The College of Haringey, Enfield and North East London



Learner Review

22 March 2012

Learner: Roger Abongi

Personal Tutor: Schnell Smith

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Business (Enfield) Functional Mathematics (BTEC L2 Dip in Business) (E)	94% (7)	100% (10)	
Modules:			
FD2MBUS2-1DA11B/FSM FS	FD2MBUS2-1DA11B/FSM FS Maths		

Comments / Reference / Targets

Smart Targets:

Comments: Wish you all the best in your GCSE exams.

Amanda Smith.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Business (Enfield) BTEC Level 2 Diploma in Business GpB (E) (Tutorial & General Unit)	94% (7)	100% (10)	
Modules:			
FD2MBUS2-1DA11B/FSI FS ICT , FD2MBUS2-1DA11B/MFS Money and Finance Skills			

Comments / Reference / Targets

Smart Targets: Complete a Functional Skills ICT level 1 Mock exam on your return and Pass

Money and Finance by end of March 2012

Comments: Make sure you are revising your spreadsheets knowledge for the above

exam. Hope you are getting a lot out of work experience for your course?

Mandy Hayward.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) Unit 3 Financial Forecasting for Business (E)	88% (4)	100% (10)
Modules:		
FD2MBUS2-1DA11B/FFB Financial Forecasting for Business		

Comments / Reference / Targets

Smart Targets: Complete assignment tasks 4 and 5 by the end of January

Comments: Generally good quality, accurate work done on time. Keep up the good work.

Peter Eskesen.

BTEC Level 2 Diploma in Business (Enfield) Unit 1 Business Purposes (E)		100% (10)
Modules:		
FD2MBUS2-1DA11B/BUP Business Purposes		

Comments / Reference / Targets

Smart Targets: Must submit full assignment, including amended work, by end of Jan

Comments: Good progress made to date

Upal Banerjee.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) Unit 7 Verbal and Non-verbal Communication in a Business Context (E)	96% (8)	100% (10)
Modules:		

FD2MBUS2-1DA11B/VVS Verbal and Non Verbal Skills, FD2MBUS2-1DA11B/TUT Tutorial, FD2MBUS2-1DA11B/ENW Enterprise in the Workplace

Comments / Reference / Targets

• Meet all assessment deadlines
• Plan a draft of your page against

• Plan a draft of your assessment and discuss this with your ALS tutor

• You've worked really well last term. Well done on your achievements for unit 2 and 4. Keep up the hard work.

Schnell Smith.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) Unit 1 Business Purposes (E)	93% (7)	100% (10)
Modules:		
FD2MBUS2-1DA11B/FFB Financial Forecasting for Business, FD2MBUS2-1DA11B/BUP Business Purposes		

Comments / Reference / Targets

Smart Targets: Present your initial business idea to class by 23/03/12 for unit 17

Comments: Some excellent work for unit 1

Upal Banerjee.

Subject Attendance	Punctuality
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BTEC Level 2 Diploma in Business (Enfield) BTEC Level 2 Diploma in Business GpB (E) (Tutorial & General Unit)	100% (10)	100% (10)
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Modules:

FD2MBUS2-1DA11B/BUO Business Organisations , FD2MBUS2-1DA11B/TUT Tutorial , FD2MBUS2-1DA11B/PEO People in Organisations , FD2MBUS2-1DA11B/MFS Money and Finance Skills

Comments / Reference / Targets

Roger this term has worked well in class and has contributed to team

activities.

Smart Targets: Attend all literacy support sessions for next term

Complete all assessments within agreed deadlines for all subjects

Roger needs to work towards meeting assignment deadlines for all subjects.

Comments: His overall attendance and punctuality has been good for the term.

With additional literacy support next term Roger will benefit from planning and

improving his grammar.

Schnell Smith.

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Personal Targets

Area of Development:	llo : (()	Schnell Smith Date Set: 5 October 2011 Deadline: 31 October 2011
	1) Designing your Personal Development Plan and record 2) Attending business network events 3) Updating your cv (ensuring that everything is up to date)	Deadine: 31 October 2011

Area of Development:	Book a Careers Advice and Guidance session	Schnell Smith Date Set: 27 October 2011 Deadline: 20 November 2011
	Identify your current knowledge and skills to possible job opportunities using appropriate sources of information and advice. Do a SWOT analyses to identify what strengths you have and what gaps you have in the weaknesses. Make sure you also have evidence from the Careers Interview and Analysis.	Deadine. 20 November 2011

Area of Development:	I A alia D a ma a ma a Clailla	Schnell Smith Date Set: 5 October 2011 Deadline: 1 December 2011
S.M.A.R.T. Target:	Reviewing your personal goals, identifying areas of development. Setting SMART objectives and attending weekly tutorials to recieve feedback	Deading. 1 Beschiber 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L2 Business EGpB	96%	100%
GCSE Maths Eve EGpE	89%	100%