

PSC04 (ZG)

Change of details of individual person with
significant control (PSC)



Companies House

**You can only use this form to give notice of the change
of details of one individual PSC**

- ☒ **What this form is for**
You may use this form to change
the details of an individual who is
a person with significant control
(PSC) .
- ☒ **What this form is NOT for**
You cannot use this form to change
the details of an individual PSC of an
LLP. Use LLPSC04 (ZG).
- For further information, please
refer to our guidance at
www.gov.uk/companieshouse

**Only use this form if restrictions on using or disclosing any
of an individual’s particulars in relation to this company
are in force under regulations under section 790ZG of the
Companies Act 2006**

1 Company details

Company number	<div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>
Company name in full	<div></div> <div></div>

→ Filling in this form
Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

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Change of details of individual person with significant control (PSC)

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Section 790ZG of
Companies Act 2006

Section 790ZG exemption

This PSC's details are not shown because restrictions on using or disclosing any of the individual's particulars in relation to this company are in force under regulations under section 790ZG of the Companies Act 2006.

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Change of details of individual person with significant control (PSC)

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This page is not shown on the public record

Do not cover this barcode

Use this page to give details of an individual if restrictions on using or disclosing any of that individual's particulars in relation to this company are in force under regulations under section 790ZG of the Companies Act 2006.

2**Individual's current details ^①**Month/year of birth* ^②

Title*

Full forename(s)

Surname

① Current details

We use this information to identify the individual from the details we hold.

② This is voluntary information.**3****Date of change of details ^③**Date of change of details

Please complete the appropriate sections to indicate which details have changed on this date.

③ Please enter the date that the change occurred.

Give details of all of the changes that occurred on this date. If you need to enter more than one date, please use a separate form.

4**Change of name**

Title*

Full forename(s) ^④Surname ^④**④ New name**

Please enter the new name.

5**Change of service address ^⑤**

Building name/number

Street

Post town

County/Region

Postcode

Country

⑤ Please complete Section 5a if the individual's usual residential address has changed.

This page is not shown on the public record**Do not cover this barcode**

Use this page to give details of an individual if restrictions on using or disclosing any of that individual's particulars in relation to this company are in force under regulations under section 790ZG of the Companies Act 2006.

5a**Change of usual residential address ^①**

Please complete this section if the usual residential address has changed.

Building name/number

Street

Post town

County/Region

Postcode

Country

① Change of PSC's usual residential address

You can state 'Same as service address' in this section if the usual residential address is same as the service address.

You cannot state 'Same as service address' if the service address has been stated in Section 5 as 'The Company's Registered Office'. You will need to complete the address in full.

This address cannot be a PO Box, DX or LP (Legal Post in Scotland) number.

Section 790ZF of
Companies Act 2006

Section 790ZF exemption

Only tick the box below if the individual is in the process of applying for, or has been granted, exemption by the Registrar from disclosing his or her usual residential address to credit reference agencies under section 790ZF of the Companies Act 2006.

☐

Different postal address:

If the individual is applying for, or has been granted, a section 790ZF exemption, please post this whole form to the different postal address below:
The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.

Where the individual is applying for a section 790ZF exemption with this form, the application and this form must be posted together.

This page is not shown on the public record**Do not cover this barcode**

Use this page to give details of an individual if restrictions on using or disclosing any of that individual's particulars in relation to this company are in force under regulations under section 790ZG of the Companies Act 2006.

6**Change of other details**Change of Country/
State of residence

Change of nationality

7**Change of nature of control^①**

Please indicate how the individual is a person with significant control over the company

Ownership of shares

The individual holds, directly or indirectly, the following percentage of shares in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

Ownership of voting rights

The individual holds, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

Ownership of right to appoint/remove directors

- ☐ The individual holds, directly or indirectly, the right to appoint or remove a majority of the board of directors of the company.

Significant influence or control (Only tick if none of the above apply)

- ☐ The individual has the right to exercise, or actually exercises, significant influence or control over the company.

^① Tick each that apply.

