# The College of Haringey, Enfield and North East London



## **Learner Review**

10 January 2012

Learner: Ibrahim Komurcu

**Personal Tutor: Georgia Demetriou** 

#### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	81% (4)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/CUS Customer Service			

#### **Comments / Reference / Targets**

**Smart Targets:** 

A very good attendance and punctuality. Need to make sure that you are not

distracted by others.

Comments:

Up to date with unit 103/customer service. Completed both tasks A & B. Well

done!

Sandra Mirkovic.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in			
Travel & Tourism	89%	100%	
Unit 104 Locational	(4)	(10)	
Geography (E)		, ,	
Modules:			
ND1MTRT1-1DA11A/LOG Locational Geography			

#### **Comments / Reference / Targets**

Smart Targets: To see an improvement in attendance by 30 Nov

Comments: Deborah Abrey.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/UTI UK Tourism Industry			

#### **Comments / Reference / Targets**

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

assignments and assessments for the units being delivered by your other tutors. You will then be able to focus on this unit again at a later stage in the year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

**Smart Targets:** 

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	75% (3)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/FSI FS I	СТ		

#### **Comments / Reference / Targets**

Smart Targets: Complete all given spreadsheet tasks by 14 Oct

Comments: Anita Sampat.

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## **Personal Targets**

Area of Development:	II—:	Schnell Smith  Date Set: 28 September 2011  Deadline: 30 September 2011
111	Find out about the bursary/replacement EMA scheme with learner support in the hub by end of September	Deaume. 30 September 2011

Area of Development:	Improve attendance and punctuality	Schnell Smith  Date Set: 28 September 2011  Deadline: 14 October 2011
IIIS MIN PI I STACT	Achieve at least 95% attendance and punctuality record for the month of September/October	Deadine. 14 October 2011

## **Tutor Review**

### Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpA	92%	99%