

In accordance with
Section 854 of the
Companies Act 2006 as
applied by Regulation 3
and Schedule 1 of the
Unregistered Companies
Regulations 2009.

UN AR01

Annual Return for an unregistered company

A fee is payable with this form.

What this form is for
You may use this form to
confirm that the company
information is correct as
at the date of this return.
You must file an Annual
Return at least once
every year.

What this form is NOT for
You cannot use this form to give
notice of changes to the company
officers, principal office address,
company type or information
relating to the company records.

Part 1 Company details

This section must be completed by all companies.

→ **Filling in this form**
Please complete in typescript or in
bold black capitals.
All fields are mandatory unless
specified or indicated by *

A1 Company details

Reference number

Company name
in full

A2 Return date

Please give the annual return made up date. The return date must
not be a future date. The annual return must be delivered within 28
days of the date given below.

Date of this return

d d m m y y y y

A3 Principal business activity

Please show the trade classification code number(s) for the
principal activity or activities.

Classification code 1

Classification code 2

Classification code 3

Classification code 4

If you cannot determine a code, please give a brief description of
your business activity below:

Principal activity
description

A4**Company type**

Please confirm your company type by ticking the appropriate box below (only one box must be ticked):

- ☐ Public company limited by shares
☐ Private company limited by shares
☐ Private company limited by guarantee

A5**Principal office address**

Building name/
number

Street

Post town

County/Region

Post code

A6**Alternative inspection location of the company records (if applicable)**

Building name/
number

Street

Post town

County/Region

Post code

A7**Location of company records**

Please tick the appropriate box to indicate which records are kept at the alternative inspection address in A6:

- ☐ Register of members.
☐ Register of directors.
☐ Directors' service contracts.
☐ Directors' indemnities.
☐ Register of secretaries.
☐ Records of resolutions etc.
☐ Contracts relating to purchase of own shares.
☐ Documents relating to redemption or purchase of own share out of capital by private company.
☐ Register of debenture holders.
☐ Report to members of outcome of investigation by public company into interests in its shares.
☐ Register of interests in shares disclosed to public company.

Part 2

Officers of the company

This section should include details of the company at the date to which this annual return is made up.

- For a secretary who is an individual, go to B1.
- For a corporate secretary, go to C1.
- For a director who is an individual, go to D1.
- For a corporate director, go to E1.

Continuation pages
Please use a continuation page if you need to enter more officer details.

Secretary

B1

Secretary's details

Please use this section to list all the secretaries of the company.
For a corporate secretary, complete C1-C4.

Title *

Full forename(s)

Surname

Former name(s)

B2

Secretary's service address

Building name/
number

Street

Post town

County/Region

Post code

Country

Corporate secretary

C1	Corporate secretary's details
	Please use this section to list all the corporate secretaries of the company.
Name of corporate body or firm	
Building name/ number	
Street	
Post town	
County/Region	
Post code	
Country	

C2	Location of the registry of the corporate body or firm
	Is the corporate secretary registered within the European Economic Area (EEA)?
	→ Yes Complete section C3 only
	→ No Complete section C4 only

C3	EEA companies
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.
Where the company/ firm is registered	
Registration number	

C4	Non-EEA companies
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.
Legal form of the corporate body or firm	
Governing law	
If applicable, where the company/firm is registered	
If applicable, the registration number	

Director

D1

Director's details

Please use this section to list all the directors of the company.
For a corporate director, complete E1-E4.

Title *

Full forename(s)

Surname

Former name(s)

Country/State of residence

Nationality

Date of birth

Business occupation
(if any)

d

m

1

 y

y

y

7

7

7

7

7

7

7

D2

Director's service address

Building name/
number

Street

Post town

County/Region

Post code

Country

Director

D1

Director's details

Please use this section to list all the directors of the company.
For a corporate director, complete E1-E4.

