The College of Haringey, Enfield and North East London



Learner Review

16 January 2012

Learner: Brice Poisson

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | |
|--|------------|-------------|--|
| Travel & Tourism BTEC Customer Service (All Tourism Courses) (E) | 71% (3) | 95% (8) | |
| Modules: | | | |
| ND3MTAS1-1DA22A/WTD World Wide Travel Destinations , ND3MTAS1-1DA22A/CUS BTEC Customer Service | | | |

Comments / Reference / Targets

Smart Targets: Deadline /Assessment

BTEC Customers: Make sure you complete and submit your customer service

outcome 1 (elements 1.1, 1.2 & 1.4 -1.5) by Monday 21st November.

World Wide Destinations: You need to do some independent research/ revise after each outcome so that you have a clear understanding of all the relevant outcomes and requirements needed in order to successfully pass your on-line exam. Make sure you bring a folder to ever lesson so that you can attach the relevant sources against the outcome that is being delivered.

Brice your attendance needs to seriously improve!sad

Georgia Demetriou.

Comments:

| Subject | Attendance | Punctuality | |
|--|------------|-------------|--|
| Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat) | 80% (4) | 75% (3) | |
| Modules: | | | |
| ND3MTAS1-1DA22A/FSI FS ICT | | | |

Comments / Reference / Targets

Smart Targets: Prepare for ICT mock on 13 Oct by revising on work covered in lessons

Comments: Anita Sampat.

| Subject | Attendance | Punctuality | |
|---|------------|--------------|--|
| C&G Level 3 Tourism Studies Yr2 City & Guilds Level 3 Tourism Studies Yr2 (E) (Tutorial & general Unit) | 78% (3) | 100% (10) | |
| Modules: | | | |
| ND3MTAS1-1DA22A/TUT Tuto | rial | | |

Comments / Reference / Targets

Smart Targets: Improve attendance by 15/01/12

Comments: Low attendance can impact on course success. Make sure you attend all

tutorials from january 5th 2012, to monitor course progress

Marie Welsh.

| Subject | Attendance | Punctuality | | |
|--|------------|--------------|--|--|
| C&G Level 3 Tourism Studies Yr2 Unit 323 Conferences and Events | 75% (3) | 100% (10) | | |
| Modules: | | | | |
| ND3MTAS1-1DA22A/COE Conference and Events | | | | |

Comments / Reference / Targets

Smart Targets: Task A to be submited by 24th November

Comments:

Once you have run your event you need to submit Task Bii one week after the

event

Deborah Abrey.

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Personal Targets

| Area of Development: | DEADLINE | Georgia Demetriou Date Set: 16 November 2011 Deadline: 21 November 2011 |
|----------------------|--|---|
| S.M.A.R.T. Target: | Make sure you complete and submit your customer service outcome 1 (elements 1.1 -1.5) by Monday 21st November. | Deadline: 21 November 2011 |

Tutor Review

Comments / Reference / Targets

None.

| Course | Attendance | Punctuality |
|-----------------------------|------------|-------------|
| C&G L3 Tourism Studies Y2 E | 76% | 97% |