Learner Review

25 August 2011

Learner: Mohamed Farah

Personal Tutor:

Key to Attendance and Punctuality percentages

- 100% to 91% is green status
- 90% to 85% is amber status
- 85% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject	Attendance	Punctuality
Job Centre Plus Employablity Skills Prog TC GpD (BSEMEMPJ 0DA11D)	77% (3)	100% (10)

Modules:

BSEMEMPJ-0DA11D/GPT ESOL, BSEMEMPJ-0DA11D/ICT ICT , BSEMEMPJ-0DA11D/TUT Tutorial, BSEMEMPJ-0DA11D/ESL ESOL, BSEMEMPJ-0DA11D/EXP ESOL

Comments / Reference / Targets

Smart Targets: Speaking and numeracy

Comments:

Speaking

I will focus on using past forms for past events such as last weekend or work experience. I will use **_ed** forms or irregular such as **went**, **saw**, **bought**.

I will tell Edyta about my last weekend. I will talk for about 2 minutes. I will use past forms.

Numeracy

I will complete an exam practice and ask Edyta to mark it. If I have any mistakes I will correct them. I will ask Edyta for help if there's anything difficult.

Edyta Jaszczyszyn.

..

Targets

Area of Development:		Katherine Sturrock Date Set: 23 March 2011 Deadline: 20 May 2011
S.M.A.R.T. Target:	I want to type my CV on the computer, save it and send it to Kate as an email.	Deadine: 20 May 2011

Area of Development:	Numeracy	Katherine Sturrock Date Set: 6 May 2011 Deadline: 2 June 2011
S.M.A.R.T. Target:	I will complete 3 worksheets relating to data handling.	Deadline: 2 June 2011

Area of Development:	Attendance	Katherine Sturrock Date Set: 15 June 2011 Deadline: 15 July 2011
S.M.A.R.T. Target:	I will not miss any more classes for the next 4 weeks or until my attendacne is more than 85%	Deading. 13 July 2011

Personal Tutor Summary

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
ESOL Employablity _Haringey 3 (A)	79%	100%