Learner Review

03 November 2011

Learner: Jake Fuller Personal Tutor:

Key to Attendance and Punctuality percentages

- 100% to 91% is green status
- 90% to 85% is amber status
- 85% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject	Attendance	Punctuality	
Cert in Basic Construction			
Skills			
Cert in Basic Construction			
Skills CaP GpE (E) (Tutorial			
and General Unit)			

Comments / Reference / Targets

None.

eZone Admin.

Subject	Attendance	Punctuality
Cert in Basic Construction Skills Cert in Basic Construction Skills CaP GpE (E) (Tutorial and General Unit)	100% (10)	97% (8)
Modules:		
CR1MBCB1-0DA11E/BSK Bas	ic Skills, CR1MBCB1	-0DA11E/GPT Grp To

CR1MBCB1-0DA11E/PRA Practical

Comments / Reference / Targets

In Carpentry the learners have been learning to mark out and cut basic joints. Learning to read and follow instructions from a drawing. They have been making a variety of different projects to improve their hand skills and to use a variety of different tools.

Jake is a friendly member of the group who displays considerable interest in the subject and participates in practical work with enthusiasm He has developed a good general Carpentry knowledge and is always willing to share his ideas with the rest of the class during discussion. Although there is little in the way of theory on this coarse Jakes general quality of his written work has been consistently very good, both in terms of content and presentation. He does how ever get easily distracted during lessons so I would like to see him make an improvment on this matter. I would like to see him put more consistent effort into his course work and maintain his determination to understand all aspects of the work. Overall, a good first term

Stephen Beckett.

Subject	Attendance	Punctuality	
Cert in Basic Construction			
Skills			
Cert in Basic Construction			
Skills CaP GpE (E) (Tutorial			
and General Unit)			

Comments / Reference / Targets

None.

Stephen Beckett.

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Personal Tutor Summary

Comments / Reference / Targets

Review Term: Autumn

Review:

Jake is a student who can work with some enthusiasm in the workshop, but needs to show more commitment and participate in workshop activities. He needs to show more effort to avoid being distracted during lessons. He should try to improve the presentation of his practical work. If Jake was to focus on one thing at a time he will find the quality of his work will improve. Also, he can get confused when he doesn't always listen to instructions carefully enough. He should make an effort to be more actively involved during lessons.

Issues Raised: Jake consistantly has his mobile phone out in the classroom, and has been warned on numerous occasion to leave it in his locker, if he continues to breach the college rules disciplinary proceedings will take place.

Stephen Beckett.

Review Term: Autumn

Review:

Jake is a friendly member of the group who displays good interest in the subject and participates in practical work with enthusiasm. He does, however, tend to rush at his work, resulting in careless mistakes. I would like him to focus on the things he struggles with instead of trying to complete his task quckly. He will find his practical skills will improve considerably, . Jake can get confused when he doesn't always listen to instructions carefully enough.

Jake needs to understand that it is unacceptable to have his mobile phone in class and the workshop and I have had some issues with this, if it continues I will have no option to take disciplinary action.

Overall I am pleased with his progress at this stage of the course.

Issues Raised:

Mobile phone has been an issue with Jake. He like the rest of the class have been made aware of the college rules concerning mobile phones. If he continues to breach college code of conduct disciplinary proceedures will be put in place.

Stephen Beckett.

Course	Attendance	Punctuality
Dip L1 Carpentry&Joinery FT EGpB	100%	95%