The College of Haringey, Enfield and North East London



Learner Review

11 January 2012

Learner: Shelby Calver

Personal Tutor: Maria Hadjinicolaou

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality			
Level 2 Diploma in Beauty Therapy (E) Level 2 NVQ Beauty Therapy FT GpB (Tutorial and General Unit) (E)	63% (2)	100% (10)			
Modules:					
NV2MBTY1-1DA11B/WAX Waxing					

Comments / Reference / Targets

Smart Targets: Improve on atendence and submitt assignment work

Comments: Shelby is a very capable student but lets herself down with poor atendence

and work submissions

Amanda Smith.

Subject	Attendance	Punctuality	
Level 2 Diploma in Beauty Therapy (E) Level 2 NVQ Beauty Therapy FT GpB (Tutorial and General Unit) (E)	81% (4)	100% (10)	

Modules:

NV2MBTY1-1DA11B/MAE Make up and Eye Treatments, NV2MBTY1-1DA11B/FAC Facials, NV2MBTY1-1DA11B/MAP Manicure and Pedicure

Comments / Reference / Targets

Smart Targets: Needs to attend all lessons

Practically Shelby is very capable and her understanding of the subject is of a

high standard. However she needs to attend all lessons to be able to achieve

her level 2 certificate.

Theresa Clancy.

Comments:

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Personal Targets

Area of Development:	[Atteridance]	Maria Hadjinicolaou Date Set: 23 November 2011
S.M.A.R.T. Target:		Doodling: 23 November 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: Well done for working hard and always being positive to learning new subjects. Its obvious you are capable of passing your course. However we need to ensure attendance improves before it impacts on lessons.

Issues Raised:

Maria Hadjinicolaou.

Review Term: Autumn

Review:

Well done on your progress so far, you are doing well in your subjects and achieving targets set.

All you need to do now is complete all assignments and carry on improving attendance levels.

Issues Raised:

Maria Hadjinicolaou.

Course	Attendance	Punctuality
NVQ Dip L2 Beauty Therapy EGpB	61%	100%