Web Incorporation – IN01

Data Item	Туре	Max Char Length	Mandatory	Comments
Register to incorporate a new company				
Email address	Free text	64	Yes	
	2 Radio			
	Buttons			
Do you already have a security code?	(Y/N)	-	Yes	One or the other must be selected
Enter security code	Free text	32	Yes	
Company details				
Proposed company name	Free text	160	Yes	-
	Drop down			
Name ending	menu	-	Yes	-
Location of registered office				
	Radio			One of the four choices for situation
England & Wales	Button	-	Yes	must be selected
	Radio			One of the four choices for situation
Northern Ireland	Button	-	Yes	must be selected
Contland	Radio		Vaa	One of the four choices for situation
Scotland	Button	-	Yes	must be selected One of the four choices for situation
				must be selected
				If Wales is selected then an additional drop down menu will appear to enable the customer to specify whether they
	Radio			wish to file a bilingual form (IN01c)
Wales	Button	-	Yes	instead of the standard IN01.
Registered office address				
Care of details	Free text	100	No	Only if applicable
PO box number	Free text	10	No	Only if applicable
	Drop down			
Country	menu	-	Yes	-
Postcode	Free text	12	No	Look up functionality
Building Name/No.	Free text	50	Yes	-
Address 1 (street)	Free text	50	Yes	
Address 2	Free text	50	No	-
Post Town	Free text	50	Yes	-
County/Region	Free text	50	No	-
Details of New Director			-	
Title	Free text	50	No	_
Forename	Free text	50	Yes	_
Other Forename (s)	Free text	50	No	
`				-
Surname	Free text	50	Yes	-
Country/State of residence	Drop down menu	-	Yes	-
Other Country/State	Free text	50	Yes	Only if country is not in drop down menu

Nationality	Free text	50	Yes	L
Date of Birth	Date	10	Yes	
Business occupation	Free text	50	Yes	
Former forename	Free text	50	No	
Former surname	Free text	50	No	
Director's service address	THEE LEXT	30	INO	
Director's service address				Either "Same as Registered Office" or
	Radio			"New service address" must be
Same as Registered office	Button	-	No	selected.
	Radio			
New service address	Button	-	No	Opens new address fields
Country	Drop down		Voc	
Country	menu	-	Yes	Only if country is not in drop down
Other Country	Free text	50	Yes	menu
Postcode	Free text	15	No	Look up functionality
Care of details	Free text	100	No	Only if applicable
PO box number	Free text	100	No	Only if applicable
Building Name/No.	Free text	50	Yes	
Address 1 (street)	Free text	50	Yes	
Address 2	Free text	50	No	
Post Town		50	Yes	-
	Free text	50		-
County/Region	Free text	50	No	-
Director's residential address			1	E-11 "0 - 11 "
				Either "Same as service address" or "New residential address" must be
				selected.
				"Same as service address" cannot be
				selected if "Same as Registered Office"
	Radio			has already been selected in the
Same as service address	Button	-	No	Directors Service Address section.
New residential address	Radio Button		No	Opens new address fields
New residential address	Drop down	-	INO	Opens new address neids
Country	menu	-	Yes	
				Only if country is not in drop down
Other Country	Free text	50	Yes	menu
Postcode	Free text	15	No	Look up functionality
Building Name/No.	Free text	50	Yes	-
Address 1 (street)	Free text	50	Yes	
Address 2	Free text	50	No	-
Post Town	Free text	50	Yes	-
County/Region	Free text	50	No	-
, v				This radio button may only be selected
				the applicant is in the process of
				applying for or has been granted
				exemption from their address being
				disclosed to credit reference agencies under s243
				331 32 13
				This radio button cannot be selected if
Continuo 040 diseles mene	Radio			"Same as service address" has already
Section 243 disclosure exemption	Button	-	No	been selected in the Directors

				Residential Address section.
Consent to act - Complete 3 of the follow	ing authentica	tion auestio	ns	
Town of birth (3 letters)	Free text	3	Yes	Must be non numeric
Telephone number (last 3 digits)	Numeric	3	Yes	Must be numeric
National insurance number (last 3				
characters)	Free text	3	Yes	-
Passport number (last 3 digits)	Free text	3	Yes	Must be numeric
Mothers maiden name (first 3 letters)	Free text	3	Yes	Must be non numeric
Eye colour (first 3 letters)	Free text	3	Yes	Must be non numeric
Fathers first name (first 3 letters)	Free text	3	Yes	Must be non numeric
Proposed officers				
Details of New Secretary	1 1			
Title	Free text	50	No	-
Forename	Free text	50	Yes	-
Other Forename (s)	Free text	50	No	-
Surname	Free text	50	Yes	-
Country/State of residence	Drop down menu	50	Yes	
Country/State of residence	menu	50	165	Only if country is not in drop down
Other Country/State	Free text	50	Yes	menu
Former names			1	
Former forename	Free text	50	No	-
Former surname	Free text	50	No	-
Secretary's service address			•	
•				Either "Same as Registered Office" or
				"The service address is at the address
				supplied" must be selected.
				Selecting "The service address is at the
				address supplied" opens the fields
	Radio			below to allow a different address to be
Where is the service address situated	Buttons	-	Yes	entered.
Country	Drop down		Yes	
Country	menu		res	Only if country is not in drop down
Other Country	Free text	20	Yes	menu
Postcode	Free text	15	No	Look up functionality
Care of details	Free text	100	No	Only if applicable
PO box number	Free text	10	No	Only if applicable
Building Name/No.	Free text	50	Yes	-
Address 1 (street)	Free text	50	Yes	
Address 2	Free text	50	No	-
Post Town	Free text	50	Yes	-
County/Region	Free text	50	No	-
Consent to act - Complete 3 of the follow				
Town of birth (3 letters)	Free text	3	Yes	Must be non numeric
Telephone number (last 3 digits)	Numeric	3	Yes	Must be numeric
National insurance number (last 3				
characters)	Free text	3	Yes	-
Passport number (last 3 digits)	Free text	3	Yes	Must be numeric
Mothers maiden name (first 3 letters)	Free text	3	Yes	Must be non numeric
Eye colour (first 3 letters)	Free text	3	Yes	Must be non numeric

