

LL AP01

Appointment of member of a Limited Liability Partnership (LLP)

What this form is for
You may use this form
to appoint an individual as a
member of an LLP.

What this form is NOT for
You cannot use the form to
appoint a corporate member. To
do this, please use form LL AP02
'Appointment of a corporate
member of a Limited Liability
Partnership (LLP)'.

1	LLP details	→ Filling in this form Please complete in typescript or in bold black capitals. All fields are mandatory unless specified or indicated by *
LLP number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
LLP name in full	<input type="text"/> <input type="text"/>	

2	Date of member's appointment
Date of appointment	<input type="text"/> d <input type="text"/> d <input type="text"/> m <input type="text"/> m <input type="text"/> y <input type="text"/> y <input type="text"/> y <input type="text"/> y

3	New member's details	
Title *	<input type="text"/>	
Full forename(s)	<input type="text"/> <input type="text"/>	
Surname	<input type="text"/>	
Former name(s)	<input type="text"/>	
Country/State of residence	<input type="text"/>	
Date of birth	<input type="text"/> d <input type="text"/> d <input type="text"/> m <input type="text"/> m <input type="text"/> y <input type="text"/> y <input type="text"/> y <input type="text"/> y	
Appointment type	Are you being appointed as a designated member? <input type="checkbox"/> Yes <input type="checkbox"/> No	

4	New member's service address	
	Please complete the service address below. You must also complete the member's usual residential address in Section 4a .	
Building name/number	<input type="text"/>	
Street	<input type="text"/> <input type="text"/>	
Post town	<input type="text"/>	
County/Region	<input type="text"/>	
Postcode	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Country	<input type="text"/>	

This page is not shown on the public record**Do not cover this barcode****4a****New member's usual residential address**

Please complete your usual residential address below.

Building name/number

Street

Post town

County/Region

Postcode

Country

Section 243 of
Companies Act
2006 (as applied to
LLPs by The Limited
Liability Partnerships
(Application of
Companies Act 2006)
Regulations 2009)

Section 243 exemption

Only tick the box below if you are in the process of applying for, or have been granted, exemption by the Registrar from disclosing your usual residential address to credit reference agencies under Section 243 of the Companies Act 2006 (as applied to LLPs by The Limited Liability Partnerships (Application of Companies Act 2006) Regulations 2009).

☐**Different postal address:**

If you are applying for, or have been granted, a Section 243 exemption, please post this whole form to the different postal address below:
The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.

Where you are applying for a Section 243 exemption with this notice, the application and this form must be posted together.

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Signatures

New member's
signature

Authorising signature

This form must be signed and authorised by a designated member.

Additional former names (continued from Section 3)

[illegible]

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Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For LLPs registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff.

For LLPs registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For LLPs registered in Northern Ireland:

The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS.
DX 481 N.R. Belfast 1.

Section 243 exemption

If you are applying for, or have been granted, a section 243 exemption, please post this whole form to the different postal address below:

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Cardiff, CF14 3WE.