# The College of Haringey, Enfield and North East London



## **Learner Review**

07 March 2012

Learner: Kacper Bochniarz Personal Tutor: Azize Asan

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

### **Subject Targets**

Subject	Attendance	Punctuality
YPC A2E ESOL	100%	100%
ESOL (YPC A2E ESOL)	(10)	(10)
Modules:		
K4EMESL1-0DA11A/GPT Grp Tutorial		

#### **Comments / Reference / Targets**

He is a very helpful and hard working student. He always keep a good file. He does independent study. He is a good role model to other students in the class. He is eager to learn and study. He is very kind to his friends and teachers. He is well-organised. He keeps an excellent file and vocabulary book. His attendance and punctuality is outstanding. He is supporting his friends in the class. He is always very kind to everyone. He will be able to pass all his exams in May if he continues to work as hard as now.

He is a late starter but he is trying hard. he has good behaviour in all other subjects and attends his classes on time. He will be able to achieve the units in other classes too if he continues to study hard.

Azize Asan.

Subject	Attendance	Punctuality
Entry 3 ESOL 16-18 E3 Workskills GpA (T) (ESEMYNG1- 1DA11A) Numeracy E3	100% (10)	100% (10)
Modules:		
ESEMYNG1-1DA11A/FSM FS Maths		

#### **Comments / Reference / Targets**

Numerical realtionships: I will select 3 maths problems and show them to **Smart Targets:** 

teacher. I will then find the numbers and show how they relate together with

maths symbols (equations).

Kacper's attendance and punctuality are excellent. He is very competant at

maths but scored 44% for the E3 F-maths test in NOv. 2011. He will sit the

SPD E3 maths exam in June.

Chris Anglin.

Comments:

Subject	Attendance	Punctuality
	0%	0%
	(1)	(1)

The group has been learning the following at entry level 3 functional skills:-

Handling data; extracting and using information from tables, charts and graphs and making comparisons from the information.

Whole numbers; understanding the use of whole numbers.

Kacper has very good attendance and punctuality and is always equipped with the appropriate stationary for his lessons.

Kacper shows knowledge and understanding when doing his class work.

Kacper is working at a higher level and is well on the way of achieving.

Also Kacper is very good with helping his peers and should be proud of himself well done

#### Collin Salmon.

Subject	Attendance	Punctuality
Entry 3 ESOL 16-18 E3 Workskills GpA (T) (ESEMYNG1- 1DA11A) ICT Class	100% (10)	100% (10)
Modules:		
ESEMYNG1-1DA11A/ICT ESOL-ICT		

#### **Comments / Reference / Targets**

1. Write 10 sentences about your country.

2. Find out 10 facts about your country taht you did not know using the internet.

3. Place images behind text in Microsoft Word.

Comments:

**Smart Targets:** 

Kacper is a very enthusiastic learner with great potential in ICT. He sometimes lacks concentration in class and must work on this. However, generally he is on task and regularly produces great work in ICT. Well done!

Elmira Atashzaran.

Subject	Attendance	Punctuality
YPC Accelerate - Step Up	0%	0%
Taking Part in Sport	(1)	(1)

#### Sports and Recreation Enrichment Program

This program enables all Students' to experience a wide variety of sport activities. The various recreational facilities available are Football, Basketball, Badminton, Table Tennis, and Circuit Training. Also available is the extensive full body fitness training, within the Shokk Gym.

As well as the practical side there is a theory side whereby all students are able to achieve two Units from the National Open College Network (NOCN). The levels start at Introductory, Foundation and Intermediate.

Kacper enjoys playing football and Basketball to a high standard. Kacper is a cheerful young man and engages well with his peers.

Collin Salmon.

Subject	Attendance	Punctuality
YPC A2E ESOL Introduction to Aspects of Citizenship (YPC A2E ESOL)	100% (10)	100% (10)
Modules:		
K4EMESL1-0DA11A/STU Step Up, K4EMESL1-0DA11A/ERC Enrichment		

#### **Comments / Reference / Targets**

**Smart Targets:** 

Comments:

Hesketh Benoit.

