

# LL AD04

## Change of location of the records to the registered office of a Limited Liability Partnership (LLP)

**What this form is for**  
You may use this form to tell us which LLP records are returning to the registered office.

**What this form is NOT for**  
You cannot use this form if the LLP records have always been at the registered office.

<b>1</b>	<b>LLP details</b>	<b>Filling in this form</b> Please complete in typescript or in bold black capitals.  All fields are mandatory unless specified or indicated by *
LLP number	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	
LLP name in full	<div><div></div><div></div></div>	

<b>2</b>	<b>LLP records</b>	
<p>The following records have returned to the registered office. Please tick as appropriate:</p> <div><div><input type="checkbox"/> Register of people with significant control.</div><div><input type="checkbox"/> Register of members.</div><div><input type="checkbox"/> Register of debenture holders.</div><div><input type="checkbox"/> Instruments creating charges and register of charges: England and Wales or Northern Ireland.</div><div><input type="checkbox"/> Instruments creating charges and register of charges: Scotland.</div></div>		

<b>3</b>	<b>Signature</b>	
Signature	I am signing this form on behalf of the LLP	
	<div>Signature</div>	
	<p>This form may be signed by: Designated member, Member, Administrator, Administrative receiver, Receiver manager, Receiver, Judicial factor.</p>	

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## Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For LLPs registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For LLPs registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For LLPs registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.