The College of Haringey, Enfield and North East London



Learner Review

22 March 2012

Learner: Jasmine Pryer

Personal Tutor: Upal Banerjee

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | |
|--|--------------|--------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E) | 100% (10) | 100% (10) | |
| Modules: | | | |
| ND3MBUS1-1DA22B/HSW Health and Safety in Business Workplace | | | |

Comments / Reference / Targets

Smart Targets: Complete and submit assignment by January 20th 2012.

Research tasks completed on and off site. You should use findings to

Comments: complete assignment. Improved application in class would ensure that the

deadline is met.

Marie Welsh.

| Subject | Attendance | Punctuality | |
|--|--------------|-------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) ICT - Functional Skills (BTEC L3 Dip in Business GpB Yr2) (E) | 100% (10) | 91% (5) | |
| Modules: | | | |
| ND3MBUS1-1DA22B/ES1 ES ICT | | | |

Comments / Reference / Targets

Smart Targets: Complete Mock test for level 1 functional skills and improve your course work

for Units 3 and Unit 10

You need to concentrating more in class to complete your work. These times

are precious and you need to complete all your units to pass the course.

Comments: There are just a couple of tasks for each and you need to check

understanding and complete them. Also you need to complete a mock test for

level 1 to ensure you are prepared for the exam.

Mandy Hayward.

| Subject | Attendance | Punctuality |
|---|------------|--------------|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit) | 98% (9) | 100% (10) |

Modules:

ND3MBUS1-1DA22B/BCS BTEC Customer Service, ND3MBUS1-1DA22B/TUT Tutorial, ND3MBUS1-1DA22B/DPC Development Planning for Career

Smart Targets: All outstanding tasks for all units to be submitted by 27/03/12

Comments: You must attend all future tutorials until a final grade has been achieved

Upal Banerjee.

| Subject | Attendance | Punctuality | |
|---|--------------|--------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit) | 100% (10) | 100% (10) | |

Modules:

ND3MBUS1-1DA22B/CUS BTEC Customer Service, ND3MBUS1-1DA22B/HRM Human Resource Management, ND3MBUS1-1DA22B/BCS BTEC Customer Service, ND3MBUS1-1DA22B/TUT Tutorial

Comments / Reference / Targets

Smart Targets: You must submit merit grade tasks for all 3 remaining units by end of Jan Comments: A much improved attitude and this should help toward overall success

Upal Banerjee.

| Subject | Attendance | Punctuality | |
|---|------------|-------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit) | 83% (4) | 93% (7) | |
| Modules: | | | |
| ND3MBUS1-1DA22B/FS1 FS ICT | | | |

Comments / Reference / Targets

Smart Targets: Attend your ICT Functional Skills lesson on Friday at 3.15 and complete a

mock exam paper

You also need to ensure Unit 3 and Unit 10 are completed in your folder or

Comments: you fail the course right at the end. Attend lessons and complete your work by

end of March, you are letting yourself down.

Mandy Hayward.

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Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review:

You must submit Unit 1 outcomes 1 and 2 by 23/03/12

Issues Raised:

Upal Banerjee.

| Course | Attendance | Punctuality |
|------------------------------|------------|-------------|
| BTEC L3 Dip Business Y2 EGpB | 92% | 99% |