Fathers first name (first 3 letters)	Free text	3	Yes	Must be non numeric
Details of New Corporate Director				
				The 160 character maximum field length include the company name
Name of corporate body	Free text	160	Yes	ending (e.g. ltd)
	Drop down			
Country	menu	-	Yes	-
Other Country	Free text	20	Yes	Only if country is not in drop down menu
Postcode	Free text	15	No	Look up functionality
Care of details	Free text	100	No	Only if applicable
PO box number	Free text	10	No	Only if applicable
Building Name/No.	Free text	50	Yes	-
Address 1 (street)	Free text	50	Yes	
Address 2	Free text	50	No	-
Post Town	Free text	50	Yes	-
County/Region	Free text	50	No	-
Forename authorising person	Free text	50	Yes	-
Surname authorising person	Free text	50	Yes	-
31	Radio			EEA or non EEA (one must be
Company type	Button	-	Yes	completed)
EEA companies				
Where company is registered	Free text	50	Yes	-
	Numerical			
Registration number	entry	20	Yes	-
Non EEA companies				
Legal form of corporate body	Free text	50	Yes	-
Governing law	Free text	50	Yes	-
Where company is registered	Free text	50	No	-
Registration number	Numerical entry	20	No	-
Consent to act - Complete 3 of the follo		tion question		
Town of birth (3 letters)	Free text	3	Yes	Must be non numeric
Telephone number (last 3 digits)	Numeric	3	Yes	Must be numeric
National insurance number (last 3	1101110110			Made by Marriente
characters)	Free text	3	Yes	-
Passport number (last 3 digits)	Free text	3	Yes	Must be numeric
Mothers maiden name (first 3 letters)	Free text	3	Yes	Must be non numeric
Eye colour (first 3 letters)	Free text	3	Yes	Must be non numeric
Fathers first name (first 3 letters)	Free text	3	Yes	Must be non numeric
Details of New Corporate Secretary				·
Name of corporate body	Free text	160	Yes	The 160 character maximum field length include the company name ending (e.g. ltd)
Country	Drop down	_	Yes	_
Country	-	-	Yes	- Only if country is not in drop down
Country Other Country	Drop down	20	Yes Yes	- Only if country is not in drop down menu
•	Drop down menu			,
Other Country	Drop down menu Free text	20	Yes	menu
Other Country Postcode	Drop down menu Free text Free text	20 15	Yes No	menu Look up functionality

A Library A Value of	F	50		
Address 1 (street)	Free text	50	Yes	
Address 2	Free text	50	No	-
Post Town	Free text	50	Yes	-
County/Region	Free text	50	No	-
Forename authorising person	Free text	50	Yes	-
Surname authorising person	Free text	50	Yes	-
	Radio			EEA or non EEA (one must be
Company type	Button	-	Yes	completed)
EEA companies	T			
Where company is registered	Free text	50	Yes	-
De sistentia e asserbas	Numerical	00	V	
Registration number	entry	20	Yes	<u>-</u>
Non EEA companies		50		1
Legal form of corporate body	Free text	50	Yes	-
Governing law	Free text	50	Yes	-
Where company is registered	Free text	50	No	-
Degistration number	Numerical	20	No	
Registration number	entry		No	-
Consent to act - Complete 3 of the following		'		NA. ot be used a supposite
Town of birth (3 letters)	Free text	3	Yes	Must be non numeric
Telephone number (last 3 digits)	Numeric	3	Yes	Must be numeric
National insurance number (last 3 characters)	Free text	3	Yes	
•	Free text	3	Yes	Must be numeric
Passport number (last 3 digits)				
Mothers maiden name (first 3 letters)	Free text	3	Yes	Must be non numeric
Eye colour (first 3 letters)	Free text	3	Yes	Must be non numeric
Fathers first name (first 3 letters)	Free text	3	Yes	Must be non numeric
Share capital	Dana danna			<u></u>
Currency	Drop down menu	3	_	
Currency	Free	3		
	text/link to			Only mandatory if you add share
Class of share	drop down	50	Yes	currency & class
	Numerical			Only mandatory if you add share
Number of shares	entry	11	Yes	currency & class
	Numerical	15 - 6 dpl		Only mandatory if you add share
Amount paid up	entry	allowed	Yes	currency & class
Amount unpaid	Numerical entry	15 - 6 dpl allowed	Yes	Only mandatory if you add share currency & class
Amount unpaid	Numerical	15 - 3 dpl	163	Only mandatory if you add share
Aggregate nominal total	entry	allowed	Yes	currency & class
39.09.00	J ,			Only mandatory if you add share
Prescribed Particulars	Free text	4000	Yes	currency & class
Statement of Capital				
Subscribers				
				Must select either "Person" or "Company or firm"
Person	Radio Button	_	-	If "Person" is selected the "Company or firm" fields are deactivated.
Forename	Free text	50	Yes	-
Surname	Free text	50	Yes	_
Company or firm	Radio	-	100	Must select either "Person" or
Company or min	i vaulu			INIGGE GOLOGE CIETED I GESOTT OF