Title *

Full forename(s)

Surname

Former name(s)

Country/State of residence

Nationality

Date of birth

Business occupation (if any)

D2

Director's service address

Building name/number

Street

Post town

County/Region

Post code

Country

Corporate director

E1

Corporate director's details

Please use this section to list all the corporate directors of the company.

Corporate body/firm name

Building name/number

Street

Post town

County/Region

Post code

Country

E2

Location of the registry of the corporate body or firm

Is the corporate director registered within the European Economic Area (EEA)?

→ Yes

Complete section E3 only

→ No

Complete section E4 only

E3

EEA companies

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.

Where the company/firm is registered

Registration number

E4

Non-EEA companies

Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.

Legal form of the corporate body or firm

Governing law

If applicable, where the company/firm is registered

If applicable, the registration number

Part 3 Statement of capital

Does your company have share capital?
→ Yes Complete the sections below and the following Part 4.
→ No Go to Part 5 (Signature).

F1 Share capital in pound sterling (£)

Please complete the table below to show each class of shares held in pound sterling.
If all your issued capital is in sterling, only complete Section F1 and then go to Section F4.

Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shares	Aggregate nominal value
				£
				£
				£
				£
Totals				£

F2 Share capital in other currencies

Please complete the table below to show any class of shares held in other currencies.
Please complete a separate table for each currency.

Currency				
Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shares	Aggregate nominal value
Totals				

Currency				
Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shares	Aggregate nominal value
Totals				

F3 Totals

Please give the total number of shares and total aggregate nominal value of issued share capital.	
Total number of shares	
Total aggregate nominal value	

Total aggregate nominal value
Please list total aggregate values in different currencies separately. For example: £100 + €100 + \$10 etc.

Continuation pages
Please use a Statement of capital continuation page if necessary.

Statement of capital (Voting rights)

Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in sections F1 and F2.

Class of share

Voting rights

Class of share

Voting rights

Class of share

Voting rights

Class of share

Voting rights

Part 4

Shareholders

Does your company have share capital?

→ **Yes** Complete the sections below.

→ **No** Go to Part 5 (Signature).

G1

Traded public companies

Traded company

- ☐ Please tick the box if your company was a traded public company at any time during the period of this return.

G2

List of past and present shareholders

Private and non-traded public companies are required to provide a 'full list' if one was not included with either of the last two returns.

Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns.

Please tick the appropriate box below:

- ☐ A full list of shareholders for a private or non-traded public company is enclosed. Please complete section G3; or
- ☐ A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed. Please complete section G4.
- ☐ A list of shareholder changes is enclosed
- For private or non-traded public companies, please complete section G3.
- For traded public companies, please complete section G4.
- ☐ There were no shareholder changes in this period.
- Go to Part 5 (Signature).

Please tick the appropriate box below to indicate the format of your shareholder details:

- ☐ The list of shareholders is enclosed on paper.
- ☐ The list of shareholders is enclosed in another format.

Traded public companies – list of past and present shareholders

This section should show the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return. It should only be completed by public companies that have traded on a regulated market at any time during the period of this return.

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year.

You must provide a 'full list' of all company shareholders on:

- The company's first annual return following incorporation;
- Every third annual return after a full list has been provided.

Please list the company shareholders in alphabetical order.

Joint shareholders should be listed consecutively.

Further shareholders

Please use a 'Traded companies – list of past and present shareholders' continuation page if necessary.

Shareholder's details	Class of share	Shares or stock currently held	Shares or stock transferred (if appropriate)	
		Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
Name Address				/ /
				/ /
				/ /
				/ /
Name Address				/ /
				/ /
				/ /
				/ /
Name Address				/ /
				/ /
				/ /
				/ /
Name Address				/ /
				/ /
				/ /
				/ /
Name Address				/ /
				/ /
				/ /
				/ /

Part 5

Signature

Signature

	This must be completed by all companies.
	I am signing this form on behalf of the company.
	Signature
	X
	This form may be signed by: Director, Secretary.

