# The College of Haringey, Enfield and North East London



## **Learner Review**

24 January 2012

**Learner: Thomas Hickson** 

**Personal Tutor: John Nosworthy** 

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

## **Subject Targets**

Subject	Attendance	Punctuality			
Cert in Basic Construction Skills Cert in Basic Construction Skills GpC (E) (Tutorial and General Unit)	77% (3)	99% (9)			
Modules:					
CR1MBCB1-1DA11C/PRA Practical					

### **Comments / Reference / Targets**

Smart Targets: Complete 10 units by 30<sup>th</sup> March 2012

Comments: John Nosworthy.

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## **Personal Targets**

Area of Development:	time keeping sickness	Roger Green  Date Set: 5 October 2011  Deadline: 5 October 2011
1 1	tom you need to improve time keeping also sickness you are slipping behind this is a cause for concern	

Area of Development:	work standards, concentration, behaviour, work quality and punchuality	Thomas Hickson  Date Set: 10 October 2011  Deadline: 24 October 2011
S.M.A.R.T. Target:	i need to focus more to the point i will not lose concentration thruout the day and keep on the job at hand. my behaviour needs to improve because i am distracting more then a few of my class mates. i have to improve my work standards because if i stay at my current standerds i will keep on creating bad work and wasteing materials and my work quality if i focus to my potential i can do some very good work and i need to keep focused or i will begin to slip if i dont i will begin slipping down in quality. i must keep on time or i will fall behind the class and severly hinder my progress.	Deadine. 24 October 2011

### **Tutor Review**

John Nosworthy.

# **Comments / Reference / Targets** Review Term: Autumn/Spring/Summer Review: Autumn Issues Raised: BEHAVIOUR I find myself writing this report about BEHAVIOUR its the area that will always let you down im sure that you have the skills for this cert basic but you need to sort IT OUT once again BEHAVIOUR YOU HAVE DONE SOME RECKLESS actions in the workshop waxing a floor with candle wax being one of them please take note improvement is a must i hope you will take note and make the effort to correct your ways. Roger Green. Review Term: Autumn/Spring/Summer Review: Issues Raised: Roger Green. Review Term: Autumn Review: Thomas, you are working well in your functional skills lessons but you need to concentrate more and stop spending too much of your time chatting and messing about when there is still work to do. We need to work together to get you to a standard to be able to pass your functional skills maths exams in May 2012 which, if you can reduce the amount of time chatting and messing about is a very achievable target. Issues Raised:

Review Term: Autumn/Spring/Summer

Review:

Thomas your attendance is dropping to a level where your further participation in this years course could be at risk and your will be withdrawn from the course. Also during the lessons you are showing very immature traits which are preventing you from working to the best of your ability and completing the work required of you. You need to start acting more sensibly to have any propsect of completing the course. If you have legitimate reasons why your attendance is being affected so badly come and discuss this with me but 100% attendance is expected of your on this course and this is not being met.

Issues Raised:

#### John Nosworthy.

Course	Attendance	Punctuality
Cert L1 Basic Construction EGpC	74%	98%