

LL AD03

Change of location of the records to the single alternative inspection location (SAIL) of a Limited Liability Partnership (LLP)

What this form is for
You may use this form to tell us which of the LLP records are held at the SAIL.

What this form is NOT for
You cannot use this form to tell us which LLP records are returning to the registered office. To do this, use form LL AD04.

1	LLP details	Filling in this form Please complete in typescript or in bold black capitals. All fields are mandatory unless specified or indicated by *
LLP number	<input type="text"/>	
LLP name in full	<input type="text"/>	

2	LLP records	
<p>The following records are kept at the single alternative inspection location which is as stated on the last filed form LL AD02 'Notification of single alternative inspection location (SAIL) of a Limited Liability Partnership (LLP)'.</p> <p>Please tick as appropriate:</p> <ul style="list-style-type: none"><input type="checkbox"/> Register of people with significant control.<input type="checkbox"/> Register of members.<input type="checkbox"/> Register of debenture holders.<input type="checkbox"/> Instruments creating charges and register of charges: England and Wales or Northern Ireland.<input type="checkbox"/> Instruments creating charges and register of charges: Scotland.		

3	Signature	
	I am signing this form on behalf of the LLP	
Signature	<div>Signature</div> <div>This form may be signed by: Designated member, Member, Administrator, Administrative receiver, Receiver manager, Receiver, Judicial factor.</div>	

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Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For LLPs registered in England and Wales:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For LLPs registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For LLPs registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.