The College of Haringey, Enfield and North East London



Learner Review

16 January 2012

Learner: Shannon Baker

Personal Tutor: Carol Chapman

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality			
Dip L2 Hairdressing (E) English - Functional Skills (E) (Dip L2 Hair)	40% (1)	100% (10)			
Modules:					
NV2MHAR1-1DA11C/FSK Functional Skills					

Comments / Reference / Targets

Smart Targets: Write a short report expressing an opinion. Use correct punctuation and

subject-verb agreement.

Comments: Needs to attend more lessons in order to achieve.

Andrew Lisk.

Subject	Attendance	Punctuality		
Dip L2 Hairdressing (E) Dip L2 Hairdressing FT EGpC (Tutorial and General Unit) (E)	85% (4)	100% (10)		
Modules:				

NV2MHAR1-1DA11C/WKS Workshop, NV2MHAR1-1DA11C/ENR Enrichment, NV2MHAR1-1DA11C/THW Theory/Workshop, NV2MHAR1-1DA11C/TUT Tutorial

Comments / Reference / Targets

Shannon has worked well this term and now needs to focus on gaining

Smart Targets: assessments in : styling and shampooing. Shannon also needs to revise the following papers in readiness for the exams in February :shampooing, styling,

cutting and shampooing.

Comments: Shannon's attendance has slipped over the latter part of the term and I am

concerned that she will not catch up if this continues.

Carol Chapman.

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Personal Targets

Area of Development:	10. m	Carol Chapman Date Set: 31 October 2011 Deadline: 28 November 2011	
S.M.A.R.T. Target:	Shannon has achieved 100% attendance and punctuality to date.Shannon has settled well in to her first term and has set herself a target to improve her styling skills.	Dedume. 20 November 2011	

Area of Development:	poutting and improving her attendance, which has	Carol Chapman Date Set: 28 November 2011 Deadline: 9 January 2012
S.M.A.R.T. Target:	Shannon's attendance has slipped due to personal reasons, which have now been resolved. The following targets have been set: Improve attendance, maintain time keeping and continue to practice all skills taught to date.	

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: Shannon has worked well this term and always contributes positively to group discussions class and activities.

Issues Raised: Shannon's attendance has slipped this year and I am concerned if this continues she will get behind with her studies.

Carol Chapman.

Course	Attendance	Punctuality
Dip L2 Hairdressing FT EGpC	85%	100%