# The College of Haringey, Enfield and North East London



# **Learner Review**

18 January 2012

**Learner: Tayfun Albay** 

Personal Tutor: Kenneth King

## **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

## **Subject Targets**

Subject	Attendance	Punctuality
BTEC Level 3 Diploma/Extended Dip Public Services (Yr1) Unit 3 Citizenship, Diversity and the Public Services	0% (1)	0% (1)

#### **Comments / Reference / Targets**

Unit 6 Fitness Training and testing for the Uniformed Public Services

Tayfun is a keen learner who really enjoys physical activities and demonstrating skills required to undertake a role in the public services. This term subjects covered include; different types of uniformed public services, different types of sports and recreational activities for the public services, fitness tests for the public services, fitness components and principles for preparing fitness training programmers.

Targets for the term include ensuring correct fitness attire is appropriate for each session, attending every fitness lesson and maintaining a diary of progress.

Amanda Neufville - Austin.

Subject	Attendance	Punctuality
BTEC Level 3		
Diploma/Extended Dip Public		
Services (Yr1)	94%	94%
BTEC L3 Diploma/Extended	(7)	(7)
Dip Public Services Yr1 GpA		
(T) (Tutorial and General Unit)		
Modules:		
ND3MPSV5-0DA21A/FTT Fitness Testing&Training for UPS, ND3MPSV5-0DA21A/DCC Discipline, Command,		

ND3MPSV5-0DA21A/FTT Fitness Testing&Training for UPS, ND3MPSV5-0DA21A/DCC Discipline, Command, Control, ND3MPSV5-0DA21A/CMC Command, Control

#### **Comments / Reference / Targets**

Complete assignment 1 Command and Control by 24-3-11

Complete scenarios for assignment 2 and evaluations 24 & 31-3-11

Smart Targets:

Complete the write up for assignment 2 and any upgrades by 8-4-11 or attend workshop and complete by 13-4-11

Complete Fitness assignment 1 by 24-3-11 and Fitness assignment 2 by 8-4-

11 or attend workshop and complete by 13-4-11

Comments:

Tracy Rees.

Subject	Attendance	Punctuality
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Modules:		
BTEC Level 3 Diploma/Extended Dip Public Services (Yr1) BTEC L3 Diploma/Extended Dip Public Services Yr1 GpA (T) (Tutorial and General Unit)	68% (2)	100% (10)

ND3MPSV5-0DA21A/GPP Gov Polices & Public Services, ND3MPSV5-0DA21A/CDT Citizenship, Diversity, Teamwork, ND3MPSV5-0DA21A/GPT Grp Tutorial

#### **Comments / Reference / Targets**

Tayfun is a keen learner, however progress has been affected by poor attendance 50% for this class. He has not participated in some of the class exercises including group activities, power point presentations and working independently due to constant absences. Tayfun Is pleasant and usually well behaved. But his attendance and punctuality levels are of a serious concern. This needs to be addressed immediately if Tayfun has intentions of (at least) passing this course.

Target; to attend all her classes in the next three weeks

Kenneth King.

Subject	Attendance	Punctuality
	0% (1)	0% (1)

#### **Comments / Reference / Targets**

Smart Targets: Tayfun you need to focus more in class.

You have very good attitude and behaviour, you are respectful and ready to

Comments: help which is very much appreciated. You need to focus more in class and not

get distracted.

Katerina Vavitsa.

Subject	Attendance	Punctuality
	0%	0%
	(1)	(1)

#### **Comments / Reference / Targets**

Tayfun is an active member of the Spanish class and picks things up easily. At times can get distracted but works well in spite of this. He needs to attend regularly as he's missed some lessons. Katerina Vavitsa.

Subject	Attendance	Punctuality
BTEC Level 3		
Diploma/Extended Dip Public		
Services (Yr1)		
BTEC L3 Diploma/Extended		
Dip Public Services Yr1 GpA		
(T) (Tutorial and General Unit)		

#### Comments / Reference / Targets

None.

Tracy Rees.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma/Extended Dip Public Services (Yr1) Unit 4 Understanding Discipline in the Uniformed Public Services	91% (5)	100% (10)
Modules:		
ND3MPSV5-0DA21A/DCC Discipline, Command, Control		

#### **Comments / Reference / Targets**

Tayfun your attendance has been low which has affected your performance. However it is low in the more academic subjects. You have great ideas but have problems writing them down and finding vocabularly. I have asked your tutor to put you through mentoring, ALS and have one to ones for your more academic subject areas.

