

Change of details of a member of a Limited Liability Partnership – LL CH01

Data Item	Type	Max Char Length	Mandatory /Optional	Comments
Update Details	Button	-	Yes	Select officer whose details are to be updated
Date of change	Date	8	Yes	-
General details (ticked natural member)				
Title	Free text	50	No	-
First Forename	Free text	50	Yes	-
Other Forename (s)	Free text	50	No	-
Surname	Free text	50	Yes	-
Country/State of residence	Drop down menu	50	Yes	-
Other Country/State	Free text	50	Yes	Only if county is not in drop down menu
Members designation	Radio Button	-	Yes	Yes/No Change
Members service address				
No change	Radio Button	-	No	-
Same as Registered office	Radio Button	-	No	One of these buttons must be selected
New address	Radio Button	-	No	This button opens an address field (below)
Country	Drop down menu	50	Yes	-
Other Country	Free text	50	Yes	Only if 'Other' option selected from 'Country' drop down menu
Postcode	Free text	15	No	Look up functionality
Care of details	Free text	100	No	Only if applicable
PO box number	Free text	10	No	Only if applicable
Building Name/No.	Free text	50	Yes	-
Address 1 (street)	Free text	50	Yes	-
Address 2	Free text	50	No	-
Post Town	Free text	50	Yes	-
County/Region	Free text	50	No	-
Members residential address				
No change	Radio Button	-	No	-
Same as Registered office	Radio Button	-	No	One of these buttons must be selected
New address	Radio Button	-	No	This button opens an address field (below)
Country	Drop down menu	50	Yes	-
Other Country	Free text	50	Yes	Only if 'Other' option selected from 'Country' drop down menu
Postcode	Free text	15	No	Look up functionality
Building Name/No.	Free text	50	Yes	-
Address 1 (street)	Free text	50	Yes	-

Address 2	Free text	50	No	-
Post Town	Free text	50	Yes	-
County/Region	Free text	50	No	Submit