The College of Haringey, Enfield and North East London



Learner Review

09 January 2012

Learner: Christopher Ogieva Personal Tutor: Laura Aghassi

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 2: Computer Systems (E)	86% (4)	100% (10)	
Modules:			
NE3MITN1-1DA21C/CST Computer Systems			

Comments / Reference / Targets

Smart Targets: Assignment1 - complete by submission date

Comments: Has made a reasonable start to the year, could improve attendance and is

sometimes distracted by others

Roy Turner.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 1 - Communications and Employability Skills for IT (E)	100% (10)	86% (4)	
Modules:			
NE3MITN1-1DA21C/CES Com&Employablity Skills for IT			

Comments / Reference / Targets

Smart Targets: Unit 1

Chris's attendance is good but he needs to improve his punctuality. He is

Comments: doing well at the moment but he needs to pay more attention during the

lesson. He can get distracted easily by others, he needs to be more focused

and gets on with his work.

Meena Ossoulian.

Personal Targets

Area of Development:	Job	Christopher Ogieva Date Set: 9 November 2011 Deadline: 9 November 2011
•	I want to get a job before christmas. In order to do this i must print out loads of CV's and hand it out to many retail storeas	Deading. 5 November 2011

Area of Development:	Improve Punctuality	Christopher Ogieva Date Set: 9 November 2011 Deadline: 9 November 2011
IIN WIND I ISTABLE I	In order for me to improve my punctuality i have to wake up earlier so that i can catch an earlier bus	Deadline. 9 November 2011

Area of Development:	Improve Attendance	Laura Aghassi Date Set: 1 November 2011 Deadline: 30 November 2011
IIIS IVI A R I I STAGT.	Improve attendance from 90.28% to 95% by 30th November 2011	Deadinie. 30 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 ExtDip IT Y1 EGpC	75%	86%