Following our one to one your assignment now meets pass criteria and if you keep attending all sessions from now on you will be able to achieve overall.

Tracy Rees.

Subject	Attendance	Punctuality
BTEC Level 3		
Diploma/Extended Dip Public		
Services (Yr1)	81%	100%
BTEC L3 Diploma/Extended	(4)	(10)
Dip Public Services Yr1 GpA	. ,	, ,
(T) (Tutorial and General Unit)		
Modules:		

ND3MPSV5-0DA21A/HRW Human Rights & War, ND3MPSV5-0DA21A/CTD Employment in UPS, ND3MPSV5-0DA21A/GPT Grp Tutorial

#### **Comments / Reference / Targets**

Smart Targets: Target: To submit International Institution assignment by 17/3/11

Comments: Tayfun has improved lately - keep up the good work.

Kenneth King.

Subject	Attendance	Punctuality
BTEC Level 3		
Diploma/Extended Dip Public		
Services (Yr1)	95%	100%
BTEC L3 Diploma/Extended	(7)	(10)
Dip Public Services Yr1 GpA		
(T) (Tutorial and General Unit)		

Modules:	
ND3MPSV5-0DA21A/DCC Discipline, Command, Control, ND3MPSV5-0DA21A/CMC Command, Control	$\neg \neg$

#### **Comments / Reference / Targets**

Tayfun has completed discipline and must now complete assignment 1

command and control by 27/3/11.

Smart Targets: Attend all sessions to improve her attendance and to prevent falling behind.

Use E-zone and the resources provided.

Comments: Tayfun is capable but needs to focus and attend mentoring sessions to

progress further.

Tracy Rees.

Subject	Attendance	Punctuality
BTEC Level 3		
Diploma/Extended Dip Public		
Services (Yr1)		
BTEC L3 Diploma/Extended		
Dip Public Services Yr1 GpA		
(T) (Tutorial and General Unit)		

#### **Comments / Reference / Targets**

None.

Tracy Rees.

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# **Personal Targets**

Area of Development:	UCAS PS	Kenneth King  Date Set: 20 September 2011  Deadline: 20 September 2011
S.M.A.R.T. Target:	To complete UCAS Personal Statement by 15/11/11	

Area of Development:	assignment	Kenneth King  Date Set: 2 November 2011  Deadline: 2 November 2011
S.M.A.R.T. Target:	To submit Unit 15 assignment 2 by 10th December	

Area of Development:	assignment	Kenneth King  Date Set: 12 January 2012  Deadline: 12 January 2012
	to complete and submit Unit 20 Communications and Technology assignment by Tuesday 7th February.	Deadine: 12 dandary 2012

## **Tutor Review**

#### **Comments / Reference / Targets**

Review Term: Autumn/Spring/Summer

#### Review:

Tayfun Is very bright and should achieve well. He must focus more in class as there is a tendency to chat. There is, however, a more serious concern over his decline attendance levels which have now reached alarming proportions. Unless this is addressed immediately then there is a high risk of failing or massively under- achieving on his courses.

#### Issues Raised:

attendance and illness

Keep college and Personal Tutor updated with all medical appointments using email or phone calls. Make sure you notify college/tutors of appointments at least three days - one week in advance of appointments to ensure you are able to either take work home with you or have relevant notes/EZone activities available

Kenneth King.

Review Term: Spring/

Review:

There was serious concern over Tayfun's ability to pass his courses due to his very bad attendance levels - and sometimes lack of focus in class.

There has been a recent improvement on attendance - and work is now being submitted at pass level.

Issues Raised: Although it has improved - there is still a issue over attendance which must be addressed immediately if Tayfun is to succeed.

Kenneth King.

Review Term: /Spring/

Review: Tayfun Is very intelligent and should achieve well. He always works within class - although sometimes can be distracted. There is, however, a serious concern over his attendance levels. Unless this is addressed immediately then there is a high risk of Tayfun massively under- achieving on his courses.

Issues Raised:

Attendance

(sometimes ) lack of focus in class.

## Kenneth King.

Course	Attendance	Punctuality
BTEC L3 Public Services Yr2 T	87%	98%
GCSE English TGpB	81%	100%