The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: Sandrine Uwayo

Personal Tutor: Cyrus Armstrong - James

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 1 Diploma			
Creative Media Production (E)			
BTEC Level 1 Diploma	81%	92%	
Creative Media Production	(4)	(6)	
GpA (Tutorial & General Unit)			
(E)			

Modules:

ID1MMPD1-1DA11A/DCM Unit 1: Developing Creative Media Skills, ID1MMPD1-1DA11A/JOC Unit 13: Job Opportunities in Creative Media, ID1MMPD1-1DA11A/DVP Unit 7: Developing Video Products, ID1MMPD1-1DA11A/FSM FS Maths & English, ID1MMPD1-1DA11A/FST FS ICT, ID1MMPD1-1DA11A/EDP Unit 8: Exploring Digital Photography, ID1MMPD1-1DA11A/TUT Tutorial, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet, ID1MMPD1-1DA11A/CID Unit 4: Creating Images Digitally

Comments / Reference / Targets

Sandrine is a pleasant student, however she has erratic attendance that will be affecting her progress on the course. She must attend all classes if she is to acheive her goal. Please communicate with your lecturers and find out what you need to do in order to pass their units. Sherine is concerned that you may not pass the ICT exam and therefore I must urge you to attend the additional workshops planned.

Cyrus Armstrong - James.

Subject	Attendance	Punctuality	
BTEC Level 1 Diploma			
Creative Media Production (E)	88%	95%	
Unit 1 Developing Creative	(4)	(7)	
Media Skills (E)			

Modules:

ID1MMPD1-1DA11A/DCM Unit 1: Developing Creative Media Skills, ID1MMPD1-1DA11A/JOC Unit 13: Job Opportunities in Creative Media, ID1MMPD1-1DA11A/DVP Unit 7: Developing Video Products, ID1MMPD1-1DA11A/EDP Unit 8: Exploring Digital Photography, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet, ID1MMPD1-1DA11A/CID Unit 4: Creating Images Digitally

Comments / Reference / Targets

Smart Targets:

The level 1 Creative Media course is designed to equip learners with a variety of skills in video production, music technology and graphic design, whilst encourage learners to develop their understanding of creative media job roles and media knowledge. In addition to this, learners are to attend functional skills classes to improve upon basic numeracy, literacy and ICT.

Comments:

So far learners have completed an induction activity whereby they learnt about the creative media sectors and job roles. Learners are currently working in small group to film a trailer for a specific genre and to target a specific audience.

Sandrine tries her best to complete tasks set and it is clear she enjoys watching films and other media as she is happy to contribute to classroom discussions about film and television. She is working well within her group to complete a film trailer and is ready to offer her opinion and thoughts during small group discussions. Her punctuality is good, however her attendance lets her down and she needs to ensure that she attends all lessons on time.

Sabina Narayanan.

Subject	Attendance	Punctuality		
BTEC Level 1 Diploma				
Creative Media Production (E)				
BTEC Level 1 Diploma	85%	73%		
Creative Media Production	(4)	(3)		
GpA (Tutorial & General Unit)				
(E)				
Modules:				
ID1MMPD1-1DA11A/FST FS ICT				

Comments / Reference / Targets

Improve attendance and punctuality to ensure you do not miss important

aspects of the lesson.

Sandrine is good at IT and if she improves her attendance she will be able to Comments:

complete more class tasks that will increase her chances of passing her IT

exam.

Sherine George.

Smart Targets:

Personal Targets

Area of Development:	10 11	Cyrus Armstrong - James Date Set: 16 December 2011 Deadline: 16 December 2011
S.M.A.R.T. Target:	Sandrine, you have made a good start, but have dissapeared a little of late. Please ensure that you address this with me and let me know if their are any issues that are holding you back. We want you to succeed and if you miss classes this may not happen. Please lets discuss after Xmas.	Boddinie: 10 Boddiniae: 2011

Tutor Review

Comments / Reference / Targets

let Cyrus know if you are going to be late

Arrange doctors and dentist appointments on your days off

Cyrus Armstrong - James.

catch up with Sherine and Sabinas work by the 10th February.

Cyrus Armstrong - James.

Course	Attendance	Punctuality
BTEC L1 Dip Crtv Media Prdctn E	81%	92%