

Documentation/ Instructions

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Install plugin

As like with most of wordpress plugins, in order to install **wp_easybooking** at your wordpress site, you have to unzip the file you downloaded and upload it to the '/wp-content/plugins/' directory.

After that from your administration panel you will see that the wp_easybooking plugin and widget are ready to be activated:

The screenshot shows the WordPress 'Plugins' page. At the top, there's a 'Plugins' header with an 'Add New' button. Below it, a filter bar shows 'All (6) | Active (1) | Inactive (5) | Update Available (1)'. A 'Bulk Actions' dropdown and an 'Apply' button are also present. The main table lists installed plugins. The 'Easy Booking' plugin and its 'Easybooking Widget' are circled in orange. The 'Easy Booking' plugin has an 'Activate' link, and the 'Easybooking Widget' also has an 'Activate' link. The 'Hello Dolly' and 'qTranslate' plugins are also visible.

Plugin	Description
<input type="checkbox"/> Akismet Activate Edit Delete	Used by millions, Akismet is quite possibly the best way in the world to keep your blog free of spam while you sleep. To get started: 1) Click the "Activate" link to the left of your API key. Version 2.5.6 By Automattic Visit plugin site
<input type="checkbox"/> Easy Booking Activate Edit Delete	Multi hotel booking plugin for wordpress. Transforms your website into a multi hotel booking system. Version 1.0.0 By Panos Lyrakis Visit plugin site
<input type="checkbox"/> Easybooking Widget Activate Edit Delete	This widget is used for accommodation search and to perform the booking process. Version 0.1 By Panos Lyrakis Visit plugin site
<input type="checkbox"/> Hello Dolly Activate Edit Delete	This is not just a plugin, it symbolizes the hope and enthusiasm of an entire generation growing up with the hope that one day, the hope that one day they will be the next big thing. Version 1.6 By Matt Mullenweg Visit plugin site
<input type="checkbox"/> qTranslate Settings Deactivate Edit	Adds userfriendly multilingual content support into Wordpress. For more information see the qTranslate website. Version 2.5.32 By Qian Qin Visit plugin site

First click on "activate" at "Easy Booking" and then press "activate" at "Easybooking Widget"

Please keep in mind that you **first** have to activate the **plugin** and **second** the **widget**. That's it. **wp_easybooking** has been successfully installed at your website.

Settings

There are a few things that you need to set to take the best out of the wp_easybooking plugin. Also be sure you have followed instructions at the [prerequisites](#) page.

Permalinks

1. WordPress permalinks: Go to the "Settings" menu of your WordPress administration, and click on the submenu "Permalinks". Take a look at the options of the "Common Settings" area. Make sure that the option "Default" is not selected. Any of the other options will do ("Day and name", "Month and name", "Numeric" and "Post name") :



Permalink Settings

Permalink structure updated.

By default WordPress uses web URLs which have question marks and lots of numbers in them, however improve the aesthetics, usability, and forward-compatibility of your links. A [number of tags are available](#), a

Common Settings

<input type="radio"/> Default	<code>http://wp-easybooking.com/demo/?p=123</code>
<input type="radio"/> Day and name	<code>http://wp-easybooking.com/demo/2012/12/04/sample-post/</code>
<input type="radio"/> Month and name	<code>http://wp-easybooking.com/demo/2012/12/sample-post/</code>
<input type="radio"/> Numeric	<code>http://wp-easybooking.com/demo/archives/123</code>
<input checked="" type="radio"/> Post name	<code>http://wp-easybooking.com/demo/sample-post/</code>
<input type="radio"/> Custom Structure	<input type="text" value="/%postname%/"/>

The "Custom Structure" option is recommended only to experienced users.

2. qTranslate URL Modification Mode: If you have not changed anything from the "Advanced Settings" of qTranslate ignore this. If you are not sure, click again at the WordPress "Settings" menu and then on "Languages" (this submenu is added when qTranslate is installed and active). In the page that appears click on the "Advanced Settings (Show)" and make sure the option "Use Query Mode(?lang=en)" is selected at the "URL Modification Mode" area:

Advanced Settings

URL Modification Mode	<input checked="" type="radio"/> Use Query Mode (?lang=en) <input type="radio"/> Use Pre-Path Mode (Default, puts / <input type="radio"/> Use Pre-Domain Mode (uses http:/
	Pre-Path and Pre-Domain mode will o <input checked="" type="checkbox"/> Hide URL language information for
Flag Image Path	<input type="text" value="http://wp-easybooking.com/demo/wp-c"/> Path to the flag images under wp-cont
Ignore Links	<input type="text" value="gif,jpg,jpeg,png,pdf,swf,tif,rai"/> Don't convert Links to files of the given

Payment accounts

If you are going to charge your customers (Hotel Owners) from your site you have to set your payments accounts. To set these accounts press the menu that says "Easy Booking". The screen that shows up looks like this:



Press the "show" button and these settings will appear as in the following image:

Easy Booking Settings

Settings

Business Currency

Set the main currency of this website. Each debt to you from a customer will be converted to your main currency. Conversion is made according to the rates provided by the European Central Bank.

