

# Weekly Assessment Report

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## **1 Week**

3

## **2 Last week's status**

Yellow

## **3 Current project state**

Green

## **4 Tasks completed last week**

- Met with Allie - All
- Clarified accounts
- Setup CSSE VM - Kevin, Samad
- Setup Development VM - Kevin
- Generated initial storyboard - Trey
- Finished and submitted Milestone 1 - All

## **5 Tasks to be completed next week**

- Meet with Allie - All
- Generate Preliminary Use Cases - All
- Flesh out storyboard further based on client feedback - Trey
- Start HTML layout of storyboard - Kevin
- Setup Redmine on CSSE VM - Samad
- Milestone 2 to PM - All

## 6 Key issues/problems

- Specific details about experiments and experiment schedules

## 7 Weekly metrics

Team Name	Member	Actuals from Previous Week	Variance for Last Week	Forecast Time for Upcoming Week	Totals to Date	Signature
Trey Cahill		404	14	360	794	
Chris Gropp		420	90	360	750	
Samad Jawaid		570	180	360	960	
Kevin Riden		405	15	345	795	