# The College of Haringey, Enfield and North East London



# **Learner Review**

08 March 2012

Learner: Zak Chau

**Personal Tutor: Jacqueline Dyett** 

# **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality	
AAT 2 Accounts Functional English (AAT L2 FT & FT with English)	95% (7)	100% (10)	
Modules:			
NV2MACC2-1DA11A/FSE FS English			

## **Comments / Reference / Targets**

Smart Targets: Behaviour & Class Work

Your behaviour also need to improve and it is important to learn to respect your teachers and colleagues (by concentrating on your work and talk less

whiles lessons are going on)

It is important to attend lessons to continue improving your

Comments: Written communication skills

Punctuations

·Letters, memos, Reports

I expect to see some improvement from 02/03/12

### Benjamin Cobblah.

Subject	Attendance	Punctuality
AAT 2 Accounts AAT 2 Accounts Full Time GpA (T) (Tutorial and General Unit)	100% (10)	100% (10)
Modules:		
NV2MACC2-1DA11A/NEA NEAF, NV2MACC2-1DA11A/AAT NEAF, NV2MACC2-1DA11A/CPA CMPA		

# **Comments / Reference / Targets**

You are making excellent progress Zak. Units passed to date include Basic Costing, Basic Accounting 1 and Basic Accounting 2, Working with Computers and soon to complete Working Effectively in Accounting and

Finance.

**Smart Targets:** 

Target:

1. Attend all the lessons on time to complete the BTEC Money and Finance assignments by 30/03/2012

Comments:

Jacqueline Dyett.

Subject	Attendance	Punctuality
AAT 2 Accounts AAT 2 Accounts Full Time GpA (T) (Tutorial and General Unit)	98% (9)	100% (10)
Modules:		
NV2MACC2-1DA11A/PAY BAII, NV2MACC2-1DA11A/BAI BAII		

#### **Comments / Reference / Targets**

**Smart Targets:** 

Excellent progress Zak, you have passed Basic Accounting II well.

Comments:

Target:

1. Attend all the lessons on time to complete the BTEC Money and Finance assignments by 30/03/2012

Izabela Honeyman.

Subject	Attendance	Punctuality	
Computing Functional Mathematics (for all Achala's FS Maths)	89% (5)	100% (10)	
Modules:			
NV2MACC2-1DA11A/FSM FS Maths			

### **Comments / Reference / Targets**

**Smart Targets:** Improve your attendance to 90% by the end of term.

Comments:

Achala Bodara Gamage.

# **Personal Targets**

Area of Development:	\A/	Zak Chau  Date Set: 29 September 2011  Deadline: 22 October 2011
S.M.A.R.T. Target:	Maintain my current levels of attendance and punctuality.     Continue to revise for upcoming exams     Participate more in class activties.	Deadinio. 22 Goldson 2011

Ī.

# **Tutor Review**

## **Comments / Reference / Targets**

Review Term: Autumn/Spring/Summer

Review:

Zak has recently passed his Working with Computers Unit which now means that he has to complete the Working Effectively in Accounting and Finance unit along with the assignments for Money and Finance skills.

Zak is progressing very well and is still on track to achieve his level 2 qualification. He is a pleasure to teach and gets on very well with his peers.

Issues Raised:

## Jacqueline Dyett.

Course	Attendance	Punctuality
AAT 2 Accounts Full Time T	98%	100%