

# LL AP01

## Appointment of member of a Limited Liability Partnership (LLP)

**What this form is for**  
You may use this form  
to appoint an individual as a  
member of an LLP.

**What this form is NOT for**  
You cannot use the form to  
appoint a corporate member. To  
do this, please use form LL AP02  
'Appointment of a corporate  
member of a Limited Liability  
Partnership (LLP)'.

1

LLP details

|                  |                      |                      |                      |                      |                      |                      |                      |                      |
|------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| LLP number       | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| LLP name in full | <input type="text"/> |                      |                      |                      |                      |                      |                      |                      |
|                  | <input type="text"/> |                      |                      |                      |                      |                      |                      |                      |

**Filling in this form**  
Please complete in typescript or in  
bold black capitals.

2

Date of member's appointment

|                     |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Date of appointment | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

3

New member's details

|                            |   |
|----------------------------|---|
| Title *                    | <input type="text"/>  |
| Full forename(s)           | <input type="text"/>  |
|                            | <input type="text"/>  |
| Surname                    | <input type="text"/>  |
| Former name(s)             | <input type="text"/>  |
| Country/State of residence | <input type="text"/>  |
| Month/year of birth        | <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Appointment type           | Are you being appointed as a designated member?<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No  |

4

New member's service address

|                      |  |
|----------------------|--|
|                      | Please complete the service address below. You must also complete<br>the member's usual residential address in <b>Section 4a</b> . |
| Building name/number | <input type="text"/>   |
| Street               | <input type="text"/>   |
|                      | <input type="text"/>   |
| Post town            | <input type="text"/>   |
| County/Region        | <input type="text"/>   |
| Postcode             | <input type="text"/>   |
| Country              | <input type="text"/>   |

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**This page is not shown on the public record**



**Do not cover this barcode**

**3a**

**New member's date of birth**

Please complete your full date of birth below.

Date of birth

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| d | d | m | m | y | y | y | y |
|---|---|---|---|---|---|---|---|

**4a**

**New member's usual residential address**

Please complete your usual residential address below.

Building name/number

Street

Post town

County/Region

Postcode

Country

Section 243 of Companies Act 2006 (as applied to LLPs by The Limited Liability Partnerships (Application of Companies Act 2006) Regulations 2009)

**Section 243 exemption**

Only tick the box below if you are in the process of applying for, or have been granted, exemption by the Registrar from disclosing your usual residential address to credit reference agencies under Section 243 of the Companies Act 2006 (as applied to LLPs by The Limited Liability Partnerships (Application of Companies Act 2006) Regulations 2009).

☐

**Different postal address:**

If you are applying for, or have been granted, a Section 243 exemption, please post this whole form to the different postal address below:  
The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.

Where you are applying for a Section 243 exemption with this notice, the application and this form must be posted together.

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### Consent to act as member

Please tick the box to confirm consent.

☐ The LLP confirms that the person named in section 3 has consented to act as a member of the LLP named in section 1.

6

### Signature

I am signing this form on behalf of the LLP.

Signature

Signature

This form must be signed and authorised by:  
Designated member, Judicial factor.

7

### Additional former names (continued from Section 3)

Former names

|  |
|--|
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

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## Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For LLPs registered in  
England and Wales:**

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff.

**For LLPs registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For LLPs registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

**Section 243 exemption**

If you are applying for, or have been granted, a section 243 exemption, please post this whole form to the different postal address below:

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Cardiff, CF14 3WE.