**JERICO PAOLO AGBAYANI CONCEPCION**

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Alabang, Muntinlupa City

**CAREER OBJECTIVE**

To obtain a challenging and rewarding career in the IT industry where I can utilize my recently acquired skills in programming and incorporate it with my knowledge in accounting that will help contribute to the success of the organization.

**EDUCATIONAL ATTAINMENT WORK EXPERIENCE**

**TUITT CODING BOOTCAMP CARE SHARED SERVICES CENTER**

Nov 2018 – Feb 2019 Sep 2017 – Aug 2018

**SAN BEDA COLLEGE ALABANG** CARE International Accountant

Bachelor of Science in Accountancy

2007– 2011  mainly supports CI members using PeopleSoft

Analyzing and troubleshooting of system and accounting issues **SAINT FRANCIS OF ASSISI COLLEGE** Handles expenses recording and reconciliation Primary and Secondary Education Responsible in subsystem reconciliation and receipts 1997 – 2007 reconciliation Handles monthly reporting of expenses to each CI members Provides support in uploading journals and vouchers **SKILLS** Coordinates all reports requested by CI members

 HTML. CSS. Bootstrap **AC AUTOMOTIVE BUSINESS SERVICES, INC.**

 JavaScript, jQuery, PHP, Laravel Jan 2014 – Mar 2017

 Git, mySQL,

 MongoDB, Express, NodeJS Finance Associate-in-Charge (for Adventure Cycle Philippines, Inc.  Oracle PeopleSoft knowledgeand KTM Asia Motorcycle Manufacturing, Inc.)SAP R/3 and SAP Business One knowledgeOct 2016 – March 2017  Proficient in MS Office

Handles general accounting tasks including month end closing,  ** **journal entries posting, sales recording and analysis, bank reconciliation.

**ACHIEVEMENTS** Responsible for review and approval of payables and disbursements.  May 2012 CPA Licensure Exam Passer  Responsible for filing of tax returns. Cum Laude Handles financial reporting tasks which includes FS preparation Model Associate (For the 2nd quarter 2016) and other reports needed from time to time

Finance Analyst (for Honda Cars Makati, Inc.)

Apr 2015 – Sept 2016

Responsible for the preparation of consolidated financial reports for management and external reporting.

Performs preparation of operations review materials as required by management

Prepares sales monitoring report on a weekly basis.

Reviews specific GL accounts at month end and escalate within the team to check unusual balances.

Conducts review of various accounting schedules and analysis.

Assists on the preparation and consolidation of budget and forecasts.

Handles coordination of accounting and reporting related tasks to HCMI group’s provincial dealers – Honda Cars Cebu, Inc.

Accomplishes other reporting requirements that may be needed from time to time.

SAP Business One - Project Team Member

Oct 2014 – March 2017

One of the pioneers in the company to utilize SAP Business One.

Assists in the data testing and ensures the correctness of accounting data in the integration from dealership management system to SAP Business One.

Have taken part in the GO LIVE preparation and implementation of SAP Business One.

Assisted in SAPB1 orientation/training to end users such as AP and Outgoing payments processing, TB extraction & journal entries.

Assists in the escalation of any SAPB1 issues and concerns of accounting users to the project team for resolution.

Accounting Assistant (Honda Cars Makati, Inc.)

Jan 2014 – Oct 2014

Weekly preparation of AR exceptions (Vehicle, Parts, Service, Others) for escalation to and resolution by HCMI branches

Monthly preparation of AR Aging Schedules for management reporting

Preparation of AR Aging Schedule for external reporting

Monthly preparation of bank reconciliation and other cash schedules

Monitoring and posting of journal entries

Monitoring and filing of accountable forms

Responsible for the preparation of sales report and gross profit analysis for Parts

Conducts parts inventory count and reconciliation

Handles consolidation of parts gross profit report for operations review

**HONDA CARS MAKATI, INC.**

July 2012 – Dec 2013

Business Unit Accountant – Parts/Cash

Responsible for the preparation of sales report and gross profit analysis for Parts

Handles the computation of parts and accessories commission/incentives

Weekly preparation of AR exceptions on Parts

Conducts parts inventory count and reconciliation

Monthly preparation of bank reconciliation and other cash schedules

Conducts cash count of daily collections and petty cash fund

Responsible in the processing of reimbursement of petty cash vouchers

Posting of journal entries and AR clearing

Monitoring and filing of accountable forms

**CHARACTER REFERENCES**

*\* Available upon request*