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Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For LLPs registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For LLPs registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For LLPs registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

G3

Private or non-traded public companies – list of
past and present shareholders

This section should only be completed by companies that have not traded on a regulated market at any time during the period of this return.

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year.

You must provide a 'full list' of all company shareholders on:

- The company's first annual return following incorporation;
- Every third annual return after a full list has been provided.

Please list the company shareholders in alphabetical order.

Joint shareholders should be listed consecutively.

Shareholder's Name (Address not required)	Class of share	Shares or stock currently held	Shares or stock transferred (if appropriate)	
		Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
				/ /
				/ /
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				/ /
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				/ /

G4

Traded companies – list of past and present
shareholders

This section should show the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return. It should only be completed by public companies that have traded on a regulated market at any time during the period of this return.

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year.

You must provide a 'full list' of all company shareholders on:

- The company's first annual return following incorporation;
- Every third annual return after a full list has been provided.

Please list the company shareholders in alphabetical order.

Joint shareholders should be listed consecutively.

		Shares or stock currently held	Shares or stock transferred (if appropriate)	
Shareholder's details	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
Name Address				/ /
				/ /
				/ /
				/ /
Name Address				/ /
				/ /
				/ /
				/ /
Name Address				/ /
				/ /
				/ /
				/ /
Name Address				/ /
				/ /
				/ /
				/ /

Secretary

B1

Secretary’s details

	Please use this section to list all the secretaries of the company. For a corporate secretary, complete C1-C4.
Title *	
Full forename(s)	
Surname	
Former name(s)	

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B2

Secretary’s service address

Building name/ number	
Street	
Post town	
County/Region	
Post code	
Country	

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Corporate secretary

C1	Corporate secretary's details
	Please use this section to list all the corporate secretaries of the company.
Corporate body/firm name	
Building name/number	
Street	
Post town	
County/Region	
Post code	
Country	

C2	Location of the registry of the corporate body or firm
	Is the corporate secretary registered within the European Economic Area (EEA)?
	→ Yes Complete section C3 only
	→ No Complete section C4 only

C3	EEA companies
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.
Where the company/firm is registered	
Registration number	

C4	Non-EEA companies
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.
Legal form of the corporate body or firm	
Governing law	
If applicable, where the company/firm is registered	
If applicable, the registration number	

Director

UN AR01 – continuation page
Annual Return for an unregistered company

D1	Director's details																	
	Please use this section to list all the directors of the company. For a corporate director, complete E1-E4.																	
Title *																		
Full forename(s)																		
Surname																		
Former name(s)																		
Country/State of residence																		
Nationality																		
Date of birth	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>d</td><td>d</td><td>m</td><td>m</td><td>y</td><td>y</td><td>y</td><td>y</td></tr></table>										d	d	m	m	y	y	y	y
d	d	m	m	y	y	y	y											
Business occupation (if any)																		

D2	Director's service address								
Building name/number									
Street									
Post town									
County/Region									
Post code	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Country									

Corporate director

E1	Corporate director's details
	Please use this section to list all the corporate directors of the company
Corporate body/firm name	
Building name/number	
Street	
Post town	
County/Region	
Post code	
Country	

E2	Location of the registry of the corporate body or firm
	Is the corporate director registered within the European Economic Area (EEA)?
	→ Yes Complete section E3 only
	→ No Complete section E4 only

E3	EEA companies
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.
Where the company/firm is registered	
Registration number	

E4	Non-EEA companies
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.
Legal form of the corporate body or firm	
Governing law	
If applicable, where the company / firm is registered	
If applicable, the registration number	

Please complete the table below to show each class of shares held in other currencies.
Please complete a separate table for each currency.

In accordance with
Section 854 of the
Companies Act 2006 as
applied by Regulation 3
and Schedule 1 of the
Unregistered Companies
Regulations 2009.

F4	Statement of capital (Voting rights)
Class of share	
Voting rights	