The College of Haringey, Enfield and North East London



Learner Review

16 March 2012

Learner: Christopher Mbamarah Personal Tutor: Upal Banerjee

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	99% (9)	100% (10)	

Modules:

NE3MBUS1-1DA22A/DPC Development Planning for Career, NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Development Planning for Career

Comments / Reference / Targets

Smart Targets: Submit all outstanding work by 23/03/12
Comments: You are on target to achieve your final grade

Upal Banerjee.

Subject	Attendance	Punctuality		
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	97% (8)	100% (10)		
Modules:				
NE3MBUS1-1DA22A/HSW Health and Safety in Business Workplace				

Comments / Reference / Targets

Smart Targets: Complete any corrections for this unit by February 20th 2012

Comments: Assignment completed and submitted within deadlines. Research visits

completed.

Marie Welsh.

Subject	Attendance	Punctuality
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	90% (5)	100% (10)
Modules:		
NE3MBUS1-1DA22A/FSI FS ICT		

Comments / Reference / Targets

Smart Targets: Complete past exam papers each week to prepare for exam in May.

You need to improve your document presentation skills when displaying

charts and other word processing documents.

Anita Sampat.

Comments:

Subject	Attendance	Punctuality		
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 18 Managing a Business Event (E)	100% (10)	100% (10)		
Modules:				
NE3MBUS1-1DA22A/MBE Managing a Business Event				

Comments / Reference / Targets

Smart Targets: Hand in Your Work for Managing an Event by end of January

You need to put all your work together for this unit and hand it in. You did

Comments: good on the event, so this is about collecting the evidence and tackling the

tasks. I would be disappointed with less than a Merit.

Mandy Hayward.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	100% (10)	100% (10)	
Modules:			

Comments / Reference / Targets

Smart Targets: Complete Unit 18 and Unit 17 Passes at least by end of March and work filed

in your folder with front cover

NE3MBUS1-1DA22A/MBE Managing a Business Event, NE3MBUS1-1DA22A/TRB Training in Business

Comments: Actually I would expect you to have Distinctions sorted out by end of Month

and all other units improved to higher grades. Keep up good work.

Mandy Hayward.

Subject	Attendance	Punctuality		
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Customer Service (L3 Dip Business Yr2) (E)	90% (5)	100% (10)		
Modules:				
NE3MBUS1-1DA22A/CUS BTEC Cu	stomer Service			

Comments / Reference / Targets

Smart Targets: Complete Task 2 and 3 by 26 April

Comments: You are almost there with Task 1. Try to complete it asap.

Anita Sampat.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	100% (10)	100% (10)	

Modules:

NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Human Resource Management, NE3MBUS1-1DA22A/CUS BTEC Customer Service

Comments / Reference / Targets

Smart Targets: You are on target to achieve your final target grade. All improved work for the

first terms unit must be submitted by end of Jan

Comments: You have performed extremely well this term. Keep up the good work.

Upal Banerjee.

. . .

Personal Targets

Area of Development:	UCAS	Upal Banerjee Date Set : 6 October 2011
S.M.A.R.T. Target:	Log on by 15/10/11	Deadline: 6 October 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y2 EGpA	97%	100%