

Appointment of member of a Limited Liability Partnership – LL AP01

Data Item	Type	Max Char Length	Mandatory /Optional	Comments
Details of member				
Date of appointment	Date	8	Yes	-
Date of Birth	Date	8	Yes	-
Title	Free text	50	No	-
Forename	Free text	50	Yes	-
Other Forename (s)	Free text	50	No	-
Surname	Free text	160	Yes	-
Country/State of residence	Drop down menu	50	Yes	-
Other Country/State	Free text	50	Yes	Only if country is not in drop down menu
Former names				
Former forename	Free text	50	No	-
Former surname	Free text	50	No	-
Members designation	Radio button	-	Yes	Yes/No if LLP not 'designated members only'; Yes if LLP 'designated members only.
Members service address				
Where is the service address situated	Radio Button	-	Yes	Same as RO/Other address Other address Radio Button opens address fields
Country	Drop down menu	50	Yes	-
Other Country	Free text	50	Yes	Only if 'Other' option selected from 'Country' drop down menu
Postcode	Free text	15	No	Look up functionality
Care of details	Free text	100	No	Only if applicable
PO box number	Free text	10	No	Only if applicable
Building Name/No.	Free text	50	Yes	-
Address 1 (street)	Free text	50	Yes	-
Address 2	Free text	50	No	-
Post Town	Free text	50	Yes	-
County/Region	Free text	50	No	-
Members residential address				
Where is the residential address situated	Radio Button	-	Yes	Same as service add/Other address Other address Radio Button opens address fields
Country	Drop down menu	50	Yes	-
Other Country	Free text	50	Yes	Only if 'Other' option selected from 'Country' drop down menu
Postcode	Free text	15	No	Look up functionality
Building Name/No.	Free text	50	Yes	-

Address 1 (street)	Free text	50	Yes	-
Address 2	Free text	50	No	-
Post Town	Free text	50	Yes	-
County/Region	Free text	50	No	-
				Only used if confidentiality order is in place
Section 243 disclosure exemption	Check box	-	No	Submit