# The College of Haringey, Enfield and North East London



# **Learner Review**

15 March 2012

Learner: Lewis McCalla

**Personal Tutor: Cyrus Armstrong - James** 

## **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

| Subject   | Attendance | Punctuality |  |
|---|------------|-------------|--|
| BTEC Level 1 Diploma Creative Media Production (E) BTEC Level 1 Diploma Creative Media Production GpA (Tutorial & General Unit) | 62%<br>(2) | 67%<br>(2)  |  |
| (E)   |            |             |  |

#### Modules:

ID1MMPD1-1DA11A/FST FS ICT, ID1MMPD1-1DA11A/TUT Tutorial, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet

#### **Comments / Reference / Targets**

Lewis - please see review and progress reports as well as targets

Cyrus Armstrong - James.

| Subject   | Attendance | Punctuality |  |
|---|------------|-------------|--|
| BTEC Level 1 Diploma<br>Creative Media Production (E) | 52%        | 75%         |  |
| Unit 1 Developing Creative<br>Media Skills (E)        | (1)        | (3)         |  |

#### Modules:

ID1MMPD1-1DA11A/DCM Unit 1: Developing Creative Media Skills, ID1MMPD1-1DA11A/JOC Unit 13: Job Opportunities in Creative Media, ID1MMPD1-1DA11A/DVP Unit 7: Developing Video Products, ID1MMPD1-1DA11A/EDP Unit 8: Exploring Digital Photography, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet, ID1MMPD1-1DA11A/CID Unit 4: Creating Images Digitally

#### **Comments / Reference / Targets**

#### **Smart Targets:**

The level 1 Creative Media course is designed to equip learners with a variety of skills in video production, music technology and graphic design, whilst encourage learners to develop their understanding of creative media job roles and media knowledge. In addition to this, learners are to attend functional skills classes to improve upon basic numeracy, literacy and ICT.

Comments:

So far learners have completed an induction activity whereby they learnt about the creative media sectors and job roles. Learners are currently working in small group to film a trailer for a specific genre and to target a specific audience.

Lewis' attendance and punctuality is disappointing. As he has missed so many lessons he has failed to complete work for the creative Media sector. He is easily distracted in class and is always on his phone. In order for Lewis to pass this course he needs to ensure that he attends all lessons and completes all work set.

#### Sabina Narayanan.

| Subject  | Attendance | Punctuality |  |
|--|------------|-------------|--|
| BTEC Level 1 Diploma<br>Creative Media Production (E)<br>BTEC Level 1 Diploma<br>Creative Media Production<br>GpA (Tutorial & General Unit)<br>(E) | 44%<br>(1) | 50%<br>(1)  |  |
| Modules:   |            |             |  |
| ID1MMPD1-1DA11A/FSM FS Maths & English   |            |             |  |

#### **Comments / Reference / Targets**

Lewis - you have missed too many classes this term and are falling behind! please improve to 95% attendance Cyrus Armstrong - James.

| Subject   | Attendance | Punctuality |  |
|---|------------|-------------|--|
| BTEC Level 1 Diploma Creative Media Production (E) BTEC Level 1 Diploma Creative Media Production GpA (Tutorial & General Unit) (E) | 64%<br>(2) | 57%<br>(1)  |  |
| Modules:  |            |             |  |
| ID1MMPD1-1DA11A/FST FS ICT  |            |             |  |

#### **Comments / Reference / Targets**

Smart Targets: Improve attendance and punctuality so that you don't miss crucial lessons

that will help you pass the course.

Lewis has missed too may lessons and as a result he was unsure what to do in the exam. ICT come naturally to Lewis and he can pick up skills really quickly. However, if Lewis is going to pass the exam he needs to improve his

attendance to ensure he does not miss important aspects of IT that could be

in his exam.

Sherine George.

Comments:

| Subject  | Attendance | Punctuality |  |
|--|------------|-------------|--|
| BTEC Level 1 Diploma<br>Creative Media Production (E)<br>BTEC Level 1 Diploma<br>Creative Media Production<br>GpA (Tutorial & General Unit)<br>(E) | 56%<br>(1) | 71%<br>(3)  |  |

#### Modules:

ID1MMPD1-1DA11A/DCM Unit 1: Developing Creative Media Skills, ID1MMPD1-1DA11A/JOC Unit 13: Job Opportunities in Creative Media, ID1MMPD1-1DA11A/DVP Unit 7: Developing Video Products, ID1MMPD1-1DA11A/FST FS ICT, ID1MMPD1-1DA11A/FSM FS Maths & English, ID1MMPD1-1DA11A/EDP Unit 8: Exploring Digital Photography, ID1MMPD1-1DA11A/TUT Tutorial, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet, ID1MMPD1-1DA11A/CID Unit 4: Creating Images Digitally

#### **Comments / Reference / Targets**

Lewis is bright young man that has been having difficulty attending college. He has missed some deadlines recently and we are concerened that he may not pass the course. I hope that he can spend some time now in focussing on what he has to do, use his action and target sheets and finish the course with a flourish. He will need to raise his attendance levels as discussed in disciplinary if he is to acheive his goals. Please do think of whay you joined the course, what you wanted from it and what you are going to do when you leave. It will really count if you have a pass and I know how hard it will hit you if it was all for nothing.

Cyrus Armstrong - James.

٠.

## **Personal Targets**

| Area of Development: | 11   | Cyrus Armstrong - James  Date Set: 16 December 2011  Deadline: 16 December 2011 |
|----------------------|--|---|
| S.M.A.R.T. Target:   | Lewis please focus in class and sit away from Jay. You distract each other and do not get the best from your self. Please if you can sit at the front of the class and be more attentive to the teacher and what is required of you. | Deadine: To December 2011   |

## **Tutor Review**

## Comments / Reference / Targets

Lewis has been struggling to attend regularly and has a court case looming over him that is threatening his success on the course. Please make sure that you attend all classes so that you acheive this qualification. We are here to help you do that and if you attend we will ensure your success at this level. Please see me when you are next in.

#### Cyrus Armstrong - James.

| Course                          | Attendance | Punctuality |
|---------------------------------|------------|-------------|
| BTEC L1 Dip Crtv Media Prdctn E | 56%        | 71%         |
| GCSE English Eve EGpE           | 33%        | 100%        |