Learner Review

09 January 2012

Learner: Robert Jeffries
Personal Tutor: Rakhee Shah

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
BTEC Diploma for IT Users L1 (Enfield) English - Functional Skills (BTEC Dip for IT Users GpB&C)	100% (10)	100% (10)
Modules:		
ID1MITW3-1DA11C/FSE FS English		

Comments / Reference / Targets

Smart Targets:

Comments: You work hard in class to improve your English writing. To help you improve your English you need to read books and newspapers. For extra work use the www.bbc.co.uk/skillswise website.

Laura Aghassi.

Subject	Attendance	Punctuality
BTEC Diploma for IT Users L1 (Enfield) Functional Mathematics (BTEC Dip for IT Users GpB&C)	100% (10)	100% (10)
Modules:		
ID1MITW3-1DA11C/FSM FS Maths		

Comments / Reference / Targets

Smart Targets: Use BKSB resources along with recommended websites to review ordering and comparing common fractions, mixed numbers as well as working out the equivalencies between fractions, percentages and decimals.

Comments:

Robertis a polite and quiet member of the class whoparticipates in all classroom activities and works well with all classmates. He is able to analyse a given problem and can confidently calculate with all four mathematical operations. He has excellent attendance and punctuality. Keep it up!!
Amanda Smith.

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Tutor Review

Comments / Reference / Targets
None.

Course	Attendance	Punctuality

| BTEC L1 IT EGpC | 99% | 99% |