The College of Haringey, Enfield and North East London



Learner Review

22 March 2012

Learner: Nonain Tshitenge Personal Tutor: Marie Welsh

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	94% (7)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/FSE FS English			

Comments / Reference / Targets

Smart Targets: Take part in a formal dicussion by 22nd Feb.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	95% (7)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/FSE FS English			

Comments / Reference / Targets

Complete a mock level 1 writing exam and identify areas of weakness, Smart Targets:

according to the marking criteria, by the end of March.

Well done for passing your level 1 speaking and listening and also your mock

reading exam. Your hard work has paid off and you should be proud of Comments:

yourself.

Donna Kavanagh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) BTEC Level 3 Extended Diploma Business GpC Yr1 (Tutorial & General Unit) (E)	93% (7)	96% (8)	
Modules:			
NE3MBUS1-1DA21C/HAS Health and Safety			

Comments / Reference / Targets

Smart Targets: Unit 27 H&S Assignment - submit by March 28th 2012

You have made progress in this unit supported by good attendance. You

Comments: completed the risk assessment activity and submitted Assignment 1 on

deadline. After the Britvi visit you will have completed the research for this unit.

Marie Welsh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 2 Business Resources (E)	91% (5)	100% (10)	

Modules:

NE3MBUS1-1DA21C/BUR Business Resources, NE3MBUS1-1DA21C/RAS Recruitment and Selection, NE3MBUS1-1DA21C/BCS BTEC Customer Service

Comments / Reference / Targets

Smart Targets: Submit Unit13 P1 to P5 by 13/03/12 and Customer service Unit1 outcomes 1

and 2 by 16/03/12

Comments: Excellent work to date.

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 1 The Business Environment (E)	92% (6)	100% (10)	
Modules:			
NE3MBLIS1-1DA21C/BLIE Business Environment			

Comments / Reference / Targets

Smart Targets: Complete corrections by 20th January 2012

Comments: Making good progress, excellent class contribution.

Marie Welsh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) BTEC Level 3 Extended Diploma Business GpC Yr1 (Tutorial & General Unit) (E)	92% (6)	100% (10)	

Modules:

NE3MBUS1-1DA21C/TUT Tutorial, NE3MBUS1-1DA21C/MBE Managing a Business Event, NE3MBUS1-1DA21C/FSI FS ICT, NE3MBUS1-1DA21C/INM Introduction to Marketing

You need to make sure you have three units signed off with Distinctions in **Smart Targets:**

your folder by end of March from term 1 - Unit 2, Unit 3 and Unit 19. Plus a

Pass in Unit 17

Improved attendance so well done, lovely student and doing well - you just Comments:

need to focus on ensuring you are getting Distinctions for all units and doing

more when you have completed them, so less to do next year.

Mandy Hayward.

Personal Targets

Area of Development:	Student Union	Mandy Hayward Date Set: 27 September 2011 Deadline: 3 October 2011
III NIARI ISTAAT	find out about standing for student union and decide whether to stand or not.	Deadine. 3 October 2011

Area of Development:	Maths	Mandy Hayward Date Set: 27 September 2011 Deadline: 27 October 2011
S.M.A.R.T. Target:	go to functional skills maths instead of functional skills ict on tuesdays and review progress with tutor in one month.	Deading: 27 Goldson 2011

Area of Development:	Start up business seminar	Nonain Tshitenge Date Set: 14 November 2011 Deadline: 17 November 2011
S.M.A.R.T. Target:	By Thursday 17 Nov 13.15-13.45: How to make your new business thrive. Gain knowledge on small business start up and how to make it succesful. smile	Deddine: 17 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y1 EGpC	93%	100%