

dashboard



Otto Ebenbichler recommends:

„Each user of the platform gets his own individual desktop.

Here you will get informed about appointments, events or invitations concerning you.

You are also able to create your special kind of overview by positioning the respective information windows.”

user manual

impress

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information windows

The most important personal informations will be displayed by information windows per module. Each information window shows the title of the module it refers to. You can move (cursor on top window bar, press and hold left mouse button), collapse or fold them (single mouse click on the icons ▲ ▼).

Information icons

- this message has only information status
- this message represents an invitation to ...
- this message announcing a forthcoming project launch
- this message warns of current deficits

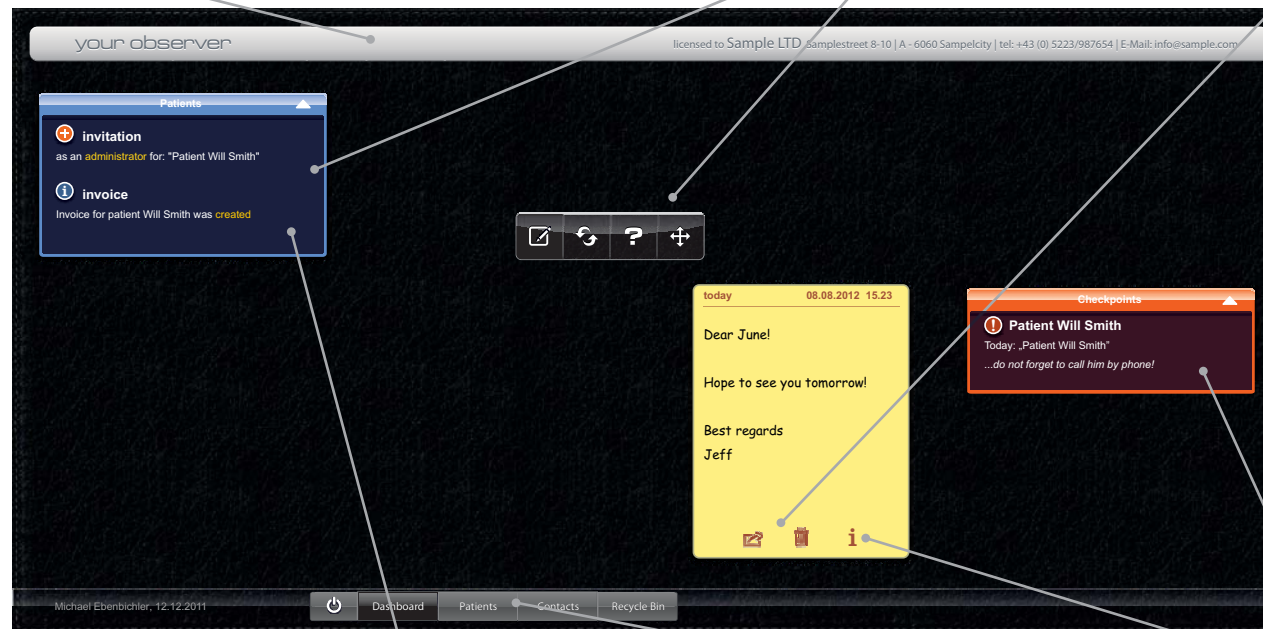
command bar

- create a new memo
- refresh dashboard
- download manual
- move bar

The command bar is freely movable. It is always active and positioned in the foreground.

memos

You can move a memo by drawing the cursor on the heading, press and hold the left mouse button. One mouse click on the note allows text editing. A note can be sent to another system user () or can be deleted ().



information management

To delete alerts you correct or confirm a displayed deficit in the respective module (text is considered as a link into the module). To „delete” informations you have to confirm by a simple mouse click on the respective text (text is considered as a link into the module).

moduls

This gray bar shows the modules you are allowed to work with. With a single mouse click on a module title you switch to the desired module. The position at which you leave the module remains stored, that means by going back you will get to the same place where you have left the module.

author information

If you draw the cursor on the icon , you will receive information about who wrote the note, when and to whom the note was sent.

checkpoints

By this window you are reminded of a checkpoint you set (for instance not to forget a meeting date). You always will be reminded on that day you planned to be reminded (including the checkpoint memo you have written).