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Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.

Enrich Inspire Transform

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MINUTES OF REGULAR LIBRARY BOARD MEETING
Thursday, May 16, 2013 – 7:00 p.m. – Pierre Berton Resource Library

Present: M. McKenzie (Chair), R. Capone (from 7:38 pm), M. Chiaromonte,
L. de Boer, I. Ferrara, S. Kerwin, G. Locilento, P. Puri

Regrets: R. DeFrancesca, M. Di Biase, V. Gupta, M. Iafrate, G. Rosati, S. Rosen,
D. Sandhu

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Director of Planning & Communication
S. Vander Werff, Director of Finance & Facilities
T. Watman, Director of Service Delivery
P. Yovdoshuk, Recorder

Guest: Steve Langlois, Principal Partner, Montieth Brown Planning Consultants

In the absence of a quorum at 7:30 p.m., the trustees in attendance agreed to review the report in Item 4 – Active Together Master Plan. The Board welcomed Steve Langlois, Principal Partner, Monteith Brown Consultants.

R. Capone joined the meeting.

Steve Langlois provided a presentation to the Board about the City of Vaughan and Vaughan Public Libraries' *Active Together Master Plan – Parks, Recreation and Libraries*. Discussion ensued. The Chair thanked Mr. Langlois for his presentation and he left the meeting.

1. **CALL TO ORDER**

As there was a quorum present, the trustees agreed to proceed with the meeting. The Chair called the meeting to order at 8:15 p.m.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **CONFIRMATION OF AGENDA**

3.1 **Items to be added or deleted**

There were no agenda items to be added or deleted.

3.2 **Motion to Adopt the Agenda**

MOTION: THAT the agenda be adopted as presented.
Moved By: I. Ferrara
Seconded By: G. Locilento
MOTION CARRIED.

4. ADOPTION OF MINUTES**4.1 Adoption of Minutes of April 18, 2013**

The third part of the motion in item 9.6 of the April 18, 2013 minutes was reviewed for clarity. It was agreed to change the wording “AND THAT the Vellore Village Library be constructed as soon as possible subject to review” to read “AND THAT the Vellore Village Library be constructed as soon as possible following construction of the Civic Centre Resource Library and the Thornhill Woods Library”.

MOTION: THAT the Board adopt the minutes of April 18, 2013 as amended.
Moved by: G. Locilento
Seconded by: R. Capone
MOTION CARRIED.

5. ACTIVE TOGETHER MASTER PLAN

MOTION: THAT the Board receive the presentation from Steve Langlois, Principal Partner, Monteith Brown Planning Consultants,

AND THAT the Board endorse the VPL content in the *Active Together Master Plan Parks, Recreation and Libraries 2013 Review and Update*.

Moved by: M. Chiaromonte
Seconded by: L. de Boer
MOTION CARRIED.

6. BUSINESS ARISING

There were no items to report.

7. CORRESPONDENCE

- 7.1 Library Articles**
- 7.2 Promotional Articles about VPL**
- 7.3 OLA Access Magazine**

MOTION: THAT the items of correspondence be received.
Moved by: I. Ferrara
Seconded by: S. Kerwin
MOTION CARRIED.

8. FINANCES**8.1 Accounts Paid for April 2013**

MOTION: THAT the Board receive the Accounts Paid for April 2013 in the amount of \$250,794.56.
Moved by: I. Ferrara
Seconded by: G. Locilento
MOTION CARRIED.

9. REPORTS**9.1 Management Report for April 2013 & Performance Indicator Reports**

MOTION: THAT the Board receive the Management Report for April 2013 & Performance Indicator Reports.

MOVED BY: P. Puri

SECONDED BY: R. Capone

MOTION CARRIED.

9.2 Project Update – Civic Centre Resource Library

Relocation of the Civic Centre Resource Library to the northwest quadrant of the Civic Centre campus facing onto Major MacKenzie Drive was approved by Council on April 23, 2013.

MOTION: THAT the Board receive the project update on the Civic Centre Resource Library.

MOVED BY: I. Ferrara

SECONDED BY: R. Capone

MOTION CARRIED.

9.3 Project Update – Thornhill Woods Library

The proposed RFP is being extensively reviewed by the City of Vaughan's Legal team.

MOTION: THAT the Board receive the project update on the Thornhill Woods Library.

MOVED BY: M. Chiaromonte

SECONDED BY: S. Kerwin

MOTION CARRIED.

9.4 Report from Budget & Finance Committee**9.4.1 Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for First Quarter ending March 31, 2013**

P. Puri, Chair, provided details of the report discussed at the Budget & Finance Committee meeting of May 16, 2013.

MOTION: THAT the Board adopt the recommendation from the Budget & Finance Committee to receive the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for First Quarter ending March 31, 2013.

MOVED BY: P. Puri

SECONDED BY: S. Kerwin

MOTION CARRIED.

10. NEW BUSINESS

There were no items to report.

11. IN-CAMERA MEETING (CLOSED SESSION)

MOTION: THAT the meeting move In-Camera.
MOVED BY: L. de Boer
SECONDED BY: M. Chiaromonte
MOTION CARRIED.

The meeting moved In-Camera at 8:43 p.m.

Motion to Return to Open Session

MOTION: THAT the meeting return to Open Session.
MOVED BY: G. Locilento
SECONDED BY: M. Chiaromonte
MOTION CARRIED.

The meeting returned to Open Session at 9:27 p.m.

(OPEN SESSION)

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: L. de Boer
SECONDED BY: P. Puri
MOTION CARRIED.

12. NEXT MEETING

Date: Thursday, June 20, 2013
Location: Woodbridge Library
Time: 7:00 p.m.

13. UPCOMING EVENTS/ACTIVITIES

Event: City of Vaughan/Vaughan Public Libraries Employee Recognition Awards
Date: Wednesday, May 22, 2013, 3:30 p.m.
Location: City Hall

14. MOTION TO ADJOURN

The meeting adjourned at 9:29 p.m. on a motion by S. Kerwin, seconded by I. Ferrara.

Chairman

Secretary/Treasurer