The College of Haringey, Enfield and North East London



Learner Review

13 March 2012

Learner: Gaitry Naiken

Personal Tutor: Georgia Demetriou

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Functional English (C&G Level 1 Tourism Grp A & B) (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/FSE FS	English		

Comments / Reference / Targets

Smart Targets:

Practice writing for different purposes - and the features of different text

Comments: Amanda Odilibe.

Subject	Attendance	Punctuality
C&G Level 1 Diploma in Travel & Tourism C&G Level 1 Diploma in Travel & Tourism GpA (E) (Tutorial & General Unit)	92% (6)	100% (10)
Modules:		
ND1MTRT1-1DA11A/TUT Tutorial , ND1MTRT1-1DA11A/LOG Locational Geography		

Comments / Reference / Targets

Smart Targets:

Comments: see tutor review

Georgia Demetriou.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in			
Travel & Tourism	95%	100%	
Unit 113 Accessible Travel	(7)	(10)	
and Tourism (E)			
Modules:			
ND1MTRT1-1DA11A/LOG Locational Geography			

Comments / Reference / Targets

Smart Targets: Attend all lessons to ensure understanding of the subject

Comments: Gaitry has met all deadlines and currently has no outstanding work

Deborah Abrey.

Subject	Attendance	Punctuality
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C&G Level 1 Diploma in Travel & Tourism Unit 109 UK Travel and Tourism Destinations (E)	100% (10)	100% (10)
Modules:		
ND1MTRT1-1DA11A/CUS Customer Service, ND1MTRT1-1DA11A/PRE Preparing for Employement		

Comments / Reference / Targets

Smart Targets:

Gaitry, well done your attendance is excellent!!!! Keep up your excellent

work!!

You have completed unit 109, well done!

Comments:

You are working towards Unit 105 Preparing for employment!!

WELL Done!!!

Sandra Mirkovic.

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	94% (7)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/FSI FS ICT			

Comments / Reference / Targets

Smart Targets: Practice your spreadsheet skills each week to prepare for exam in May.

Comments: You have made good progress this term. Keep on practising to develop your

ICT skills.

Anita Sampat.

Personal Targets

Area of Development:	Attendance and Punctuality	Schnell Smith Date Set: 14 October 2011 Deadline: 31 October 2011
IIN IVI A R I I START	Achieve at least 95% attendance and punctuality record for the month of October	Deadline: 31 October 2011

Area of Development:	IDCadill IC	Gaitry Naiken Date Set: 4 January 2012
S.M.A.R.T. Target:		Doodling, 12 January 2012

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: Term 1 -

Gaitry your attendance / punctuality is excellent make sure you keep this up.

You have a great/positive attitude to your studies and you work very well with your peers during classroom activities, make sure you use your additional study days to do independent research that will enable you to achieve higher than a pass grade in all your vocational units.

Well done, keep up your good work!

For your functional skills IT - You need to practice on your spread sheet skills, in order to achieve your expected level.

Issues Raised:

Georgia Demetriou.

Review Term: Autumn/Spring/Summer

Review:

Make sureyou arrive to all your lessons and ensure that you arrive on time, the start of the class session is very important so that you do not miss the aims and objectives. **Gaitry** your attendance and punctuality is very good (well-done), however if you are not in college you are not learning and this will affect your overall grade, when you are in college you must engage yourself more with classroom activities and discussions.

You need to make sure you hand in your deadlines on time so that the appropriate interim feedback can be given by your assessors, this will also give you the opportunity to pass the unit on time as well as improve your grades.

Issues Raised: Deadlines/ punctuality /Attendance

Georgia Demetriou.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpA	97%	99%