The College of Haringey, Enfield and North East London



Learner Review

06 March 2012

Learner: Sibel Naim

Personal Tutor: Debbie Chittock

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2D (T) (ESFMYNG1-0DA11D) ICT Class	86% (4)	100% (10)	
Modules:			
ESFMYNG1-0DA11D/ICT ICT, ESFMYNG1-0DA11D/NUM Numerach			

ICT

In this term we have been studying basic features of MS Word, word processing programme, to create/save/print documents, enter text, use of the shift key to type capital letters and the enter key to start a new paragraph. The students have been studying how touse of different text enhancing styles including bold, italic and underlinedand how to move/copy text.

Sibel has started the course recently andhas achieved good progress in using MS Word to create and save documents. She is also able touse of different text enhancing styles including bold, italic and underlined and how to move/copy text as well as to change text alignment.

Targets:

In the next review period we will work on using MS Word to insert and format pictures from the Clip art gallery, create tables and use the Internet to find information about health and transport.

In the next review periodSibelwill:

- 1. Attend every lesson.
- 2.Create at least 2 documents with a minimum of 10 words and at least 1 picture.
- 3. Produce at least 2 successful searches using the Internet and find information

about healthy eating and geography.

Numeracy:

In this term we have been studying whole numbers, numbers in everyday life, addition, subtraction and multiplication using various methods, place values of numbers, approximate/estimate numbers and writing numbers as words and writing cheques.

As a late starter Sibel has achieved satisfactory progress. She is able to perform addition, subtraction and multiplication of 1,2 and 3 digit numbers, as well as estimate numbers and round them to the nearest 10 and 100.

Targets:

In the next review period we will work on the mathematical operation of division, Using analogue and digital clocks to tell the time as well as reading, writing and understanding fractions

In the next review periodSibelwill:

Recognise language of division.

Recognise division as repeated subtraction and concept of remainders

Read and write the time from digital and analogue clocks

Recognising common simple fractions ½, 1/3, ¼, 1/5, 1/6...

Ubavka Skramic.

Subject	Attendance	Punctuality

Entry 2 ESOL 16-18 E2D (T) (ESFMYNG1-0DA11D)	100% (10)	100% (10)		
Modules:				
ESFMYNG1-0DA11D/ESL Esol, ESFMYNG1-0DA11D/GPT Grp	Tutorial/Esol, ESFMYNG1-	-0DA11D/121 121 Tutor	ial	

Comments / Reference / Targets

This term the class have been analysising different cultures that make up British society. As part of this skills for life unit students practiced a variety of different skills. They listened for information about peoples lives, listened to tine of voice for feelings, gave personal information and descriptions of people and things and took part in everyday conversations. In order to develop their reading and writing skills they obtained information about different texts, used a simple dictionary, wrote and invitation and described people and things.

Sibel is a very enthusiastic and well motivated student. She needs to comment more in class if she would like to develop her speaking skills further. She always completes her class work on time and the presentation of it is usually very good. She needs to focus on spelling and punctuation if she would like to develop her writing more.

S.M.A.R.T target: Sibel will make 6 questions about items in a shop usingWH questions.

She will express her opinion in 8 sentences about things she likes or doesn't like about objects with" because" and "so". She will ask questions about sizes and colours using polite language with a range of adjectives.

She will express her opinion in 5 sentences about things she likes or doesn't like about objects.

Ashi Akbar.

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2D (T) (ESFMYNG1-0DA11D) ICT Class	94% (7)	100% (10)	
Modules:			
ESFMYNG1-0DA11D/ICT ICT			

Targets:

In the next review period we will work on using different removable media as a source of information such as CD-ROM/DVDs/memory stick and using ICT for communication, such as Email and text messaging.

Sibel will:

Smart Targets:

- 1. Produce at least 2 successful searches using the Internet and find information on the following topics: vitamin contents in fruits/vegetables and finding repair services in London. She will present information as printouts.
- 2. Use a CD/DVD/memory stick to find information and maps about at least 2 different countries and produce a print as evidence.
- 3. Use Email to send and receive at least 2 messages, each containing a minimum of 10 words. Use an electronic address book to select recipients for the email message. Reply to at least one email message.

In this review period we have been studying advanced features of MS Word-word processing programme to insert and format pictures from the Clip art gallery, create tables, format rows/columns within a tableand using the Internet to find information about different subjects, including transport, geography and health.

Comments:

Sibel has achieved very good progress in using MS Word to produce good quality documents including posters and in using the Internet to find, record and present information, for example about transport, geography and health.

Sibel has achieved all her targets for this period. She has successfully produced 2 documents with a minimum of 10 words and at least 1 picture. She has produced more than 2 successful searches using the Internet to find information.

Sibel is a polite student and well behaved in class.

Ubavka Skramic.

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2D (T) (ESFMYNG1-0DA11D)	100% (10)	100% (10)	
Modules:			
ESFMYNG1-0DA11D/GPT Grp Tutorial/Esol, ESFMYNG1-0DA11D/ESL Esol, ESFMYNG1-0DA11D/121 121 Tutorial			

Smart Targets:

Comments:

This block students have been working towards improving their writing for the reading and writing exams which will take place soon. During this time they have worked in groups and on their own in order to improve spelling, grammar and punctuation. In class students have practiced timed tests and have worked towards their weak areas for homework and in class.

