial Statement presented and discussed at the Budget & Finance Committee meeting of June 20, 2013. Discussion ensued.

MOTION: THAT the Board approve the 2012 Financial Statement as recommended by the Budget & Finance Committee.

Moved BY: G. Rosati

SECONDED BY: S. Kerwin

MOTION CARRIED.

The Board thanked the auditors for their presentation and they left the meeting.

6. **KLEINBURG LIBRARY RENOVATION**

This item was temporarily deferred pending the arrival of the Architect.

7. **BUSINESS ARISING**

7.1 **Attendance at Board Meetings**

Information was provided to trustees regarding attendance and quorum at board meetings as per the Board's By-Law, which was created based on requirements of the *Public Libraries Act*.

MOTION: THAT the report be received.

Moved BY: M. Iafrate

SECONDED BY: M. Di Biase

MOTION CARRIED.

8. **CORRESPONDENCE**

8.1 Library Articles

8.2 Promotional Articles about VPL

MOTION: THAT the correspondence be received.

Moved BY: I. Ferrara

SECONDED BY: G. Locilento

MOTION CARRIED.

9. **FINANCES**

9.1 **Accounts Paid for May 2013**

MOTION: THAT the Board receive the Accounts Paid for May 2013 in the amount of \$219,975.34.

Moved BY: P. Puri

SECONDED BY: V. Gupta

MOTION CARRIED.

10. REPORTS**10.1 Management Report for May 2013 & Performance Indicator Reports**

The CEO reported that VPL successfully obtained grants from Canada Summer Jobs to partially fund 2 summer students, and also from Young Canada Works for partial funding of 4 additional summer reading club assistants. These positions provide frontline assistance to the children who participate in the summer reading program.

D. Sandhu joined the meeting.

MOTION: THAT the Board receive the Management Report for May 2013 & Performance Indicator Reports.

Moved BY: M. Iafrate

SECONDED BY: L. de Boer

MOTION CARRIED.

10.2 Project Update – Civic Centre Resource Library

The CEO reported on a meeting attended on June 20, 2013 with the Interim City Manager, Commissioners and other City of Vaughan senior staff in relation to VPL's two library building projects.

Design planning for the Civic Centre Resource Library has been rejuvenated. The new site is flat, differing from the original site. The design of the building will need to be changed, although the concept will remain the same. Meetings have been scheduled every 2 weeks in the future. A topographical survey and geotechnical report will soon be carried out. Discussion ensued.

MOTION: THAT the Board receive the update on the Civic Centre Resource Library,

AND THAT a large sign be placed on the new site of the Civic Centre Resource Library,

AND THAT staff bring back a report to the Board regarding the co-ordination of the appropriate timing for a groundbreaking ceremony.

Moved BY: M. Di Biase

SECONDED BY: S. Kerwin

MOTION CARRIED.

The Board requested that staff investigate and provide a report regarding proposed timelines and accountability for the project.

Nino Rico, Architect, joined the meeting.

KLEINBURG LIBRARY RENOVATION

The Board welcomed Nino Rico, Architect, who provided a presentation of the proposed renovations to Kleinburg Library. Discussion ensued. The Board directed that a letter be sent to Council requesting support of the proposed renovation.

P. Puri left the meeting.

MOTION: **THAT the Board receive the report on the renovation of Kleinburg Library and endorse the plan as presented by Nino Rico, Architect,**

AND THAT the City of Vaughan be informed of the Board's recommendation and endorsement and proceed to tender the project as proposed.

Moved BY: **M. Di Biase**

SECONDED BY: **S. Kerwin**

MOTION CARRIED.

The Board thanked the Architect for his presentation and he left the meeting.

V. Gupta left the meeting.

10.3 Project Update – Thornhill Woods Library

The CEO reported on the process to date for the Thornhill Woods Library, and that the RFPQ was issued on June 12, 2013. The RFPQ will pre-qualify bidders, who will then be invited to respond to a RFP to be released the week of August 6, 2013. The new process is deemed to be more effective. Discussion ensued.

MOTION: **THAT the Board receive the update on the Thornhill Woods Library.**

Moved BY: **G. Rosati**

SECONDED BY: **I. Ferrara**

MOTION CARRIED.

The Board requested that staff investigate and provide a report regarding proposed timelines and accountability for the project.

10.4 Report on CEO's Attendance at CULC Meeting/CLA Conference

Deferred to next meeting.

M. Di Biase left the meeting.

11. NEW BUSINESS

There were no items for discussion.

12. IN-CAMERA MEETING (CLOSED SESSION)

MOTION: **THAT the meeting move In-Camera.**

Moved BY: **I. Ferrara**

SECONDED BY: **S. Kerwin**

MOTION CARRIED.

The meeting moved In-Camera at 9:44 p.m.

Motion to Return to Open Session

MOTION: THAT the meeting return to Open Session.
MOVED BY: G. Locilento
SECONDED BY: M. Iafrate
MOTION CARRIED.

The meeting returned to Open Session at 9:54 p.m.

(OPEN SESSION)

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: I. Ferrara
SECONDED BY: D. Sandhu
MOTION CARRIED.

13. **UPCOMING EVENTS**

Event: 25th Anniversary of Dufferin Clark Library & Community Centre
Date/Time: Saturday, September 21, 2013 – 12:30 p.m.
Location: Dufferin Clark Community Centre

14. **NEXT MEETING****Budget & Finance Committee Meeting**

To review 2014-2017 Budget Submissions
Date/Time/Location: To be determined

Next Library Board Meeting

Date/Time: Thursday, September 12, 2013 – 7:00 p.m.
Location: Bathurst Clark Resource Library

15. **MOTION TO ADJOURN**

The meeting adjourned at 9:55 p.m. on a motion by G. Locilento, seconded by G. Rosati.

Chairman

Secretary/Treasurer