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*Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.*

**Enrich Inspire Transform**

Michael McKenzie  
Chair

Devender Sandhu  
Vice Chair

Rocco Capone  
Trustee

Marie Chiaromonte  
Trustee

Lorraine de Boer  
Trustee

Rosanna DeFrancesca  
Trustee

Michael Di Biase  
Trustee

Isabella Ferrara  
Trustee

Vivek Gupta  
Trustee

Marilyn Iafrate  
Trustee

Steve Kerwin  
Trustee

Grace Locilento  
Trustee

Pradeep Puri  
Trustee

Gino Rosati  
Trustee

Suri Rosen  
Trustee

## **MINUTES OF REGULAR LIBRARY BOARD MEETING**

**Thursday, March 21, 2013 – 7:00 p.m. –Dufferin Clark Library**

Present: M. McKenzie (Chair), M. Chiaromonte, L. de Boer, R. DeFrancesca (to 9:25 pm), M. Di Biase, I. Ferrara, V. Gupta (to 9:32 pm), M. Iafrate (from 7:16 pm), G. Locilento, G. Rosati  
Regrets: R. Capone, S. Kerwin, P. Puri, S. Rosen  
Absent: D. Sandhu

In Attendance: M. Singleton, Chief Executive Officer  
A. Dowiat Vine, Director of Planning & Communication  
M. Guy, Director of Operations  
S. Vander Werff, Director of Finance & Facilities  
T. Watman, Director of Service Delivery  
P. Yovdoshuk, Recorder

### **1. CALL TO ORDER**

As there was a quorum at 7:07 p.m., the Chair called the meeting to order.

### **2. DISCLOSURES OF INTEREST**

M. Iafrate declared an interest with respect to In-Camera Item 10.3, Mandate for Union Negotiations, on the basis that her spouse is an employee of the City of Vaughan, and did not take part in the discussion or vote on that particular matter.

### **3. CONFIRMATION OF AGENDA**

#### **3.1 Items to be added or deleted**

There were no items added or deleted.

#### **3.2 Motion to adopt the Agenda**

MOTION: THAT the Board adopt the agenda as presented.  
MOVED BY: I. Ferrara  
SECONDED BY: G. Locilento  
MOTION CARRIED.

### **4. ADOPTION OF MINUTES**

#### **4.1 Adoption of Minutes of January 17, 2013**

MOTION: THAT the Board adopt the minutes of January 17, 2013 as presented.  
MOVED BY: G. Locilento  
SECONDED BY: L. de Boer  
MOTION CARRIED.

**5. BUSINESS ARISING**

Nothing to report.

**6. CORRESPONDENCE (5 min)**

- 6.1 Letter from Humanity First Food Bank
- 6.2 Library Articles
- 6.3 Promotional Articles about VPL

**MOTION:** **THAT the Board receive the items of correspondence.**

**Moved BY:** **G. Locilento**

**SECONDED BY:** **R. DeFrancesca**

**MOTION CARRIED.**

**7. FINANCES****7.1 Revised Final Accounts Paid for December 2012****7.2 Accounts Paid for January 2013****7.3 Accounts Paid for February 2013**

**MOTION:** **THAT the Board receive the Revised Final Accounts Paid for December 2012 in the amount of \$116,642.39, and the Accounts Paid for January 2013 in the amount of \$381,502.67, and the Accounts Paid for February 2013 in the amount of \$200,482.82.**

**Moved BY:** **M. Di Biase**

**SECONDED BY:** **V. Gupta**

**MOTION CARRIED.**

**8. REPORTS****8.1 Management Report for January 2013**

The Chief Executive Officer reported that the extended hours of operation at VPL since January 1, 2013 have been well received by library customers.

**8.2 Management Report for February 2013 & Performance Indicator Reports**

M. Iafrate joined the meeting.

Discussion ensued about the Vaughan Metropolitan Centre (VMC) project currently underway. A representative from Hemson Consulting has been invited to attend the April Board Meeting to provide information about Development Charges, and at the May meeting it is planned that the Board will be reviewing library locations, where population growth is, and what options will be available. A report will be provided at the next meeting on the VMC project for the information of the Board.

**MOTION:** **THAT the Board receive the Management Reports for January 2013 and February 2013, and the Performance Indicator Reports.**

**Moved BY:** **I. Ferrara**

**SECONDED BY:** **G. Locilento**

**MOTION CARRIED.**

**8.3 Project Update – Civic Centre Resource Library**

At the March 5, 2013 City of Vaughan Committee of the Whole Working Session, a report from the Commissioner of Community Services concerning the Civic Centre Master Plan and a presentation was received from Kuwabara Payne McKenna Blumberg Architects with proposed revisions to the site. In the Commissioner of Community Services' report there was a recommendation proposed, "...the relocation of the Vaughan Public Libraries Resource Library to the north-west quadrant of the civic square fronting onto Major Mackenzie Drive; and...That Council's decision with regards to the re-location of the Resource Library will be presented at the next Vaughan Public Libraries Board meeting".

