The College of Haringey, Enfield and North East London



Learner Review

16 March 2012

Learner: Shyrete Morina

Personal Tutor: Upal Banerjee

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | | |
|---|------------|--------------|--|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 18 Managing a Business Event (E) | 85% (4) | 100% (10) | | |
| Modules: | | | | |
| NE3MBUS1-1DA22A/MBE Managing a Business Event | | | | |

Comments / Reference / Targets

Smart Targets: Hand in all work for this unit January 16th

You need to put all your work together for this unit and hand it in. This is

Comments: about collecting the evidence and tackling the tasks. I was not impressed with

your contribution in this unit as I have yet to see evidence of photographs and

video.

Mandy Hayward.

| Subject | Attendance | Punctuality | | |
|---|------------------|-------------|--|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) | 90% | 100% | | |
| BTEC Customer Service (L3 | (5) | (10) | | |
| Dip Business Yr2) (E) | | | | |
| Modules: | | | | |
| NE3MBUS1-1DA22A/CUS BTEC (| Customer Service | | | |

Comments / Reference / Targets

Smart Targets: Complete Task 1-3 by 26 March

Comments: Good job done for Task 2, in order to complete the task you need to do a peer

assessment and produce a script used in the video.

Anita Sampat.

| Subject | Attendance | Punctuality | | |
|--|------------|--------------|--|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit) | 64% (2) | 100% (10) | | |
| Modules: | | | | |
| NE3MBUS1-1DA22A/MBE Managing a Business Event NE3MBUS1-1DA22A/TRB Training in Business | | | | |

Comments / Reference / Targets

Improve your attendance from 76%, complete Unit 18 and Unit 17 Passes at **Smart Targets:**

least by end of March and work filed in your folder with front cover

You need to start coming to lessons, start handing in work for Unit 17 and Comments:

make sure you sort out missing work from last year. It is not going to get done

until you do it - so more focus on completing course as you are near the end.

Mandy Hayward.

| Subject Attendance Punctuali | | Punctuality |
|--|------------|--------------|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit) | 71% (3) | 100% (10) |

Modules:

GC2MMTH1-1DA11F/MTH GCSE Maths, NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Human Resource Management

Comments / Reference / Targets

You are a little behind to achieve your final target grade. All work for the first Smart Targets:

terms units must be submitted by end of Jan

Comments: Hopefully you will have a healthier new year and improve your attendance.

Upal Banerjee.

| Subject | Attendance | Punctuality | |
|--|------------|--------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit) | 76% (3) | 100% (10) | |
| Modules: | | | |

NE3MBUS1-1DA22A/DPC Development Planning for Career, NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Development Planning for Career

Comments / Reference / Targets

Attendance must be maximum to the end of term. Submit all outstanding **Smart Targets:**

tasks by 23/03/12

Attendance has been poor this term and has had a negative effect on your Comments:

achievements. You will struggle to achieve your final target grades.

Upal Banerjee.

| Subject | Attendance | Punctuality | | |
|--|------------|--------------|--|--|
| Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat) | 81% (4) | 100% (10) | | |
| Modules: | | | | |
| NE3MBUS1-1DA22A/FSI FS ICT | | | | |

Comments / Reference / Targets

Smart Targets: Complete past exam papers each week to prepare for exam in May.

Comments: Anita Sampat.

| Subject | Attendance | Punctuality | | |
|--|------------------------------------|--------------|--|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E) | 81% (4) | 100% (10) | | |
| Modules: | | | | |
| NE3MBUS1-1DA22A/HSW Health | n and Safety in Business Workplace | | | |

Comments / Reference / Targets

Smart Targets: Complete any corrections for this unit by 20th February 2012.

Comments: Research tasks completed and assignment submitted.

Marie Welsh.

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Personal Targets

| Area of Development: | UCAS | Upal Banerjee Date Set : 6 October 2011 |
|----------------------|--------------------|--|
| S.M.A.R.T. Target: | Log on by 22/10/11 | Deadline: 6 October 2011 |

Tutor Review

Comments / Reference / Targets

None.

| Course | Attendance | Punctuality |
|----------------------------------|------------|-------------|
| BTEC L3 Ext Dip Business Y2 EGpA | 76% | 100% |
| GCSE Maths EGpF | 33% | 100% |