



900 Clark Avenue West, Vaughan, Ontario L4J 8C1

Tel. (905) 653-READ (7323) * Fax (905) 709-1530 * Website: www.vaughanpl.info

Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.

Enrich Inspire Transform

Michael McKenzie
Chair

Devender Sandhu
Vice Chair

Rocco Capone
Trustee

Marie Chiaromonte
Trustee

Lorraine de Boer
Trustee

Rosanna DeFrancesca
Trustee

Michael Di Biase
Trustee

Isabella Ferrara
Trustee

Vivek Gupta
Trustee

Marilyn Iafrate
Trustee

Steve Kerwin
Trustee

Grace Locilento
Trustee

Pradeep Puri
Trustee

Gino Rosati
Trustee

Suri Rosen
Trustee

MINUTES OF REGULAR LIBRARY BOARD MEETING
Thursday, May 22, 2014 – 7:00 p.m. – Pierre Berton Resource Library

Present: D. Sandhu (Acting Chair), M. Chiaromonte, L. de Boer,
R. DeFrancesca (from 7:44 pm), I. Ferrara, M. Iafrate (from 7:20
pm), S. Kerwin, G. Locilento, G. Rosati (to 8:07 pm), S. Rosen (to
8:52 pm)

Regrets: M. McKenzie, R. Capone, M. Di Biase, V. Gupta, P. Puri

In Attendance: M. Singleton, Chief Executive Officer
M. Guy, Director of Operations
S. Vander Werff, Director of Finance & Facilities
T. Watman, Director of Planning & Communication
P. Yovdoshuk, Recorder

Guest: Julie Zhou, KPMG

1. **CALL TO ORDER**

In the absence of M. McKenzie, Vice-Chair D. Sandhu assumed the role of Chair.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **CONFIRMATION OF AGENDA**

3.1 **Items to be added or deleted**

There were no items to be added or deleted.

3.2 **Motion to Adopt the Agenda**

MOTION: THAT the agenda be adopted as presented.

MOVED BY: M. Chiaromonte

SECONDED BY: L. de Boer

MOTION CARRIED.

4. **ADOPTION OF MINUTES OF APRIL 24, 2014**

MOTION: THAT the minutes of April 24, 2014 be adopted as
presented.

MOVED BY: L. de Boer

SECONDED BY: S. Kerwin

MOTION CARRIED.

5. **2013 FINANCIAL STATEMENT**

Julie Zhou of KPMG presented the 2013 Financial Statement to the Board, responding to comments and questions.

M. Iafrate joined the meeting.

MOTION: **THAT the Board approve the 2013 Financial Statement as presented by KPMG.**
MOVED BY: **S. Kerwin**
SECONDED BY: **L. de Boer**
MOTION CARRIED.

The Board thanked Ms. Zhou for her presentation and she left the meeting.

6. **CORRESPONDENCE**

- 6.1 **Library Articles**
- 6.2 **VPL's *What's On* publication – June/July/August 2014**
- 6.3 **Promotional Articles about VPL**

MOTION: **THAT the correspondence be received.**
MOVED BY: **G. Rosati**
SECONDED BY: **S. Kerwin**
MOTION CARRIED.

R. DeFrancesca joined the meeting.

7. **FINANCES**

7.1 **Accounts Paid for April 2014**

Revised copies of the Accounts Paid for April 2014 were distributed for the Board's review.

MOTION: **THAT the Board receive the Accounts Paid for April 2014 in the total amount of \$286,325.91.**
MOVED BY: **G. Rosati**
SECONDED BY: **I. Ferrara**
MOTION CARRIED.

8. **REPORTS**

8.1 **Management Report for April 2014 & Performance Indicator Reports**

G. Rosati provided his comments about agenda item 9.1 – Report on Maple Library, and left the meeting.

Performance indicators for circulation, reference and visitors were discussed, as well as outreach to promote the library.

MOTION: **THAT the Board receive the Management Report for April 2014 and the Performance Indicator Reports.**
MOVED BY: **S. Rosen**
SECONDED BY: **I. Ferrara**
MOTION CARRIED.

8.2 Project Update – Civic Centre Resource Library

The Director of Planning & Communication reported that a selection of chairs proposed for the new library are currently on display at Bathurst Clark Resource Library for the purpose of collecting comments from customers. The tender for a general contractor was issued on May 20, 2014. Discussion ensued about the reported savings for the project as identified by staff.

MOTION: THAT the Board receive the project update for the Civic Centre Resource Library.
Moved by: R. DeFrancesca
Seconded by: S. Kerwin
Motion Carried.

8.3 Project Update – Pleasant Ridge Library

The Director of Planning & Communication reported that the project continues to be on schedule and that as of May 22, the steel girders are being erected.

MOTION: THAT the Board receive the project update for the Pleasant Ridge Library.
Moved by: M. Iafrate
Seconded by: S. Rosen
Motion Carried.

8.4 Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for First Quarter ending March 31, 2014

MOTION: THAT the Board approve the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for First Quarter ending March 31, 2014.
Moved by: L. de Boer
Seconded by: S. Kerwin
Motion Carried.

9. NEW BUSINESS

9.1 Report on Maple Library

The future of the existing Maple Library has been under discussion since 2003 when the City of Vaughan first approved plans to proceed with the design and construction of a new Resource Library on the Civic Centre campus. A report was provided about the Maple Library and its current catchment area. Discussion ensued.

MOTION: THAT the Board approve that a study be conducted to assess the viability of Maple Library once the Civic Centre Resource Library has been operational for a period of one (1) year.
Moved by: M. Iafrate
Seconded by: S. Rosen
Motion Carried.

S. Rosen left the meeting.

10. **IN-CAMERA MEETING (CLOSED SESSION)**

Motion to Move In-Camera

MOTION: THAT the meeting move In-Camera.
MOVED BY: L. de Boer
SECONDED BY: M. Chiaromonte
MOTION CARRIED.

The meeting moved In-Camera at 8:53 p.m.

Motion to Return to Open Session

MOTION: THAT the meeting return to Open Session.
MOVED BY: R. DeFrancesca
SECONDED BY: S. Kerwin
MOTION CARRIED.

The meeting returned to Open Session at 8:54 p.m.

(OPEN SESSION)

Ratification of Actions Taken In-Camera

OTION: THAT the Board ratify all actions taken In-camera.
MOVED BY: G. Locilento
SECONDED BY: S. Kerwin
MOTION CARRIED.

11. **UPCOMING EVENTS**

Event: Topping Off Ceremony – Pleasant Ridge Library
Location: Project site, located at north side of the North Thornhill Community Centre
Date: Friday, June 6, 2014
Time: 5:30 p.m.

Event: Groundbreaking Ceremony – Civic Centre Resource Library
Location: Project Site
Date: Thursday, June 26, 2014
Time: 5:30 p.m.

12. **NEXT MEETING**

Date/Time: Thursday, June 19, 2014 – 7:00 p.m.
Location: Woodbridge Library

13. **MOTION TO ADJOURN**

The meeting adjourned at 8:56 p.m. on a motion by M. Iafrate, seconded by M. Chiaromonte.