The College of Haringey, Enfield and North East London



Learner Review

16 January 2012

Learner: Cigdem Aydemir

Personal Tutor: Deborah Abrey

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
C&G Level 3 Tourism Studies Yr2 Unit 323 Conferences and Events	80% (4)	100% (10)	
Modules:			
ND3MTAS1-1DA22A/COE Conference and Events			

Comments / Reference / Targets

Smart Targets: Task A including resubmissions and Task Bii -To be submitted by 24

November

Comments: Deborah Abrey.

Subject	Attendance	Punctuality	
C&G Level 3 Tourism Studies Yr2 Unit 303 Promotions and Sales in Travel and Tourism	73% (3)	100% (10)	
Modules:			
ND3MTAS1-1DA22A/CUS Cus	stomer Service /FS English		

Comments / Reference / Targets

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other tutors. You will then be able to focus on this unit again at a later stage in the

year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	80% (4)	100% (10)	
Modules:			
ND3MTAS1-1DA22A/FSI FS ICT			

Comments / Reference / Targets

Smart Targets:

Prepare for ICT mock on 13 Oct

Comments: Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 3 Tourism Studies Yr2 City & Guilds Level 3 Tourism Studies Yr2 (E) (Tutorial & general Unit)	75% (3)	100% (10)	
Modules:			
ND3MTAS1-1DA22A/TUT Tuto	orial		

Comments / Reference / Targets

Smart Targets: Improve attendance to acceptable level by 31/01/12.

Low attendance can impact on course success. Make sure you attend all

Comments: tutorials from January 5th 2012 to maintain a dialogue regarding course

progress.

Marie Welsh.

Subject	Attendance	Punctuality	
Travel & Tourism BTEC Customer Service (All Tourism Courses) (E)	77% (3)	100% (10)	
Modules:			

ND3MTAS1-1DA22A/WTD World Wide Travel Destinations , ND3MTAS1-1DA22A/CUS Customer Service /FS English

Comments / Reference / Targets

Smart Targets: Deadline

BTEC Customers: Make sure you complete and submit your customer service outcome 1 (elements 1.1, 1.2 & 1.4 -1.5) byMonday 21st November.

World Wide Destinations: You need to do some independent research/ revise after each outcome so that you have a clear understanding of all the relevant outcomes and requirements needed in order to successfully pass your on-line exam. Make sure you bring a folder to ever lesson so that you can attach the relevant sources against the outcome that is being delivered.

Cigdem your attendance needs to improve!

Georgia Demetriou.

Comments:

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Personal Targets

Area of Development:	attendance	Cigdem Aydemir Date Set: 10 October 2011 Deadline: 31 October 2011
IIIS MIN PI I STACT	to improve my attendance i will be attend to all lessons to put my tutor to review after half term	Deadine. 31 October 2011

Tutor Review

Comments / Reference / Targets

Review Term: <u>Autumn</u>/Spring/Summer

Review:

Issues Raised: Attendance to be improved to 85%. Review 15 Dec

Deborah Abrey.

Course	Attendance	Punctuality
C&G L3 Tourism Studies Y2 E	83%	99%