The College of Haringey, Enfield and North East London



Learner Review

16 January 2012

Learner: Alex Nicolas

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	80% (4)	100% (10)	
Modules:			
ND3MTAS1-1DA22A/FSI FS ICT			

Comments / Reference / Targets

Smart Targets:

Prepare for ICT mock on 13 Oct by revising on work covered in lessons

Comments: Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 3 Tourism Studies Yr2 Unit 323 Conferences and Events	100% (10)	100% (10)	
Modules:			
ND3MTAS1-1DA22A/COE Conferer	nce and Events		

Comments / Reference / Targets

Smart Targets: Ensure all coursework deadlines are continued to be met

Comments: Once you have run your event- Task Bii to be handed in one week later

Deborah Abrey.

Subject	Attendance	Punctuality	
C&G Level 3 Tourism Studies Yr2 City & Guilds Level 3 Tourism Studies Yr2 (E) (Tutorial & general Unit)	100% (10)	100% (10)	
Modules:			
ND3MTAS1-1DA22A/THT Tutorial	·		

Comments / Reference / Targets

Smart Targets: Make sure you meet all deadlines in Term 2 to support your target grade of

Pass.

Comments: Good attendance in Term 1. Tutorials begin in Term 2 on January 5th where

course progress will be discussed for action plans and monitoring .

Marie Welsh.

Travel & Tourism	100%	100%	
BTEC Customer Service (All Tourism Courses) (E)	(10)	(10)	
Modules:			
ND3MTAS1-1DA22A/WTD World Wide Travel Destinations , ND3MTAS1-1DA22A/CUS BTEC Customer Service			

Comments / Reference / Targets

Smart Targets: Deadline /Assessment

BTEC Customers: Make sure you complete and submit your customer service

outcome 1 (elements 1.1, 1.2 & 1.4 -1.5) by Monday 21st November.

World Wide Destinations: You need to do some independent research/
revise after each outcome so that you have a clear understanding of all the

relevant outcomes and requirements needed in order to successfully pass your on-line exam. Make sure you bring a folder to ever lesson so that you can attach the relevant sources against the outcome that is being delivered.

Alex your attendance is excellent well-done keep up the good work!approve

Georgia Demetriou.

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Personal Targets

Area of Development:	to hand in all future assingments on time	Alex Nicolas Date Set: 10 October 2011 Deadline: 20 October 2011
S.M.A.R.T. Target:	i will make sure to hand in all future assingments on time and gain a better grade	Deaume. 20 October 2011

Area of Development:	to hand in all future assingments on time	Alex Nicolas Date Set: 10 October 2011 Deadline: 20 October 2011
IIIS M A R I I START	i will make sure to hand in all future assingments on time and gain a better grade	Deadine. 20 October 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L3 Tourism Studies Y2 E	99%	100%