The College of Haringey, Enfield and North East London



Learner Review

22 March 2012

Learner: Ling Chow

Personal Tutor: Schnell Smith

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Business (Enfield) Unit 1 Business Purposes (E)	100% (10)	100% (10)	
Modules:			
FD2MBUS2-1DA11B/BUP Business Purposes			

Comments / Reference / Targets

Smart Targets: Must submit full assignment, including amended work, by end of Jan

Comments: Excellent performance to date

Upal Banerjee.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) Unit 1 Business Purposes (E)	92% (6)	100% (10)
Modules:		
FD2MBUS2-1DA11B/FFB Financial Forecasting for Business , FD2MBUS2-1DA11B/BUP Business Purposes		

Comments / Reference / Targets

Smart Targets: Present your initial business idea to class by 23/03/12 for unit 17

Comments: Excellent work to date

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Business (Enfield) Unit 3 Financial Forecasting for Business (E)	100% (10)	100% (10)	
Modules:			
FD2MBUS2-1DA11B/FFB Financial Forecasting for Business			

Comments / Reference / Targets

Smart Targets: Complete tasks 5,6 by end of January.

Comments: Excellent student producing first class work. Well done.

Peter Eskesen.

Subject	Attendance	Punctuality
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BTEC Level 2 Diploma in Business (Enfield)	0%	0%
Unit 7 Verbal and Non-verbal Communication in a Business Context (E)	(1)	(1)

Comments / Reference / Targets

Smart Targets: • Improve attendance for all subjects

• Attend learner forum on behalf of all learners

 Worked hard this term and achieved units 2 and 4 really well. Now need to continue the good work for Enterprise in the Workplace and

Verbal and Non Verbal Skills

Schnell Smith.

Comments:

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) Functional Mathematics (BTEC L2 Dip in Business) (E)	94% (7)	100% (10)
Modules:		
FD2MBUS2-1DA11B/FSM FS Mat	hs	

Comments / Reference / Targets

Smart Targets: Review Shape, Space, and Data Handling in preparation for the mock exams.

Comments: Ling has made good effort during all lessons and this is shown in the standard

of her work. Very well done! Continue the good work!

Amanda Smith.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) BTEC Level 2 Diploma in Business GpB (E) (Tutorial & General Unit)	94% (7)	100% (10)
Modules:		
FD2MBUS2-1DA11B/FSI FS ICT, FD2MBUS2-1DA11B/MFS Money and Finance Skills		

Comments / Reference / Targets

Smart Targets: Complete a Functional Skills ICT level 1 Mock exam on your return and Pass

Money and Finance by end of March 2012

Comments: Make sure you revise spreadsheets and get all the above passed. Also I hope

you gettting a lot out of work experience for your course.

Mandy Hayward.

Subject Attendance Punctuality	Subject
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BTEC Level 2 Diploma in Business (Enfield) BTEC Level 2 Diploma in Business GpB (E) (Tutorial & General Unit)	100% (10)	100% (10)
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Modules:

FD2MBUS2-1DA11B/BUO Business Organisations , FD2MBUS2-1DA11B/TUT Tutorial , FD2MBUS2-1DA11B/MFS Money and Finance Skills, FD2MBUS2-1DA11B/PEO People in Organisations

Comments / Reference / Targets

Continue to meet assignment deadlines, for all subjects

Smart Targets: Continue to apply knowledge from educational trips to your assignments

Improve assessment planning and discuss plans at one to one's

Ling has shown good leadership skills. Has worked well with others and has

taken on the responsibility

to mentor her peers, as class representative.

Schnell Smith.

Comments:

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Personal Targets

Area of Development:	Attendance and Punctuality	Schnell Smith Date Set: 5 October 2011 Deadline: 7 January 2011
IIIS MIN PI I STACT	Achieve at least 95% attendance and punctuality record for the whole year	Deadine. 7 January 2011

Area of Development:	H A 44 I	Chrystalla Kyriacou Date Set: 17 October 2011 Deadline: 7 November 2011
S.M.A.R.T. Target:	You missed today's lesson- but your attendance is good. You need to prepare now the two tasks for the November, 11 exam on Unit 1 by makinfg notes. You need to ask me to provide you with today's booklet, I handed out.	Deadine. 7 November 2011

Area of Development:		Schnell Smith Date Set: 27 October 2011 Deadline: 20 November 2011
S.M.A.R.T. Target:	Identify your current knowledge and skills to possible job opportunities using appropriate sources of information and advice. Do a SWOT analyses to identify what strengths you have and what gaps you have in the weaknesses. Make sure you also have evidence from the Careers Interview and Analysis.	Deadine: 20 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
GCSE English EGpH	61%	100%
BTEC L2 Business EGpB	92%	99%