Sibel is very confident with her writing and she is able to write long pieces of text with little help from others. She reads at a much slower pace than others in the class and needs to do more practice.

She didn't pass her speaking test and so will take the exam again at the end of the year. She needs to be more confident with her speaking and speak English only in class. She needs some more help with listening as she has difficulty listening to different accents and focusing in class. We will do more practice in class on this in order to help her with these skills.

Ashi Akbar.

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2A Literacy (T) (ESFMYNG1-1DA11A)	81% (4)	99% (9)	
Modules:			
ESFMYNG1-1DA11A/ESL ESOL, ESFMYNG1-1DA11A/GPT Gp Tut, ESFMYNG1-1DA11A/TUT 121Tut			

Comments / Reference / Targets

Smart Targets:

Comments: see tutor review

Debbie Chittock.

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2A Literacy (T) (ESFMYNG1-1DA11A) ICT Class	87% (4)	100% (10)	
Modules:			
ESFMYNG1-1DA11A/ICT ESOL-ICT			

1. Improve attendance and punctuality.

2. Write 10 sentences about your country.

3. Find out 10 facts about your country that you didnt know using the internet.

Sibel needs to improve her attendance in ICT. During class she is usually on task and focused, however sometimes lacks concentration and needs reminding to get on with her work. She generally completes homework on time and as a result her spelling has improved greatly. Well done!

Elmira Atashzaran.

Smart Targets:

Comments:

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Personal Targets

Area of Development:	Listening	Debbie Chittock Date Set: 19 November 2011 Deadline: 2 March 2011
S.M.A.R.T. Target:	Sibel's listening in the diagnostic test was consolidating. She does not usually watch TV in English. To help her improve her listening for gist and detail she will watch the news in English. She will watch the news in English for 8 days and complete a Listening Report given to her by her teacher. She will hand this in by 12th Dec. Sibel works quite a lot of hours in her job and has found it difficult to watch the news so many times. Instead she is going to watch a film in English and write a report for me by next week Monday 30th January.	Deadine. 2 ivial Cit 2011

Area of Development:	Writing	Debbie Chittock Date Set: 20 September 2011 Deadline: 3 October 2011
S.W.A.R.T. Target:	Sibel's writing is quite strong for E2 but she has some problems writing comparative sentences. She will write 20 sentences comparing things using smaller and bigger adjectives e.g - 'bigger than/smaller than / colder than and more interesting/ more beautiful than. She will give this to me by 3rd Oct 2011.	Deadine. 3 October 2011

Area of Development:	llo e e e	Debbie Chittock Date Set: 20 September 2011 Deadline: 17 October 2011
S.M.A.R.T. Target:	Sibel's reading is strong for E2 so I would like her to complete some work at E3. She needs to take 2 ESOL E3 story books form the library and complete 2 book reports. This will help her show she has understood the gist of the story. She needs to complete this by Mon 17th Oct 2011.	Deading. 17 Solober 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: ESOL 16/18 Entry 2D

Issues Raised: none

Sibel started the class very late. During this time she has been very shy and has not progressed with her speaking.

She says that she is best at reading and writing but her speaking needs more help. She would like to become a make up artist in the future and a hairdresser. She enjoys being in the class and looks for opportunities to help others.

Maths and ICT teacher has commented that she is in the wrong level and should be in Entry 1.

She will take a speaking and listening exam in January at Entry 2.

Ashi Akbar.

Review Term: Autumn

Review:

Attendance - 84.6%

Punctuality - 98.6

Your attendance is 84.6%, which is below the college target as a result of your trip to Bulagaria for medial reasons. Your punctuality is very good so make sure you keep it up.

In order to improve you need to try hard to work on reading questions and understanding them properly, scanning for detail in reading, use of comparatives and superlatives and using paragraphs.

You take your lessons and complete tutorial work and homework on time which is excellent.

You are a hardworking learner and I feel quite confident that you will be able to pass the Speaking and Listening exam and complete all of the Edexcel Personal, Social and Development portfolios on time.

Issues Raised: No issues

Debbie Chittock.

Review Term: Spring

Review:

Sibel is progressing quite well. Her attendance is satisfactory and she comes to all lessons (she missed 2 weeks classes becasue she went to Bulgaria a few months ago). She is confident and often answers questions in class. However she uses his mobile phone too much in class (for Facebook) and has to be told many times to stop using it/had her phone taken away from her.

Her speaking is quite good and she has a sound pronunciation of most words. In the recent Mock exams for speaking and listening at E3 she passed. She needs to concentrate on prepositions, using the, tenses and forming questions.

She didn't make any mistakes with listening part of the mock exam but still needs to practise her listening more by completing her tutorial targets and watching as much TV at home in English as she can. In addition he needs to find friends and social activities which will involve her speaking more English outside class to increase her language skills.

Issues Raised:

Debbie Chittock.

Course	Attendance	Punctuality
ESOL 16-18 E2 TGpA	87%	97%