# The College of Haringey, Enfield and North East London



# **Learner Review**

20 January 2012

Learner: Sarabjit Bhatia

**Personal Tutor: Jo Edmonds** 

# **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

# The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services Unit 9 Sport and Recreation in the Public Services	100% (10)	82% (4)	
Modules:			
FD2MPLS5-1DA11A/IHF Unit 9 Sport&Recrtn, IC1MPSV1-1DA11A/FSI FS ICT			

# **Comments / Reference / Targets**

Smart Targets:

To research and look to participate in a sport of your choice for the next set of

assignments due.

I am pleased with Sarabjit's contribution in class. She does occasionally get distracted but she generally works hard which is very pleasing. She tends to

lose focus in class and play with her phone a lot. I would like this to stop in

order for her to reach her obviously high potential.

Neil Taylor.

Comments:

Subject	Attendance	Punctuality		
BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit)	100% (10)	82% (4)		
Modules:				
FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass				

# **Comments / Reference / Targets**

**Smart Targets:** 

Comments:

Jo Edmonds.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit)	98% (9)	93% (7)	

# Modules:

FD2MPLS5-1DA11A/SPR Unit 8 Advntrs Actvts, FD2MPLS5-1DA11A/TUT Tutorial, FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass, FD2MPLS5-1DA11A/CPL Unit 4 Career Planning

# **Comments / Reference / Targets**

Smart Targets: Improve attendance and punctuality across the course

Comments: I know she can do this.

Jo Edmonds.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit)	98% (9)	93% (7)	

#### Modules:

FD2MPLS5-1DA11A/SPR Unit 8 Advntrs Actvts, FD2MPLS5-1DA11A/TUT Tutorial, FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass, FD2MPLS5-1DA11A/CPL Unit 4 Career Planning

# **Comments / Reference / Targets**

Smart Targets: Improve attendance and punctuality across the course

Comments: I know she can do this.

Jo Edmonds.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services Unit 9 Sport and Recreation in the Public Services	98% (9)	84% (4)	
Modules:			

FD2MPLS5-1DA11A/IHF Unit 9 Sport&Recrtn, IC1MPSV1-1DA11A/FSI FS ICT, FD2MPLS5-1DA11A/ATP Unit 5 Imprvng Fitness

#### Comments / Reference / Targets

Smart Targets: attend 100% of classes and be 100% punctual to all of them

Attempt Merit and Distinction criteria for assignments.

Sarabjit is one of the better students in the group. She works hard and acts generally in a mature and sensible matter, adding a lot to the group. However,

she does allow herself to become distracted by others and this needs to stop

in order for her to achieve her potential which is Merits and Distinctions.

Neil Taylor.

Comments:

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit)	100% (10)	89% (5)	

#### Modules:

FD2MPLS5-1DA11A/SPR Unit 8 Advntrs Actvts, FD2MPLS5-1DA11A/TUT Tutorial, FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass, FD2MPLS5-1DA11A/CPL Unit 4 Career Planning

Hand in Assignments on time across all four areas I am teaching this term and achieve a pass or above grade by 9 Dec 11

Smart Targets:

Comments:

Jo Edmonds.

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# **Personal Targets**

Area of Development:	Initial Course Assessment Monday 26th Sept 11	Jo Edmonds  Date Set: 25 September 2011  Deadline: 26 September 2011
	<ul> <li>1.Work Book Assignment to be completed and handed into the Tutor by end of Tutorial Monday 26<sup>th</sup> Sept 11</li> <li>2.Pens and File index presented to the tutor for inspection by the end of the tutorial by 26<sup>th</sup> Sept 11</li> <li>3.Study file to be presented for inspection to the tutor by end of tutorial Monday 26<sup>th</sup> Sep 11</li> </ul>	Deadine. 20 September 2011

Area of Development:	\M_=_ -   - D_=_ -   - #  -   -   -   -   -   -   -   -	Date Set: 27 October 2011  Deadline: 27 October 2011
S.M.A.R.T. Target:	Please show your Tutor a proper filing system for work in class including pens, writing paper, A 4 Folder and index system by 11 Nov 11	Deadine: 27 October 2011

# **Tutor Review**

# **Comments / Reference / Targets**

Review Term: Autumn

Review: 1st Review.

Issues Raised: Some attendance and punctuality issues

Sarabjit is a pleasant young lady with an engaging smile and a pleasant personality who asks questions when she needs help. Do not be afraid to ask me for help on any matter to do with the course. Please keep on top of attendance and punctuality issues. Keep smiling.big grin

Jo Edmonds.

Review Term: Spring

Review: Sarabjit is a nice young lady with a positive attitude and often asks questions. She has achieved some sold passes on the modules and can achieve merits

Issues Raised: Do watch her behaviour with others in the corridor. Do learn from her mistakes.

#### Jo Edmonds.

Course	Attendance	Punctuality
BTEC L2 in Public Services TGpA	94%	82%
GCSE English TGpC	100%	100%