# The College of Haringey, Enfield and North East London



# **Learner Review**

12 January 2012

**Learner: Priyabrata Roy** 

**Personal Tutor: Marie Welsh** 

## **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality		
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 1 The Business Environment (E)	92% (6)	100% (10)		
Modules:				
NE3MBUS1-1DA21C/BUE Business Environment				

#### **Comments / Reference / Targets**

Smart Targets: Complete corrections by January 20th 2012.

Comments: Making progress in this unit, contributing in class.

Marie Welsh.

Subject	Attendance	Punctuality
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 2 Business Resources (E)	93% (7)	100% (10)
Modules:		
NE3MBUS1-1DA21C/BUR Business Resources		

### Comments / Reference / Targets

Smart Targets: Attempt merit and distinction tasks during the holidays

Comments: Some good progress so far

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	75% (3)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/FSE FS English			

#### **Comments / Reference / Targets**

Smart Targets: Complete a L2 FS English writing exam by Oct term. Proofread and check

your spellings and tenses.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality	

BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) BTEC Level 3 Extended Diploma Business GpC Yr1 (Tutorial & General Unit) (E)	100% (10)	100% (10)
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#### Modules:

NE3MBUS1-1DA21C/TUT Tutorial , NE3MBUS1-1DA21C/FSI FS ICT, NE3MBUS1-1DA21C/INM Introduction to Marketing

#### **Comments / Reference / Targets**

Smart Targets: To achieve Merit overall in January 2012

To achieve this target, you need to get 2 out of 3 units with Merit. So far on Unit 3 you have not completed all the Passes. So you need to work harder and quicker to complete work to deadlines. To achieve 3 A levels at Merit task

requires a lot of hard work for the next two years. So read your books to

develop your business knowledge.

Mandy Hayward.

Comments:

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# **Personal Targets**

Area of Development:	Attendance and Punctuality	Mandy Hayward  Date Set: 15 September 2011  Deadline: 3 October 2011
IIIS MIA PI I STACT	Achieve at least 95% attendance and punctuality record for the month of September.	Deadline: 3 October 2011

Area of Development:	Hi	Mandy Hayward  Date Set: 15 September 2011  Deadline: 20 December 2011
	Need to get Level 3 business book to help you with your course work. Get a book and show me. 7th Nov and still no book. Need to sort out ASP or will copy certain chapters for you. WHere are you with this target please?	

Area of Development:	Correct P1 Marketing by next Monday	Mandy Hayward  Date Set: 7 November 2011  Deadline: 20 December 2011
	Sort out amendments for P1 for marketing and resubmit next Monday. It is now 14th Dec and still not done. You need to be working harder. Complete and hand in Tuesday 20th Dec at workshop.	Dodding: 20 Doddingol 2011

## **Tutor Review**

#### **Comments / Reference / Targets**

Review Term: Autumn/Spring/Summer

Review: Good attendance and punctuality - just have driving tests next week. Handing work to deadlines and getting on with everyone. Needs to speed up on doing work in class.

Issues Raised: Need to build up confidence, use work to get answers on marketing and sort out folder so more organised.

Mandy Hayward.

Review Term: Autumn/Spring/Summer

Review: You have made progress in Unit 1 this term. Remeber to re-submit corrections and submit P5 and P5 by 04/01/12.

Issues Raised:

#### Marie Welsh.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y1 EGpC	97%	100%