The College of Haringey, Enfield and North East London



Learner Review

18 January 2012

Learner: Raissa Sery

Personal Tutor: Sandra Burgher

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
Cert L1 Hair & Beauty (Fast Track) (T) Cert L1 Hair & Beauty (Fast Track) (T) (Tutorial and General Unit)	43% (1)	100% (10)	
Modules:			
CR1MNHB1-1DAS1A/FSE FS English			

Comments / Reference / Targets

You need to attend your classes regularly. Also, understand how to lay out a **Smart Targets:**

formal letter.

Comments: Complete revision exercise.

Serona Rodrigues.

Subject	Attendance	Punctuality	
Cert L1 Hair & Beauty (Fast Track) (T) Cert L1 Hair & Beauty (Fast Track) (T) (Tutorial and General Unit)	50% (1)	100% (10)	
Modules:			
CR1MNHB1-1DAS1A/TUT Tutorial			

Comments / Reference / Targets

1. attend all sessions

Smart Targets: 2. you need to go to bed early so that you can get up and be on time for

you classes. aim to leave your house by 8.30 am

raissa has job centre issues but really wants to complere the course. she will Comments:

try her best to improve her attendance.

Sandra Burgher.

Subject	Attendance	Punctuality	
Cert L1 Hair & Beauty (Fast Track) (T) Cert L1 Hair & Beauty (Fast Track) (T) (Tutorial and General Unit)	38% (1)	100% (10)	
Modules:			
CR1MNHB1-1DAS1A/PRA Practical			

Comments / Reference / Targets

Smart Targets: assessments

Comments: You need to complete assessments and keep practising make up.Attendance

has been very poor, you need to come in from now on to pass the course.

Lisette D'Cruz.

Subject	Attendance	Punctuality	
Cert L1 Hair & Beauty (Fast Track) (T) Cert L1 Hair & Beauty (Fast Track) (T) (Tutorial and General Unit)	50% (1)	100% (10)	
Modules:			
CR1MNHB1-1DAS1A/TUT Tutorial			

Comments / Reference / Targets

• to complete tasks 2 & 3 of the work skills unit - see moodle for

powerpoint- by 13th january

work with other team memebers of the group to prepare to give

presentation to class by end january 2012

• to improve attendance by attending all sessions

Raissa, you must attend all sessions to ensure completionof your course

successfully

Sandra Burgher.

Comments:

Smart Targets:

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Personal Targets

Area of Development:	Attendance	Raissa Sery Date Set: 30 September 2011 Deadline: 10 October 2011
IIS IVI A R I I START	Improve my attendance and complete all assignments given within the same day.	Deadline: 10 October 2011

Area of Development:	attendance	Sandra Burgher Date Set: 30 September 2011 Deadline: 30 October 2011
S.M.A.R.T. Target:	to log on to the e-zone and my e-ilp at least once per week	Deadine. 30 October 2011

Area of Development:	attendance	Sandra Burgher Date Set: 30 September 2011 Deadline: 30 October 2011
S.M.A.R.T. Target:	to log on to the e-zone and my e-ilp at least once per week	Deadinie. 30 October 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: Raissa, you are a capable student, however you must attend all sessions from now on to ensure that you pass your course.

Issues Raised:

- complete assessments for beauty
- attendance

Sandra Burgher.

Course	Attendance	Punctuality
Cert L1 Hair & Beauty (Fast Track) TGpA	47%	94%