Bank name:

Federal Bank
Account : 1234567890
IBAN: 1234567890
SWIFT: 1234567890

General Bank
Account : 1234567890
IBAN: 1234567890
SWIFT: 1234567890

Here you can enter the details of the bank you use to get your payments. You have to enter all the necessary details of your account (Usually Bank name, account number, IBAN and perhaps SWIFT code).

PayPal email:

Your paypal email address. The currency of the payment will be the same as the currency of your website. [Please click here to see if paypal supports your currency.](#) The paypal payment option will be available only if you fill in a valid paypal email address.

There is a total of [0 businesses registered](#).

Fill in your websites main currency and your payment details in the appropriate fields and click the "Save" button.

Package deals

Package deals are the packages you use to charge your customers (Hotel Owners). You can charge them by a period based fee (per 1 month, 2 months

etc.), by a percentage depending on their bookings (for each month), or you may use both of these charging methods in your package deals. You may have a variety of package deals and associate any of them to any Hotel. A hotel owner may have several hotels registered at your website with different package deals.

To set your package deals click on the "Package Deals" menu and you will see the following screen:

Package Deals

? So what do I do here?

[Create new Package Deal](#)

Package Deals (1 Packages)		
	Deal Title	Period
1	DEFAULT	0

If the "DEFAULT" package deal does not appear (the first time you enter that page) please click on the "Package Deal" menu once more.

To create new package deals press on the link at the top that says "Create new Package Deal" or the "Show" button. If you want this package deal to charge let's say 120 \$ (or € etc - your websites main currency that was set at Payment account section above) each 2 months and an additional 15% for each booking, then simply enter the ammount 120 in the "Charge by period" text box, select 2 months, and from the charge by bookings options select 15. If you only want the 15% charge by bookings then just leave the "Charge by period" text box empty. Oh, don't forget to give a name to it (like business pack one...) .

Once you have your package deals ready you can assosiate them with any hotel from the "Businesses" area.

Importand Note: Since you create a package deal, you will not be able to change the charging options nor to delete it. This is to avoid errors during the calculation of the amount that Hotels owe you.If you need to change a package deal just create a new one with your charging amounts and change to the new package deal from the Business area.

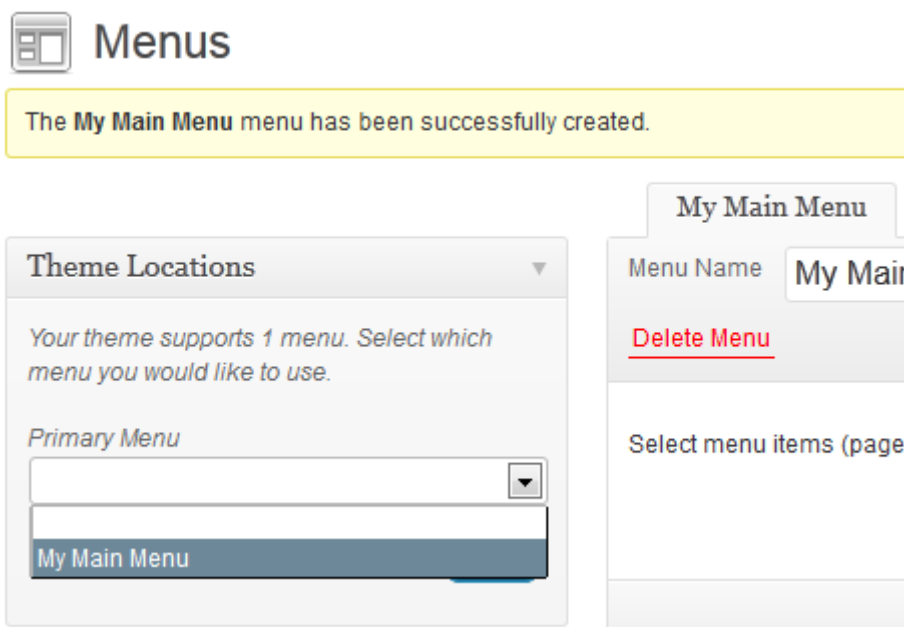
Hide EasyBooking pages from menu bar

After installing wp_easybooking plugin, some pages will be created automatically at your wordpress website. These pages by default will show up in the menu bar and should be removed from there. To remove this pages from the menu you need to go to the menu "Appearance > Menus" and create a new menu:



and click on the "Create Menu" button.

