



Vaughan  
Public Libraries

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*Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.*

**Enrich Inspire Transform**

Michael McKenzie  
Chair

Devender Sandhu  
Vice Chair

Rocco Capone  
Trustee

Marie Chiaromonte  
Trustee

Lorraine de Boer  
Trustee

Rosanna DeFrancesca  
Trustee

Michael Di Biase  
Trustee

Isabella Ferrara  
Trustee

Vivek Gupta  
Trustee

Marilyn Iafrate  
Trustee

Steve Kerwin  
Trustee

Grace Locilento  
Trustee

Pradeep Puri  
Trustee

Gino Rosati  
Trustee

Suri Rosen  
Trustee

**MINUTES OF**  
**REGULAR LIBRARY BOARD MEETING**  
**Thursday, January 16, 2014 – 7:00 p.m. – Bathurst Clark Resource Library**

Present: M. McKenzie (Chair), R. Capone (from 8:10 pm), M. Chiaromonte, L. de Boer, R. DeFrancesca (until 7:45 pm), M. Di Biase (from 7:35 pm), I. Ferrara, V. Gupta, M. Iafrate, S. Kerwin, G. Locilento, S. Rosen, D. Sandhu (from 7:15 pm)

Regrets: P. Puri

Absent: G. Rosati

In Attendance: M. Singleton, Chief Executive Officer  
M. Guy, Director of Operations  
L. McDonough, Director of Service Delivery  
S. Vander Werff, Director of Finance & Facilities  
T. Watman, Director of Planning & Communication  
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:09 pm, the Chair called the meeting to order.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **CONFIRMATION OF AGENDA**

3.1 **Items to be added or deleted**

There were no items to be added or deleted.

3.2 **Motion to Adopt the Agenda**

**MOTION: THAT the agenda be adopted as presented.**

**MOVED BY: R. DeFrancesca**

**SECONDED BY: G. Locilento**

**MOTION CARRIED.**

4. **ADOPTION OF MINUTES OF DECEMBER 19, 2013**

**MOTION: THAT the minutes of December 19, 2013 be adopted as presented.**

**MOVED BY: R. DeFrancesca**

**SECONDED BY: L. de Boer**

**MOTION CARRIED.**

5. **BUSINESS ARISING**

There was no Business Arising.

6. **CORRESPONDENCE**

6.1 Library Articles

6.2 Promotional Articles about VPL

**MOTION: THAT the Board receive the items of correspondence.**

**Moved BY: M. Iafrate**

**SECONDED BY: S. Rosen**

**MOTION CARRIED.**

7. **FINANCES**

7.1 **Accounts Paid for December 2013**

The report on Accounts Paid for December 2013 was distributed and reviewed.

**MOTION: THAT the Board receive the Accounts Paid for December 2013 in the amount of \$302,446.68.**

**Moved BY: I. Ferrara**

**SECONDED BY: M. Chiaromonte**

**MOTION CARRIED.**

8. **REPORTS**

8.1 **Management Report for December 2013 & Performance Indicator Reports**

Staff reported that all libraries in Vaughan with the exception of Maple Library were closed on Sunday, December 22, 2013 as a result of power outages. On Monday, December 23, 2013, Bathurst Clark Resource Library remained closed due to continuous ringing of alarms and a burst pipe in the Administration area. Work is to be carried out during the upcoming week.

D. Sandhu joined the meeting.

**MOTION: THAT the Board receive the Management Report for December 2013 & Performance Indicator Reports.**

**Moved BY: S. Kerwin**

**SECONDED BY: M. Chiaromonte**

**MOTION CARRIED.**

8.2 **Project Update – Civic Centre Resource Library**

The address for the Civic Centre Resource Library has been identified as 2191 Major MacKenzie Drive. Discussion ensued about project management and cost consulting.

M. Di Biase joined the meeting.

**MOTION: THAT the Board receive the project update for the Civic Centre Resource Library.**

**Moved BY: R. DeFrancesca**

**SECONDED BY: I. Ferrara**

**MOTION CARRIED.**

### 8.3 Project Update – Pleasant Ridge Library

A formal groundbreaking ceremony is being investigated for the May 2014 time frame.

**MOTION:** THAT the Board receive the project update for the Pleasant Ridge Library.  
**Moved by:** R. DeFrancesca  
**Seconded by:** I. Ferrara  
**MOTION CARRIED.**

R. DeFrancesca left the meeting.

### 8.4 Operational Review

The CEO provided a report on a comprehensive Program Review of all of services undertaken by Vaughan Public Libraries, in conjunction with the City of Vaughan, in 2011, and subsequent Operational Review of the delivery of research assistance.

Staff left the meeting. Discussion ensued amongst the trustees.

R. Capone joined the meeting.

Staff returned to the meeting.

**MOTION:** THAT the Board receive the Operational Review Report and instruct staff to add a 2014 goal to initiate a program to inform citizens of special services available at the library, and to involve librarians in this program, and to monitor the success of the program.  
**Moved by:** M. Iafrate  
**Seconded by:** R. Capone  
**MOTION CARRIED.**

## 9. NEW BUSINESS

Nothing to report.

## 10. IN-CAMERA MEETING (CLOSED SESSION)

### 10.1 Motion to Move In-Camera

**MOTION:** THAT the meeting move In-Camera.  
**Moved by:** M. Di Biase  
**Seconded by:** S. Kerwin  
**MOTION CARRIED.**

The meeting moved In-Camera at 8:48 p.m.

### 10.2 Confidential Report - Personnel Policy for Management Employees and Personnel Policy for Non-Union Employees (Excluding Management)

A confidential report was provided.

### 10.3 CEO's Annual Performance Evaluation (Confidential)

A confidential report was provided.

10.4 **Motion to Return to Open Session**

**MOTION:** THAT the meeting return to Open Session.

**MOVED BY:** I. Ferrara

**SECONDED BY:** M. D Biase

**MOTION CARRIED.**

The meeting returned to Open Session at 9:50 p.m.

**(OPEN SESSION)**

10.5 **Ratification of Actions Taken In-Camera**

**MOTION:** THAT the Board ratify all actions taken In-Camera.

**MOVED BY:** R. Capone

**SECONDED BY:** M. Chiaromonte

**MOTION CARRIED.**

11. **UPCOMING EVENTS**

Event: Family Literacy Day Celebration  
Date: Thursday, January 23, 2014 – 7:00 p.m.  
Location: City Playhouse

Event: Ontario Library Association Super Conference  
Date: January 30 through February 1, 2014  
Location: Metro Toronto Convention Centre

12. **NEXT MEETING**

Date/Time: Thursday, February 20, 2014 – 7:00 p.m.  
Location: Maple Library

13. **MOTION TO ADJOURN**

The meeting adjourned at 9:52 p.m. on a motion by V. Gupta, seconded by D. Sandhu.

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*Board Chair*

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*Secretary-Treasurer*