

Wocommerce Shipping Extension for Woocommerce

USER GUIDE

Version 1.0.0

Synopsys

The Wocommerce Shipping Extension Plugin offers local delivery services for Trinidad and Tobago provided by Trinebox for WooCommerce storefronts. You would be required to register for membership to be able to use the service.

System Requirements

- PHP >= 5.6
- PHP Soap Client Extension
- PHP cURL Extension
- Woocommerce >= 3.x.x

Installation

Download the plugin zip file and installed/ activate as desired. In order to install the plugin the following Woocommerce requirements must be met:-

The screenshot shows the WooCommerce Settings page, specifically the Shipping tab. The left sidebar contains a navigation menu with items like Posts, Media, Pages, Comments, Portfolio, FAQs, Contact, WooCommerce, Orders, Coupons, Reports, Settings, Status, Extensions, Products, Appearance, and Plugins. The main content area is titled 'General options' and contains several settings:

- Address line 2:** A text input field.
- City:** A text input field with the value 'Port of Spain'.
- Country / State:** A dropdown menu with the value 'Trinidad and Tobago'.
- Postcode / ZIP:** A text input field with the value '31'.
- Selling location(s):** A dropdown menu with the value 'Sell to specific countries'.
- Sell to specific countries:** A text input field with the value 'x Trinidad and Tobago' and two buttons: 'Select all' and 'Select none'.
- Shipping location(s):** A dropdown menu with the value 'Ship to specific countries only'.
- Ship to specific countries:** A text input field with the value 'x Trinidad and Tobago' and two buttons: 'Select all' and 'Select none'.

- Woocommerce general option store location country should be set to Trinidad and Tobago
- Woocommerce general options selling location(s), sell to specific countries, ship to specific location(s) or ship to specific countries should have Trinidad and Tobago as a value.
- Woocommerce general option currency option parameter **MUST** be set to Trinidad and Tobago dollars.

Usage

Upon activation navigate to **Woocommerce->Settings->Shipping** options tab and click on the Wocommerce Shipping option.

The following options are available:-

- **Enable** - Check this option setting to enable/ disable the shipping plugin option.
- **Shipping Fee** - Enter the shipping fee to be applied to each order. The default is \$30.00TTD
- **Username** - Enter the login username provided by Trinebox upon registration.
- **Password** - Enter the login password option parameter provided by Trinebox upon registration.
- **Pickup Request Date** - Enter the number of days from which order was placed/ paid to have the ordered items picked up for shipping.

- Pickup Address/ Pickup Address 1 - Enter the location address the order would be picked up from if different from Woocommerce store address
- Pickup Address City - Enter the city/ area location the order would be picked up from if different from Woocommerce store address.
- Pickup Contact Name - Enter a contact consignee for the order pickup information.

Order #231 details

Payment via Check payments on November 15, 2017 @ 1:22 am. Customer IP: 161.0.154.28

General Details

Order date:

2017-11-15 @ 01 : 18

Order status:

Processing

Customer:

Guest

Billing details

Address:
Kendall Doe
Some House
Some Street
Belmont
Port-of-Spain
1111111

Email address:
kendall+arneaud@gmail.com

Phone:
[1111111111](tel:1111111111)

Shipping details

Address:
Kendall Doe
Some House
Some Street
Belmont
Port-of-Spain
1111111

Order actions

Choose an action... >

[Move to trash](#)
[Update](#)

Order notes

Order status changed from On hold to Processing.

added on November 15, 2017 at 1:22 am by Kendall Arneaud [Delete note](#)

Waybill #TRI_100413 has been created for Order #231 Product 7UP (#130) to be picked up on Thursday 16th November 2017

added on November 15, 2017 at 1:22 am [Delete note](#)

Waybill #TRI_100412 has been created for Order #231 Product Cheese Pizza – Medium (#158) to be picked up on Thursday 16th November 2017

added on November 15, 2017 at 1:22 am [Delete note](#)

When an order is created the plugin will append a cost of the **flat fee rate** onto the current cost of the order provided that the **shipping information's country option has a value of Trinidad and Tobago** and the **currency is in Trinidad and Tobago Dollars**. When an order is marked as **“processing”** the plugin sends the order's shipping information to Trinebox's system which will return a shipping ID number. A successful return will result in a shipping number being appended to your customer's order receipt and also an **“order note”** added to the order which can be viewed via the administration's manage order details section of Woocommerce.

Troubleshooting

Unable to install plugin

Be sure to meet the system's requirements before installing the plugin. The plugin would not be activated if the store's country/ selling country/ shipping country does not have Trinidad and Tobago as a value or the currency is not set to Trinidad and Tobago dollars.

Trinebox Shipping Rate not being set

Shipping rate for Trinebox will be applied if the currency is in Trinidad and Tobago Dollars and the country of the shipping address value is Trinidad and Tobago.

Order created but no shipping number assigned

If the order status has not be marked as “**processing**” no shipping number would generated. If/ When an order has been set with an order status of “processing” a shipping number would be generated and an order note would be created with the necessary shipping number and details. If an email is sent a shipping number would be appended to the email before being sent. If an order has been set when an order status of “processing” and no order note has been generated. Please contact support highlighting any errors and details pertinent to the order and transaction