After the menu is created select from the "Theme Locations" box (top left at the same page) your new menu as Primary menu:



and click save.

Now import pages or posts you want to show on the menu bar by checking them and press the "Add to Menu" button. Do not include pages

- Bookings
- Booking Completed
- Booking review
- View resort
- Resort Search Results

The above pages are generated by the plugin and should be used only by the wp_easybooking widget.

For some themes this method has no results. So you should use a plugin to do this like the ["Exclude Pages"](#) plugin.

Include wp_easybooking widget at pages

It is recommended to show the wp_easybooking widget (resort search) in all pages generated by the plugin. To do so go to the "Pages" menu of wordpress and for the pages Bookings, Booking Completed, Booking review, View resort and Resort Search Results click on "Quick Edit" and select at the "Template" option the "Sidebar Template" as in the image below:



Change the titles of wp_easybooking pages

To change, or translate, the titles of the pages that wp_easybooking plugin created go to the "Pages" menu of wordpress and click on "Edit". Enter the titles you need without changing the description of the pages and press update (the blue button on the top right box).


Facilities

Before you go on adding Hotels and Room types it would be a good idea to set their facilities (like Swimming pool, WiFi , Accept pets, Bathroom etc.). Click on the "Facilities" menu and then on the link that says "Add new facility" so the following area will appear:


[+ Add new facility](#)

Please define if it is a new Hotel or Room facility: ☒ Hotel facility ☐ Room facility


Add a new Hotel facility

 Name


Restaurant

 Description

The hotel offers a restaurant

 Name

Restaurant

 Description

Das Hotel verfügt über ein Restaurant

 Name

餐厅

 Description

酒店设有一间餐厅


[Add new facility](#)At the moment you can not add an image for the new facility, but you will be able after creating it.

Check "Hotel facility" if the new facility is for hotels or "Room facility" if it is for room types. Type in name and description for each language you have enabled (from qtranslate plugin) and click on the "Add new facility" button. If you want to add an image to it press the edit link from the facilities link. From the edit area you can change the name and title and also you can add an image to it:


Control Facilities

Edit *Restaurant* facility


The *Restaurant* facility can be used for *Hotel* only and can not be changed

 Change Name


Restaurant

 Change Description


The hotel offers a restaurant

 Change Name


Restaurant

 Change Description

Das Hotel verfügt über ein Restaurant

 Change Name


餐厅

 Change Description

酒店设有一间餐厅

Update facility's content

Change the image of *Restaurant* facility



Select image:

Aναζήτηση...

Upload

Create Hotel owner (your customers accounts)

If you are already familiar with wordpress just follow the same procedure to add a new user and select as Role "Businessman". If you are not familiar with wordpress go to "Users" menu of wordpress and click on "Add new". Enter the details of your customer (Username, Email, First name, Last name, password) and at the bottom select as Role the "Businessman" option from the drop down. Click the "Add new User" button and that's it.



Add New User

Create a brand new user and add it to this site.

Username *(required)*

E-mail *(required)*

First Name

Last Name

Website

Password *(twice, required)*

Weak

Send Password?

☐ Send this password to the

Role

Businessman ▼

Add New User

If you already have registered users and want to make them "Hotel Owners" then click on edit at each user and set the role as "Businessman".

All hotel owners will have access only to their profile and to the wp_easybooking plugin of the admin area. In the wp_easybooking plugin they will be limited only to actions that have to do with Hotels that they own, like create/edit/delete Hotels, Room types and view/manage their bookings.

Add a new Hotel

Basic Information

To add a new hotel click on the "Add Business" link of the EasyBooking menu. Then fill in the basic information of the hotel at the window that appears:

- type in the business name
- define if it is Hotel or Apartment

- select the stars (if it is a hotel)
- select the owner of the hotel
- set the currency of the business (the prices of the room types will be in that currency and when a user changes the currency while searching for resorts, it will be converted automatically)
- type the description

Enter the details of the new Business

Basic information | Contact information | Facilities | Seasons/Operating Period | Policies | Payment Accounts

Basic information

Business name (required)
Far west hotel

Define the type of your business: Hotel

Hotel Stars: 4

Please select the business owner

- One Owner (owner1 - owner1@mail.com)
- MacLeod Duncan (owner2 - owner2@mail.com)

Business Currency: AED

and press the save button.

