# The College of Haringey, Enfield and North East London



# **Learner Review**

15 March 2012

Learner: Glenn O'keeffe

**Personal Tutor: Sherine George** 

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma/Extended Diploma in Creative Media Production Yr1 (E) BTEC Level 3 Diploma/Extended Diploma in Creative Media Production Yr1 Tutorial and General Unit (E)	72% (3)	93% (6)	

NE3MMPD1-1DA21B/MVP L3 Unit 29: Music Video Production, NE3MMPD1-1DA21B/DIT L3 Unit 32: Designing Idents for Television, NE3MMPD1-1DA21B/TUT Tutorial, NE3MMPD1-1DA21B/APT L3 Unit 30: Advertisement Production for Television, NE3MMPD1-1DA21B/DGP L3 Unit 54: Digital Graphics for Print, NE3MMPD1-1DA21B/CSC L3 Unit 2: Comm Skills for Creative Media Industries, NE3MMPD1-1DA21B/FSE Functional Skills English, NE3MMPD1-1DA21B/PCI L3 Unit 1: Pre-Prod Tech for the Creative Media Industries, NE3MMPD1-

#### **Comments / Reference / Targets**

Smart Targets: Improve attendance and punctuality by contacting tutors when off and talking

through issues affecting his workload.

Glenn has been working hard and when he is in he does try his best to complete the tasks at hand. However, Glenn needs to not allow himself to

Comments: stress out when the workload is too much, but instead seek help and advice

through his tutors who can help ease the pressure and make this more

manageable.

1DA21B/RCI L3 Unit 3: Research Tech for the Creative Media Industries

Sherine George.

Modules:

٠..

## **Personal Targets**

Area of Development:	Attendance and punctuality	Sherine George  Date Set: 5 October 2011  Deadline: 5 November 2011
IIS MIN PI I STABT	Ensure you have earlier night and be in bed by 12 ready for 9am starts. Wake up 15 minutes earlier.	

Area of Development:	Aim for higher grades	Sherine George  Date Set: 5 October 2011  Deadline: 5 November 2011
IIIS MIARI ISTABIT	Complete drafts of work before the deadline and make appropriate changes.	Deading. 5 November 2011

# **Tutor Review**

## Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: see subject report.

Issues Raised:

## Sherine George.

Course	Attendance	Punctuality
BTEC L3 ExtDip Media Production Yr1 EGpB	72%	93%