

# SR04

## Application under section 243 by an individual



Companies House

This form is for viewing purposes only. To obtain the correct version for filing  
telephone our contact centre on 0303 1234 500 or email  
[enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

### A fee is payable with this form

Please see 'How to pay' on the last page.



#### What this form is for

You may use this form to request  
that the information regarding your  
residential address is not disclosed  
to credit reference agencies.



#### What this form is NOT for

You cannot use this form if you  
are a company applying on behalf  
of your directors (please use form  
SR05) or if you are a subscriber of  
a proposed company applying on  
behalf of the proposed directors  
(please use form SR06).

For further information, please  
refer to our guidance at  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

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### Applicant's details

For official use only

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Title*							
Full forename(s)							
Surname							
Former name(s) ①							
Also known as name(s) * ②							
Date of birth	d	d	m	m	y	y	y

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

#### ① Former name(s)

Please provide any previous names  
which have been used for business  
purposes in the past 20 years.

#### ② Also known as name(s)

Provide any name that you are also  
known by. This will help us match  
your information on our systems.

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### Email address (if any)

Email address (if any)* ③							

#### ③ Email address

This will be used to contact you. It'll  
not be used for marketing or passed  
on to anyone else.

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### Usual residential address ④

Building name/number							
Street							
Post town							
County/Region							
Postcode							
Country							

④ This is the address that will be  
treated as protected information.

It cannot be a PO Box, DX or LP  
(Legal Post in Scotland) number.

## Application under section 243 by an individual

## Company details (directorships)

**Continuation pages**  
Please use a continuation page if necessary.

Company number								
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Company name in full	

Company number								
----------------	--	--	--	--	--	--	--	--

Company name in full	

Company number								
----------------	--	--	--	--	--	--	--	--

Company name in full	

### Company details (PSC)

**Continuation pages**  
Please use a continuation page if necessary.

Company number								
----------------	--	--	--	--	--	--	--	--

Company name in full	

Company number								
----------------	--	--	--	--	--	--	--	--

Company name in full	

Company number								
----------------	--	--	--	--	--	--	--	--

Company name in full	

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Grounds of the application

Please state the grounds for making the application.

**Continuation pages**  
Please use a continuation page if  
necessary.

Grounds of application

SR04

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	<div>Where the grounds are that you, or a person who lives with you, will be subjected to violence or intimidation as a result of the activities of a company of which you were, are, or propose to be a director or PSC; an overseas company of which you are, or were, director, secretary or permanent representative; or a Limited Liability Partnership (LLP) of which you are, or were, a member, please give the name and number of the company, overseas company or LLP. *</div>	
Company/LLP number *	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	
Company/LLP name in full *	<div></div> <div></div> <div>You must provide evidence in support of your application. You may want to list your evidence here.</div>	
Details of document(s)		
5	<div>Applicant's signature</div> <div>Please sign the form below.</div>	
Applicant's signature	<div>Signature</div> <div>X</div> <div>X</div>	

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ You have provided your name and usual residential address.
- ☐ Your address is in a physical location. It cannot be a PO Box number, DX or LP (Legal Post in Scotland) number.
- ☐ You have provided the names and numbers of the companies of which you are a director.
- ☐ You have completed the grounds of the application and enclosed evidence supporting your application.
- ☐ You have ensured that the form is on orange paper.
- ☐ You are not submitting a photocopy.
- ☐ You have signed the form.
- ☐ You have enclosed the correct fee.

**Important information**

Please note that **none** of the information on this form will appear on the public record.

**How to pay**

**A fee of £100 is payable to Companies House in respect of each application.**

Make cheques or postal orders payable to 'Companies House.'

**Where to send**

**Please return this form to the address below:**

The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE.

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)