The College of Haringey, Enfield and North East London



Learner Review

10 January 2012

Learner: Mitra Ramazany

Personal Tutor: Sandra Mirkovic

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism C&G Level 1 Diploma in Travel & Tourism GpB (E) (Tutorial & General Unit)	87% (4)	100% (10)	

Modules:

ND1MTRT1-1DA11B/CUS Customer Service, ND1MTRT1-1DA11B/TUT Tutorial, ND1MTRT1-1DA11B/PRE Preparing for Employement

Comments / Reference / Targets

Smart Targets:

Comments:

Mitra, you need to make sure that you do not miss any lessons, so your

attendace improves. You are up to date with your course work!

Sandra Mirkovic.

Subject	Attendance	Punctuality		
C&G Level 1 Diploma in				
Travel & Tourism	50%	100%		
Unit 104 Locational	(1)	(10)		
Geography (E)		` '		
Modules:				
ND1MTRT1-1D411B/LOG Location	nal Geography			

Comments / Reference / Targets

Smart Targets: completed unit

Comments: Mitra you have successfully completed this unit well-done however your

attendance is very low at 50% and this really needs to iproved in the next

weeks.

Georgia Demetriou.

Subject	Attendance	Punctuality			
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	88% (4)	100% (10)			
Modules:					
ND1MTRT1-1DA11B/CUS Customer Service					

Comments / Reference / Targets

Smart Targets:

A very good attendance / punctuality.

Completed both tasks A & B, for unit 103 / customer service.

Comments:

Keep up your good work, Mitra.

Well done!

Sandra Mirkovic.

Subject	Attendance	Punctuality			
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	87% (4)	100% (10)			
Modules:					
ND1MTRT1-1DA11B/UTI UK Tourism Industry					

Comments / Reference / Targets

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other

tutors. You will then be able to focus on this unit again at a later stage in the year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

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Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpB	79%	98%