The College of Haringey, Enfield and North East London



Learner Review

11 January 2012

Learner: Jessica Wuaku

Personal Tutor: Rosalba Petrie

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) Unit 1 Business Purposes (E)	100% (10)	100% (10)
Modules:		
FD2MBUS2-1DA11B/BUP Business Purposes		

Comments / Reference / Targets

Smart Targets: Must submit full assignment, including amended work, by end of Jan

Comments: Good progress made. Evidence of hard work.

Upal Banerjee.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in		
Business (Enfield)	100%	100%
Unit 3 Financial Forecasting	(10)	(10)
for Business (E)		
Modules:		
FD2MBUS2-1DA11B/FFB Financial Forecasting for Business		

Comments / Reference / Targets

Smart Targets: Submit tasks 5,6 by end of January.

Comments: Good, keen student - meeting deadlines and doing well. Producing accurate

figurework.

Peter Eskesen.

Subject	Attendance	Punctuality
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)	100% (10)
Modules:		
FD2MBUS2-1DA11B/FSI FS ICT		

Comments / Reference / Targets

Smart Targets: Prepare for ICT mock on 11 Oct

Comments: Anita Sampat.

Subject	Attendance	Punctuality

Literacy Level 1 & 2 English L1 Eve EGpB (BS1MENG1_1EA11B)	100% (10)	100% (10)
Modules:		
BS1MENG1-1EA11B/ALT English L1		

Comments / Reference / Targets

Smart Targets: Punctuation

Comments:

Jessica needs to practise using full stops correctly, so every week Jessica is going to write 2 short paragraphs about a piece of news, eg. on health, education, politics, sports, etc.

Work to be handed in every Thursday.

Target to be revised in December.

Review:

Jessica has not been practising her targets and this will have a bad effect on her Literacy exam results. In fact she dropped two marks on her mock test on 07/12/11. So, Jessica needs to start practising and showing the work produced to her teacher from next week.

To be reviewed in January.

Rosalba Petrie.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) Functional Mathematics (BTEC L2 Dip in Business) (E)	100% (10)	100% (10)
Modules:		
FD2MBUS2-1DA11B/FSM FS Maths		

Comments / Reference / Targets

Use BKSB resources and recommended website to review ordering and Smart Targets: comparing common fractions, mixed numbers as well as working out the

companing common nactions, mixed numbers as well as working out

equivalencies between fractions, percentages and decimals

Comments:

Jessica is anenthusiasticlearner who participates in all classroom activities and works well with all classmates. She is able to analyse a given problem and can confidently calculate with all four mathematical operations.

Amanda Smith.

Subject Attendance	Punctuality
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GCSE Maths	100%	100%
GCSE Maths Day GpN (GC2MMTH1_1DA11N) (E)	(10)	(10)
Modules:		
GC2MMTH1-1DA11N/MTH GCSE Maths		

Comments / Reference / Targets

Jessica works very hard in class and is making good progress. She has **Smart Targets:**

handed in all the set work and scored 44% in the recent test which is a good

improvement over the last one.

Comments: Jessica needs to score 55% in the next test.

Abbas Abedi.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) BTEC Level 2 Diploma in Business GpB (E) (Tutorial & General Unit)	100% (10)	100% (10)

Modules:

FD2MBUS2-1DA11B/BUO Business Organisations, FD2MBUS2-1DA11B/TUT Tutorial, FD2MBUS2-1DA11B/PEO People in Organisations, FD2MBUS2-1DA11B/MFS Money and Finance Skills

Comments / Reference / Targets

Time management needs to be improved

Assignment strategies, looking through study skills booklets. Discussing plans **Smart Targets:**

at one to ones

Meeting all assessment deadlines for all subjects

Jessica needs to clarify her understanding of several topics, (People in Comments:

Organisation and Money & Finance Skills

Schnell Smith.

Personal Targets

Area of Development:	Organise Self-study	Schnell Smith Date Set: 5 October 2011 Deadline: 18 October 2011
S.M.A.R.T. Target:	Purchase course folders for all course notes, assignments and self-directed time-table	Deadine. 10 October 2011

Area of Development:	Working in teams	Schnell Smith Date Set: 5 October 2011 Deadline: 31 October 2011
11	1) Participate in group work 2) Understand the roles and responsibilities in teams (complete a Belbin questionnaire)	Deadine. of October 2011

Area of Development:		Schnell Smith Date Set: 27 October 2011 Deadline: 20 November 2011
S.M.A.R.T. Target:	Identify your current knowledge and skills to possible job opportunities using appropriate sources of information and advice. Do a SWOT analyses to identify what strengths you have and what gaps you have in the weaknesses. Make sure you also have evidence from the Careers Interview and Analysis.	Deaume. 20 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
English L1 Eve EGpB	100%	100%
BTEC L2 Business EGpB	100%	100%
GCSE Maths EGpN	100%	100%