

SH04

Notice of sale or transfer of treasury shares by a public limited company (PLC)

What this form is for
You may use this form to give notice of a sale or transfer of treasury shares for a public limited company.

What this form is NOT for
You cannot use this form to give notice of a cancellation of treasury shares in a public limited company. To do this, please use SH05.

1 Company details

Company number	<div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>
Company name in full	<div></div> <div></div>

→ **Filling in this form**
Please complete in typescript or in bold black capitals

2 Treasury shares sold or transferred

Class of shares (E.g. Ordinary/Preference etc.)	Number of shares sold or transferred	Nominal value of each share	Date(s) shares were sold or transferred
			/ /
			/ /
			/ /
			/ /
			/ /
			/ /
			/ /
			/ /
			/ /
			/ /

3 Signature

	I am signing this form on behalf of the company.
Signature	<div>Signature</div> <div>This form may be signed by: Director , Secretary, Person authorised , Administrator, Administrative receiver, Receiver, Receiver manager, CIC manager.</div>

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Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.