

OS TN01

Transitional return by a UK establishment of an overseas company

What this form is for
You may use this form to register a UK establishment where you have previously registered a place of business.

What this form is NOT for
You cannot use this form to change the details of an existing company, officer or establishment.

Part 1 Overseas company details

A1

Corporate company name

Overseas company number

Overseas company name registered in the UK

UK establishment number

B

R

→ **Filling in this form**

Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

A2

Particulars previously delivered

Have particulars about this company been previously delivered in respect of another UK establishment?

→ **No.**

Go to **Section A3**.

→ **Yes.**

Please enter the registration number below and then go to **Part 3** of the form. Please note the original UK establishment particulars must be filed up to date.

UK establishment number

B

R

A3

Credit or financial institution

Is the company a credit or financial institution?

Please tick one box.

☐ **Yes**

☐ **No**

Version 4

OS TN01

Transitional return by a UK establishment of an overseas company

A4

Company details

If the company is registered in its country of incorporation, please enter the details below.

Legal form

Country of incorporation *

Identity of register in which it is registered

Registration number in that register

A5

EEA or non-EEA member state

Was the company formed outside the EEA?

→ **Yes.** Complete **Sections A6 and A7.**

→ **No.** Go to **Section A7.**

A6

Governing law and accounting requirements

Please give the law under which the company is incorporated.

Governing law

Is the company required to prepare, audit and disclose accounting documents under parent law?

→ **Yes.** Complete the details below.

→ **No.** Go to **Part 2.**

Please give the period for which the company is required to prepare accounts by parent law.

From

d d m m

To

d d m m

Please give the period allowed for the preparation and disclosure of accounts for the above accounting period.

Months

A7

Latest disclosed accounts

Are copies of the latest disclosed accounts being sent with this form? Please note if accounts have been disclosed, a copy must be sent with the form, and, if applicable, with a certified translation.

☐ Yes

Please indicate what documents have been disclosed.

☐ Please tick this box if you have enclosed a copy of the accounts.

☐ Please tick this box if you have enclosed a certified translation of the accounts.

☐ Please tick this box if no accounts have been disclosed.

☐ Please tick this box if accounts have been filed for another UK establishment. Please give the registration number below and go to Part 3.

UK establishment number

B R

Part 2

Principal place of business

B1

	Please give the address of the principal place of business or registered office in the country of incorporation.										
Building name/number											
Street											
Post town											
County/Region											
Post code	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>										
Country											
	Please give the objects of the company and the amount of issued share capital.										
Objects of the company											
Amount of issued share capital											

Part 3

UK establishment details

C1

Documents previously delivered – accounting documents

Has the company previously delivered a copy of the company's accounting documents with material delivered in respect of another UK establishment?

Please tick the appropriate box.

☐ **No.** Go to **Section C2**.

☐ **Yes.** Please enter the UK establishment number below and then go to **Section C2**.

UK establishment
number

B R

C2

Delivery of accounts and reports

Please state if the company intends to comply with accounting requirements with respect of this establishment or in respect of another UK establishment.

Please tick the appropriate box.

☐ In respect of this establishment. Please go to **Section C3**.

☐ In respect of another UK establishment. Please give the registration number below and then go to **Section C3**.

UK establishment
number

B R

C3

Particulars of UK establishment

Please enter the name and address of the UK establishment.

Name of
establishment

Building name/number

Street

Post town

County/Region

Post code

Country

Business carried on at
the UK establishment

Part 4**Permanent representative**

Please enter the name and address of every person authorised to represent the company as a permanent representative of the company in respect of the UK establishment.

D1**Permanent representative's details**

Please use this section to list all the permanent representatives of the company. Please complete **Sections D1-D4**.

Continuation pages

Please use a continuation page if you need to enter more details.

Full forename(s)

Surname

D2**Permanent representative's service address**

Building name/number

Street

Post town

County/Region

Post code

Country

D3**Permanent representative's authority**

Please enter the extent of your authority as permanent representative. Please tick one box.

Extent of authority

☐ Limited☐ Unlimited

Description of limited authority, if applicable

Are you authorised to act alone or jointly? Please tick one box.

☐ Alone☐ Jointly

If applicable, name(s) of person(s) with whom you are acting jointly

This page is not shown on the public record**Do not cover this barcode****D4****Permanent representative's usual residential address**

Please complete your usual residential address below.

Building name/number

Street

Post town

County/Region

Postcode

Country

Regulation 25 of the
Overseas Companies
Regulations 2009.**Higher protection**

Only tick the box below if you are in the process of applying for, or have been granted, higher protection by the Registrar from disclosing your usual residential address to credit reference agencies under Regulation 25 of the Overseas Companies Regulations 2009.

☐**Different postal address:**

If you are applying for, or have been granted, higher protection, please post this whole form to the different postal address below:
The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.

Where you are applying for higher protection with this notice, the application and this form must be posted together.

Part 5**Person authorised to accept service**

Does the company have any person(s) in the UK authorised to accept service of documents on behalf of the company in respect of its UK establishment?

→ **Yes.** Please enter the name and service address of every person authorised below.

→ **No.** Tick the box below and then go to **Part 6 'Signature'**

☐ If there is no such person, please tick this box.

E1**Details of person authorised to accept service of documents in the UK**

Please use this section to list all the persons' authorised to accept service below. Please complete **Sections E1-E2**.

Continuation pages
Please use a continuation page if necessary.

Full forename(s)

Surname

E2**Service address of person authorised to accept service**

Building name/number

Street

Post town

County/Region

Postcode

Country

Part 6**Signature**

This must be completed by all companies.

I am signing this form on behalf of the company.

Signature

Signature

This form may be signed by:
Directors, Secretary, Permanent representative.

OS TN01

Transitional return by a UK establishment of an overseas company

Where to send

You may return this form to any Companies House address:

England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

Higher protection

If you are applying for, or have been granted, higher protection, please post this whole form to the different postal address below:

The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE.