The College of Haringey, Enfield and North East London



Learner Review

22 March 2012

Learner: Marie Papaioannou Personal Tutor: Marie Welsh

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Extended			
Diploma in Business Yr1			
(Enfield)	96%	100%	
BTEC Level 3 Extended	(8)	(10)	
Diploma Business GpC Yr1	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	` '	
(Tutorial & General Unit) (E)			

Modules:

NE3MBUS1-1DA21C/TUT Tutorial, NE3MBUS1-1DA21C/MBE Managing a Business Event, NE3MBUS1-1DA21C/FSI FS ICT, NE3MBUS1-1DA21C/INM Introduction to Marketing

Comments / Reference / Targets

Smart Targets: You need to make sure you have three units signed off with Distinctions in

your folder by end of March from term 1 - Unit 2, Unit 3 and Unit 19.

Comments: You are working well and hard - so keep it up and there are lots more units to

do when you have completed that.

Mandy Hayward.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	94% (7)	94% (7)	
Modules:			
NE3MBUS1-1DA21C/FSE FS English			

Comments / Reference / Targets

Smart Targets: Write a covering letter by 30th March.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	95% (8)	90% (5)	
Modules:			
NE3MBUS1-1DA21C/FSE FS English			

Comments / Reference / Targets

Smart Targets: Wriet a briefing paper by the end of March and proofread.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) BTEC Level 3 Extended Diploma Business GpC Yr1 (Tutorial & General Unit) (E)	93% (7)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/HAS Health a	and Safety		

Comments / Reference / Targets

Smart Targets: Unit 27 H&S Assignment - submit by March 28th 2012

Comments: Some progress made in this unit. Weak submission for Assignment 1. After

the visit to Britvic you will have completed the reserach for this unit.

Marie Welsh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 2 Business Resources (E)	95% (7)	99% (9)	
Modulos			

NE3MBUS1-1DA21C/BUR Business Resources, NE3MBUS1-1DA21C/RAS Recruitment and Selection, NE3MBUS1-1DA21C/BCS BTEC Customer Service

Comments / Reference / Targets

Smart Targets: Submit Customer service Unit1 outcome 1 and 2 by 16/03/12

Comments: Some excellent work to date. Make more positive contribution in class

dicussions.

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 1 The Business Environment (E)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/BUE Busines	s Environment		

Comments / Reference / Targets

Smart Targets: Complete corrections by 20th January 2012

Comments: Making progress in this unit, good contribution in class.

Marie Welsh.

Subject	Attendance	Punctuality	
GCSE Maths GCSE Maths Day GpH (GC2MMTH1_1DA11H) (E)	81% (4)	94% (7)	
Modules:			
GC2MMTH1-1DA11H/MTH GCSE Maths			

Comments / Reference / Targets

You need to do the homework on sequences (chapter 5), algebra (chapter 8), indices (chapter 26), approximation (chapter 16), percentages (chapter 12),

simple equations (chapter 10), simultaneous equations (chapter 10), quadratic equations (chapter 30), ratio (chapter 20), subject of formula

(chapter 18), direct and inverse proportion (chapter 34), trigonometry (chapter 19), area and perimeter (chapter 9), Three-dimensional shapes (chapter 22)

and score 40% in the next test.

Marie works adequately in class and has made some progress. She has handed in four out of eighteen of the homework set and scored 28% in the recent test. She needs to improve her attendance and standard of work.

Abbas Abedi.

Comments:

Smart Targets:

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Personal Targets

Area of Development:	Attendance	Marie Papaioannou Date Set: 19 September 2011 Deadline: 3 October 2011
IIIS MIN PI I STACT	Achieve at least 95% attendance and punctuality record for the month. smile	Deadine. 3 October 2011

Area of Development:	Organisation	Marie Papaioannou Date Set: 19 September 2011 Deadline: 11 October 2011
S.M.A.R.T. Target:	Sort out a folder for all coursework notes, assignments and timetable by beggining of the next week and show my tutor	

Area of Development:	Business Startup Seminar	Mandy Hayward Date Set: 14 November 2011 Deadline: 14 November 2011
S.M.A.R.T. Target:	Go to seminar 12.30-1pm - Habits of a Successful catering company in Hall 4. Bring evidence to support me being there for tutor.	Dodding. 14 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
GCSE Maths EGpH	82%	94%
BTEC L3 Ext Dip Business Y1 EGpC	92%	98%