

# RM02

## Notice of ceasing to act as an administrative receiver, receiver or manager

### What this form is for

You may use this form to give notice of a cessation to act as an administrative receiver, receiver or manager of a company's property or undertaking.

### What this form is NOT for

You cannot use this form to give notice of an appointment of an administrative receiver, receiver or manager of a company's property or undertaking. To do this, please use this form RM01.

You cannot use this form for a Scottish company.

## 1 Company details

Company number

|  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|

Company name in full

|  |
|--|
|  |
|  |

### Filling in this form

Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

## 2 Details of a person who has ceased to act as an administrative receiver, receiver or manager

|                      |  |
|----------------------|--|
|                      | Please give the name of the person who has ceased to act.    |
| Forename(s)          |  |
| Surname              |  |
|                      | Please give the address of the person who has ceased to act. |
| Building name/number |  |
| Street               |  |
|                      |  |
| Post town            |  |
| County/Region        |  |
| Postcode             |  |

Please give the name and address of the person who has ceased to act as an administrative receiver, receiver or manager.

## 3 Cessation details

Date of cessation

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| d | d | m | m | y | y | y | y |
|---|---|---|---|---|---|---|---|

Please show the details of the cessation. Please tick the appropriate box.

- ☐ As administrative receiver
- ☐ As receiver
- ☐ As manager

## 4 Charge creation

When was the charge created?

**Before 06/04/2013. Complete Part A and Part C**

**On or after 06/04/2013. Complete Part B and Part C**

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## Part A Charges created before 06/04/2013

### A1 Charge creation date

Please give the date of creation of the charge.

Charge creation date

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| d | d | m | m | y | y | y | y |
|---|---|---|---|---|---|---|---|

### A2 Description of instrument (if any)

Please give a description of the instrument (if any) by which the charge is created or evidenced.

Instrument description

### A3 Short particulars of the property or undertaking charged

Please give the short particulars of the property charged.

Short particulars

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## Part B Charges created on or after 06/04/2013

|                                     |   |  |
|-------------------------------------|---|--|
| <b>B1</b>                           | <b>Charge code</b>  |  |
|                                     | Please give the charge code. This can be found on the certificate.  |  |
| Charge code                         | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |  |
| <b>B2</b>                           | <b>Description of the property or undertaking</b>   |  |
|                                     | Please give a short description of the property or undertaking over which the receiver or manager was appointed.  |  |
| Property or undertaking description |   |  |

## Part C To be completed for all charges

|           |                            |  |
|-----------|----------------------------|--|
|           | <b>Signature</b> ⓘ         |  |
|           | Please sign the form here. |  |
| Signature | Signature                  | <b>Signature</b><br>By the person who has ceased to act as administrative receiver, receiver or manager. |

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## Where to send

**You may return this form to any Companies House address. However, for expediency, we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.