



Vaughan
Public Libraries

900 Clark Avenue West, Vaughan, Ontario L4J 8C1

Tel. (905) 653-READ (7323) * Fax (905) 709-1530 * Website: www.vaughanpl.info

Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.

Enrich Inspire Transform

Michael McKenzie
Chair

Devender Sandhu
Vice Chair

Rocco Capone
Trustee

Marie Chiaromonte
Trustee

Lorraine de Boer
Trustee

Rosanna DeFrancesca
Trustee

Michael Di Biase
Trustee

Isabella Ferrara
Trustee

Vivek Gupta
Trustee

Marilyn Iafrate
Trustee

Steve Kerwin
Trustee

Grace Locilento
Trustee

Pradeep Puri
Trustee

Gino Rosati
Trustee

Suri Rosen
Trustee

MINUTES OF LIBRARY BOARD MEETING
Thursday, March 20, 2014 – 7:00 p.m. – Dufferin Clark Library

Present: M. McKenzie (Chair), R. Capone (from 7:45 pm), M. Chiaromonte,
R. DeFrancesca (from 7:35 pm), M. Di Biase (from 7:46 pm),
V. Gupta, M. Iafrate, G. Locilento, P. Puri, G. Rosati (from 7:45 pm)
S. Rosen, D. Sandhu

Regrets: L. de Boer, I. Ferrara, S. Kerwin

In Attendance: M. Singleton, Chief Executive Officer
M. Guy, Director of Operations
L. McDonough, Director of Service Delivery
S. Vander Werff, Director of Finance & Facilities
T. Watman, Director of Planning & Communication
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:14 p.m., the Chair called the meeting to order.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **CONFIRMATION OF AGENDA**

3.1 **Items to be added or deleted**

Addition of Item 5.1 – Tribute to Eileen Burrell

3.2 **Motion to adopt the Agenda**

MOTION: THAT the agenda be adopted as amended.
MOVED BY: M. Iafrate
SECONDED BY: M. Chiaromonte
MOTION CARRIED.

4. **ADOPTION OF MINUTES OF FEBRUARY 20, 2014**

MOTION: THAT the minutes of February 20, 2014 be adopted as
presented.
MOVED BY: M. Iafrate
SECONDED BY: M. Chiaromonte
MOTION CARRIED.

5. **BUSINESS ARISING**

5.1 **Tribute to Eileen Burrell**

The Board observed a minute of silence in memory of Eileen Burrell, former Chair of the Vaughan Public Library Board for 12 years.

6. **CORRESPONDENCE**

6.1 **Library Articles**

6.2 **What's On – March/April/May 2014**

6.3 **Promotional Articles about VPL**

MOTION: THAT the correspondence be received.

MOVED BY: P. Puri

SECONDED BY: D. Sandhu

MOTION CARRIED.

7. **FINANCES**

7.1 **Accounts Paid for February 2014**

MOTION: THAT the Board receive the accounts paid for February 2014 in the amount of \$286,423.93.

MOVED BY: M. Chiaromonte

SECONDED BY: G. Locilento

MOTION CARRIED.

8. **REPORTS**

8.1 **Management Report for February 2014, Performance Indicator Reports & Q4 Business Measures**

The reports were reviewed by the CEO and discussion ensued about the challenges in making the community aware of the many services provided by public libraries.

R. DeFrancesca, R. Capone, G. Rosati and M. Di Biase joined the meeting.

MOTION: THAT the Board receive the Management Report for February 2014, Performance Indicator Reports, and Q4 Business Measures.

MOVED BY: G. Locilento

SECONDED BY: S. Rosen

MOTION CARRIED.

8.2 **Project Update – Civic Centre Resource Library**

MOTION: THAT the Board receive the project update on the Civic Centre Resource Library.

MOVED BY: S. Rosen

SECONDED BY: M. Di Biase

MOTION CARRIED.

8.3 Project Update – Pleasant Ridge Library

MOTION: THAT the Board receive the project update on the Pleasant Ridge Library.
MOVED BY: R. Capone
SECONDED BY: P. Puri
MOTION CARRIED.

8.4 Report from Budget & Finance Committee:**8.4.1 Revenue & Expenditures Variance Analysis Report and Capital Analysis Report Fourth Quarter ending December 31, 2013**

MOTION: THAT the Board receive the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for Fourth ending December 31, 2013 as recommended by the Budget & Finance Committee.
MOVED BY: M. Iafrate
SECONDED BY: V. Gupta
MOTION CARRIED.

9. NEW BUSINESS (2 min)**9.1 Request to Attend CLA Conference/CULC Meeting**

MOTION: THAT the Board approve attendance of the Chief Executive Officer at the National Conference of the Canadian Library Association (CLA), and the Semi-Annual Meeting of the Canadian Urban Libraries Council (CULC), in Victoria, British Columbia, from Tuesday, May 27, 2014 to Saturday, May 31, 2014.
MOVED BY: R. DeFrancesca
SECONDED BY: R. Capone
MOTION CARRIED.

Staff left the meeting.

10. IN-CAMERA MEETING (CLOSED SESSION)**Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.
MOVED BY: D. Sandhu
SECONDED BY: R. Capone
MOTION CARRIED.

The meeting moved In-Camera at 8:07 p.m.

Motion to Return to Open Session

MOTION: THAT the meeting return to Open Session.
MOVED BY: M. Iafrate
SECONDED BY: S. Rosen
MOTION CARRIED.

The meeting returned to Open Session at 9:30 p.m.

(OPEN SESSION)

Ratification of Actions Taken In-Camera

MOTION: **THAT the Board ratify all actions taken In-Camera.**

Moved BY: **V. Gupta**

SECONDED BY: **D. Sandhu**

MOTION CARRIED

11. **NEXT MEETING**

Date/Time: Thursday, April 24, 2014 – 7:00 p.m.

Location: Ansley Grove Library

12. **MOTION TO ADJOURN**

The meeting adjourned at 9:35 p.m. on a motion by M. Di Biase, seconded by G. Locilento

Chairman

Secretary-Treasurer