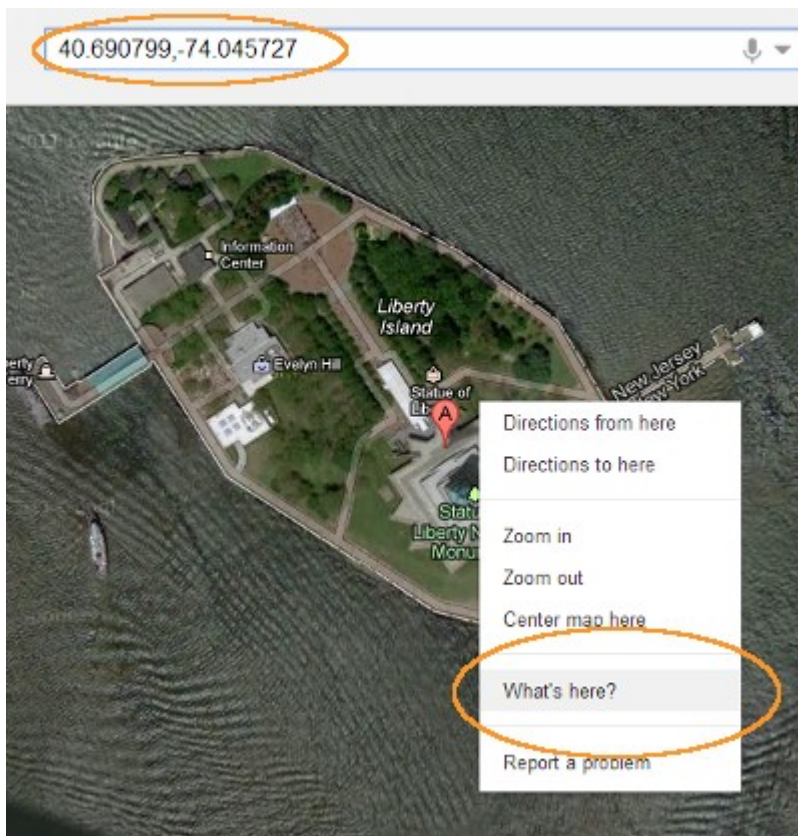
After that you have to enter the rest of the new business's information.

Contact Information

Click on the "Contact Information" tab so the contact details area appears. You may fill in the "Contact Information" as it is mostly there for your convenience, so you have the necessary contact details of the hotel instead of using the Owner's email each time you need to communicate (for any reason).

It is important to fill in the "Location information" else the hotel will never show up at any resort search by users. You have to select the Country, Region and City of the hotel. There is also available a quick translation option where you can translate the names of Countries, Regions and Cities. There is also the ability to add a new City since there are not all included in the plugin's database.

You have the option to add Google map's coordinates of the hotel. To obtain these coordinates visit "<http://maps.google.com>" and find the hotel. Then place the mouse exactly over the hotel and press the right click of your mouse. Click on the "What's Here?" option and the coordinates will appear in the search bar:



Copy and paste these coordinates at the "Google maps coordinates" text box as they are.

Facilities

To add facilities to the hotel click on the "Facilities tab" and you will see the facilities list for hotels. Select the ones you need. In the [settings](#) page you can read the instructions of how to create facilities.

Seasons/Operating Period

In this tab you need to select if the Hotel has different prices for it's rooms each season or the same price for the whole operating period of the hotel. So if the business has the same prices for the whole operating period check the "Same prices for all operating period" check box else check the "Set seasons for prices" check box. In both cases set the appropriate dates. If these dates are not set the hotel will not appear in any search result by the user. This is an important section for pricing.

Policies

In the "Policies" tab you can set the check in and check out policies and the cancellation policies. These policies will show up at the "Terms and conditions" agreement before completing the booking. Also the cancellation policies may matter if the user needs to cancel his booking. If the user has payed the whole amount of the booking he may cancel it according to these policies.

Payment Accounts

In the "Payment Accounts" tab you have to set the accounts that the guest will use to pay for his booking. there are two methods of payment, by bank wire or with paypal. In the bank wire method all bank details need to be set and in the paypal method you need to have the paypal email account of the hotel owner. Of course the owner has access to this area and can fill it in by himself. At least one of these methods needs to be set in order to be able to activate the hotel.

