The College of Haringey, Enfield and North East London



Learner Review

11 January 2012

Learner: Kazim Saridas
Personal Tutor: Gul Assim

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in Aviation Environment Unit 204 - Airport Check in Services (E)	100% (10)	100% (10)	
Modules:			
ND2MAVE1-1DA11A/ACI Airport Check In			

Comments / Reference / Targets

Smart Targets:

Task A, Airport check in, is due to finish within the next couple of weeks.

Your attendance and punctuality has been excellent Kazim, you are working

hard, well done and keep going.

Gul Assim.

Comments:

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in			
Aviation Environment	100%	94%	
Unit 203 - Aviation	(10)	(7)	
Communications (E)			
Modules:			
ND2MAVE1-1DA11A/AVC Aviation	Communications with FS English		

Comments / Reference / Targets

Smart Targets:

An excellent attendance, however you need to try to be on time for your

lessons.

Comments:

Up to date with your work.

You contribute well in the classroom discussions.

Sandra Mirkovic.

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)	100% (10)	
Modules:			
ND2MAVE1-1DA11A/FSI FS ICT			

Smart Targets: Prepare for ICT mock on 11 Oct

Comments: Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in Aviation Environment Unit 208 - Airport Baggage Facilities (E)	100% (10)	100% (10)	
Modules:			
ND2MAVE1-1DA11A/ABF Airport Baggage Facilities			

Comments / Reference / Targets

Smart Targets: Task A to be submitted by 24 November Comments: Well done on your excellent attendance

Deborah Abrey.

Subject	Attendance	Punctuality		
C&G Level 2 Diploma in Aviation Environment Unit 208 - Airport Baggage Facilities (E)	100% (10)	100% (10)		
Modules:				
ND2MAVE1-1DA11A/ABF Airport Baggage Facilities				

Comments / Reference / Targets

Smart Targets: Task A to be submitted by 24 November Comments: Well done on your excellent attendance

Deborah Abrey.

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Personal Targets

Area of Development:	Tourism	Kazim Saridas Date Set: 7 October 2011
S.M.A.R.T. Target:	Complete: Sandra's Powerpiont Practice for Guls and Sandra's role play. Complete Georgia's Booklet asap	Deadline: 7 October 2011

Area of Development:	DEADLINE	Georgia Demetriou Date Set: 23 November 2011 Deadline: 30 November 2011
IIIS IVI A P I I STAGT	You need to go through all your work from P1 - P5 and make the relevant adjustments and changes!	Deadine. 30 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L2 Dip Aviation Envrnmnt E	100%	98%