# The College of Haringey, Enfield and North East London



## **Learner Review**

11 January 2012

Learner: Radiye Aygul Ozberenk

**Personal Tutor: Marie Welsh** 

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Subject Attendance Punctualit			
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) 100% Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)		100% (10)		
Modules:	Modules:			
NE3MBUS1-1DA21B/FSE FS English				

#### **Comments / Reference / Targets**

Smart Targets: Complete L2 writing test by Oct half term. Proofread and check your spellings

and use of capital letters.

Comments:

Donna Kavanagh.

Subject Attendance Punctuality			
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	86% (4)	100% (10)	
Modules:			
NE3MBUS1-1DA21B/FSI FS ICT			

#### **Comments / Reference / Targets**

Smart Targets: Complete all BKSB tasks on WP up to Level 2 by 13/12/11

Comments: Anita Sampat.

Subject Attendance Punctuality			
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)		
Modules:			
NE3MBUS1-1DA21B/BCS BTEC Customer Service			

#### **Comments / Reference / Targets**

Smart Targets: Submit final report by 2 Dec

Comments: Make sure you use examples of good/bad practices within real companies

Anita Sampat.

		Subject	Attendance	Punctuality
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BTEC Level 3 Extended Diploma in Business Yr1 (Enfield)  Unit 2 Business Resources (E)  96% (8)  100% (10)		
Modules:		
NE3MBUS1-1DA21B/BUE Business Resources , NE3MBUS1-1DA21B/BUR Business Resources		

#### Comments / Reference / Targets

Smart Targets: Submit P5 and P7 on 06/01/12

Comments: Some good work to date

Upal Banerjee.

Subject	Attendance	Punctuality
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) BTEC Level 3 Extended Diploma Business GpB Yr1 (Tutorial & General Unit) (E)	88% (4)	100% (10)

#### Modules:

NE3MBUS1-1DA21B/TUT Tutorial, NE3MBUS1-1DA21B/DTB Developing Teams in Business, NE3MBUS1-1DA21B/ITM Introduction to Marketing, NE3MBUS1-1DA21B/INM Introduction to Marketing

#### **Comments / Reference / Targets**

Smart Targets: Achieve Merit in one unit in January 2012

Well done for some good work in marketing. You need to work on merits now

Comments: and ensure you hand in all three units in January to acheive overall Merit.

Keep working on proof reading and spelling.

Mandy Hayward.

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## **Personal Targets**

Area of Development:	Volunteering Record	Mandy Hayward  Date Set: 4 November 2011  Deadline: 11 November 2011
IIIS IVI A R I I STAAT!	Update volunteering record for all work experience and volunteering you are doing.	Deadine. 11 November 2011

Area of Development:	Grammar	Mandy Hayward  Date Set: 4 November 2011  Deadline: 25 November 2011
S.M.A.R.T. Target:	need to show me evidence you are working on grammar by producing exercises completed from grammar book. next one to one	Deadinie. 25 November 25 N

Area of Development:		Chrystalla Kyriacou  Date Set: 13 October 2011  Deadline: 1 December 2011
S.M.A.R.T. Target:	Attendance is good.  You need to prepare NOW the two reading texts for the exam in November, 11.  Grammar can be improved via the suggestions made in class.	Deadine. 1 December 2011

# **Tutor Review**

## **Comments / Reference / Targets**

None.

Course	Attendance	Punctuality
GCSE English EGpK	88%	100%
BTEC L3 Ext Dip Business Y1 EGpB	92%	100%