# The College of Haringey, Enfield and North East London



# **Learner Review**

08 March 2012

Learner: Dayanaris Christiaan Personal Tutor: Ashi Akbar

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1D (T) (ESGMYNG1-1DA11D)	89% (5)	76% (3)
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#### Modules:

ESGMYNG1-0DA11D/ESL Esol, ESGMYNG1-0DA11D/GPT Grp Tutorial/Esol, ESGMYNG1-0DA11D/ICT ICT, ESGMYNG1-0DA11D/121 121 Tutorial

#### **Comments / Reference / Targets**

I will be able to write a paragraph (about 30 words) about how I come to **Smart Targets:** 

college every morning by 8/4/11. I will use a dictionary to check spelling. I will

use capital letters, full stops correctly.

In ESOL we covered shopping topic and practiced reading and saying

numbers, prices, names of food and drink.

Comments:

In ICT we are working on completing OCR assignments.

Aylin Ersin.

Subject	Attendance	Punctuality
Entry 2 ESOL 16-18 E2B (T) (ESFMYNG1-1DA11B) ICT Class	89% (4)	100% (10)
Modules:		
ESFMYNG1-1DA11B/ICT ESOL-ICT		

#### **Comments / Reference / Targets**

1. Create at least 4 documents including posters, tables and letters with a minimum of 15 words and at least 1 picture.

**Smart Targets:** 

2. Create at least 1 MS Excel spreadsheet file.

Dayanaris is progressing well in developing her skills in using MS Word. She is able touse of different fonts and text enhancing styles including bold, italic and underlinedand knows how to move/copy text. She knows how to insert and format pictures from the Clip art gallery into word processing documents.

Comments:

Dayanaris needs to improve her understanding of input/output devices.

In the next review periodDayanaris will work on using MS Word to create posters, add page borders, create formal/informal letters, as well as insert tables. She will also start using MS Excel and use MS Outlook email program for communication.

Ubavka Skramic.

Subject	Attendance	Punctuality
Entry 1		
ESOL 16-18 E1D (T)	0%	0%
(ESGMYNG1-1DA11D)	(1)	(1)
Numeracy E1&E2		

#### Comments / Reference / Targets

Dayanaris 's attendance is still low and she needs to attend every class.

She works early morning as a cleaner.

D. needs to work on her basic Addition and Subtraction skills,.

She will list all her weekly bills and add them up and bring to class on 17/11.

Chris Anglin.

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1D (T) (ESGMYNG1-1DA11D)	0% (1)	0% (1)

#### Comments / Reference / Targets

#### In 16-18 E1D ESOL class we have worked on:

- Getting to know each other
- Giving & getting personal information (speaking & writing)
- Writing: spelling words correctly, using capital letters correctly, using full stop.
- Alphabetical order
- Daily routines (introduction)

Dayanaris has made a good progress in ESOL, but she missed too many lessons. She has made the necessary arrangements to prevent more absences and lateness, so her attendance and punctuality is now improving.

Dayanaris' target is to increase her attendance and punctuality to minimum 85% by 17/12/10.

#### In 16-18 E1D ICT class we have worked on:

- Health and safety in ICT classroom
- Logging on to e-zone
- Checking e-ILPs on e-zone
- Checking attendance and punctuality on e-zone
- Checking teaching and learning materials on e-zone
- Typing
- Sending e-mail
- Printing

Dayanaris has made some progress in ICT, but she missed too many lessons. She has made the necessary arrangements to prevent more absences and lateness, so her attendance and punctuality is now improving.

Dayanaris' target is to complete the first three tasks for her ICT qualification by 17/12/10.

Dayanaris' target is to increase her attendance and punctuality to minimum 85% by 17/12/10.

Aylin Ersin.

Subject	Attendance	Punctuality
Entry 1		
ESOL 16-18 E1D (T)	0%	0%
(ESGMYNG1-1DA11D)	(1)	(1)
Numeracy E1&E2	` '	, ,

#### **Comments / Reference / Targets**

Dayanaris has 832 % attendance and must come to every class.

She needs to work on number order and Add and Subtract work.

she will finish subtrtaction worksheet 15 Dec, and correct marked worksheets Seasons order 8 Dec and Activity 6 day order by 5 Jan.

Chris Anglin.

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## **Personal Targets**

Area of Development:	Speaking	Ashi Akbar  Date Set: 14 September 2011  Deadline: 14 September 2011
S.M.A.R.T. Target:	To be able to talk about self and others re- personal information Ask questions in class to get name, country, age and marital status from 4 students, using 'what/Where and How'  Answer questions in class to give my name, age and other personal information.	Deadine: 14 September 2011

## **Tutor Review**

#### **Comments / Reference / Targets**

Review Term: Spring

Review:

Dayanaris has just joined the group a week ago. She attends all the classes on time and regularly. Her diagnostic assessment identifies that she has limited speaking and listening skills.

Issues Raised: Dayanaris does not attend the classes on time. Due to this reason, she has missed 2 sessions. She needs to improve her punctuality and attend the classes according to the class time-table.

Nahid Karamali.

Review Term: Autumn
Review: Review Term: Autumn
Review:
ESOL 16-18 E1D students are working towards achieving the following qualifications:
Cambridge ESOL Entry 1 Certificate in ESOL Skills for Life
Cambridge ESOL Entry 1 Certificate in ESOL Skills for Life
Cambridge ESOL Certificates in Skills for Life, Speaking and Listening, Entry 1
Dayanaris works hard to improve her English. Her attendance and punctuality was affected because of her work commitments. She re-arranged her working hours, which means she can come to classes on time and attend all of her lessons.
Dayanaris' target is to improve her attendance and punctuality. To do this, she will attend all of her lessons and will come on time. This is going to be reviewed regularly in her 1-2-1 tutorials.
Issues Raised:
Issues Raised:
Aylin Ersin.

Review Term: Spring

Review:

Dayanaris passed Speaking & Listening in January. Well done!

She has improved her attendance and punctuality.

She is very confident in ICT lessons and is able to complete her assignments.

#### Issues Raised:

She needs to be more patient and show more respect to other students in class during classroom activities.

To be able to pass the writing exam, she needs to improve her spelling. She needs to do extra work at home.

Aylin Ersin.

Review Term: Autumn

Review: Personal Tutor report

Issues Raised: none

This term students have been studying about asking and giving information regarding people's lives and jobs , talking about hopes for the future, comparing places, people's lives, jobs, asking questions and showing that they are interested, checking and clarifying information, reading about changes in a communityand writing about important events in their life.

Dayanaris is a very good student with a lot of potential however, she often has an attitude in class and other students have difficulty tolerating this. Her speaking skills have improved and she is able to discuss and give her opinion on topics of intereste to her.

Ashi Akbar.

Review Term: Spring

Review: Entry 2B

Issues Raised: none

This term students have been asking for and giving information about people's lives and jobs, talking about hopes for the future, comparing places and people's lives and jobs. They have also asked questions and showed they are listening. Students have read about changes in a community and have also Written about important events in their lives.

Dayanaris has a lot of care issues at home and this has started to affect her attendance, Her attendance is currently on 75.25% she is on report card and will improve her attendance from now on. Dayanaris has very good spoken English and is able to communicate well. She needs extra help with tenses, spelling and maths. In Maths class she struggles with equations but will do extra work at home to catch up on what she has missed.

#### Ashi Akbar.

Course	Attendance Punctuality
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ESOL 16-18 E2 TGpB 75% 97%