


# Mirela Yosifova


Date of birth: 05/03/1997

Nationality: Bulgarian

## CONTACT

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Other: <https://t.me/ahhwak>

## ABOUT ME

" I Do IT "

Focused and enthusiastic developer with a keen interest in delivery of computing services — including databases, networking, software, analytics, and intelligence — over the Internet.

## EDUCATION AND TRAINING

Veliko Turnovo, Bulgaria

### Secondary School

for foreign Languages "Prof. Dr. Asen Zlatarov"

#### Field(s) of study

- English
- German

30/09/2019 – CURRENT – Varna, Bulgaria

### Computing and Computer Science

Varna Free University „Chernorizets Hrabar“

ECTS credits | 240 | <https://www.vfu.bg/en>

## BACHELOR OF COMPUTER SCIENCE (BCS)

### Course: 3 Semester: 6 Group: 3

[Annex to the diploma of higher education](#)

01/10/2019 – CURRENT

### Expected graduation date 2024

During my studies at Varna Free University, I have had the opportunity to hone my skills in **database systems, networking administration, and information security**. With this knowledge I am able to operate in a **Windows** and **Linux** environment and comprehend system optimization and security principals.

My technical skills include extensive knowledge of programming, math algorithms and coding languages and I am familiar with the basics of programming, the process of designing and creating a functional computer program that can achieve a particular result or perform a particular task.

## LANGUAGE SKILLS

**MOTHER TONGUE(S):** Bulgarian

**OTHER LANGUAGE(S):** English

## SKILLS

### Front End Languages

HTML | CSS | Java

### Back End Languages

Javascript | Python | SQL | PHP | C#

### Libraries, Frameworks, and Other

Node | Angular | Flask | Jekyll |

Git \ GitHub | WordPress | Netlify | Bootstrap

### Database

◦ MySQL | PHPMyAdmin | SQL Server | Oracle

## WORK EXPERIENCE

31/05/2019 – 30/12/2020 – Veliko Turnovo, Bulgaria

### Accounting assistant

Ednokratna Upotreba EOOD

- Using "back-office" computer systems (ERP software)
- Create financial documents such as bills, invoices, pay-orders, payables, receivables and purchase orders.
- Performing basic office tasks, such as filing, data entry, answering phones, processing the mail, etc.
- Resolve office-related malfunctions and respond to requests or issues
- Preparing financial reports.

01/2018 – 25/12/2018 – Veliko Tarnovo, Bulgaria

### Office Assistant

Office Assistant

- Providing administrative assistance, such as writing and editing documents.
- Print and prepare estate planning binders, business planning binders, and trust administration paperwork for in and out-of-office signings, as well as prepare and send completed paperwork to clients.
- Handled all incoming and outgoing mail.
- Assisting staff with hardware and software challenges.

- Maintained, installed and repaired IT issues:

*Troubleshoot internet connectivity problems and VOIP architecture.*

Administrative and support service activities / Bulgaria

## DRIVING LICENCE

Driving Licence: AM

Driving Licence: B