The College of Haringey, Enfield and North East London



Learner Review

20 January 2012

Learner: Otto Irving

Personal Tutor: Jo Edmonds

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services Unit 9 Sport and Recreation in the Public Services	82% (4)	100% (10)	
Modules:			
FD2MPLS5-1DA11A/IHF Unit 9 Sport&Recrtn, IC1MPSV1-1DA11A/FSI FS ICT			

Comments / Reference / Targets

To research and look to participate in a sport of your choice for the next set of **Smart Targets:**

assignments due.

I am pleased with Otto's contribution in class. He does occasionally get Comments:

distracted but he generally works hard which is very pleasing. I would like

Otto to focus on achieving as highly as he can.

Neil Taylor.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit)	91% (5)	100% (10)	
Modules:			
FD2MPLS5-1DA11A/LNM Unit 10 La	and Navigation by Map and Compass		

Comments / Reference / Targets

Smart Targets:

Comments:

Jo Edmonds.

Subject	Attendance	100% (10)	
BTEC Level 2 Diploma in Public Services Unit 9 Sport and Recreation in the Public Services	65% (2)		
Modules:			

IC1MPSV1-1DA11A/FSI FS ICT, FD2MPLS5-1DA11A/IHF Unit 9 Sport&Recrtn, FD2MPLS5-1DA11A/ATP Unit 5 Imprvng Fitness

Comments / Reference / Targets

Attend 100% of classes from now until feb half term **Smart Targets:**

Attempt Merit standard in all assignments for my class.

Otto's attendance is of major concern to me. He is very able to not simply complete this course, but excel on this course. Otto is very able to achieve Merit's in his assignments and complete the year with a very good level

qualification, however he appears to lack the motivation to do this. I would like

to see Otto attend more often and put more effort into his classwork.

Neil Taylor.

Comments:

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit)	78% (3)	100% (10)

Modules:

FD2MPLS5-1DA11A/SPR Unit 8 Advntrs Actvts, FD2MPLS5-1DA11A/TUT Tutorial, FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass, FD2MPLS5-1DA11A/CPL Unit 4 Career Planning

Comments / Reference / Targets

Smart Targets:

Comments:

Jo Edmonds.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit)	86% (4)	100% (10)

Modules:

FD2MPLS5-1DA11A/SPR Unit 8 Advntrs Actvts, FD2MPLS5-1DA11A/TUT Tutorial, FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass, FD2MPLS5-1DA11A/CPL Unit 4 Career Planning

Comments / Reference / Targets

Hand in Assignments on time across all four areas I am teaching this term

Smart Targets: and achieve a pass or above grade by 9 Dec 11

Comments:

Jo Edmonds.

Personal Targets

Area of Development:	Initial Course Assessment Monday 26th Sept 11	Jo Edmonds Date Set: 25 September 2011 Deadline: 26 September 2011
S.M.A.R.T. Target:	1.Work Book Assignment to be completed and handed into the Tutor by end of Tutorial Monday 26 th Sept 11 2.Pens and File index presented to the tutor for inspection by the end of the tutorial by 26 th Sept 11 3.Study file to be presented for inspection to the tutor by end of tutorial Monday 26 th Sep 11	Deadline: 26 September 2011

Area of Development:	Work Book file, pens and Index System	Jo Edmonds Date Set: 27 October 2011 Deadline: 27 October 2011
S.M.A.R.T. Target:	Please show your Tutor a proper filing system for work in class including pens, writing paper, A 4 Folder and index system by 11 Nov 11	Deadine: 27 October 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: 1st review

Issues Raised: Some attendance issues

Otto is is a pleasant young man with a enthusiastic smile and seems to be coping with the course. He must

not beafraid to ask me questions. Do keep on top of attendance issues. Keep smiling.wink

Jo Edmonds.

Review Term: Spring

Review:

As I have said in progress report

Otto is perfectly capable of achieving a lot and can complete the work and successfully pass this course. He is starting to really get to grips and I know can achieve much.

Issues Raised:

Jo Edmonds.

Course	Attendance	Punctuality
BTEC L2 in Public Services TGpA	70%	96%