The College of Haringey, Enfield and North East London



Learner Review

18 January 2012

Learner: Kimoy Hill

Personal Tutor: Marcia Hamilton

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
BTEC Level 3 Ext Diploma		
Yr1 & Fast Track Business (T)	0%	0%
Functional English (BTEC L3	(1)	(1)
Dip Business) (T)		

Comments / Reference / Targets

Kimoy, your attendance is 100% which is excellent. Since joining this course you have improved your writing skills in terms of grammar, propositions and tautology. You have taken part in an informal presentation as part of team working skills within the "Work Skills" unit. You will also be taking part in an informal and formal debate where you will demonstrate your speaking and listening skills whilst communicating with others. You must however, ensure that you are more proactive in class discussions by projecting your voice so that your opinions can be heard by all.

Marcia Hamilton.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Tottenham) BTEC Level 3 Diploma in Business GpA Yr2 (T) (Tutorial & General Unit)	100% (10)	100% (10)
Modules:		
ND3MBUS1-1DA22A/MAR Marketing Research		

Comments / Reference / Targets

- 1. To complete P1 and P2 by Thursday 20th October 2011.
- 2. To complete the UCAS personal statement during the half term and resubmit by Monday 14th

Smart Targets:

November 2011.

3. To see Renu in Career Services to log on to UCAS website after half term and feedback on Monday

31st October 2011.

Comments:

Benson Osejindu.

Subject	Attendance	Punctuality
	0%	0%
	(1)	(1)

Comments / Reference / Targets

Kimoy, you have 100% attendance and punctuality which is excellent. You show an understanding of the unit and have made some progress on your assignment but need to try and contribute to class discussion more to aid your understanding.

Target -to ensure you meet the deadline for the first draft of your assignment which is the 17th November 2010.

Amy Sheridan.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Tottenham) Unit 19 Developing Teams in Business (T)	100% (10)	100% (10)
Modules:		
ND3MBUS1-1DA22A/HRM Human Resource Management + FS English		

Comments / Reference / Targets

Smart Targets: Specific and measurable

I intend to complete P1-5 to acheive a Pass for this unit.

Comments: I intend to met the deadline of 5th December 2011, showing the

improvements I have made to my work, to at least a Merit or even Distinction

for this unit.

Marcia Hamilton.

Subject	Attendance	Punctuality
	0%	0%
	(1)	(1)

Comments / Reference / Targets

None.

Benson Osejindu.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Tottenham) Unit 41 - Business Markets and the Economy (L3 Business Yr2) (T)	95% (8)	100% (10)
Modules:		
ND3MBUS1-1DA22A/MPR Managir	g Physical Resources	

Comments / Reference / Targets

Smart Targets: Complete P1 and P2 by Friday 16th December for Unit 41

Comments:

This deadline is for the FINAL submission; try to get a draft to me well before this so that I can give you feedback.

Note that the M1 and D1 deadline is also Friday 16th December, if you wish to achieve those criteria David Wheeler.

Subject	Attendance	Punctuality
	100%	100%
	(10)	(10)
Modules:		
NC3MBUS2-0DA21A/GPT Grp Tutorial		

Comments / Reference / Targets

Kimoy, you have developed appropriate team working skills to research how to work effectively within teams. To ensure that you transfer these skills to all areas of your learning you must ensure that you listen actively to others and take on board the critcisms given by your peers and tutor.

Marcia Hamilton.

Subject	Attendance	Punctuality
	100%	100%
	(10)	(10)
Modules:		
NC3MBUS2-0DA21A/MRK Intro to Marketing		

Comments / Reference / Targets

1. To complete P1 and P2 in Unit 4 - Business

Communication by Monday 7th March 2011.

Smart Targets: 2. To complete your P3 in unit 4 - Business

Communication by Monday 14th March 2011.

3. To improve your concentration in class.

You've successfully completed unit 3 assignment and now expected to be

working towards unit 4.

You've been a pleaasure to teach and please keep up the good work.

Benson Osejindu.

Comments:

Subject	Attendance	Punctuality

	90% (5)	100% (10)
Modules:		
NC3MBUS2-0DA21A/HAS Health & Safety		

Comments / Reference / Targets

 To ensure that task 1 of the Business Environment assignment (P1 - 4 M1 and D1) is completed and handed in by 22nd March 2011

 To ensure that you have made the appropriate corrections to your Health and Safety assignment and have resubmitted it by the 25th

March 2011

Comments: Kimoy, you have been working hard and are continuing to meet targets set -

keep up the good work!

Amy Sheridan.

Smart Targets:

Subject	Attendance	Punctuality
	100%	95%
	(10)	(8)
Modules:		
NC3MBUS2-0DA21A/BRH BR/HRM		

Comments / Reference / Targets

Smart Targets: You must plan (P4) and conduct a selection interview (P5) by week beginning

16 May 2011.

Comments: Date agreed in the group and set for 9.00 on 22 March 2011

Marcia Hamilton.

Subject	Attendance	Punctuality
	0%	0%
	(1)	(1)

Comments / Reference / Targets

Kimoy, you have completed the trading, profit, loss account and balance sheet to briefly interpreting the key elements and also calculated accounting ratios for P5/P7. You have also started to construct a break even chart where you will be able to identify the problems and suggesting the remedies. In order to be successful in this unit you must now describe the recruitment documentation, the attributes and skills you possess; both physical and technical resources of a business for the P1-4.

Marcia Hamilton.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in			
Business Yr2 (Tottenham)	100%	100%	
Unit 16 Human Resources	(10)	(10)	
Management (T)			

Modules:

ND3MBUS1-1DA22A/HRM Human Resource Management + FS English

Comments / Reference / Targets

Smart Targets: Specific, Timely & Attainable

I intend to complete P1, M1 & attempt D1 by 21 OCtober 2011.

I intend to organise my time wisely to complete whole assignment by 5

Comments: December 2011.

I intend to work with my peers to ensure that I am on task with the assignment

to meet the deadline

Marcia Hamilton.

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Personal Targets

Area of Development:	militaria de la constanta de l	Benson Osejindu Date Set: 8 November 2011
S.M.A.R.T. Target:		Deadline: 8 November 2011

Area of Development:	Completion of outstanding assignments.	Benson Osejindu Date Set: 16 January 2012 Deadline: 16 January 2012
S.M.A.R.T. Target:	1. Complete all my outstanding assignments up to a Distinction criteria. 2. Improving my previous assignments up to a Distinction grade. 3. Implement strategies in improving my writing skills with particular reference to my spelling, punctuality, use of words, etc.	Deadine. To Sandary 2012

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review:

You are making good progress on this course. Ensure that you read up on your notes related to each unit to meet the given deadlines and acheive the required grade.

Issues Raised: None

Marcia Hamilton.

Review Term: Spring

Review: You are making good progress and must ensure that you complete the three new units by 31 March 2011.

Issues Raised: You need to demonstrate more confidence when speaking to your peers and others.

Marcia Hamilton.

Course	Attendance	Punctuality
Awd E3 Spanish Language Skills	92%	100%
BTEC L3 Dip Business Y2 TGpA	98%	99%