Subject	Attendance	Punctuality
	90% (5)	100% (10)
Modules:		
K4EMESL1-0DA11A/MTH Maths		

**Smart Targets:** 

1.Must read instructions more carefully

2. Take care and not rush to complete work

The group has been learning the following functional skills Numeracy, topics

at an Entry Level

Handling Data

Charts and Graphs

Shapes 2 and 3 Dimensions

Comments:

Kacperhas made a great start this term and has developed some great classwork. Kacper has shown an understanding of the work presented to him and completes this to a high standard. Kacper works well independently or within a team.

Kacper needs to read instructions more carefully as at times will rush to

complete work and therefore makes small mistakes

Overall Kacper is a pleasure to teach. Well done keep this up.

Collin Salmon.

Subject	Attendance	Punctuality
	100%	100%
	(10)	(10)
Modules:		
K4EMESL1-0DA11A/ICT ICT		

#### Targets:

In the next review period we will continue to work on using different removable media as a source of information such as CD-ROM/memory stick and explore using ICT for communication, such as Email and text messaging.

#### Kacper will:

**Smart Targets:** 

1. Produce at least 3 successful searches for information: one using the Internet, one using the Help facility in MS Word to solve a problem and one using the CD/DVD/memory stick to find information about at least 2 different countries.

He will present the information in different formats such as printouts and written records.

3. Use an Email programme to send and receive at least 3 messages, each containing a minimum of 15 words. Use an electronic address book to select recipients for the email message. Reply to at least one email message.

Kacper is expected to perform very well as before.

In this review period we have been studying advanced features of MS Word-word processing programme to insert and format pictures from the Clip art gallery, create tables, format rows/columns within a table. The students have also worked on using the Internet to find information about different subjects, including transport, weather and geography. We have also used removable media such as a CD ROM to search for information.

Kacper has achieved excellent progress in using MS Word to produce documents including posters and in using the Internet to find, record and present information, for example about transport, geography and weather. He as able to work on his own initiative. He is well behaved in class and always helpful to other students.

Kacper has achieved his targets for this period. He has successfully produced more than 4 documents with a minimum of 15 words and at least 1 picture. He has produced more than 3 successful searches using the Internet to find information. He has used the Help facility in application software to find instruction on using the MS Word and also successfully used a CD ROM to search for information.

He has completed all of the work required for the achievement of the word processing related unit - Unit 3A and the Unit 3B - Finding Information using ICT.

#### Ubavka Skramic.

Subject	Attendance	Punctuality
YPC A2E ESOL	0%	0%
ESOL (YPC A2E ESOL)	(1)	(1)

Comments:

#### Subjects studied: Kacper

All students at Entry 1 and 2 level, have been working towards saying and writing about their personal information and completing application forms. All E2 students studied about describing people including making correct sentences about other people height, weight, hair colour, type, eyes colour and clothes. All E2 sts practised talking about their own daily life and also asking questions about others' daily life by using third person singular correctly in positive and negative sentences.

All sts practised writing and recognising colours and clothes to be able to describe people's appearance and clothes correctly. All E2 sts practised writing and making sentences orally to describe people appearance and what they are wearing. All sts practised to checktheirown pronunciation and punctuation to be clearer for personal information and describing people. All students have been working on asking and answering questions personal information, their daily life and routines and their weekend. All students have studied writing about their daily life including use of correct verbs, tense, word order, spelling and pronunciation. All students spoke and wrote about their personal information and family. All E2 sts have practised to write and read what they did during their holiday or weekend by using basic past tense correctly and improved knowledge of regular and irregular verbs for most common verbs.

#### Achieved skills:

He is at Entry 2 low level. He is able to say numbers from 1 to 50. He is able todescribe people including making basic correct sentences about other people height, weight, hair colour, type, eyes colour and clothes. He is able to answer questions about colours of people eyes, hair, clothes to able to describe people's appearance and clothes correctly. He is still improving skills to be able to check ownpronunciation and punctuation to be clearer for personal information and describing people.

Although he is late starter still he worked hard to improve his skills to be able to give his personal information and daily life with basic sentences with correct word order. He is able to ask and answer questions for personal information, daily life and routines with basic sentences. He is able to write about her daily life with some spelling and punctuation mistakes. He is working on his spelling of new vocabulary, past tense to write about his weekend, word order, spelling and pronunciation.

