The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: Kejhaun Lee Place Personal Tutor: Mina Minas

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality			
BTEC L2 in Applied Science (Enfield) Unit 03: Biology and Our Environment (E)	56% (1)	100% (10)			
Modules:					
FD2MAPS1-1DA11D/BIO Biology					

Comments / Reference / Targets

Your attendance must improve to 90%

Complete U 3 2nd assignment and the corrections of the 3rd assignment by **Smart Targets:**

week 12.03.12

Complete corrections to U 10 assignments by end of month

Comments: Attendance is poor it damages learning/performance

Mina Minas.

Subject	Attendance	Punctuality			
BTEC L2 in Applied Science (Enfield) Unit 02: Energy and Our Universe (L2) (E)	64% (2)	88% (4)			
Modules:					
FD2MAPS1-1DA11D/PHY Phy	sics				

Comments / Reference / Targets

Most of your unit 2 assignments needs improvement for Ps. Work on them. Smart Targets:

To be reviewed on 16/4/12

Comments: Sadegh Ziai.

Personal Targets

Area of Development:	Attendance; Punctuality; Progress	Mina Minas Date Set: 9 January 2012 Deadline: 9 January 2012
S.M.A.R.T. Target:	Attendance is 74% and therefore poor. It must be improved to minimum 95% by middle of the term. Punctuality is good, keep it up, but why not make it 100%? You have completed much of the Unit 3 assignment work, but there are unfinished parts. Try to complete all U 3 by mid January. Also must complete all Unit 10 assignments already handed, by mid January. Complete All 3 Work Skills assignments by 13 January	Deaumie. 9 January 2012

Tutor Review

Comments / Reference / Targets

Review Term: Spring

Review:

Attendance = 59%

Punctuality = 94%

Attendance has been poor for a long time and this has place a strain on performance.

You have improved the quality of the work and the meeting of targets this term compared to the first, but more effort is required to realise your potential.

You should put en extra effort to complete U 3 2nd assignment and to improve the 3rd assignment. You must also complete all corrections to U 10 assignments as stated in your own personal targets for this term.

Most of the U 2 assignments need improvements for Ps. Also some improvements in Chemistry assignments.

Your performance in Functional Skills should be a bit better for a student with your ability. A better attendance and a more determined effort should be exerted in this area to be successful in the exams that are coming.

Ensure a better attendance between now and the end of the academic year and this should bring better performances and better results.

Issues Raised: If your attendance and application improve you will be a much more capable student.

Mina Minas.

Course	Attendance	Punctuality
BTEC L2 in Applied Science EGpD	58%	92%