



900 Clark Avenue West, Vaughan, Ontario L4J 8C1

Tel. (905) 653-READ (7323) * Fax (905) 709-1530 * Website: www.vaughanpl.info

Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.

Enrich Inspire Transform

Michael McKenzie
Chair

Devender Sandhu
Vice Chair

Rocco Capone
Trustee

Marie Chiaromonte
Trustee

Lorraine de Boer
Trustee

Rosanna DeFrancesca
Trustee

Michael Di Biase
Trustee

Isabella Ferrara
Trustee

Vivek Gupta
Trustee

Marilyn Iafrate
Trustee

Steve Kerwin
Trustee

Grace Locilento
Trustee

Pradeep Puri
Trustee

Gino Rosati
Trustee

Suri Rosen
Trustee

MINUTES OF REGULAR LIBRARY BOARD MEETING
Wednesday, June 27, 2012 – 7:00 p.m. – Bathurst Clark Resource Library

Present: M. McKenzie (Chair), M. Chiaromonte, L. de Boer, I. Ferrara (until 9:18 pm), V. Gupta, S. Kerwin, G. Locilento, P. Puri (until 9:05 pm), S. Rosen (from 7:50 pm), D. Sandhu
Regrets: R. DeFrancesca, M. Di Biase, M. Iafrate, G. Rosati
Absent: R. Capone

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Director of Planning & Communication
M. Guy, Director of Operations
S. Vander Werff, Director of Finance & Facilities
T. Watman, Director of Service Delivery
P. Yovdoshuk, Recorder

Guests: Kevin Travers, Partner, KPMG
Steve Langlois, Principal Planner, Monteith Brown Planning Consultants

1. **CALL TO ORDER**

As there was a quorum at 7:20 p.m., the Chair called the meeting to order.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **CONFIRMATION OF AGENDA**

3.1 **Items to be Added**

Item 8.1 – Civic Centre Resource Library Update

3.2 **Motion to Adopt the Agenda**

MOTION: THAT the agenda be adopted as amended.

MOVED BY: P. Puri

SECONDED BY: D. Sandhu

MOTION CARRIED.

4. **ADOPTION OF MINUTES**

4.1 **Adoption of Minutes of May 17, 2012**

MOTION: THAT the minutes of May 17, 2012 be adopted as presented.

Moved BY: G. Locilento

SECONDED BY: I. Ferrara

MOTION CARRIED.

5. **2011 FINANCIAL STATEMENT**

The Board welcomed Kevin Travers from KPMG, who reviewed the 2011 Financial Statement presented and discussed at the Budget & Finance Committee meeting of June 27, 2012. K. Travers provided comments about the audit process, and that KPMG received full assistance and co-operation from management.

MOTION: THAT the Board approve the 2011 Financial Statement as recommended by the Budget & Finance Committee.

Moved BY: P. Puri

SECONDED BY: S. Kerwin

MOTION CARRIED.

The Board thanked the auditor for his presentation and he left the meeting.

6. **ACTIVE TOGETHER MASTER PLAN**

The Board welcomed Steve Langlois from Monteith Brown Planning Consultants, who provided a presentation about the City of Vaughan's *Active Together Master Plan*, which is currently under review.

S. Rosen joined the meeting.

Discussion ensued around various aspects of library buildings, services, etc.

MOTION: THAT the Board receive the presentation from Steve Langlois, Principal Planner, Monteith Brown Planning Consultants, regarding the *Active Together Master Plan* for the Development of Parks, Recreation, Culture and Libraries.

Moved BY: I. Ferrara

SECONDED BY: L. de Boer

MOTION CARRIED.

7. **SERVICE DELIVERY MODEL**

The Chief Executive Officer reviewed the report and discussion ensued about the proposed Service Delivery Model.

P. Puri left the meeting.

With the Board's support of the proposed Service Delivery Model, staff will provide more in-depth information of the elements of the plan.

MOTION: THAT the Board receive the Service Delivery Model report.

Moved BY: G. Locilento

SECONDED BY: M. Chiaromonte

MOTION CARRIED.

The Board thanked Steve Langlois for his presentation and participation and he left the meeting.

8. BUSINESS ARISING**8.1 Civic Centre Resource Library Update**

The Chief Executive Officer brought forward a recommendation for Aleksandra Dowiat Vine to participate with the CEO on the Civic Centre Resource Library RFP Evaluation Committee.

MOTION: THAT VPL's Director of Planning & Communication, Aleksandra Dowiat Vine, participate on the Civic Centre Resource Library RFP Evaluation Committee in addition to VPL's Chief Executive Officer.

Moved BY: S. Kerwin

SECONDED BY: S. Rosen

MOTION CARRIED.

I. Ferrara left the meeting.

9. CORRESPONDENCE

9.1 Library Articles

9.2 VPL 2011 Achievement Report

9.3 OLA.Access Magazine

9.4 Promotional Articles about VPL

MOTION: THAT the correspondence be received.

Moved BY: G. Locilento

SECONDED BY: M. Chiaromonte

MOTION CARRIED.

10. FINANCES**10.1 Accounts Paid for May 2012**

MOTION: THAT the Accounts Paid for May 2012 in the amount of \$217,876.54 be received.

Moved BY: V. Gupta

SECONDED BY: D. Sandhu

MOTION CARRIED.

11. REPORTS**11.1 Management Report for May 2012 & Performance Indicators Report**

MOTION: THAT the Board receive the Management Report for May 2012 and the Performance Indicators Report.

Moved BY: S. Rosen

SECONDED BY: D. Sandhu

MOTION CARRIED.

11.2 CEO's Report from CULC Meeting/CLA Conference

MOTION: THAT the Board receive the report from the CULC Meeting and CLA Conference attended by the Chief Executive Officer.

MOVED BY: M. Chiaromonte

SECONDED BY: G. Locilento

MOTION CARRIED.

12. NEW BUSINESS**12.1 Pinterest Demonstration by Marilyn Guy, Director of Operations**

The demonstration was deferred to the September 2012 meeting.

13. IN-CAMERA MEETING (CLOSED SESSION)**13.1 Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.

MOVED BY: D. Sandhu

SECONDED BY: G. Locilento

MOTION CARRIED.

The meeting moved In-Camera at 9:26 p.m.

13.2 Adoption of In-Camera Minutes of May 17, 2012

MOTION: THAT the Board adopt the In-Camera Minutes of May 17, 2012 as presented.

MOVED BY: L. de Boer

SECONDED BY: V. Gupta

MOTION CARRIED.

13.3 Verbal Report on Thornhill Woods Neighbourhood Library (Confidential)

A confidential report was provided by the Chief Executive Officer.

13.4 Chief Executive Officer's Mid Year Progress Report (Confidential)

The report was deferred to the September 2012 meeting.

13.5 Motion to Return to Open Session

MOTION: THAT the meeting return to Open Session.

MOVED BY: M. Chiaromonte

SECONDED BY: S. Rosen

MOTION CARRIED.

The meeting returned to Open Session at 9:38 p.m.

(OPEN SESSION)

13.6 **Ratification of Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.

Moved BY: D. Sandhu

SECONDED BY: L. de Boer

MOTION CARRIED.

14. **NEXT MEETING**

Date: Thursday, September 20, 2012

Time: 7:00 p.m.

Location: Bathurst Clark Resource Library

15. **MOTION TO ADJOURN**

The meeting adjourned at 9:39 p.m. on a motion by G. Locilento, seconded by S. Kerwin.

Chairman

Secretary-Treasurer