Billing history

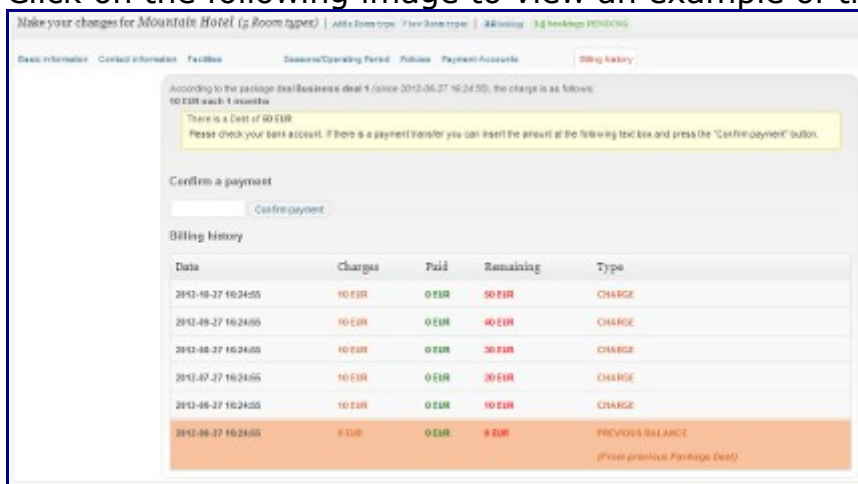
Anything that has to do with payments ussually gets quite complicated. We believe we have simplified the billing proccess so everyone can have as many charging options as needed, through simple and easy to understand steps. So, in the "Billing history" tab you can see which package deal has been selected for this hotel and the way that the package deal will charge the owner. Here you can also see the billing history of that hotel, and confirm payments.

The history is ordered by date, with the first row showing the latest date. Each X months (depending on the package deal) there will be a new row added with charging details. Every row has 5 columns Date, Charges, Paid, Remaining and Type:

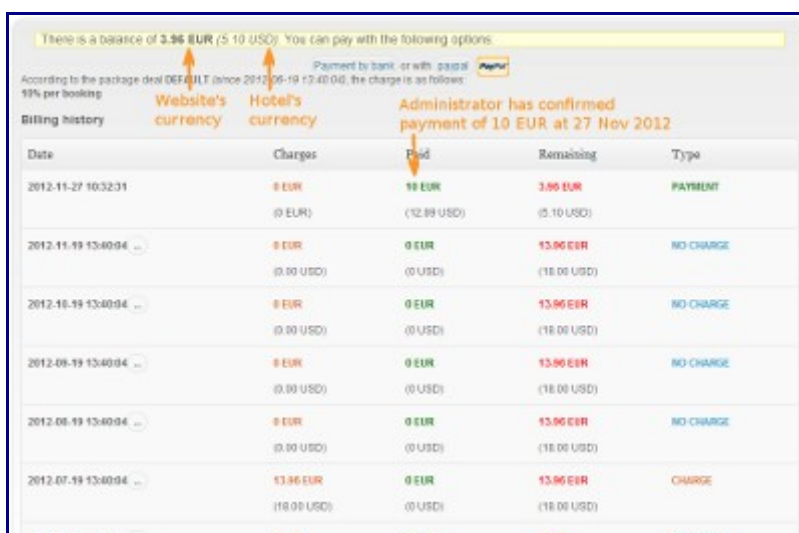
- Date column: charging period. This is a periodical step that represents the amount of months set by the package deal. So if the package deal charges every 2 months then for this hotel there will be a new row added every 2 months at the billing history. A new row will also be created each time there is a new payment confirmed (*the payment confirmation box will appear if there is a balance remaining*).
- Charges column: the amount the hotel will be charged for, at each step
- Paid column: the amount the hotel has paid, at each step. Every time you get paid by your customers (hotel owners), it is suggested you confirm the payment so it will be used to calculate the balance remaining. As mentioned above, each time there is a balance remaining, a confirmation box will appear so you will be able to confirm a payment.
- Remaining column: the amount that needs to be paid, up to the current date. In case you are flexible with your customers (hotel owners), they might not pay the whole amount they owe you. This column helps you keep track with the remaining amount.

- Type column: this column shows the type of action made at each step. So if there was a new row created for a date step, the "Type" column will display "CHARGE" if there was a charge, "NO CHARGE" if there was no charge (if charging based on percentage and there was no booking made for this period) and "PAYMENT" if you have confirmed a payment for this step. In case you change a package deal for a hotel this column will display "PREVIOUS BALANCE (from previous Package Deal)" and column "Remaining" will display the balance that remained from the previous package deal of this hotel.

Click on the following image to view an example of the administrators screen:



Your customers also have access at this tab and whenever there is a balance remaining they will be prompted to pay out their balance and inform you about the new payment. They can pay at your bank account or at your paypal account you inserted at the settings area. Click the following image to view an example of the hotel owner's screen:



Images

The wp_easybooking plugin allows you to add unlimited images for every hotel. You may choose any of these images as the default logo of the hotel.

