Learner Review

09 September 2011

Learner: Kapil Uddin

Personal Tutor:

Key to Attendance and Punctuality percentages

- 100% to 91% is green status
- 90% to 85% is amber status
- 85% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject	Attendance	Punctuality
Job Centre Plus ESOL Employability Stifford 1 Group A	0% (1)	0% (1)

Comments / Reference / Targets

Smart Targets: say 2 sentences on previous job experience

Comments: he is aware of past forms of verbs

Radha Roychowdhury.

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Targets

Area of Development:	listening	Radha Roychowdhury Date Set: 9 September 2011
IIS MIN PI I STABT	listen to 2 contexts, identify 5 key words and then choose the correct context from 3 options.	Deadline: 29 September 2011

Personal Tutor Summary

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: 1

Issues Raised: will be able to identify 2 personal skills to choose the kind of job he wants to do.

Radha Roychowdhury.

Course	Attendance Punctuality
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