The College of Haringey, Enfield and North East London



Learner Review

09 January 2012

Learner: Kashmir Singh

Personal Tutor: Laura Aghassi

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 2: Computer Systems (E)	100% (10)	100% (10)	
Modules:			
NE3MITN1-1DA21C/CST Computer Systems			

Comments / Reference / Targets

Smart Targets: Assignment 1 - Complete by deadline, focus on the job in hand and not on

what is going on around you

Comments: Has made a good start to the year, is interested in the subject matter, but can

sometimes get distracted

Roy Turner.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 2: Computer Systems (E)	100% (10)	100% (10)	
Modules:			
NE3MITN1-1DA21C/CST Compu	ter Systems		

Comments / Reference / Targets

Smart Targets: Assignment 1 - Complete by deadline, focus on the job in hand and not on

what is going on around you

Comments: Has made a good start to the year, is interested in the subject matter, but can

sometimes get distracted

Roy Turner.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 1 - Communications and Employability Skills for IT (E)	86% (4)	83% (4)	
Modules:			
NE3MITN1-1DA21C/CES Com&Employablity Skills for IT			

Comments / Reference / Targets

Smart Targets: Unit 1

Kashmir's attendance and punctuality is not very good. He needs to improve

that. He is doing well at the moment but he needs to pay more attention during the lesson and less talking to others. He can get distracted easily by

others, he needs to be more focused and try to get on with his course work.

Meena Ossoulian.

Comments:

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Personal Targets

Area of Development:	come to college on time	Kashmir Singh Date Set: 21 September 2011 Deadline: 31 October 2011
IIIS IVI A R I TARDET: I	wake up earlier in the the morning and leave my house early	Deadline: 31 October 2011

Area of Development:	Attendance	Laura Aghassi Date Set: 31 October 2011 Deadline: 30 November 2011
S.M.A.R.T. Target:	To improve attendance to 90% by 30th November 2011.	Deadine: 30 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 ExtDip IT Y1 EGpC	76%	95%