The College of Haringey, Enfield and North East London



Learner Review

09 January 2012

Learner: Sartaj Singh

Personal Tutor: Meena Ossoulian

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC L2 Diploma for IT			
(Enfield)	100%	100%	
Unit 29: Presenting	(10)	(10)	
Information using IT	·	·	

Modules:

FD2MICT3-1DA11E/PFN Presenting Info Using IT, FD2MICT3-1DA11E/FSE FS English, FD2MICT3-1DA11E./ITI Communicating/Working in IT Industry

Comments / Reference / Targets

Smart Targets: To pass unit 29 with at least a merit

Sartaj works very hard in class and takes part in all classroom activites. He

Comments: will be able to achieve good grades on the course if he continues to work in

this way.

Laura Aghassi.

Subject	Attendance	Punctuality	
BTEC L2 Diploma for IT			
(Enfield)	100%	100%	
BTEC FD for IT GpE Tutorial	(10)	(10)	
and General Unit (E)			

Modules:

FD2MICT3-1DA11E/FSM FS Maths, FD2MICT3-1DA11E/DBL Doing Business Online, FD2MICT3-1DA11E/GPT Grp Tutorial

Comments / Reference / Targets

Smart Targets: Unit 22 Doing Buisness Online, Maths

Shaun is doing very well with U22 - Doing Business Online and Maths lesson. He has attended all the lessons and he is contibuting well to all the activities. He completed his assignment for this unit (yet to be marked). He is predicted at least Pass and maybe Merit grade for this unit. Shaun has a C grade for

Comments:

GCSE Maths and doesn't have to do functional skills Maths but he has attended all the lesson and participates very well in all the maths activity in the classroom. Shaun's attendance and punctuality is 100% and he is doing

very well at the moment.

Meena Ossoulian.

Subject	Attendance Punctuality			
BTEC L2 Diploma for IT (Enfield) 100% 100% BTEC FD for IT GpE Tutorial (10) (10) and General Unit (E)				
Modules:				
FD2MICT3-1DA11E/DBL Doing Business Online				

Smart Targets: Unit 22 Doing Buisness Online

Shaun is doing well with U22 - Doing Business Online. He has attended all

the lessons and he is contibuting well to all the activities and Q/A. He

completed his assignment for this unit (yet to be marked). He is predicted at

least Pass and maybe Merit grade for this unit.

Meena Ossoulian.

Comments:

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Personal Targets

There are no concerns with attendance and punctuality. Please prepare the (unit 1) two tasks for the November, 11 exam now and in note taking form. You actively participate in class.	Area of Development:	Attendance	Chrystalla Kyriacou Date Set: 17 October 2011 Daadline: 7 November 2011
Keep up the good work.	S.M.A.R.T. Target:	punctuality. Please prepare the (unit 1) two tasks for the November, 11 exam now and in note taking form. You actively participate in class. It has been a pleasure teaching you.	Deadline: 7 November 2011

Area of Development:	Attendance	Chrystalla Kyriacou Date Set: 4 January 2012
S.M.A.R.T. Target:	Well done for attending the lessons. Please read Anita and Me. Keep up the good work.	Deadline: 13 February 2012

Area of Development:	Unit 1, 2, 3, 6, 17, 22, 29	Sartaj Singh Date Set: 6 October 2011
S.M.A.R.T. Target:	Complete all assignments	Deadline: 29 June 2012

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
GCSE English EGpH	100%	100%
BTEC L2 IT PractitionersEGpE	100%	100%