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Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.

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MINUTES OF LIBRARY BOARD MEETING
Thursday, June 19, 2014 – 7:00 p.m. – Woodbridge Library

Present: M. McKenzie (Chair), R. Capone (from 7:59 pm), M. Chiaromonte,
L. de Boer, R. DeFrancesca (from 7:45 pm), M. Di Biase,
I. Ferrara (from 8:05 pm), M. Iafrate, S. Kerwin, G. Locilento, P. Puri

Regrets: V. Gupta, S. Rosen, G. Rosati, D. Sandhu

In Attendance: M. Singleton, Chief Executive Officer
M. Guy, Director of Operations
L. McDonough, Director of Service Delivery
S. Vander Werff, Director of Finance & Facilities
T. Watman, Director of Planning & Communication
P. Yovdoshuk, Recorder

Guests: Lloyd Noronha, Development Finance & Investments Director,
City of Vaughan
Jackie Macchiusi, Manager, Capital and Reserves Planning, City of Vaughan

1. **CALL TO ORDER**

As there was a quorum at 7:23p.m., the Chair called the meeting to order.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **CONFIRMATION OF AGENDA**

3.1 **Items to be added or deleted**

Item 9.1 – written report not available; verbal report will be provided.

Item 9.2 – moved forward on the agenda for discussion under Business Arising.

3.2 **Motion to adopt the Agenda**

MOTION: THAT the agenda be adopted as presented.

Moved BY: M. Chiaromonte

SECONDED BY: S. Kerwin

MOTION CARRIED.

4. **ADOPTION OF MINUTES OF MAY 22, 2014**

MOTION: THAT the minutes of May 22, 2014 be adopted as presented.

Moved BY:

SECONDED BY:

MOTION CARRIED.

5. BUSINESS ARISING**5.1 Results of Tender for Civic Centre Resource Library (Agenda Item #9.2)**

The Board welcomed Lloyd Noronha, Development Finance & Investments Director, and Jackie Macchiusi, Manager, Capital and Reserves Planning, both from the City of Vaughan.

R. DeFrancesca joined the meeting.

A report regarding the results of the tender for the Civic Centre Resource Library project was distributed and was reviewed by the Chief Executive Officer. Tender T14-155 was issued to prequalified bidders on May 20, 2014, with an initial closing date of June 10, 2014, which was extended to June 18, 2014. Tenders were opened June 18, 2014.

Bid results:

Acquicon Construction Company Limited	\$12,700,000
Bondfield Construction Company Limited	\$13,055,000
Percon Construction Inc.	\$13,075,000
Buttcon Limited	\$13,324,000
The Atlas Corporation	\$14,235,000
Elite Construction Inc.	\$15,220,000

R. Capone joined the meeting.

I. Ferrara joined the meeting.

Discussion ensued about the economic impact of the construction budget for the project.

MOTION: THAT the Vaughan Public Library Board approve the recommendation that Aquicon Construction Company Limited be awarded Tender T14-155 in the amount of \$12,700,000 to provide services for the construction of the Resource Library located at 2191 Major MacKenzie Drive,

AND THAT the provisional items of sod in lieu of concrete walkway, and concrete paving in lieu of precast concrete pavers in the courtyard, be approved,

AND THAT the Vaughan Public Library Board approve the transfer of \$150,000 from the Civic Centre Resource Library Communication and Hardware budget LI 4511-14 to the Civic Centre Resource Library Construction Project LI 4519-09,

AND THAT the transfer refund of \$438,000 cost differential regarding Civic Centre Library land be transferred back into the VPL Development Charges Reserves,

AND THAT the Vaughan Public Library Board approve the additional amount of \$2,170,572 from the Library Development Charges Reserve Fund be added to the budget for the Civic Centre Resource Library Construction Project LI 4519-09,

Motion continued...

Motion continued...

AND THAT the Vaughan Public Library Board's recommendation be forwarded to the City of Vaughan Council for approval.

**MOVED BY: S. Kerwin
SECONDED BY: G. Locilento
MOTION CARRIED.**

The Board thanked L. Noronha and J. Macchiusi and then left the meeting.

