The College of Haringey, Enfield and North East London



Learner Review

09 January 2012

Learner: Tracey Anaali

Personal Tutor: Mina Minas

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC L2 in Applied Science (Enfield) BTEC L2 in Applied Science GpD (Tutorial and General Unit) (E)	63% (2)	92% (6)	

Modules:

FD2MAPS1-1DA11D/CEH Chemistry+Workskills, FD2MAPS1-1DA11D/CEM Chemistry, FD2MAPS1-1DA11D/CHE Chemistry+Workskills

Comments / Reference / Targets

Smart Targets: Improve to achieve 100% attendance and punctuality by 05/12/11.

Comments: Bit concerned about attendance, but now a days Tracey is making good work

progress. Well behaved.

Anisul Haque.

Subject	Attendance	Punctuality	
BTEC L2 in Applied Science (Enfield) Unit 10: The Living Body (E)	77% (3)	94% (7)	
Modules:			
FD2MAPS1-1DA11D/BIO Biology			

Comments / Reference / Targets

Poor attendance, needs to improve to at least 95% by beginning of term 2

Smart Targets:

Outstanding work still to be submitted. Needs to be done by end of term

Comments: Tracey is not a serious student of science unfortunately. She either needs to

improve her maturity dramadically or she will fail

Mina Minas.

Subject	Attendance	Punctuality	
BTEC L2 in Applied Science (Enfield) Unit 02: Energy and Our Universe (L2) (E)	57% (1)	92% (6)	
Modules:			
FD2MAPS1-1DA11D/PHY Phy	sics		

Comments / Reference / Targets

Smart Targets: Should attend all the lessons which will be reviewed on 30/1/12. The second

assignment should be finished by 16/1/12

Tracy is not doing well in Physics. She has not achieved the Ps of the second

assignment, whilst the class are finishing the third assignments. Her

attendance in Physics is 56.52% which is extremely low and this is adding to

the problem.

Sadegh Ziai.

Comments:

Subject	Attendance	Punctuality	
BTEC L2 in Applied Science (Enfield) Unit 10: The Living Body (E)	73% (3)	100% (10)	
Modules:			
FD2MAPS1-1DA11D/BIO Biolo	ogy		

Comments / Reference / Targets

Smart Targets: Attendance must become at least 90% by end of term. To complete and

submit all HW/assessment by end of month. Complete assign also

Comments: Able student but needs to organise better and complete work

Mina Minas.

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Personal Targets

Area of Development:	Attendance; Punctuality; Progress	Mina Minas Date Set: 9 January 2012 Deadline: 9 January 2012
S.M.A.R.T. Target:	Your attendance is very poor and does not represent that of a serious student. Tery to make it 95% minimum by the end of the second term. Try to make punctuality 100% by end of term. Your progress is very slow because you are not taking your studies seriously. You have achieved the second assignment to unit3. Now you must finish the first. You also need to complete assignments of unit 1 and 10 before the end of the month. Also make sure you complete your Work Skills assignments before january 13.	Dodding 2012

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review:

Tracey has had a difficult term with regard to attendance, apparently due to family reasons. She is now beginning to address this issue. She is also beginning to address some of the issues of late work.

She has not been doing very well in Physics during Term 1 and this is also reflected in Biology. The predominant reasons are due to poor attendance. She is making better work progress in Chemistry, but the issues of attendance concern are obvious there also.

Tracey certainly has the ability but that is not enough to succeed. Organisation and hard work are also required, and hopefully she is now moving in the right direction in those respects.

Issues Raised: The poor attendance has to be addressed immediately, beginning the second term. All the outstanding assignments in Biology and Physics, but also in Chemistry have to be completed before the end of January. Then we can look forawrd to a successful year and the completion of the Level 2 Diploma

Mina Minas.

Course	Attendance	Punctuality
BTEC L2 in Applied Science EGpD	58%	94%