Click on the "Show hotel_name images" button from the Images area just above the hotels details area. Next click the "Browse" button, from the "Upload new images" area, and select the image you want to add and click "Upload". After that you will see your image appearing at the "Business images list", with two little buttons on top of them. By pressing the "Logo it" button the image will become the default logo image of the hotel. If you want to delete the image just press the "X" button.

Package deals

At the top of the page there is a dropdown with all the package deals. To change the package deal of the hotel just select one from the drop down options.

Before changing the package deal of the hotel please make sure that at the current moment the hotel does not have any debt remaining (from the billing history area). That is because after changing the package deal you will have a detailed list of the history of the current package deal only (from the "Billing history" tab). From the previous package deal you will be able to see only the debt remaining, without the details.

Publish/Unpublish

If you want the hotel's rooms to be visible to guests, click on the "Publish" button. In case you need to deactivate the hotel (due to unpaid balance or whatever reason) click the "Unpublish" button.

Add Room Type

Since you have added and configured a new hotel, the next step is to add the room types to it.

Room types are categories of rooms that have some similarities. So if there are several rooms with the same room space and same facilities you may include them into the same room type. This makes it easier for users to view the rooms list of a hotel.

You may add as many room types as you like at every hotel. You may create a new room type directly from the "Businesses list" or from the Hotel's page by pressing the button "Add a room type".

In the page that appears type in the title of the room type in every language,

select the number of rooms that are of this type, select the number of adults/children /babies. Type in the flat price (if the hotel has same prices for the whole operating period- from the business tab: "Seasons/Operating Period") or the price for each season. Select available facilities and add a descriptive content in each language. Click the "Save" button at the bottom of the page.

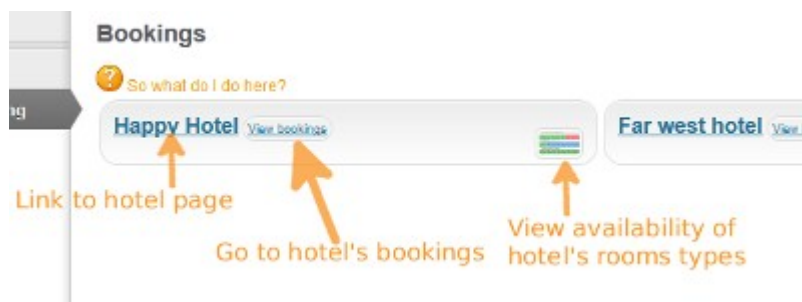
After saving you can add images of the room type.

Manage bookings

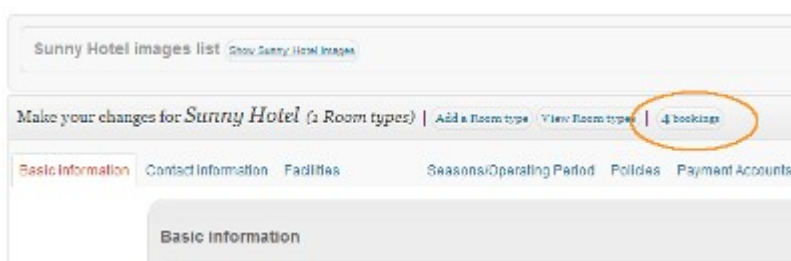
Go to Bookings Page

You can go to the bookings page with three ways:

1. from the "Bookings" menu. By clicking on the bookings menu the administrator sees all the hotels while the hotel owner sees only the hotels registered to him, with the option to view the availability or the bookings. In this case click on "View bookings":



2. from the business page. Just click the bookings button shown on the following screenshot:

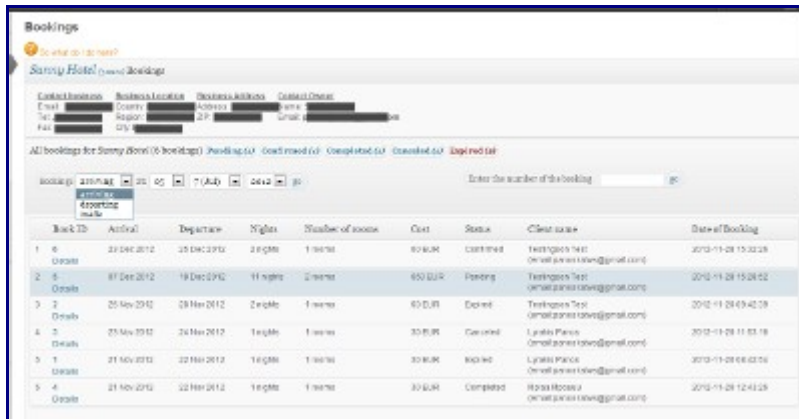


3. from the businesses list, click the "Details" button at the "Bookings" column:

There are 3 businesses View: All Businesses that belong to: any owner						
Business name	Type	Owner	Reg. date	Package Deal	Content	Bookings
1 Sunny Hotel	Hotel	Smith John (Owner)	2012-11-10	default	1 Room types Add a Room type View Room types	4 bookings (PENDING) Bookings: 40 total Details
2 Star Search hotel	Hotel	Smith John (Owner)	2012-11-20	default	1 Room types Add a Room type View Room types	There are no bookings

Bookings page

Every hotel has it's own bookings page. At the bookings page there is a list with all bookings of this hotel. Click on the image below to get a small taste of how it looks:



Book ID	Arrival	Departure	Nights	Number of rooms	Cost	Status	Client name	Date of Booking
1 Details	22 Dec 2012	25 Dec 2012	3 nights	1 room	80 EUR	Confirmed	Testington Test Ornel.perez.lopez@gmail.com	2012-11-28 15:32:28
2 Details	18 Dec 2012	19 Dec 2012	1 night	2 rooms	60 EUR	Pending	Testington Test Ornel.perez.lopez@gmail.com	2012-11-28 15:24:52
3 Details	25 Nov 2012	28 Nov 2012	3 nights	1 room	60 EUR	Expired	Testington Test Ornel.perez.lopez@gmail.com	2012-11-28 15:42:08
4 Details	25 Nov 2012	26 Nov 2012	1 night	1 room	30 EUR	Canceled	Lynette Prince Ornel.perez.lopez@gmail.com	2012-11-28 11:53:18
5 Details	21 Nov 2012	22 Nov 2012	1 night	1 room	30 EUR	Expired	Lynette Prince Ornel.perez.lopez@gmail.com	2012-11-28 15:42:08
6 Details	21 Nov 2012	22 Nov 2012	1 night	1 room	30 EUR	Completed	Wanda Hooten Ornel.perez.lopez@gmail.com	2012-11-28 12:43:38

View/ edit bookings

To view and edit a booking just press on the "Details" link or type the booking number at the text field that says "Enter the number of the booking" and press the "Go" button.

In the page that opens you can see all the details of the booking and you can confirm or cancel the booking and set the payment amount for it:

Customer data Name: Testingson Test Email: <input type="text"/> Tel: <input type="text"/> Country: <input type="text"/> Booking data Booking ID: 5 Status: Pending Booked at: Wednesday 28 Nov 2012 Arrival at: Friday 07 Dec 2012 Departure at: Tuesday 18 Dec 2012 Nights: 11 Number of rooms: 2 Number of babies: 0 Rooms price: #1 Double king size bed : 330 EUR #2 Double king size bed : 330 EUR <hr/> Booking subtotal: 660 EUR <hr/> Payment method: bank Payment expenses: 0 EUR <div style="border: 1px solid #ccc; padding: 2px;">Total: 660 EUR</div> Amount that has been already paid: 0 EUR Correct this amount <div style="border: 1px solid #ccc; padding: 2px; color: red;">The balance that remains is: 660 EUR</div> Please enter the amount paid to be added to the deposit of this booking <div style="border: 1px solid #ccc; padding: 2px; display: inline-block;"> <input type="text"/> EUR Add Payment </div> <small>The amount must be at the currency the booking was made (EUR)</small> <div style="display: flex; justify-content: space-around;"> Confirm Booking Cancel Booking </div>	Rooms details #1 Double king size bed Guest name: <input type="text"/> Room price for 11 nights: 330 EUR #2 Double king size bed Guest name: <input type="text"/> Room price for 11 nights: 330 EUR
--	--

Each time you receive a payment for a booking, type the amount at the text box and click the "Add Payment" button. This is because you, or your customers (hotel owners), may provide some flexibility upon payments for bookings. So you may allow users to pay the amount in installments (possible only by bank wire - with paypal the whole amount should be paid). In this case you do not need to calculate and update the deposit, just type the amount and it will be added to the deposit.

If you make an error press on the "Correct the amount" button and type in the correct amount of the deposit, in the text box that appears. The amount you type here will not be added to the deposit, it will update the amount in the deposit.

The amounts you enter should be in the currency the booking was made. In case the hotel's main currency and the booking's currency are different, the costs and amounts will be displayed in both currencies. But still, keep in mind, that all payment amounts you enter should be in the currency of the booking (as seen at the payment info that hotel owners receive from bank or paypal).