6. **CORRESPONDENCE**

- 6.1 **Library Articles**
- 6.2 **Woodbridge Heritage Brochure**
- 6.3 **Promotional Articles about VPL**

**MOTION: THAT the correspondence be received.
MOVED BY: R. DeFrancesca
SECONDED BY: M. Chiaromonte
MOTION CARRIED.**

7. **FINANCES**

7.1 **Accounts Paid for May 2014**

**MOTION: THAT the Board receive the Accounts Paid for May 2014 in the total amount of \$335,603.28.
MOVED BY: M. Iafrate
SECONDED BY: M. Chiaromonte
MOTION CARRIED.**

8. **REPORTS**

8.1 **Management Report for May 2014 & Performance Indicator Reports**

**MOTION: THAT the Board receive the Management Report for May 2014 and the Performance Indicator Reports.
MOVED BY: G. Locilento
SECONDED BY: M. Iafrate
MOTION CARRIED.**

8.2 **Project Update – Civic Centre Resource Library**

The Director of Planning & Communication provided a project update. Staff will report to the Board periodically about lessons learned during the two current building projects, to be used as reference purposes during future projects.

**MOTION: THAT the Board receive the project update on the Civic Centre Resource Library.
MOVED BY: R. Capone
SECONDED BY: S. Kerwin
MOTION CARRIED.**

8.3 Project Update – Pleasant Ridge Library

The Director of Planning & Communication provided a project update.

MOTION: THAT the Board receive the project update on the Pleasant Ridge Library.
MOVED BY: R. DeFrancesca
SECONDED BY: M. Iafrate
MOTION CARRIED.

8.4 CEO's Report from CULC Meeting/CLA Conference

MOTION: THAT the Board receive the report from the CEO regarding attendance at the bi-annual meeting of the Canadian Urban Libraries Council (CULC) and the National Conference and Trade Show of the Canadian Library Association (CLA).
MOVED BY: R. DeFrancesca
SECONDED BY: I. Ferrara
MOTION CARRIED.

8.5 Outreach Initiatives Report

The Director of Service Delivery reported on VPL's outreach initiatives.

MOTION: THAT the Board receive the Outreach Initiatives Report.
MOVED BY: R. DeFrancesca
SECONDED BY: R. Capone
MOTION CARRIED.

9. NEW BUSINESS**9.1 Results of Tender for Kleinburg Library Renovation**

The Chief Executive Officer provided a verbal report on the results of the tender for the Kleinburg Library renovation and discussion ensued.

MOTION: THAT the Vaughan Public Library Board approve the award of tender T14-172 for renovations to Kleinburg Library for an amount not to exceed \$1,200,000, to be funded from the Building & Facilities Infrastructure Reserves,

AND THAT the Vaughan Public Library Board's recommendation be forwarded to City of Vaughan Council for approval.

MOVED BY: R. DeFrancesca
SECONDED BY: M. Di Biase
MOTION CARRIED.

9.2 Results of Tender for Contractor for Civic Centre Resource Library

See report under Business Arising.

9.3 Municipal Election 2014

The City of Vaughan Municipal Election on October 27, 2014 is managed by City of Vaughan staff. VPL has been asked and has responded that support will be offered in various areas of this project.

MOTION: **THAT the Board approve the CEO's participation in the City of Vaughan Municipal Election on October 27, 2014.**

MOVED BY: **R. DeFrancesca**

SECONDED BY: **S. Kerwin**

MOTION CARRIED.

R. DeFrancesca left the meeting.

10. IN-CAMERA MEETING (CLOSED SESSION)

10.1 Motion to Move In-Camera

MOTION: **THAT the meeting move In-Camera.**

MOVED BY: **P. Puri**

SECONDED BY: **M. Di Biase**

MOTION CARRIED.

The meeting moved In-Camera at 9:18 p.m.

10.2 Motion to Return to Open Session

MOTION: **THAT the meeting return to Open Session.**

MOVED BY: **M. Di Biase**

SECONDED BY: **I. Ferrara**

MOTION CARRIED.

The meeting returned to Open Session at 9:33 p.m.

(OPEN SESSION)

10.4 Ratification of Actions Taken In-Camera

MOTION: **THAT the Board ratify all actions taken In-Camera.**

MOVED BY: **G. Locilento**

SECONDED BY: **M. Iafrate**

MOTION CARRIED.

11. UPCOMING EVENTS

Event: Groundbreaking Ceremony – Civic Centre Resource Library

Location: Project Site

Date: Thursday, June 26, 2014

Time: 5:30 to 6:30 pm

12. **UPCOMING MEETINGS****Budget & Finance Committee Meeting**

Date/Time: August 2014 (date & location to be determined)
For review of 2015 Operating & Capital Budget Submissions

Library Board Meeting

Date/Time: Thursday, September 18, 2014 – 7:00 p.m.
Location: Bathurst Clark Resource Library

13. **MOTION TO ADJOURN**

The meeting adjourned at 9:35 p.m. on a motion by G. Locilento, seconded by I. Ferrara.

Chairman

Secretary-Treasurer