

# Welcome to the most vibrant and cool office in Guadalajara

### **Address (Pedestrian Access):**

Calle Manuel López Cotilla 1599 (corner General San Martin), Col. Americana, Guadalajara, CP: 44160

## ★ Once you are inside the building

The event will be <u>on the third floor</u>, you can use the elevator or the stairs, there will be signage to indicate the way to get to both.

## ★ Once you are on the 3th floor

- Provide the Talent Acquisition Team with your general information, you will find an iMacs at the entrance of the conference room, please share with us your information.
- Participate in the networking activity.
- Please feel at home, sit back, grab a beverage and enjoy the Meetup.
- At the end of the event you will find food and drinks, and you can continue hanging out with other people in our office.

### **★** Here are Some Important Rules

- We love showing our office. If you want a quick tour, ask a member of staff; Avoid walking around the building alone.
- No rush and no schedule to close, our office is a flexible space, you can hang out with other
  people in our social areas located on the 3th and 4th floor. Please don't use meeting rooms or
  work areas during or after the event.
- There aren't covid restrictions at the entrance, but if you are sick and may spread, please stay at home.
- Our office is a safe space, we embrace Diversity & Inclusion as a part of our culture, feel free to come as you are, and respect others.
- In case of an emergency please attend the indications of the security staff.
- If you have any questions or comments, you can reach out to our Envato Staff member.

**Guest WiFi** 

SSID: LCGuest Password: carmensalinas