The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: Hatun Bulbul

Personal Tutor: Marie Welsh

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	95% (8)	100% (10)	
Modules:			
NE3MBUS1-1DA21B/FSI FS ICT			

Comments / Reference / Targets

Smart Targets: Practice on past exam papers each week until the exam in May.

You have made very good progress this term. You need to continue to

Comments: develop your spreadsheets skills so that you can be more confident in the

exam.

Anita Sampat.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) BTEC Customer Service (L3 Dip Business Yr1) (E)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21B/BCS BTEC Cus	tomer Service		

Comments / Reference / Targets

Smart Targets: Complete Unit 2 by 27 April.

Comments: Anita Sampat.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21B/FSE FS English			

Comments / Reference / Targets

Smart Targets: Write a covering letter by 30th March.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 2 Business Resources (E)	100% (10)	100% (10)
Modules:		
NE3MBUS1-1DA21B/BUE Business Resources , NE3MBUS1-1DA21B/RAS Recruitment and Selection		

Comments / Reference / Targets

Smart Targets: Submit all remaining tasks for Unit2 by 23/03/12

Comments: Excellent work to date.

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	90% (5)	100% (10)	
Modules:			
NE3MBUS1-1DA21B/FSE FS English	h		

Comments / Reference / Targets

Smart Targets: Attend all functional skills classes this term.

Comments:

The skills you learn in functional skills are transferrable and as you are doing

GCSE English, they will help you pass.

Donna Kavanagh.

Subject Attendance		Punctuality	
BTEC Level 3 Extended			
Diploma in Business Yr1			
(Enfield)	95%	100%	
BTEC Level 3 Extended	(7)	(10)	
Diploma Business GpB Yr1	, ,	, ,	
(Tutorial & General Unit) (E)			

Modules:

NE3MBUS1-1DA21B/TUT Tutorial, NE3MBUS1-1DA21B/DTB Developing Teams in Business, NE3MBUS1-1DA21B/ITM Introduction to Marketing, NE3MBUS1-1DA21B/INM Introduction to Marketing, NE3MBUS1-1DA21B/MBE Managing a Business Event

Comments / Reference / Targets

Smart Targets: Complete Unit 18 and Unit 17 with at least Merits by the end of March with all

the work in your Folder

Comments: Excellent student who is working very hard, so keep it up as you can use this

year to complete more work to highest level.

Mandy Hayward.

Subject	Attendance	Punctuality		
BTEC Level 3 Extended				
Diploma in Business Yr1				
(Enfield)	89%	100%		
BTEC Level 3 Extended	(4)	(10)		
Diploma Business GpB Yr1				
(Tutorial & General Unit) (E)				
Modules:				
NE3MBUS1-1DA21B/HAS Hea	alth and Safety			

Comments / Reference / Targets

Smart Targets: Unit 27 H&S Assignment - submit by 30th March 2012

You have made progress in this unit supported by good attendance,

Comments: completing the risk assessment activity. After the Britvic visit you will have

completed the research required for this unit.

Marie Welsh.

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Personal Targets

Area of Development:	English	Mandy Hayward
IIN MIARI ISTABT	Sign up for English GCSE	Date Set: 13 September 2011 Deadline: 21 September 2011

Area of Development:	Attendance and Punctuality	Mandy Hayward Date Set: 13 September 2011 Deadline: 3 October 2011
IIS MIN PI I STACT	Achieve at last 95% attendance and punctuality record for the month of September on your E-ILP.	Deadine: 3 October 2011

Area of Development:	Course Grade	Mandy Hayward Date Set: 13 September 2011 Deadline: 21 November 2011
IIS M.A.R.I. Larget:	Aim to be on course for a Distinction by the end of November.	Deadinie. 21 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
GCSE English EGpK	100%	100%
BTEC L3 Ext Dip Business Y1 EGpB	96%	100%