Only tick the 4th statement (Significant influence or control) if none of the previous statements apply.

Tick any new conditions that apply to the individual, as well as any which continue to apply.

This page is not shown on the public record**Do not cover this barcode**

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8**Change of nature of control by a firm over which the individual has significant control ^①**

The individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:

the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

☐ the members of that firm (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company

☐ the members of that firm (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company.

① Tick each that apply.

Tick any new conditions that apply to the members of the firm, as well as any which continue to apply.

This page is not shown on the public record**Do not cover this barcode**

Use this page to give details of an individual if restrictions on using or disclosing any of that individual's particulars in relation to this company are in force under regulations under section 790ZG of the Companies Act 2006.

9**Change of control by a trust over which the individual has significant control ^①**

The individual has the right to exercise or actually exercises significant influence or control over the activities of a trust and:

the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

☐ the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company

☐ the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company.

① Tick each that apply.

Tick any new conditions that apply to the trustees of the trust, as well as any which continue to apply.

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2 Individual's current details ^①

Month/year of birth* ^② ☐ ☒ X

Title*

Full forename(s)

Surname

① Current details

This information is used to identify the details on the public record.

^② This is voluntary information.

3 Date of change of details ^③

Date of change of details

Please complete the appropriate sections to indicate which details have changed on this date.

③ Please enter the date that the change occurred.

Give details of all of the changes that occurred on this date. If you need to enter more than one date, please use a separate form.

4 Change of name

Title*

Full forename(s) ^④

Surname ^④

④ New name

Please enter the new name.

5 Change of service address ^⑤

Building name/number

Street

Post town

County/Region

Postcode

Country

^⑤ Please complete Section 5a if the individual's usual residential address has changed.

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Companies Act 2006**Section 790ZF exemption**

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Change of other details

Change of Country/
State of residence

Change of nationality

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Change of nature of control ^①

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Significant influence or control (Only tick if none of the above apply)

- ☐ The individual has the right to exercise, or actually exercises, significant influence or control over the company.

^① Tick each that apply.

Only tick the 4th statement (Significant influence or control) if none of the previous statements apply.

Tick any new conditions that apply to the individual, as well as any which continue to apply.

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Change of nature of control by a firm over which the individual has significant control ^①

The individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:

the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):

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- ☐ more than 50% but less than 75%
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- ☐ more than 50% but less than 75%
- ☐ 75% or more

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☐ the members of that firm (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company.

① Tick each that apply.

Tick any new conditions that apply to the members of the firm, as well as any which continue to apply.

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Change of nature of control by a trust over which the individual has significant control ^①

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the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):

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- ☐ more than 50% but less than 75%
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the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

☐ the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company

☐ the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company.

① Tick each that apply.

Tick any new conditions that apply to the trustees of the trust, as well as any which continue to apply.

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10

Register entry date

Give the date on which you made this update to the company's PSC register.

Date

d	d	m	m	y	y	y	y
---	---	---	---	---	---	---	---

11

Signature

I am signing this form on behalf of the company.

Signature

Signature

X

X

This form may be signed by:

Director, Secretary, Person authorised^❶, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

❶ Person authorised

Under either section 270 or 274 of the Companies Act 2006.

You must not send this form unless the individual with significant control has confirmed to you that the details of the change are correct.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ You are only using this form if restrictions on using or disclosing any of an individual's particulars in relation to this company are in force.
- ☐ You are using a purple coloured form.
- ☐ You are not using a photocopy.
- ☐ The company name and number match the information held on the public Register.
- ☐ You have completed in Section 3 the date of change of details.
- ☐ Any new address must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- ☐ You have entered the relevant change of details.
- ☐ You have given the register entry date.
- ☐ You have signed the form.



Important information

No details will be shown on the public record for an individual PSC where restrictions on using or disclosing any of the individual's particulars in relation to this company are in force under regulations under section 790ZG of the Companies Act 2006.

All details (apart from the usual residential address) will be shown on the public record for an individual PSC where these restrictions are not in force.



Where to send

Please return this form to the address below:

The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE.



Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse