

SH05

Notice of cancellation of treasury shares by a public  
limited company (PLC)

**What this form is for**  
You may use this form to give notice  
of a cancellation of treasury shares  
in a public limited company.

**What this form is NOT for**  
You cannot use this form to give  
notice of a sale or transfer of  
treasury shares for a public limited  
company. To do this, please use form  
SH04.

1 Company details

Company number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Company name in full	<input type="text"/>							
	<input type="text"/>							

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

2 Treasury shares cancelled

Class of shares (E.g. Ordinary/Preference etc.)	Number of shares cancelled	Nominal value of each share	Date(s) shares were cancelled
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**3 Statement of Capital (Share capital in Pound Sterling (£))**

Please complete the table below to show each class of shares held in pound sterling.  
If all your issued capital is in sterling, only complete **Section 3** and then go to **Section 6**.

Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shares	Aggregate nominal value
				£
				£
				£
				£
<b>Totals</b>				£

**4 Statement of capital (Share capital in other currencies)**

Please complete the table below to show any class of shares held in other currencies.  
Please complete a separate table for each currency.

Currency				
Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shares	Aggregate nominal value
<b>Totals</b>				

Currency				
Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shares	Aggregate nominal value
<b>Totals</b>				

**5 Statement of capital (Totals)**

	Please give the total number of shares and total aggregate nominal value of issued share capital.		
Total number of shares			
Total aggregate nominal value			

**Continuation Pages**

Please use a Statement of Capital continuation page if necessary.

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Statement of capital (Prescribed particulars of rights attached to shares)

Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in sections 3 and 4.		Please use the next page or a 'Statement of Capital (Prescribed particulars of rights attached to shares)' continuation page if necessary.
Class of share		
Prescribed particulars		
Class of share		
Prescribed particulars		
Class of share		
Prescribed particulars		

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Signature

I am signing this form on behalf of the company.		
Signature	Signature	
This form may be signed by: Director , Secretary, Person authorised , Administrator, Administrative receiver, Receiver, Receiver manager, CIC manager.		

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## Notice of cancellation of treasury shares by a public limited company (PLC)

### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.