

Pre-School (Nursery) Admission 2018-2019

LITTLE FLOWERS PUBLIC SCHOOL

V-581,YAMUNA VIHAR, DELHI-110053

Registration & Admission Process - General Category (Open Seats)

1. Total number of Seats

S.No.	Various Categories*	%	Total Seats
i	EWS / Disadvantaged Group Category	25%	30
ii	General Category	75%	90
	Total Seats Declared		120

2. PARAMETERS / CRITERIA FOR GENERAL CATEGORY

	Parameters / Criteria - General Category	POINTS												
i	Distance <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Area</th><th>Distance</th><th>Points</th></tr> </thead> <tbody> <tr> <td>A</td><td>0 - 2 KM</td><td>80</td></tr> <tr> <td>B</td><td>2.1 - 3 KM</td><td>70</td></tr> <tr> <td>C</td><td>More Than 3 KM</td><td>60</td></tr> </tbody> </table>	Area	Distance	Points	A	0 - 2 KM	80	B	2.1 - 3 KM	70	C	More Than 3 KM	60	80
Area	Distance	Points												
A	0 - 2 KM	80												
B	2.1 - 3 KM	70												
C	More Than 3 KM	60												
ii	Sibling (Real brother / sister studying in Little Flowers Public School, Yamuna Vihar)	20												
	TOTAL	100												

3. Registration

Registration of General Category will be completely Off-line

There is **Rs.25** for off-line registration.

Submission of duplicate registration will be automatically cancelled.

4. Essential Documents Required

The applicants shall produce the relevant documents in original at the time of verification along with a set of SELF ATTESTED photocopies listed below as and when required by the school (Refer point 5 (iii)). Kindly note these are **not required** at the time of online registration.

i	FOR ALL APPLICANTS Birth Certificate issued by the Municipal Corporation (Minimum Age: 3 Years by 31st March, 2018 as per DOE Order NO.DE.15 (172)/PSB/2016/21112 Dated 19th December 2017 Point 15(iv) (b))
ii	FOR ALL APPLICANTS Proof of residence (Minimum 2 out of the following) <ul style="list-style-type: none"> Ration card issued in the name of parents (mother/father having name of the child.) Domicile certificate of child or his / her parents. Voter Identity Card /EPIC of any of the parents. Electricity Bill/MTNL Telephone Bill / Water Bill/Passport in the name of any of the parents or child. Aadhar Card / Unique Identity Card of Mother / Father / Child issued by the Government of India.
iii	FOR SIBLING A copy of the Fee Bill/RFID Card issued by the school office for the Academic Session 2017-2018 .

- Admission to the school is subject to verification of the documents listed above, and submission of a letter of undertaking, self-attested by both the parents in front of the verification team. The undertaking should clearly certify that the information given is correct and the documents submitted are true copies of the original.
- This undertaking will also imply, that the parents accept the decision of the school to cancel the registration/admission as final and binding, if at any given time the information or document submitted is found to be wrong/fake/untrue.

5. Steps involved in the Admission Process for GENERAL CATEGORY:

Step	Description
i	At the first instance, the names of 'SHORT-LISTED' applicants who have higher value points i.e. List of successful candidates will be displayed. The 'GENERAL Category LIST FOR DRAW OF LOTS' (for applicants with same value points in a tie for remaining seats) will also be displayed.
ii	The details and schedule of the 'GENERAL CATEGORY DRAW OF LOTS' will be available on the school website. The draw will be held using a random method in complete transparency.
iii	The verification process of the documents will be held in the School as and when intimated by the School for the applicants, whose points are within the zone of consideration. Please note , both parents have to be present to submit self-attested copies of the above listed documents and to sign the letter of undertaking in the presence of the verification team.
iv	The Date of Admission and submission of fee of selected candidates of First List will be displayed on the school website for further completion of formalities i.e. filling up of the Admission Form, submission of true copies, verification of Original Certificates, medical formalities and fee deposit.
v	SECOND LIST - After assessing the vacancies, the Second List of PROVISIONALLY SELECTED CHILDREN will be declared as per schedule. Please note, waitlisted children under the GENERAL CATEGORY LIST will move up as per their position. In case of any further vacancies the 3 rd , 4 th list will be declared.
vi	All admissions will close on 31st March 2018.

6. General Category - Important Schedule

S.No.	Schedule	Date/ Day
i.	Display of criteria and their points.	26/12/2017 (Tuesday)
ii.	Commencement of admission process <ul style="list-style-type: none"> • Offline Registration for General Category 	27/12/2017 (Wednesday)
iii.	Last date of submission for online registration	17/01/2018 (Wednesday)
iv.	Uploading details of children who applied to the school for admission under Open Seats	01/02/2018 (Thursday)
v.	Uploading marks (as per point system) given to each of the children who applied for admission under Open Seats	08/02/2018 (Thursday)
vi.	The date for displaying the first list of selected candidates (including waiting list along with marks allotted under point system)	15/02/2018 (Thursday)
vii.	Resolution of queries of parents, if any (by written/email/ verbal interaction) regarding allotment of points to their ward in the first list.	16/02/2018 (Friday) to 20/02/2018 (Tuesday)
viii.	The date for displaying the second list of selected candidates, if any (including waiting list along with marks allotted under point system)	28/02/2018 (Wednesday)
ix.	Closure of the admission process	31st March 2018 (Saturday)

For Offline visit school, for online visit at www.parentsapply.com

Mail Id-lfpsyv@gmail.com