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Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.

Enrich Inspire Transform

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MINUTES OF REGULAR LIBRARY BOARD MEETING

Thursday, April 19, 2012 – 7:00 p.m. - Ansley Grove Library

- Present:** M. McKenzie (Chair), M. Chiaromonte, L. De Boer, I. Ferrara, S. Kerwin, G. Locilento, P. Puri, S. Rosen, D. Sandhu (from 7:31 pm)
- Regrets:** R. Capone, R. DeFrancesca, M. Di Biase, V. Gupta, M. Iafrate, G. Rosati
- In Attendance:** M. Singleton, Chief Executive Officer
A. Dowiat Vine, Director of Planning & Communication
M. Guy, Director of Operations
S. Vander Werff, Director of Finance & Facilities
T. Watman, Director of Service Delivery
P. Yovdoshuk, Recorder
- Guests:** Martin Hrobsky, Associate Vice President, Ipsos Reid Public Affairs
Lauren Hilderley, Research Associate, Ipsos Reid Public Affairs

1. CALL TO ORDER

As there was a quorum at 7:07 p.m., the Chair called the meeting to order.

2. DISCLOSURES OF INTEREST

There were no disclosures of interest.

3. CONFIRMATION OF AGENDA

3.1 Items to be added or deleted

Item 9.1- Ipsos Reid Survey Presentation – was brought forward on the agenda.

3.2 Motion to adopt the Agenda

MOTION: THAT the agenda be adopted as amended.
MOVED BY: I. Ferrara
SECONDED BY: M. Chiaromonte
MOTION CARRIED.

Ipsos Reid Survey Presentation

The Board welcomed to the meeting Martin Hrobsky, Associate Vice President, and Lauren Hilderley, Research Associate, both of Ipsos Reid Public Affairs, who presented the findings of the February 2012 telephone survey of Vaughan citizens. Results were very positive with 95% of respondents indicating VPL is important in making Vaughan a better place to live, 91% believing VPL is important in ensuring students' success in school, 76% declaring that VPL is important in ensuring people have a place to meet and get together and 77% indicating VPL is important to their household personally.

D. Sandhu joined the meeting.

MOTION: **THAT the Board receive the Ipsos Reid Survey – *The City of Vaughan Library Survey – April 2012.***

Moved BY: **G. Locilento**

SECONDED BY: **P. Puri**

MOTION CARRIED.

4. ADOPTION OF MINUTES

4.1 Adoption of Minutes of March 22, 2012

MOTION: **THAT the minutes of February 16, 2012 be adopted as presented.**

Moved BY: **G. Locilento**

SECONDED BY: **I. Ferrara**

MOTION CARRIED.

5. BUSINESS ARISING

5.1 Information Requests Report:

5.1.1 Thornhill Woods Neighbourhood Library

The three proposals submitted in Stage 2 of the RFP process have been received and are currently being reviewed by the City of Vaughan's Purchasing Department. Presentations to the VPL Board will be coordinated as soon as possible.

5.1.2 Civic Centre Resource Library

The RFP for an architect for the Civic Centre Resource Library is nearing completion with a planned release date during the week of April 23 – 27, 2012.

MOTION: **THAT the Board receive the Information Requests Report.**

Moved BY: **S. Rosen**

SECONDED BY: **S. Kerwin**

MOTION CARRIED.

6. CORRESPONDENCE

6.1 Library Articles

- *Encyclopaedia Britannica: After 244 years in print, only digital copies sold* – The Christian Science Monitor – CS Monitor.com (March 14, 2012)
- *E-books spur reading among Americans, survey shows* – Amy Gahran, Special to CNN (April 5 2012)

6.2 Promotional Articles about VPL

MOTION: THAT the correspondence be received.
Moved BY: M. Chiaromonte
SECONDED BY: P. Puri
MOTION CARRIED.

7. FINANCES**7.1 Accounts Paid for March 2012**

MOTION: THAT the Board receive the Accounts Paid for March 2012 in the amount of \$263,138.89.
Moved BY: D. Sandhu
SECONDED BY: S. Rosen
MOTION CARRIED.

8. REPORTS**8.1 Management Report for March 2012 & Performance Indicator Reports**

The format of the Management Report has been changed to monitor 2012 Annual Business Goals and report on progress made to date.

MOTION: THAT the Board receive the Management Report for March 2012 and Performance Indicator Reports.
Moved BY: I. Ferrara
SECONDED BY: L. de Boer
MOTION CARRIED.

9. NEW BUSINESS**9.2 Request to Attend CLA Bi-Annual Meeting/CULC Conference**

MOTION: THAT the Board approve the attendance of the Chief Executive Officer at the bi-annual meeting of the Canadian Urban Libraries Council (CULC) and the Canadian Library Association (CLA) Conference in Ottawa from May 29 – June 2, 2012.
Moved BY: S. Kerwin
SECONDED BY: G. Locilento
MOTION CARRIED.

9.3 Innovative Library Design - Presentation

A. Dowiat Vine, Director of Planning & Communication, provided a presentation to the Board about innovative library design.

MOTION: THAT the Board receive the presentation on innovative library design.
Moved BY: S. Rosen
SECONDED BY: M. Chiaromonte
MOTION CARRIED.

9.4 **Civic Centre Resource Library – Roundtable Discussion & Update re Vision, Statement of Purpose and Architectural Considerations**

The Vaughan Public Library Board 2007-2010 placed considerable energies into developing an innovative concept for the design of the Civic Centre Resource Library, and defined this in '*Vision, Statement of Purpose and Architectural Considerations - Civic Centre Resource Library*'. A roundtable discussion was convened and amendments to the previous Board's document identified. The amended document with be provided to architectural firms responding to the Request for Proposal (RFP) for the design of the Civic Centre Resource Library.

MOTION: **THAT the Board endorse the *Vision, Statement of Purpose and Architectural Considerations – Civic Centre Resource Library*, created by the Vaughan Public Library Board 2007-2010,**

AND THAT the Board direct the Chief Executive Officer to amend the *Vision, Statement of Purpose and Architectural Considerations – Civic Centre Resource Library* with input provided at the Vaughan Public Library Board meeting of April 19, 2012.

MOVED BY: **S. Kerwin**

SECONDED BY: **P. Puri**

MOTION CARRIED.

10. **IN-CAMERA MEETING (CLOSED SESSION)**

10.1 **Motion to Move In-Camera**

MOTION: **THAT the meeting move In-Camera.**

MOVED BY: **S. Kerwin**

SECONDED BY: **D. Sandhu**

MOTION CARRIED.

The meeting moved In-Camera at 9:35 p.m.

10.2 **Job Evaluation Report (Confidential)**

A Job Evaluation Report was provided.

MOTION: **THAT the Board receive the confidential report of the outcome of the March 23, 2012 job evaluations.**

MOVED BY: **I. Ferrara**

SECONDED BY: **M. Chiaromonte**

MOTION CARRIED.

10.3 **Return to Open Session**

MOTION: **THAT the meeting return to Open Session.**

MOVED BY: **G. Locilento**

SECONDED BY: **D. Sandhu**

MOTION CARRIED.

The meeting returned to Open Session at 9:40 p.m.

10.4 **Ratification of Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
Moved BY: G. Locilento
SECONDED BY: I. Ferrara
MOTION CARRIED.

11. **NEXT MEETING**

Date: Thursday, May 17, 2012
Time: 7:00 p.m.
Location: Pierre Berton Resource Library

12. **MOTION TO ADJOURN**

The meeting adjourned at 9:41 p.m., on a motion by P. Puri, seconded by S. Kerwin.

Chair

Secretary-Treasurer