Learner Review

01 June 2011

Learner: Rabia Zaheda

Personal Tutor:

Key to Attendance and Punctuality percentages

- 100% to 91% is green status
- 90% to 85% is amber status
- 85% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject	Attendance	Punctuality	
Job Centre Plus Employablity Skills Prog TG GpA (BSEMEMPJ 0DA11A)	100% (10)	97% (9)	
Modules:			
BSEMEMPJ-0DA11D/ESL ESC	OL. BSEMEMPJ-0DA	11A/ESL ESOL. BSEN	MEMPJ-0DA11D/EMP ESOL

Comments / Reference / Targets

I want to write about interview tips. I will research and write about do's and **Smart Targets:**

don'ts for interviews.

Comments: Not yet started

Cem Baglarbasi.

Subject	Attendance	Punctuality
Job Centre Plus Employablity Skills Prog TG GpA (BSEMEMPJ 0DA11A)	100% (10)	97% (9)

Modules:

BSEMEMPJ-0DA11D/ESL ESOL, BSEMEMPJ-0DA11A/ICT ICT, BSEMEMPJ-0DA11A/ESL ESOL, BSEMEMPJ-0DA11A/TUT Tutorial, BSEMEMPJ-0DA11D/EMP ESOL

Comments / Reference / Targets

Smart Targets: test

Comments: Caroline Rogers.

Targets

Area of Development:	Writing	Cem Baglarbasi Date Set: 6 May 2011 Deadline: 27 May 2011
S.M.A.R.T. Target:	I want to write my CV. I will type my CV on the computer.	Deadiffle. 27 Iviay 2011

Area of Development:	Speaking and listening	Cem Baglarbasi Date Set: 6 May 2011 Deadline: 1 July 2011
	I want to talk about my skills and personal qualities. I will practice talking about these with my classmates using the past and present tenses.	Deadline: 1 July 2011

Area of Development:	Reading	Cem Baglarbasi Date Set: 6 May 2011 Deadline: 1 July 2011
S.M.A.R.T. Target:	I want to read job adverts. I will cut out or print out 3 interesting job adverts from newspapers and the internet.	Deadline: 1 July 2011

Personal Tutor Summary

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
ESOL Employablity _Haringey 1 (B)	100%	96%
ESOL Employablity _Haringey 3 (B)	100%	100%