## **Learner Review**

**05 November 2011** 

Learner: Shirine Akinnagbe

**Personal Tutor:** 

### **Key to Attendance and Punctuality percentages**

- 100% to 91% is green status
- 90% to 85% is amber status
- 85% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma/Extended Dip Public Services (Yr1) Functional ICT (Level 3 Public Services Yr1)	100% (10)	100% (10)
Modules:		
ND3MPSV5-1DA21A/FSI FS IO	OT	

#### Comments / Reference / Targets

Smart Targets:

In ICT class listen and respond appropriately to tutor instructions given. Wait

for tutor instructions to switch on the PC.

Comments:

Farzana Mahmood.

Subject	Attendance	Punctuality
BTEC Level 3		
Diploma/Extended Dip Public		
Services (Yr1)	78%	100%
BTEC L3 Diploma/Extended	(3)	(10)
Dip Public Services Yr1 GpA		
(T) (Tutorial and General Unit)		

#### Modules:

ND3MPSV5-1DA21A/UND Understanding Discipline, ND3MPSV5-1DA21A/TUT Tutorial, ND3MPSV5-1DA21A/CPP Career Planning for the Public Services

#### **Comments / Reference / Targets**

Smart Targets: Complete Assignments on time

Comments: Jo Edmonds.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma/Extended Dip Public Services (Yr1) BTEC L3 Diploma/Extended Dip Public Services Yr1 GpA (T) (Tutorial and General Unit)	78% (3)	100% (10)

#### Modules:

ND3MPSV5-1DA21A/UND Understanding Discipline, ND3MPSV5-1DA21A/TUT Tutorial, ND3MPSV5-1DA21A/CPP Career Planning for the Public Services

#### Comments / Reference / Targets

Smart Targets: Complete assignments on time.

Comments: Jo Edmonds.

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# **Personal Tutor Summary**

## Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 Public Services Yr1 TGpA	78%	100%