Targets: He will

- 1)read and write about the types of places he visited by using common regular and irregular verbs in past simple.
- 2)Talk about how he spent his free time and weekends by including inforation about places and shops and where he does his shopping every week.3)check own pronunciation and punctuation to be clearer for Shopping and daily life units.
- 4) write sentences by starting capital letters, and finishing sentences by full stops to describe people and house (4 sentences). 5) identify healthy food, drinks, life style and habits orally and written (4 sentences). 6) Discuss own answers with other sts in the class about healthy, unhealthy life style, food, drinks, choices

and habits orally.

#### Azize Asan.

Subject	Attendance	Punctuality

None.

Ubavka Skramic.

Subject	Attendance	Punctuality
	100%	100%
	(10)	(10)
Modules:		
K4EMESL1-0DA11A/ICT ICT		

#### Comments / Reference / Targets

In this term we have been studying basic features of MS Word, word processing programme, to create/save/print documents, enter text, use of the shift key to type capital letters and the enter key to start a new paragraph. The students have been studying how touse of different text enhancing styles including bold, italic and underlined and how to move/copy text.

Kacper has started this course recently and already achieved very good progress in using MS Word to create and save documents. He is also able touse of different text enhancing styles including bold, italic and underlined and how to move/copy text as well as to change text alignment and insert clipart pictures into a document. He is very well behaved in class. He has also demonstrated an ability to work on his own initiative.

Kacper's attendance has excellent and he always comes on time.

#### Targets:

In the next review period we will work on using MS Word to create tables, type letters, create posters, add page borders and use the Internet to find information on various topics.

In the next review period Kacper is expected to:

- 1. Continue with excellent time keeping and attendance.
- 2.Create at least 3 documents with a minimum of 15 words and at least 1 picture.
- 3. Produce at least 3 successful searches using the Internet and find information about healthy eating, weather and geography.

#### Ubavka Skramic.

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SPD E3 maths exam in June.

Chris Anglin.

Comments:

# **Personal Targets**

Area of Development:	Grammar	Jake Douglas  Date Set: 20 October 2011  Deadline: 20 October 2011
S.M.A.R.I. Target:	I need to improve my use of articles. I will get hold of a copy of Essential Grammar In Use and do some of the exercises from Units 64 to 72. I will show my answers to Jake two weeks after half term.	

Area of Development:	Vocabulary	Jake Douglas  Date Set: 20 October 2011  Deadline: 20 October 2011
S.M.A.R.T. Target:	I need to improve my spelling of basic English words. I will do the two 'Words to Learn' exercises which Jake has given me. I will use a dictionary to identify the incorrectly spelt words and correct them. I will show my answers to Jake three weeks after half term.	

Area of Development:	Grammar/Speaking	Jake Douglas  Date Set: 7 March 2012
S.M.A.R.T. Target:	Articles: remember you can't use a singular countable noun without an article or some other determiner (this/that, my/your/his/her/our/their etc.) in front of it, e.g. A mobile phone is necessary or My brother lives in Germany not Mobile phone is necessary or Brother lives in Germany.  Please do the exercises from Unit 69 of English Grammar in Use Intermediate.	Deadline: 30 March 2012

### **Tutor Review**

#### **Comments / Reference / Targets**

Review Term: Autumn/Spring/Summer

Review:

Progressing in all classes

Issues Raised:

Continue to be a good student

He is a very helpful and hard working student. He always keep a good file. He does independent study. He is a good role model to other students in the class. He is eager to learn and study. He is very kind to his friends and teachers. He is well-organised. He keeps an excellent file and vocabulary book. His attendance and punctuality is outstanding. He is supporting his friends in the class. He is always very kind to everyone. He will be able to pass all his exams in May if he continues to work as hard as now.

He is a late starter but he is trying hard. he has good behaviour in all other subjects and attends his classes on time. He will be able to achieve the units in other classes too if he continues to study hard. Azize Asan.

Course	Attendance	Punctuality
ESOL 16-18 E3 Workskills TGpA	96%	94%