Discussion ensued about advantages and disadvantages of relocating the site of the resource library. Having a street presence is a valuable asset for VPL. For this reason VPL welcomes the opportunity to relocate a Resource Library north along the Major MacKenzie corridor. It is the VPL Board's preference that the Civic Centre Resource Library offers all public areas on a single story to contain operating costs and more efficiently ensure a secure environment.

**MOTION:                    THAT the Board support relocation of the Civic Centre Resource Library to the north-west portion of the Civic Centre campus fronting onto Major McKenzie Drive,**

**AND THAT the Board request the north-west site be of sufficient size to facilitate construction of a 36,000 square foot Resource Library with public areas located on a single story.**

**AND THAT Council reach a decision on the location of the Resource Library no later than April 23, 2013.**

**MOVED BY:                R. DeFrancesca**

**SECONDED BY:        G. Locilento**

**MOTION CARRIED.**

**8.4 Attendee Reports from OLA Super Conference**

Staff and trustees who attended the OLA Super Conference expressed their appreciation for the opportunity to attend.

**MOTION:                    THAT the Board receive the attendee reports from the OLA Super Conference.**

**MOVED BY:                M. Iafrate**

**SECONDED BY:        I. Ferrara**

**MOTION CARRIED.**

**8.5 Report on Municipal Freedom and Protection of Privacy Act**

Mandatory annual reports have been submitted to the Information and Privacy Commissioner of Ontario for the year 2012. There were no written requests to Vaughan Public Libraries in 2012 for information under this Act.

**MOTION:                    THAT the Board receive the report on the Municipal Freedom and Protection of Privacy Act for 2012.**

**MOVED BY:                G. Rosati**

**SECONDED BY:        M. Iafrate**

**MOTION CARRIED.**

**8.6 Report from Budget & Finance Committee**

The Budget & Finance Committee meeting scheduled for March 21, 2013 was cancelled due to lack of quorum.

**8.6.1 Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for Fourth Quarter ending December 31, 2012**

The Director of Finance & Facilities provided a report to the Board.

**MOTION:** **THAT the Board receive the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for Fourth Quarter ending December 31, 2013.**

**MOVED BY:** **G. Rosati**

**SECONDED BY:** **V. Gupta**

**MOTION CARRIED.**

**Project Update – Thornhill Woods Library**

The Chief Executive Officer reported that a meeting is planned for the coming week and it is hoped the revisions to the RFP will be completed. The issue date is yet to be determined.

**9. NEW BUSINESS****9.1 Development Charges Background Study**

Representatives from Hemson Consulting will attend the April Board Meeting to discuss Development Charges.

**MOTION:** **THAT the Board receive the report providing an introduction to the updated Development Charges Background Study that is currently under review by the City of Vaughan.**

**MOVED BY:** **R. DeFrancesca**

**SECONDED BY:** **I. Ferrara**

**MOTION CARRIED.**

**9.2 Request for CEO to Attend CLA Conference/CULC Meeting**

**MOTION:** **THAT the Board approve attendance of the Chief Executive Officer at the National Conference of the Canadian Library Association and the Semi-Annual Meeting of the Canadian Urban Libraries Council (CULC) in Winnipeg from Tuesday, May 28, 2013 to Saturday, June 1, 2013.**

**MOVED BY:** **G. Rosati**

**SECONDED BY:** **V. Gupta**

**MOTION CARRIED.**

**10. IN-CAMERA MEETING (CLOSED SESSION)****10.1 Motion to Move In-Camera**

**MOTION:** **THAT the meeting move In-Camera.**

**MOVED BY:** **I. Ferrara**

**SECONDED BY:** **G. Locilento**

**MOTION CARRIED.**

The meeting moved In-Camera at 9:05 p.m.

**10.6 Motion to Return to Open Session**

**MOTION:** THAT the meeting return to Open Session.  
**Moved BY:** L. de Boer  
**SECONDED BY:** M. Chiaromonte  
**MOTION CARRIED.**

The meeting returned to Open Session at 10:15 p.m.

**(OPEN SESSION)****10.7 Ratification of Actions Taken In-Camera**

**MOTION:** THAT the Board ratify all actions taken In-Camera.  
**Moved BY:** G. Locilento  
**SECONDED BY:** L. de Boer  
**MOTION CARRIED.**

**11. NEXT MEETING**

Date: Thursday, April 18, 2013  
Location: Ansley Grove Library  
Time: 7:00 p.m.

**12. UPCOMING EVENTS/ACTIVITIES**

Event: Employee Recognition Awards  
Date: Wednesday, May 22, 2013, 3:30 p.m.  
Location: City Hall

**13. MOTION TO ADJOURN**

The meeting adjourned at 10:20 p.m. on a motion by M. Di Biase, seconded by I. Ferrara.

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*Chairman*

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*Secretary-Treasurer*