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Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.
Enrich Inspire Transform

MINUTES OF REGULAR LIBRARY BOARD MEETING

Thursday, January 19, 2012 – 7:00 p.m.

Bathurst Clark Resource Library

Michael McKenzie
Chair

Devender Sandhu
Vice Chair

Rocco Capone
Trustee

Marie Chiaromonte
Trustee

Lorraine de Boer
Trustee

Rosanna DeFrancesca
Trustee

Michael Di Biase
Trustee

Isabella Ferrara
Trustee

Vivek Gupta
Trustee

Marilyn Iafrate
Trustee

Steve Kerwin
Trustee

Grace Locilento
Trustee

Pradeep Puri
Trustee

Gino Rosati
Trustee

Suri Rosen
Trustee

Present: M. McKenzie (Chair), R. Capone (from 7:12 pm), M. Chiaromonte, L. de Boer, R. DeFrancesca (from 7:39 pm to 9:04 pm), M. Di Biase (from 7:25 pm to 9:04 pm), I. Ferrara, V. Gupta, M. Iafrate, S. Kerwin, G. Locilento, G. Rosati (from 7:20 pm), S. Rosen (from 8:00 pm), D. Sandhu

Regrets: P. Puri

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Director of Planning & Communication
T. Watman, Director of Service Delivery
S. Vander Werff, Director of Finance
P. Yovdoshuk, Recorder

1. CALL TO ORDER

As there was a quorum at 7:08 p.m., the Chair called the meeting to order.

2. DISCLOSURES OF INTEREST

There were no disclosures of interest.

3. CONFIRMATION OF AGENDA

3.1 Items to be Added or Deleted

There were no items to be added to the agenda.

3.2 Motion to Adopt the Agenda

MOTION: THAT the agenda be adopted as presented.
MOVED BY: G. Locilento
SECONDED BY: I. Ferrara
MOTION CARRIED.

4. ADOPTION OF MINUTES

MOTION: THAT the minutes of December 15, 2011 be adopted as presented.
MOVED BY: M. Iafrate
SECONDED BY: L. de Boer
MOTION CARRIED.

5. **BUSINESS ARISING**

5.1 **Information Requests Report**

.1.1 **Thornhill Woods Neighbourhood Library**

The Technical Evaluation Committee met December 14, 2011 to review submissions for the design/build of the Thornhill Woods Neighbourhood Library. A final meeting took place on January 18, 2012 to review findings of reference checks and to confirm the top three submissions. All have been notified that they will proceed to Step 2 of the process. In general, designs were of a very high standard, reflected the vision of the Board, and were sufficiently innovative. In March 2012 a Special Board Meeting will be convened to receive presentations from all three candidates.

R. Capone joined the meeting.

It is anticipated that the new library will open in early 2013. A community engagement meeting was held on January 18 in the Thornhill Woods community to gather feedback from citizens regarding their desires for their library, which was well-attended. An additional session is planned for January 25, as well as sessions for elementary and secondary students in February.

5.1.2 **Civic Centre Resource Library**

A feasibility report regarding possible use of the old City Hall for offices, commercial, or a resource library was presented to the Mayor and Members of Council at a meeting of the Finance and Administration Committee on January 16, 2012. Council voted in favour of demolition of the old building due to the cost involved for retrofitting and refurbishment.

5.1.3 **Reserve Contributions for Library Materials**

Submission of the Library Board's request to create reserve contributions for Library materials has been delayed until the 2012 budget process is completed.

MOTION: **THAT the Board receive the Information Requests Report.**
Moved BY: **I. Ferrara**
SECONDED BY: **L. de Boer**
MOTION CARRIED.

5.2 **2012- to 2014 Business Plan**

The top three priorities for each of 2012, 2013 and 2014 as listed in the Board's 2012 Budget submission were provided for information. Discussion ensued.

G. Rosati joined the meeting.
M. Di Biase joined the meeting.

MOTION: **THAT the Board instruct staff to bring back recommendations in terms of targets for performance indicators for the year and provide quarterly reports to the Board.**
Moved BY: **M. Iafrate**
SECONDED BY: **V. Gupta**
MOTION CARRIED.

5.3 Library Locations

The CEO reviewed the report on Library Locations. Discussion ensued.

R. DeFrancesca joined the meeting.

It was determined that a decision about changing our priorities of building our libraries cannot be made yet as there are still so many unknowns. Some of the information included needs to be refined. We have to keep gathering and updating information. The Board should be cautious to not look foolish by juggling our priorities when we don't have the funding available.

