The College of Haringey, Enfield and North East London



Learner Review

16 March 2012

Learner: Guzide Aydogan

Personal Tutor: Upal Banerjee

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality |
|--|------------|-------------|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit) | 79% (3) | 86% (4) |
| Modules: | | |
| NE3MBUS1-1DA22A/MBE Managing a Business Event NE3MBUS1-1DA22A/TRB Training in Business | | |

Comments / Reference / Targets

Smart Targets: Improve your attendance to lessons, Complete Unit 18 and Unit 17 Passes at

least by end of March and work filed in your folder with front cover

Comments: If you are missing lessons, then on your study day you need to find out what

you missed and catch up. You are in danger of getting low grades for my units.

Mandy Hayward.

| Subject | Attendance | Punctuality | |
|--|------------------|--------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 18 Managing a Business Event (E) | 85% (4) | 100% (10) | |
| Modules: | | | |
| NE3MBUS1-1DA22A/MBE Managing | a Business Event | | |

Comments / Reference / Targets

Smart Targets: Hand in Completed work for Passes Monday 16th January

You need to put all your work together for this unit and hand it in. This is about collecting the evidence and tackling the tasks. So far you have not put much effort into this unit and I do not anticipate more than a Pass. Your attendance to these lessons affecting your involvment in the organisation and

attendance to these lessons affecting your involvment in the

planning of the event.

Mandy Hayward.

Comments:

| Subject | Attendance | Punctuality | |
|--|------------|--------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Customer Service (L3 Dip Business Yr2) (E) | 90% (5) | 100% (10) | |
| Modules: | | | |
| NE3MBUS1-1DA22A/CUS BTEC Customer Service | | | |

Comments / Reference / Targets

Smart Targets: Complete Task 1 and 2 by 29 March.

Task 2 partly completed. To finish it off you must submit peer assessment and Comments:

script used for video.

Anita Sampat.

| Subject | Attendance | Punctuality | |
|--|------------|--------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit) | 87% (4) | 100% (10) | |

Modules:

NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Human Resource Management, NE3MBUS1-1DA22A/CUS BTEC Customer Service

Comments / Reference / Targets

You are on target to achieve your final target grade. All improved work for the **Smart Targets:**

first terms unit must be submitted by end of Jan

Hopefully you have now settled into a new routine with the moving etc. and Comments:

your attendance will move up to the expected level. The quality of your work

to date is very good.

Upal Banerjee.

| Subject | Attendance | Punctuality | |
|--|------------|--------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit) | 88% (4) | 100% (10) | |

Modules:

NE3MBUS1-1DA22A/DPC Development Planning for Career, NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Development Planning for Career

Comments / Reference / Targets

Smart Targets: Submit all outstanding work by 23/03/12 Comments: You are on target to achieve your final grade

Upal Banerjee.

| Subject | Attendance | Punctuality | |
|--|------------|--------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E) | 74% (3) | 100% (10) | |
| Modules: | | | |
| NE3MBUS1-1DA22A/HSW Health and Safety in Business Workplace | | | |

Smart Targets: Comments: Marie Welsh.

| Subject | Attendance | Punctuality |
|--|------------|--------------|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E) | 74% (3) | 100% (10) |
| Modules: | | |
| NE3MBUS1-1DA22A/HSW Health and Safety in Business Workplace | | |

Comments / Reference / Targets

Smart Targets: Complete any corrections for this unit by February 20th 2012.

Poor attendance has impacted on unit progress. You have completed

Comments: research task and should make sure that you use research findings effectively

to complete unit.

Marie Welsh.

| Subject | Attendance | Punctuality |
|--|------------|--------------|
| Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat) | 90% (5) | 100% (10) |
| Modules: | | |
| NE3MBUS1-1DA22A/ESLES ICT | | |

Comments / Reference / Targets

Smart Targets: Complete past exam papers each week to prepare for exam in May.

Comments: You need to put more effort into your work in order to get better results.

Anita Sampat.

Personal Targets

| Area of Development: | | Upal Banerjee |
|----------------------|--------------------|---|
| S.M.A.R.T. Target: | Log on by 15/10/11 | Date Set: 6 October 2011 Deadline: 6 October 2011 |

Tutor Review

Comments / Reference / Targets

None.

| Course | Attendance | Punctuality |
|----------------------------------|------------|-------------|
| BTEC L3 Ext Dip Business Y2 EGpA | 85% | 98% |