	Button			"Company or firm"
				If "Company or firm" is selected the "Person" fields are deactivated.
				The 160 character maximum field length include the company name
Company name	Free text	160	Yes	ending (e.g. ltd)
Forename authorising person	Free text	50	Yes	-
Surname authorising person	Free text	50	Yes	-
	Drop down			
Country	menu	50	Yes	-
Other Country	Free text	20	Yes	Only if country is not in drop down menu
Postcode	Free text	15	No	Look up functionality
Building Name/No.	Free text	50	Yes	-
Address 1 (street)	Free text	50	Yes	
Address 2	Free text	50	No	_
Post Town	Free text	50	Yes	_
County/Region	Free text	50	No	
Sounty/region	Drop down	30	140	
Currency and class	menu	-	Yes	-
Number of shares	Numeric	11	Yes	-
Authentication - Complete 3 of the following	1		1	
Town of birth (3 letters)	Free text	3	Yes	Must be non numeric
Telephone number (last 3 digits)	Numeric	3	Yes	Must be numeric
National insurance number (last 3	TTGITICITO	J	100	INICOL DO FIGURE 10
characters)	Free text	3	Yes	-
Passport number (last 3 digits)	Free text	3	Yes	Must be numeric
Mothers maiden name (first 3 letters)	Free text	3	Yes	Must be non numeric
Eye colour (first 3 letters)	Free text	3	Yes	Must be non numeric
Fathers first name (first 3 letters)	Free text	3	Yes	Must be non numeric
In supplying these personal details the subscriber authenticates:				
 the prescribed form memorandum of association; and 				
2. (where this application is sent to Companies House by the subscriber) the				The appropriate memorandum of association for the company type will
statement of compliance	Check Box	-	Yes	be automatically generated.
Statement of compliance				
Application is made by an agent on behalf	Radio			Either "Application is made by an agent
of all the subscribers	Button	-	Yes	on behalf of all the subscribers" or
				"Application is made by all the
Application is made by all the subscribers	Padia			subscribers of the memorandum" must
Application is made by all the subscribers of the memorandum	Radio Button	_	Yes	be selected. Both options cannot be selected.
Confirm requirements of CA06 have been	Datton	_	1 63	A link to the automatically generated
met and that the subscriber(s) have	1			memorandum of association is
	Radio			
viewed the memorandum	Radio Button	<u>-</u>	Yes	provided
viewed the memorandum	Button	an agent on	1	provided
	Button	an agent on	1	provided

Surname	Free text	160	Yes	-
	Radio			
Agent (Corporate)	Button			-
				The 160 character maximum field
				length include the company name
Company name	Free text	160	Yes	ending (e.g. ltd)
Forename authorising person	Free text	50	Yes	-
Surname authorising person	Free text	50	Yes	-
	Drop down			
Country	menu	-	Yes	-
				Only if country is not in drop down
Other Country	Free text	20	Yes	menu
Postcode	Free text	15	No	Look up functionality
Building Name/No.	Free text	50	Yes	-
Address 1 (street)	Free text	50	Yes	
Address 2	Free text	50	No	-
Post Town	Free text	50	Yes	-
County/Region	Free text	50	No	-
Authentication - Complete 3 of the follow	ing authentica	tion question	าร	
Town of birth (3 letters)	Free text	3	Yes	Must be non numeric
Telephone number (last 3 digits)	Numeric	3	Yes	Must be numeric
National insurance number (last 3				
characters)	Free text	3	Yes	-
Passport number (last 3 digits)	Free text	3	Yes	Must be numeric
Mothers maiden name (first 3 letters)	Free text	3	Yes	Must be non numeric
Eye colour (first 3 letters)	Free text	3	Yes	Must be non numeric
Fathers first name (first 3 letters)	Free text	3	Yes	Must be non numeric
Subscriber list				
Confirm that the requirements of CA06	Radio			
have been met	Button	-	Yes	-