S. Rosen joined the meeting.

MOTION: THAT staff review and bring back to the Board a comprehensive report for library services in the City of Vaughan, together with the Development Charges report.

Moved BY: M. Di Biase

SECONDED BY: D. Sandhu

MOTION CARRIED.

Discussion resumed regarding a feasibility study to determine a site for a neighbourhood library adjacent to the Vellore Village Community Centre. It was proposed that funds for this study be included in the 2013 budget requests.

MOTION: THAT the Board direct staff to investigate opportunities to move ahead with a feasibility study for a neighbourhood library at the Vellore Village Community Centre, and report back to the Board.

Moved BY: M. Di Biase

SECONDED BY: M. Iafrate

MOTION CARRIED.

M. Di Biase proposed that Vaughan Public Libraries coordinate an activity/program to celebrate the anniversary of the War of 1812. This was referred to staff to coordinate.

R. DeFrancesca left the meeting.

M. Di Biase left the meeting.

6. CORRESPONDENCE

6.1 Promotional Articles about VPL

MOTION: THAT the Board receive the promotional articles about VPL.

Moved BY: M. Iafrate

SECONDED BY: M. Chiaromonte

MOTION CARRIED.

6.2 Library Articles

MOTION: THAT the Board receive the library article.

Moved BY: M. Iafrate

SECONDED BY: S. Kerwin

MOTION CARRIED.

7. FINANCES**7.1 Accounts Paid for December 2011**

MOTION: THAT the Board receive the Accounts Paid for December 2011 in the amount of \$391,790.95.

Moved BY: D. Sandhu

SECONDED BY: L. de Boer

MOTION CARRIED.

8. REPORTS**8.1 Management Report for December 2011 & Performance Indicators Report**

MOTION: THAT the Management Report for December 2011 & Performance Indicators Reports be received.

Moved BY: D. Sandhu

SECONDED BY: S. Kerwin

MOTION CARRIED.

9. NEW BUSINESS**9.1 Report on Library Settlement Program in York Region**

The CEO reported on the Library Settlement Program and its issues related to funding. Investigation continues for alternate sources of funding.

MOTION: THAT the Board receive the report on the Library Settlement Program in York Region.

Moved BY: G. Locilento

SECONDED BY: S. Kerwin

MOTION CARRIED.

9.2 Roundtable Discussion about Board Education 2012

The Chair asked the trustees to consider the need for Board self-evaluation, as well development of the Board's education in carrying out its responsibilities. The roundtable discussion was deferred to the next meeting.

A. Dowiat Vine, T. Watman, S. Vander Werff and P. Yovdoshuk left the meeting.

10. IN-CAMERA MEETING (CLOSED SESSION)**10.1. Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.

Moved BY: L. de Boer

SECONDED BY: V. Gupta

MOTION CARRIED.

The meeting moved In-Camera at 9:10 p.m.

10.2 Disclosures of Interest

There were no disclosures of interest.

10.3 Adoption of In-Camera Minutes of November 17, 2011

MOTION: **THAT the Board adopt the In-Camera Minutes of November 17, 2011 as presented.**
Moved BY: **M. Iafrate**
SECONDED BY: **G. Locilento**
MOTION CARRIED.

10.4 Personnel Issue about Identifiable Individuals (Confidential)

The Board received a report from the CEO.

10.5 Personnel Issue about an Identifiable Individual (Confidential)

The Board received a report from the Chair.

10.6 CEO Evaluation Process 2013 & Onwards

The Board received a report from the Chair.

10.7 Motion to Return to Open Session

MOTION: **THAT the meeting return to Open Session.**
Moved BY: **G. Rosati**
SECONDED BY: **D. Sandhu**
MOTION CARRIED.

The meeting returned to Open Session at 10:00 p.m.

10.8 Ratification of Actions Taken In-Camera

MOTION: **THAT the Board ratify all actions taken In-Camera.**
Moved BY: **R. Capone**
SECONDED BY: **S. Rosen**
MOTION CARRIED.

11. UPCOMING EVENTS & ACTIVITIES

Event: Family Literacy Day
Date/Time: Thursday, January 26, 2012 – 7:00 p.m.
Location: City Playhouse, 1000 New Westminster Drive, Thornhill

12. NEXT BOARD MEETING

Date: Thursday, February 16, 2012
Time: 7:00 p.m.
Location: Maple Library

13. **MOTION TO ADJOURN**

The meeting adjourned at 10:05 p.m. on a motion by S. Kerwin, seconded by R. Capone.

Chairman

Secretary-Treasurer