Learner Review

09 January 2012

Learner: Rodi Ulusoy
Personal Tutor: Laura Aghassi

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 2: Computer Systems (E)	60% (1)	67% (2)
Modules:		
NE3MITN1-1DA21B/CST Computer System		

Comments / Reference / Targets

Smart Targets: Complete assignment 1 by deadline date. make sure you attend all lessons. Make sure you get to all lessons on time

Comments: Made a poor start to the year, but when he is there shows some interest in the subject. Both attendance and punctuality could be greatly improved

Roy Turner.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 6: Software Design (E)	37% (1)	82% (4)
Modules:		
NE3MITN1-1DA21B/SFD Software Design, NE3MITN1-1DA21B/WBP Website Production, NE3MITN1-1DA21B/NFS Information Systems/Org Systems Security, NE3MITN1-1DA21B/EDP Event Drivent Programming		

Comments / Reference / Targets

Smart Targets: Completion of Assignments

Comments: Due to your poor attendance your work has suffered. If this trend was to continue you would be in danger of not been able to complete all of your assignments by the year end. This would result in you under-achieving so you need to address this problem asap.

Gregory Scott.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 1 - Communications and Employability Skills for IT (E)	80% (4)	25% (1)
Modules:		
NE3MITN1-1DA21B/CES Com&Employablity Skills for IT		

Comments / Reference / Targets

Smart Targets:	Unit 1	
Comments:	Rodi's punctuality is very poor very often more than one hour late. He needs to improve his punctuality and his attendance. He needs to catch up with the unit 1 course work and assignment.	

Meena Ossoulian.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 6: Software Design (E)	37% (1)	82% (4)
Modules:		
NE3MITN1-1DA21B/SFD Software Design, NE3MITN1-1DA21B/WBP Website Production, NE3MITN1-1DA21B/NFS Information Systems/Org Systems Security, NE3MITN1-1DA21B/EDP Event Drivent Programming		

Comments / Reference / Targets

Smart Targets:	Completion of Assignments
Comments:	Due to your poor attendance your work has suffered. If this trend was to continue you would be in danger of not been able to complete all of your assignments by the year end. This would result in you under-achieving so you need to address this problem asap.

Gregory Scott.

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Personal Targets

Area of Development:	Be on time for all the first lessons of the day	Laura Aghassi **Date Set:** 27 September 2011 **Deadline:** 29 September 2011
S.M.A.R.T. Target:		

Area of Development:	Attendence and Punctuality	Rodi Ulusoy **Date Set:** 28 September 2011 **Deadline:** 10 November 2011
S.M.A.R.T. Target:	I need to improve my punctuality to all first lessons of the day, I can do this through many options, for example; sleep before 12, set alarm clock 30mins early, get friends to call me just in case I over sleep. I can tell if i have achieved my target or not beacause my punctuality is 75 i wish to improve it to 80	

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 ExtDip IT Y1 EGpB	37%	72%