# The College of Haringey, Enfield and North East London



# **Learner Review**

08 March 2012

**Learner: Mihail Rusev** 

Personal Tutor: Ashi Akbar

# **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality	
Entry 1 ESOL 16-18 E1C (T) (ESGMYNG1-1DA11C) ICT Class	81% (4)	94% (7)	
Modules:			
ESGMYNG1-0DA11C/ICT ICT			

### **Comments / Reference / Targets**

On receiving an email from me, please open this email on 17th of March in

class, read it and tell me what the message was about.

Smart Targets:

You also need to use internet to find out about the weather in your country on

27th of March.

Comments: You have developed very good skills in IT! You seem to be very interested in

the subject and work well in class! Well done!

Sussan Wahdatpanah.

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2B (T) (ESFMYNG1-1DA11B) ICT Class	79% (3)	100% (10)	
Modules:			
ESFMYNG1-1DA11B/ICT ESOL-ICT			

In the next review period Mihail will:

- 1. Create/format 2 Word processing document including letters.
- 2. Produce at least 2 successful searches using the Internet to find information about weather, geography and transport.

**Smart Targets:** 

- 3. Use Email to receive at least 2 message and send at least 2 message containing a minimum of 10 words.
- 4. Create 1 MS Excel file, enter and calculate total of a set of numbers using simple formulas.

Mihail is progressing well. He is able to use MS Word to create and format documents using different text enhancing styles, insert pictures, borders and tables into documents. He has also used MS Excel to create spread-sheets and calculate totals of numeric data using simple formulas.

Comments:

In the next term we will continue with using MS Word to format document, use the Internet as a source of information. We will start working on using the ICT for communication, such as Email and text messaging and MS Excel to calculate totals of numeric data using various formulas.

Ubavka Skramic.

Subject	Attendance	Punctuality	
Entry 1			
ESOL 16-18 E1C (T)	0%	0%	
(ESGMYNG1-1DA11C)	<b> </b> (1)	(1)	
Numeracy E1&E2	` `	` '	

#### **Comments / Reference / Targets**

Whole Numbers: In Numeracy class we have been discovering various historical ways in which numbers and counting is recorded, these being tally, Roman numerals and Arabic numbers. We have also looked at ordering and comparing numbers up to 10, Adding and subtracting single-digit numbers. The students have also looked at the concept of tens and units as well as hundreds. The class has also looked at the mathematical vocabulary used for the following signs: + - = Recently the class has began work on word problems involving maths. Targets: Learn three mathematical related vocabulary for the following sign: - Learn the mathematical vocabulary for the following sign: =

Farzana Mahmood.

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1C (T) (ESGMYNG1-1DA11C)	100% (10)	100% (10)
Modules:		
ESGMYNG1-0DA11C/121 121 Tutorial, ESGMYNG1-0DA11C/ESL Esol, ESGMYNG1-0DA11C/GPT Grp Tutorial		

## Autumn Review:

The class has completed a thorough induction which has included getting to know new learners, exchanging personal information, a tour of the college, library, learner handbook, the alphabet, college quiz, marking scheme work, class rules, the Code of Conduct and classroom language. We have also looked at organising folders and started Unit 1 Skills for Life - Getting Started covering present simple, possessive pronouns and positive and negative answers.

Mihail is a very good student who is quite mature and well-behaved for his age. His reading and writing are quite good for an E1 student but his speaking and listening skills are the area that need developing most. He is serious about learning and is also very respectful and polite.

His handwriting is very good clear and he can write some simple sentences. He also needs to complete his homework every time as this is going to help him improve.

He also needs to ensure that his folder is organised and that he is recording new words, spelling mistakes and bringing a dictionary to lessons.

Issues Raised:

Debbie Chittock.

Subject	Attendance	Punctuality	
Entry 1 ESOL 16-18 E1C (T) (ESGMYNG1-1DA11C) ICT Class	88% (4)	100% (10)	
Modules:			
ESGMYNG1-0DA11C/ICT ICT			

#### **ICT Report**

Since September 2010 we have covered:

- ·Log on/log off
- ·Use password
- ·Health and Safety in an IT room
- ·Hardware terminology
- ·Use a Keyboard
- Basic features of MS Word (tool bar, menu bar, ruler, page, cursor)
- ·Insert text, save and print

Mihail joined the course late but has made reasonable progress since then. He is a polite and friendly student. He works hard in class and wants to progress in the subject. He is now able to create documents using MS Word. He is working toward E1 IT qualification this year.

#### Target;

- ·To start working on formatting features of MS Word
- · To familiarise himself with different keys on the keyboard and their functions

Sussan Wahdatpanah.

Subject	Attendance	Punctuality		
Entry 1 ESOL 16-18 E1C (T) (ESGMYNG1-1DA11C) Numeracy E1&E2	100% (10)	100% (10)		
Modules:				
ESGMYNG1-0DA11C/NUM Numeracy				

#### **Comments / Reference / Targets**

Mihail is lovely student. This term we have been looking at multiplication using repeated addition. We have also been looking at division, and mathematical word problems making use of the English language. When presented with purely numerical problems he is capable of completing the work once he has understood the process. However when presented with mathematical problems involving words from the English language he can find the work difficult and confusing and challeging. I would advise that when attempting word problems to read the question a few times before attempting.

Farzana Mahmood.

