The College of Haringey, Enfield and North East London



Learner Review

10 January 2012

Learner: Jennifer Daussaut

Personal Tutor: Sandra Mirkovic

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	67% (2)	100% (10)	
Modules:			
ND1MTRT1-1DA11B/UTI UK Tourism Industry			

Comments / Reference / Targets

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other

tutors. You will then be able to focus on this unit again at a later stage in the year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in			
Travel & Tourism	57%	100%	
Unit 104 Locational	(1)	(10)	
Geography (E)			
Modules:			
ND1MTRT1-1DA11B/LOG Locational Geography			

Comments / Reference / Targets

Smart Targets: completed unit / attendance

Well-done Jennifer you have successfully passed this unit however your

Comments: attendance is 57% and this is not good if you are not in lesson you are not learning and this can have huge implications when you are asked to do a

specific assignment or task. Your attendance needs to be improved.angry

Georgia Demetriou.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism C&G Level 1 Diploma in Travel & Tourism GpB (E) (Tutorial & General Unit)	57% (1)	100% (10)	
Modules:			

ND1MTRT1-1DA11B/CUS Customer Service, ND1MTRT1-1DA11B/TUT Tutorial, ND1MTRT1-1DA11B/PRE Preparing for Employement

Comments / Reference / Targets

Smart Targets:

Comments: You need to improve your attendace Jennifer, and catch up with all your

outstanding work.

Sandra Mirkovic.

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	63% (2)	80% (4)	
Modules:			
ND1MTRT1-1DA11B/FSI FS ICT			

Comments / Reference / Targets

Smart Targets: Complete WP tasks given by 13 Dec

Comments: You must practice so that you can build on your current skills.

Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	53% (1)	100% (10)	
Modules:			
ND1MTRT1-1DA11B/CUS Customer Service			

Comments / Reference / Targets

Smart Targets:

Jennifer you have to improve your attendance and punctuality, as it is below

the College expectation.

Comments: You need to catch up with unit 103, in order to

You need to catch up with unit 103, in order to pass it. No work completed for

unit 103.

Sandra Mirkovic.

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Personal Targets

Area of Development:	Find out about the bursary	Schnell Smith Date Set: 11 October 2011 Deadline: 13 October 2011
IIS MIARI I START I	You require a letter to confirm that you are in full-time education	Deadline: 13 October 2011

Area of Development:	Organise study resources	Schnell Smith Date Set: 11 October 2011 Deadline: 17 October 2011
IIIS MIN PI I JARAGE	Purchase folders for all course notes, assignments and timetable by beginning of next week	Deadine: 17 Goldson 2011

Area of Development:	Attendance and Punctuality	Schnell Smith Date Set: 11 October 2011 Deadline: 31 October 2011
IIIS IVI A P I I STAGT	Achieve at least 95% attendance and punctuality record for the month	Deadline: 31 October 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpB	54%	98%