The College of Haringey, Enfield and North East London



Learner Review

13 March 2012

Learner: Delvina Murturi

Personal Tutor: Georgia Demetriou

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in Travel & Tourism C&G Level 2 Diploma in Travel and Tourism GpA (E) (Tutorial & General Unit)	100% (10)	100% (10)	

Modules:

ND2MTRT1-1DA11A/TUT Tutorial, ND2MTRT1-1DA11A/TIS Tourist Information Services, ND2MTRT1-1DA11A/CUS BTEC Customer Service

Comments / Reference / Targets

Smart Targets:

Comments: see tutor review

Georgia Demetriou.

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in Travel & Tourism Unit 206 Structure of the UK Travel Industry (E)	100% (10)	100% (10)	
Modules:			
ND2MTRT1-1DA11A/VIA Visitor Attractions			

Comments / Reference / Targets

Smart Targets: Attendance / Deadlines

Your attendance is excellent, well done.

Comments:

You are up to date with your work for this unit, well done, keep going.

Gul Assim.

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in			
Travel & Tourism	100%	100%	
Unit 216 Tourist Information	(10)	(10)	
Services (E)			
Modules:			
ND2MTRT1-1DA11A/TIS Tourist Info	rmation Services, ND2MTRT1-1DA1	1A/VIA Visitor Attractions	

Comments / Reference / Targets

Ensure you are making notes in all lessons to help with completion of

coursework

Smart Targets:

Comments: Keep up the excellent attendance

Deadline for Unit 216 - 20 MARCH

Comments: Deborah Abrey.

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Personal Targets

Area of Development:	RESEARCH MATERIAL	Delvina Murturi Date Set: 11 October 2011 Deadline: 17 October 2011
IIS MIA R I ISTABI	Debbies work- Collect brochures and leaflets at a travel agent this weekend and start doing my work.	Deadinie: 17 Goldsei 2011

Area of Development:	READ PROOFING	Delvina Murturi Date Set: 11 October 2011 Deadline: 17 October 2011
S.M.A.R.T. Target:	BTEC customer service- Finish off 1.4 and 1.5 also look over my work to make or add any changes.	Deading. 17 October 2011

Area of Development:	DEADLINE	Delvina Murturi Date Set: 11 October 2011 Deadline: 17 October 2011
IIIS IVI A R I I STAGT.	BTEC customer service- Look at 1.1 to 1.5 make any changes or add anything before the deadline.	Deadine: 17 October 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review:

Term 1

Delvina your attendance / punctuality is excellent make sure you keep this up.

You have a great/positive attitude to your studies and you work very well with your peers during classroom activities. Well done!

Make sure you use your additional study days to do some revision for you functional skills IT mock paper and your vocational on-line tests, if your prepare yourself in advance it will enable you to achieve a pass grade in all your vocational units.

Keep up the good work!

Issues Raised:

Georgia Demetriou.

Review Term: Autumn/Spring/Summer

Review:

Make sureyou arrive to all your lessons and ensure that you arrive on time, the start of the class session is very important so that you do not miss the aims and objectives. **Delvina**your attendance/punctuality is very good make sure you keep this up.

You need to make sure you hand in your deadlines on time so that the appropriate interim feedback can be given by your assessors, this will also give you the opportunity to pass the unit on time as well as improve your grades.

C&G Customer service unit

Task C written exam is on Wednesday 14th March make sure you look through your notes and do some additional revision prior to this.

BTEC Customer Service

You need to make sure that outcome 2 (2.1 - 2.7) has been handed and that outcome 3 (3.1 - 3.6) is completed by Thursday 16th March

Issues Raised: Deadlines/ Attendance/ Punctuality

Georgia Demetriou.

Course	Attendance	Punctuality
GCSE English EGpK	93%	100%
C&G L2 Dip Trvl&Tism E	100%	99%