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Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.

Enrich Inspire Transform

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Trustee

MINUTES OF REGULAR LIBRARY BOARD MEETING

Thursday, October 17, 2013 – 7:00 p.m. – Maple Library

Present: M. McKenzie (Chair), R. Capone (from 7:50 pm), M. Chiaromonte, L. de Boer, R. DeFrancesca, M. Di Biase (from 8:40 pm), I. Ferrara, S. Kerwin, P. Puri, G. Rosati (from 8:45 pm), D. Sandhu

Regrets: V. Gupta, M. Iafrate, G. Locilento, S. Rosen

In Attendance: M. Singleton, Chief Executive Officer
M. Guy, Director of Operations
L. McDonough, Director of Service Delivery
S. Vander Werff, Director of Finance & Facilities
T. Watman, Director of Planning & Communication
P. Yovdoshuk, Recorder

Guests: Peter Duckworth, ZAS Architects
Dieter Jansen, ZAS Architects
Marlon Kallideen, Commissioner of Community Services, City of Vaughan
Michael Shatil, Director of Buildings & Facilities, City of Vaughan
Vick Vignarajah, Project Engineer, City of Vaughan

1. CALL TO ORDER

As there was a quorum at 7:02 p.m., the Chair called the meeting to order.

2. DISCLOSURES OF INTEREST

There were no disclosures of interest.

3. CONFIRMATION OF AGENDA

3.1 Items to be added or deleted

There were no additions or deletions to the agenda.

3.2 Motion to Adopt the Agenda

MOTION: THAT the agenda be adopted as amended.

MOVED BY: I. Ferrara

SECONDED BY: M. Chiaromonte

MOTION CARRIED.

4. ADOPTION OF MINUTES OF JUNE 20, 2013

MOTION: THAT the minutes of June 20, 2013 be adopted as presented.
Moved BY: D. Sandhu
SECONDED BY: S. Kerwin
MOTION CARRIED.

5. BUSINESS ARISING**5.1 Civic Centre Resource Library – Presentation from ZAS Architects**

M. Kallideen joined the meeting.

The Board welcomed Peter Duckworth and Dieter Jansen from ZAS Architects, who provided a presentation on the proposed design of the Civic Centre Resource Library, and responded to questions and comments from the Board.

R. Capone joined the meeting.

Positive feedback was provided by the trustees to the Architects about the impressive design of the building. The Board thanked the architects for their presentation and they left the meeting.

MOTION: THAT the Board receive the project update on the Civic Centre Resource Library and endorse the plan as presented by ZAS Architects.
Moved BY: D. Sandhu
SECONDED BY: R. DeFrancesca
MOTION CARRIED.

6. CORRESPONDENCE

6.1 Library Articles

6.2 Promotional Articles about VPL

MOTION: THAT the Board receive the items of correspondence.
Moved BY: D. Sandhu
SECONDED BY: M. Chiaromonte
MOTION CARRIED.

7. FINANCES**7.1 Accounts Paid for September 2013**

MOTION: THAT the Board receive the Accounts Paid for September 2013 in the total amount of \$275,596.93.
Moved BY: P. Puri
SECONDED BY: I. Ferrara
MOTION CARRIED.

8. REPORTS**8.1 Management Report for September 2013 & Performance Indicator Reports**

MOTION: THAT the Board receive the Management Reports for September 2013 and the Performance Indicator Reports.

MOVED BY: I. Ferrara

SECONDED BY: M. Chiaromonte

MOTION CARRIED.

8.2 Naming of Block 10 Library

The Block 10 branch library, connected to the North Thornhill Community Centre, requires an official name, and the authority to name this new library facility rests with the Vaughan Public Library Board.

M. Di Biase joined the meeting.

G. Rosati joined the meeting.

A discussion ensued of proposed names for the library.

MOTION: THAT the Board identify the name of the new Block 10 library as “Pleasant Ridge Library”.

MOVED BY: R. DeFrancesca

SECONDED BY: M. Di Biase

MOTION CARRIED.

8.3 RFP for Design Build Contract – Thornhill Woods Neighbourhood Library

The RFP process to date was reviewed and staff responded to questions and comments from the Board with the assistance of City staff.

MOTION: THAT the Vaughan Public Library Board approve the recommendation of the RFP Evaluation Committee that Maystar General Contractors, in collaboration with Diamond Schmitt Architects, be awarded RFP 13-331 to provide services for the Design Build of the Thornhill Woods Neighbourhood Library in the amount of \$2,878,000 (excluding taxes).

AND THAT the Vaughan Public Library Board approve the amount of \$408,000 to be included in the budget for the Thornhill Woods Neighbourhood Library project from surplus funds in Vaughan Public Libraries’ 2013 Operating Budget;

AND THAT the Vaughan Public Library Board’s recommendation be forwarded to the City of Vaughan Council.

MOVED BY: M. Di Biase

SECONDED BY: S. Kerwin

MOTION CARRIED.

Staff will bring information back to the Board at its next meeting in relation to a Site Dedication Ceremony for the new library.

M. Kallideen, M. Shatil and V. Vignarajah left the meeting.

8.4 Project Update – Kleinburg Library

A tender was issued and closed on September 13, 2013 with the lowest bid considerably higher than the allotted budget. Library staff, City staff and the Architect are reviewing potential changes to the scope of work to allow the renovations to proceed within the allotted budget of \$750,000 while retaining key elements of the renovations preferred by customers.

MOTION: **THAT the Board receive the project update on the Kleinburg Library.**
Moved by: **G. Rosati**
Seconded by: **P. Puri**
MOTION CARRIED.

9. NEW BUSINESS**9.1 Employee Appreciation Event**

MOTION: **THAT the Board recognize VPL staff commitment and performance by fiscally supporting the 2013 Employee Appreciation event.**
Moved by: **G. Rosati**
Seconded by: **R. DeFrancesca**
MOTION CARRIED.

10. UPCOMING EVENTS

Event: Teen Awards Celebration
Date/Time: Wednesday, October 23, 2013 – 7:00 p.m.
Location: City Playhouse

11. NEXT MEETING

Date/Time: Thursday, November 21, 2013 – 7:00 p.m.
Location: Dufferin Clark Library

12. ADJOURNMENT

The meeting adjourned at 9:28 p.m. on a motion by I. Ferrara, seconded by R. Capone.

Chairman

Secretary-Treasurer