Subject	Attendance	Punctuality	
Entry 1			
ESOL 16-18 E1C (T)	100%	100%	
(ESGMYNG1-1DA11C)	(10)	(10)	
Numeracy E1&E2	. ,	. ,	

Modules:
ESGMYNG1-0DA11C/NUM Numeracy

#### **Comments / Reference / Targets**

Learn at least two names for this sign X. Find and learn the signs related **Smart Targets:** 

to the following vocabulary: difference, increase

Mihail works well and is a very friendly and lively student. He is doing well in Comments:

numeracy but must review previous work. He must also ask me when he does

not understand the work.

Farzana Mahmood.

Subject	Attendance	Punctuality	
Entry 1 ESOL 16-18 E1C (T) (ESGMYNG1-1DA11C)	92% (6)	96% (8)	
Modules:			

ESGMYNG1-0DA11C/121 121 Tutorial, ESGMYNG1-0DA11C/NUM Numeracy, ESGMYNG1-0DA11C/ESL Esol, ESGMYNG1-0DA11C/GPT Grp Tutorial, ESGMYNG1-0DA11C/ICT ICT

#### Comments / Reference / Targets

Smart Targets:

Mihail - you are making good progress this year, especially with your speaking and listening. You usually participate very well in class and learn new things very quickly. You have the speaking and listening exam in April and I am very sure that you will be able to pass. After that we need to

Comments:

concentrate on reading and writing. In the recent mock exams you scored 13 in the writing which was a fail (18 to pass) and 20 in the reading (24 to pass). You need to work hard on the areas we have discussed and complete all your

class work and homework to help you pass these exams in a few months.

Debbie Chittock.

## **Tutor Review**

Review Term: Autumn Review: The class has completed a thorough induction which has included getting to know new learners, exchanging personal information, a tour of the college, library, learner handbook, the alphabet, college guiz, marking scheme work, class rules, the Code of Conduct and classroom language. We have also looked at organising folders and started Unit 1 Skills for Life - Getting Started covering present simple, possessive pronouns and positive and negative answers. Mihail is a very good student who is guite mature and well-behaved for his age. His reading and writing are quite good for an E1 student but his speaking and listening skills are the area that need developing most. He is serious about learning and is also very respectful and polite. His handwriting is very good clear and he can write some simple sentences. He also needs to complete his homework every time as this is going to help him improve. He also needs to ensure that his folder is organised and that he is recording new words, spelling mistakes and bringing a dictionary to lessons. Issues Raised: Debbie Chittock. Review Term: Autumn Review: Mihail is preapring this year for the ESOL E1 Reading, Writing, Spreaking and Listening Cambridge exams, as well as numeracy and ICT at E1. Mihail is a very capable learner who usually behaves and listens well although he can sometimes become distracted and a little too talkative. His attendance is excellent and he usually comes to the lessons on time.

He is usually quiet in class but he understands and picks new things up quite quickly. He gets on with his classmates and has good relations with all of his teachers. For his age he is guite mature and he takes responsibilty for his learning by completeing his homework regularly.

Issues Raised: To try to focus more in class and keep up his excellent attendance and timekeeping record.

Debbie Chittock.

Review Term: Spring

Review: Mihail - you started college very well but seem to have lost focus in the mean time. You are often tired in the lesson and ask to go home for various reasons. Most of the time you work well and are very helpfult to other students. You have good study skills but need to concentrate in class and organise your work. In the recent ESOL mock reading and writing exams you failed which was very disappinting. However you have your speaking and listening exam soon and I am confident you will pass. You are doing well in ICT but your attendance is only 80% whereas your attendance in numeracy is 100% - well done.

#### Issues Raised:

- 1. Concentrate in ESOL lessons and stop talking Bulgarian.
- 2. Attend all of your ICT classes.
- 3. Complete your homework on time.

Debbie Chittock.

Review Term: Autumn

Review: Personal tutor

Issues Raised: none

This term students have been studying about asking and giving information regarding people's lives and jobs , talking about hopes for the future, comparing places, people's lives, jobs, asking questions and showing that they are interested, checking and clarifying information, reading about changes in a community and writing about important events in their life.

Mihail has good speaking skills and he is able to communicate effectively with other students in the class. His listening skills have also improved and he is able to listen carefully and complete work during dictation. Mihail needs to expand his vocabulary and learn new words. He sometimes struggles with words in class and doesn't understand teachers instructions he will ask teachers for explanation in the future and will listen carefully when instructions are being given. Mihail needs to purchase a dictionary for use in class this will help him further with his studies.

Ashi Akbar.

Review Term: Spring

Review: ESOL 16.18

Issues Raised: none

This term students have been asking for and giving information about people's lives and jobs, talking about hopes for the future, comparing places and people's lives and jobs. They have also asked questions and showed they are listening. Students have read about changes in a community and have also Written about important events in their lives.

Mihail is a confident speaker and has the ability to understand simple instructions. During class and small group work he is able to understand the teacher and other students effectively. He is confident in ICT class, but struggles in Maths this maybe due to long absences from Numercay lecturer.

Mihail needs more help with expanding his vocabuary and learning new words he can do this by visiting the library, study skills centre and by taking out books which will help him with his vocabulary.

#### Ashi Akbar.

Course	Attendance	Punctuality
ESOL 16-18 E2 TGpB	86%	96%