module
⚡ Patients

app
folders

Otto Ebenbichler recommends:

„Basically the platform offers the opportunity to create folders.

With this option, you create your very own documentation structure for example by summarizing patients according to regions or vintages."

user manual

menue icons

Ⅰ. descending order
Ⅰ. ascending order
≡ individual order
⇄ close/open menue

The number next to the title indicates how much patients were already arranged within the folder.
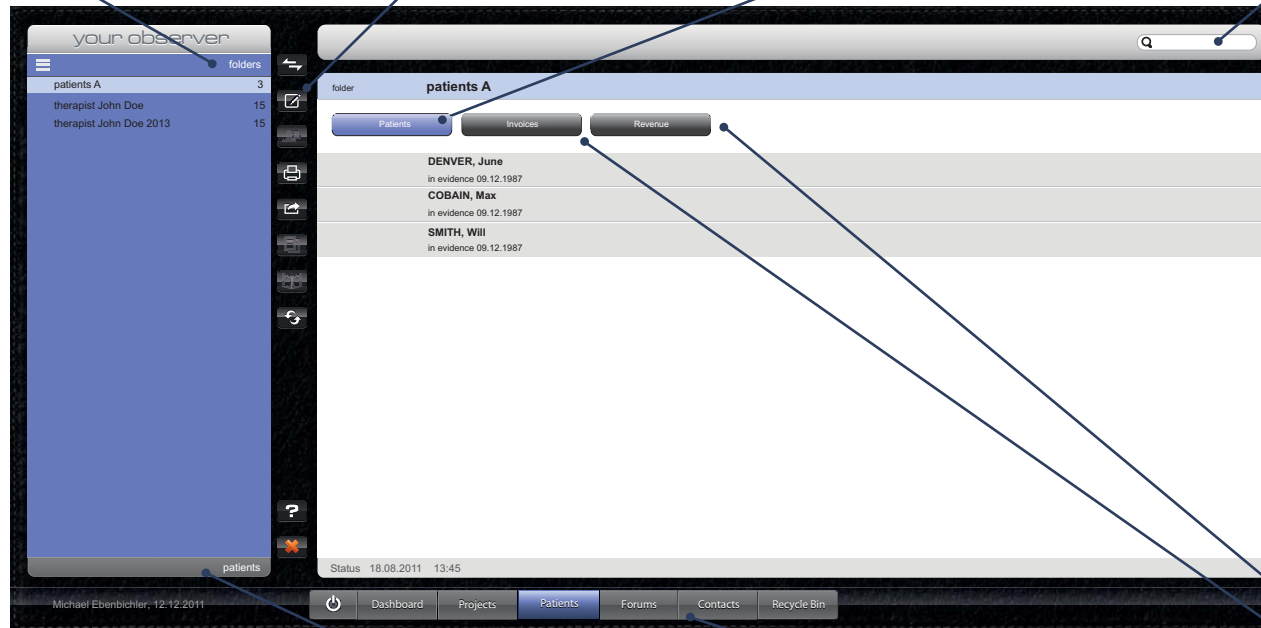
command bar

✎ create new folder
🖨 print content
↗ send content as an email
▭ inactive
▭ inactive
↻ refresh platform
? download manual
✖ delete folder

patients

Once you have created a patient, this overview appears. You get a first brief information on each person ("status"). The light-grey field is a link that leads you to the respective data sheet (module „Contacts").

search (per module)

The search refers to the current module and is searching for: names, meeting titles, meeting topics, phone call titles and file titles.

revenue

The currently achieved sales results can be calculated with this data filter. You can calculate all the invoices which were generated in this folder and are already paid. The following filter options are available: therapist, from (date), to (date). You also can start the calculation ("charge") without specification of criteria or even with only one parameter.

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your observer

≡   folders

patients A	3
therapist John Doe	15
therapist John Doe 2013	15

folder   **patients A**

Patients   Invoices   Revenue

DENVER, June
in evidence 09.12.1987
COBAIN, Max
in evidence 09.12.1987
SMITH, Will
in evidence 09.12.1987

patients

Status   18.08.2011   13:45

Michael Ebenbichler, 12.12.2011

⏻ Dashboard Projects **Patients** Forums Contacts Recycle Bin

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apps per module

Once a folder has been created, the app "patients" appears at the bottom. By this app you are able to document patients and treatments.

modules

This gray bar shows the modules you are allowed to work with. With one single mouse click on a module title you switch to the desired module. The position at which you leave the module remains stored, that means by going back you will get to the same place where you have left the module.

invoices

Here you will find all invoices generated in this folder. You can filter them according to:

Date   Patient | Status

The colours blue, yellow, green indicate the current status of the account (created, overdue, paid). Each entry represents a direct link to the respective invoice.