The College of Haringey, Enfield and North East London



Learner Review

09 January 2012

Learner: Raphael Duah

Personal Tutor: Meena Ossoulian

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC L2 Diploma for IT			
(Enfield)	84%	63%	
BTEC FD for IT GpE Tutorial	(4)	(2)	
and General Unit (E)			

Modules:

FD2MICT3-1DA11E/FSM FS Maths, FD2MICT3-1DA11E/DBL Doing Business Online, FD2MICT3-1DA11E/GPT Grp Tutorial

Comments / Reference / Targets

Smart Targets: Unit 22 and Maths

Raphael's attendance and punctuality is poor and he did not submit his first assignment for unit 22. Raphael needs to improve his attendance and punctuality and submit his assignment for u22 after the half term. Raphael said that he has GCSE maths, but he has not presented his full certificate to prove his grdae for his GCSE. Raphael is very quiet in the classroom and he described and the place activity years much. He has the petential and

doesn't get involved in the class activity very much. He has the potential and the ability to achieve high grades but he needs to improve his attendance,

punctuality and to make more efforts.

Meena Ossoulian.

Comments:

Subject	Attendance	Punctuality	
BTEC L2 Diploma for IT (Enfield) Unit 29: Presenting	95% (7)	89% (5)	
Information using IT			

Modules:

FD2MICT3-1DA11E/PFN Presenting Info Using IT, FD2MICT3-1DA11E/FSE FS English, FD2MICT3-1DA11E./ITI Communicating/Working in IT Industry

Comments / Reference / Targets

Smart Targets: To complete the unit 2 assignment.

Comments: Raphael is a quiet member of the class. He needs to take a more active role

in group activities.

Laura Aghassi.

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Personal Targets

Area of Development:	attendance and punctuality	Raphael Duah Date Set: 15 September 2011 Deadline: 19 September 2011
II WIARI ISTABT	wake up early and go to sleep early and i need to attend all the lessons.	Deadline: 19 September 2011

Area of Development:	organisation	Raphael Duah Date Set: 15 September 2011 Deadline: 19 September 2011
S.M.A.R.T. Target:	i need to buy a folder by next week and deviders aswell.	Deadine. 19 September 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L2 IT PractitionersEGpE	85%	79%