# The College of Haringey, Enfield and North East London



## **Learner Review**

16 March 2012

**Learner: Breean Adams** 

Personal Tutor: Upal Banerjee

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	52% (1)	94% (7)
Modules:		
NE3MBUS1-1DA22A/HSW Health and Safety in Business Workplace		

#### **Comments / Reference / Targets**

Smart Targets: Complete Assignment by January 20th 2012

Comments: Completed off site visit and on site risk assessment. You ned to use your time

productively to complete assignment.

Marie Welsh.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	52% (1)	94% (7)
Modules:		
NE3MBUS1-1DA22A/HSW Heal	Ith and Safety in Business Workplace	

#### **Comments / Reference / Targets**

Smart Targets: Complete all P criteria for this unit by end of Term 1.

Comments: Poor attendance has impacted on progress with this unit

Marie Welsh.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	52% (1)	94% (7)
Modules:		
NE3MBUS1-1DA22A/HSW He	alth and Safety in Business Workplace	

#### **Comments / Reference / Targets**

Smart Targets: Complete any corrections for this unit by 20th February 2012.

Comments: Poor attendance has impacted on progress in this unit.

Marie Welsh.

Subject	Attendance	Punctuality
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Business Administration (Enfield)	80%	100%
Functional ICT (For all Business & T&T courses Anita Sampat)		(10)
Modules:		
NE3MBUS1-1DA22A/FSI FS ICT		

#### **Comments / Reference / Targets**

Smart Targets: Complete past exam papers each week to prepare for exam in May.

Comments: Anita Sampat.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 18 Managing a Business Event (E)	69% (3)	100% (10)
Modules:		
NE3MBUS1-1DA22A/MBE Managing a Business Event		

#### Comments / Reference / Targets

Smart Targets: Select a new unit to do independently by next lesson

You have failed Managing an Event because of your attendance to this session and in the organisation of the event. So you need to select a unit you

Comments: can do independently from the edexcel specification and then I and Upal can

go through it with you. Choose an area you can complete on your own on a

subject you enjoy.

Mandy Hayward.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	54% (1)	100% (10)
Modules:		
NE3MBUS1-1DA22A/MBE Managir	ng a Business Event , NE3MBUS1-1DA	A22A/TRB Training in Business

#### **Comments / Reference / Targets**

Smart Targets: Improve Attendance, Complete Unit 18 and Unit 17 Passes at least by end of

March and work filed in your folder with front cover

Comments: You are missing too many lessons and in danger of failing this course if this

does not improve.

Mandy Hayward.

Subject Attendance	Punctuality
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BTEC Level 3 Diploma in Business Yr2 (Enfield)	20%	100%
BTEC Customer Service (L3 Dip Business Yr2) (E)	(1)	(10)
Modules:		
NE3MBUS1-1DA22A/CUS BTEC Customer Service		

#### **Comments / Reference / Targets**

Smart Targets: Complete Task 1 and 3 by 26 April

Comments: Task 2 partly completed. To finish this off you must do a peer assessement

and provide the script used for the video.

Anita Sampat.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	50% (1)	97% (8)

#### Modules:

NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Human Resource Management, NE3MBUS1-1DA22A/CUS BTEC Customer Service

#### **Comments / Reference / Targets**

Smart Targets:

You must attend all classes in line with your timetable and not as and when

you please. All term 1 assignments must be submitted by end of Jan

Comments: You have been warned several times about your attitude and especially your

low attendance. A meeting is being arranged with the head of department.

Upal Banerjee.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	50% (1)	98% (9)

#### Modules

NE3MBUS1-1DA22A/DPC Development Planning for Career, NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Development Planning for Career

#### **Comments / Reference / Targets**

Smart Targets: Submit all outstanding work by 23/03/12

Comments: You must be more positive in your attitude to attending all lessons.

Upal Banerjee.

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## **Personal Targets**

Area of Development:		Upal Banerjee <b>Date Set:</b> 6 October 2011
S.M.A.R.T. Target:	Log on by 15/10/11	Deadline: 6 October 2011

# **Tutor Review**

## Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y2 EGpA	53%	97%