

# RR09

## Application by a public company for re-registration as a private company following a cancellation of shares

A fee is payable with this form.

### What this form is for

You may use this form to  
re-register a public company as  
a private company following a  
cancellation of shares.

### What this form is NOT for

You cannot use this form to  
re-register a public company as a  
private limited company following a  
court order reducing capital or due  
to a redenomination of shares.

## 1 Company details

Company number

Company name in full

### → Filling in this form

Please complete in typescript or in  
bold black capitals.

## 2 Re-registration

The above company, having cancelled shares and reduced the nominal value of  
its allotted share capital below the authorised minimum, applies to be  
re-registered as a private company by the name of:

Full name of  
re-registered company

and for that purpose delivers the following documents for registration:

1. Copy of the directors' resolution under section 662(1) of the Companies  
Act 2006 (unless previously delivered).
2. A printed copy of the articles as altered by the directors' resolution.

## 3 Statement of Compliance

I am signing this form on behalf of the company and confirm that the  
requirements of section 664 of the Companies Act 2006 as to re-registration as  
a private company have been complied with.

Signature

Signature

This form may be signed by:  
Director, Secretary, Person authorised, Administrator, Administrative  
receiver, Receiver, Receiver manager, CIC manager.

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### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.