When a package deal that charges a hotel by a percentage over bookings is applied, for each booking the amount will be calculated based on the main currency of the website, as defined in the settings area at "Easy Booking" menu. This part is further described at the billing history section of the "[Add Hotel](#)" menu.

Availability

Room availability refers to the number of rooms of a certain room type that are free to be booked at a specific date range. When a booking is performed for a date range, the first date refers to the date the guest(s) arrive, which means that the guest(s) will pass the night in the room. So for that date the room will be unavailable, and it will be unavailable until the departure date. The second date is the departure date. In the departure date the guest(s) will have to leave the room at a certain time of the day (usually 12:00 am), so that room is considered to be available at that day.

To view the availability of each room you can go at the room type's page and click the "Room availability" button and a window like the one bellow will pop up:

Availability for Double king size bed

Previous Next

December 2012							January 2013						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 3 available			1 5 available	2 5 available	3 5 available	4 5 available	5 5 available
2 No rooms available	3 2 available	4 5 available	5 Only one left	6 Only one left	7 3 available	8 3 available	6 5 available	7 5 available	8 5 available	9 5 available	10 5 available	11 5 available	12 5 available
9 3 available	10 3 available	11 3 available	12 3 available	13 3 available	14 3 available	15 3 available	13 5 available	14 5 available	15 5 available	16 5 available	17 5 available	18 5 available	19 5 available
16 3 available	17 3 available	18 5 available	19 5 available	20 5 available	21 5 available	22 5 available	20 5 available	21 5 available	22 5 available	23 5 available	24 5 available	25 5 available	26 5 available
23 4 available	24 4 available	25 5 available	26 5 available	27 5 available	28 5 available	29 5 available	27 5 available	28 5 available	29 5 available	30 5 available	31 5 available		
30 5 available	31 5 available												

In that window you can see how many rooms of this room type are available each day depending on the bookings made.

To see availability of all the hotel's room types at one window, click on the "Bookings" menu. At the page that appears click on the availability icon, that is located at the left position of each hotel's area, and the following pop up window appears:

Availability for Sunny Hotel

Cancelled bookings are not taken under consideration

December 2012

Previous Next

Double king size bed availability for December 2012

Sat 1	Sun 2	Mon 3	Tue 4	Wed 5	Thu 6	Fri 7	Sat 8	Sun 9	Mon 10	Tue 11	Wed 12	Thu 13	Fri 14
3/5 available	0/5 available	available	5/5 available	1/5 available	1/5 available	3/5 available	3/5 available	3/5 available	3/5 available	3/5 available	3/5 available	2/5 available	2/5 available

Albatros room availability for December 2012

Sat 1	Sun 2	Mon 3	Tue 4	Wed 5	Thu 6	Fri 7	Sat 8	Sun 9	Mon 10	Tue 11	Wed 12	Thu 13	Fri 14
4/4 available	4/4 available	1/4 available	1/4 available	4/4 available	4/4 available	4/4 available	4/4 available	4/4 available	4/4 available	4/4 available	4/4 available	2/4 available	2/4 available

Seagull availability for December 2012

Sat 1	Mon 3	Tue 4	Wed 5	Thu 6	Fri 7	Sat 8	Sun 9	Mon 10	Tue 11	Wed 12	Thu 13	Fri 14	Sat 15
2 available	0/2 available	0/2 available	2/2 available	2/2 available	2/2 available	2/2 available	2/2 available	2/2 available	2/2 available	2/2 available	1/2 available	1/2 available	1/2 available

What you see in this window is a monthly availability calendar for each room type of the hotel. Day's coloured green mean that all rooms of that room type are available. The blue colour means that for that day at least one room of that type has been booked. The light orange colour means that only one room of that type is still available for that day and the red that all rooms are booked.

Prerequisites

In order the plugin to function properly and cooperate with wordpress, you need to install the [qtranslate](#) plugin. Qtranslate is the multilingual plugin that wp_easybooking uses in several functions. It offers the ability to create as many languages as you need, and translate the titles and content of your pages and posts. It is a free plugin and easy to use. You still need qtranslate even if your website is not multilingual.

In some cases you might need to install a plugin for hiding the pages that were created by wp_easybooking. Depending on the theme the menu may display all pages created, even these which you want to use as inner pages without displaying them at your menu bar. If you face this kind of problem try the [Exclude Pages](#) plugin or a similar plugin.

There is another way (which we do not suggest), by hacking you template's header.php file and changing this part "<?php wp_list_pages();?>" to this "<?php wp_list_pages('exclude= 1,2,3');?>" where 1,2,3 are the id's of the pages you want to exclude. But we strongly recommend to use the first way by searching for a plugin to do this job.