The College of Haringey, Enfield and North East London



Learner Review

11 January 2012

Learner: Brigitte Lutayi
Personal Tutor: Gul Assim

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality |
|---|------------|--------------|
| Travel & Tourism BTEC Customer Service (All Tourism Courses) (E) | 94% (7) | 100% (10) |
| Modules: | | |
| ND2MAVE1-1DA11A/PSN Passengers with Special Needs , ND2MAVE1-1DA11A/CUS BTEC Customer Service | | |

Comments / Reference / Targets

Smart Targets: Deadlines / Assessments

BTEC Customer Service

Brigitte you failed to meet your deadline for outcome 1 this was due in after term. You need to make sure that this is handed in no later than **Tuesday 22nd November**. (Make sure you attend all lessons and meet future

deadlines on time).

Comments:

Aviation Special Requirements

Well-done you have met your 2nd and final deadline for Task A, you have also completed your task B and achieved a Distinction in this outcome well-done. (Attendance for this subject is excellent at 100% well-done make sure

you keep this up Brigitte)smile

Georgia Demetriou.

| Subject | Attendance | Punctuality | |
|--|--------------|--------------|--|
| Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat) | 100% (10) | 100% (10) | |
| Modules: | | | |
| ND2MAVE1-1DA11A/FSI FS ICT | | | |

Comments / Reference / Targets

Smart Targets: Complete ICT mock on 11 Oct

Comments: Anita Sampat.

| Subject | Attendance | Punctuality | |
|-----------------------------|------------|-------------|--|
| C&G Level 2 Diploma in | | | |
| Aviation Environment | 100% | 94% | |
| Unit 204 - Airport Check in | (10) | (7) | |
| Services (E) | | | |

| Modules: | \Box |
|--------------------------------------|--------|
| ND2MAVE1-1DA11A/ACI Airport Check In | |

Comments / Reference / Targets

Smart Targets:

Task A, Airport check in, is due to finish within the next couple of weeks, please keep up to date with all your training notes, to ensure you meet the

Comments:

deadline at the beginning of December.

Your attendance and punctuality has been very good, keep going.

Gul Assim.

| Subject | Attendance | Punctuality | |
|--|------------|--------------|--|
| C&G Level 2 Diploma in Aviation Environment Unit 208 - Airport Baggage Facilities (E) | 71% (3) | 100% (10) | |
| Modules: | | | |
| ND2MAVE1-1DA11A/ABF Airport Baggage Facilities | | | |

Comments / Reference / Targets

Attendance to improve by 01 Dec

Smart Targets:

Task A to be submitted by 24 November

Comments: Deborah Abrey.

| Subject | Attendance | Punctuality | |
|--|--------------------------------|--------------|--|
| C&G Level 2 Diploma in Aviation Environment Unit 203 - Aviation Communications (E) | 88% (4) | 100% (10) | |
| Modules: | | | |
| ND2MAVE1-1DA11A/AVC Aviation | Communications with FS English | | |

Comments / Reference / Targets

Smart Targets:

A good attendance and punctuality!

Comments: Well done, up to date with your work.

Keep up your good work!

Sandra Mirkovic.

...

Personal Targets

| Area of Development: | Brigitte Lutayi Date Set: 7 October 2011 |
|----------------------|---|
| S.M.A.R.T. Target: | Deadline: 7 October 2011 |

Tutor Review

Comments / Reference / Targets

None.

| Course | Attendance | Punctuality |
|--------------------------------|------------|-------------|
| C&G L2 Dip Aviation Envrnmnt E | 88% | 98% |