The College of Haringey, Enfield and North East London



Learner Review

07 March 2012

Learner: Grace Datoko

Personal Tutor: Jake Douglas

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
	0%	0%	
	(1)	(1)	

Comments / Reference / Targets

Smart Targets: 1.Read more as to improve language

The group has been learning the following functional skills Numeracy, topics

at an Entry Level Handling Data

Charts and Graphs

Comments: Shapes 2 and 3 Dimensions

Grace has only recently started and has developed some great work. Grace shows she can work well independently or within a team. Grace shows she understands the work and completes this to a high standard. Well done keep

this up.

Collin Salmon.

Subject	Attendance	Punctuality	
Entry 3 ESOL 16-18 E3 Workskills GpA (T) (ESEMYNG1- 1DA11A) Numeracy E3	100% (10)	100% (10)	
Modules:			
ESEMYNG1-1DA11A/FSM FS Maths			

Comments / Reference / Targets

Smart Targets:

Rounding: I will select a long supermarket checkout bill and show teacher. I

will round each item to the nearest pound and total them all by 16 Jan.

Grace has excellent attendance and puntuality. She works well in class and

Comments: scored 42% in her F-Maths test in Nov. 2011 due to complexity of test

language. She will sit the E3 SPD maths exam in June.

Chris Anglin.

Subject	Attendance	Punctuality	
Entry 3 ESOL 16-18 E3 Workskills GpA (T) (ESEMYNG1- 1DA11A) ICT Class	93% (7)	93% (6)	
Modules:			
ESEMYNG1-1DA11A/ICT ESOL-ICT	-		

1. Write 10 sentences about your country.

2. Find out 10 facts about your country taht you did not know using the internet.

3. Place images behind text in Microsoft Word.

Grace has had good attendance and punctuality in ICt this year but could improve this. Grace is a very polite, pleasant and well mannered learner with a contagious smile. She works well in class and is showing great potential in ICT. Grace regularly completes her homework and as a result regularly achieves high marks in the weekly spelling test. Well done!

Elmira Atashzaran.

Subject	Attendance	Punctuality
YPC A2E ESOL Introduction to Aspects of Citizenship (YPC A2E ESOL)	0% (1)	0% (1)

Comments / Reference / Targets

Smart Targets:

Comments:

Hesketh Benoit.

Subject	Attendance	Punctuality	
	100% (10)	100% (10)	
Modules:			
K4EMESL1-0DA11B/ICT ICT			

Comments / Reference / Targets

Comments:

Smart Targets:

Citizenship (YPC

Targets:

In the next review period Grace will continue to work on word processing documents, using the Internet as a source of information and explore using ICT for communication, such as Email.

Grace will:

Smart Targets:

- 1. Create 2 documents with a minimum of 1 words and at least 1 picture.
 - 1. Produce at least 2 successful searches using the Internet and find information on the following topic: vitamin contents in fruits/vegetables.
 - 1. Use an Email programme to send and receive at least 2 messages, each containing a minimum of 10 words. Use an electronic address book to select recipients for the email message.

In this review period we have been studying advanced features of MS Word-word processing programme to insert and format pictures from the Clip art gallery, create tables, format rows/columns within a table. The students have also worked on using the Internet to find information about different subjects, including transport, weather and geography. We have also used removable media such as a CD ROM to search for information.

Grace has achieved good progress in using MS Word to produce documents and in using the Internet to find, record and present information, for example about transport, geography and weather initiative. She is a well behaved in class

Grace has achieved her targets for this period. She has successfully produced more than 2 documents with aat least 1 picture. She has produced more than 3 successful searches using the Internet to find information and also successfully used a CD ROM to search for information.

She has completed all of the work required for the achievement of the the Unit 2B - Finding Information using ICT and is expected to complete the final assignments for the word processing related unit - Unit 2A by 20/03/2011.

Ubavka Skramic.

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Personal Targets

Comments:

Area of Development:	IIX 7 1	Jake Douglas Date Set: 13 October 2011 Deadline: 13 October 2011
S.M.A.R.T. Target:	I need to expand my English vocabulary. I will get hold of a copy of English Vocabulary In Use (Pre-Intermediate & Intermediate) & do the exercises from Units 46, 57 & 59. I will show the answers to Jake the week after half term.	

Area of Development:	II	Jake Douglas Date Set: 13 October 2011 Deadline: 13 October 2011
S.M.A.R.I. Target:	I need to know when to double consonants when adding endings to verbs. I will read the handout & do the exercise which Jake will give me by the second week after half term.	2000 10 00000 20 11

Area of Development:	Grammar/Speaking	Jake Douglas Date Set: 7 March 2012 Deadline: 30 March 2012
S.M.A.R.T. Target:	Subject-verb agreement: make sure you use a singular verb with a singular subject and a plural verb with a plural subject, e.g. <i>He goes to school</i> or <i>They study maths</i> , not <i>He go to school</i> or <i>They studies maths</i> . Please do the exercises from Unit 2 of English Grammar in Use Intermediate.	

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: Grace has been working well this term but sometimes needs to concentrate a little more on classroom activities. If she does this, she should have no problem in passing the Speaking and Listening exam.

Issues Raised: None

Jake Douglas.

Course	Attendance	Punctuality
ESOL 16-18 E3 Workskills TGpA	98%	98%