The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: Jake MacMinn

Personal Tutor: Cyrus Armstrong - James

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance Punctuality	
BTEC Level 1 Diploma		
Creative Media Production (E)		
BTEC Level 1 Diploma	83%	99%
Creative Media Production	(4)	(9)
GpA (Tutorial & General Unit)	, ,	, ,
(E)		

Modules:

ID1MMPD1-1DA11A/DCM Unit 1: Developing Creative Media Skills, ID1MMPD1-1DA11A/JOC Unit 13: Job Opportunities in Creative Media, ID1MMPD1-1DA11A/DVP Unit 7: Developing Video Products, ID1MMPD1-1DA11A/FSM FS Maths & English, ID1MMPD1-1DA11A/FST FS ICT, ID1MMPD1-1DA11A/EDP Unit 8: Exploring Digital Photography, ID1MMPD1-1DA11A/TUT Tutorial, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet, ID1MMPD1-1DA11A/CID Unit 4: Creating Images Digitally

Comments / Reference / Targets

Jake has made a very keen and enthusiastic start and is a student who completes work to the deadline and to the standard expected. There some small issues with attendance, but on the whole he is making great progress. Keep it up!

Cyrus Armstrong - James.

Subject	Attendance	Punctuality	
BTEC Level 1 Diploma			
Creative Media Production (E)			
BTEC Level 1 Diploma	84%	100%	
Creative Media Production	(4)	(10)	
GpA (Tutorial & General Unit)	· ·	, ,	
(E)			

Modules:

ID1MMPD1-1DA11A/DCM Unit 1: Developing Creative Media Skills , ID1MMPD1-1DA11A/JOC Unit 13: Job Opportunities in Creative Media , ID1MMPD1-1DA11A/DVP Unit 7: Developing Video Products , ID1MMPD1-1DA11A/FST FS ICT, ID1MMPD1-1DA11A/EDP Unit 8: Exploring Digital Photography , ID1MMPD1-1DA11A/CID Unit 4: Creating Images Digitally

Comments / Reference / Targets

Smart Targets:

Continue to work hard and complete work by the deadline.

The level 1 Creative Media course is designed to equip learners with a variety of skills in video production, music technology and graphic design, whilst encourage learners to develop their understanding of creative media job roles and media knowledge. In addition to this, learners are to attend functional skills classes to improve upon basic numeracy, literacy and ICT.

So far learners have completed an induction activity whereby they learnt about the creative media sectors and job roles. Learners are currently working in small group to film a trailer for a specific genre and to target a specific audience.

Comments:

Jake's attendance and punctuality is good. He tries his best to complete tasks to a high standard and always meets deadline. Jake did very well in the induction activity by researching a range of job roles and media sectors. Jake is always committed and his enthusiasm really shows. Jake is doing very well and is continuing to develop his practical and theoretical skills.

For Functional Skills Jake is superb and will be able to pass the exam. Well done

Sherine George.

Subject	Attendance	Punctuality	
BTEC Level 1 Diploma Creative Media Production (E) BTEC Level 1 Diploma Creative Media Production GpA (Tutorial & General Unit) (E)	82% (4)	96% (8)	
NA . I I			

Modules:

ID1MMPD1-1DA11A/DCM Unit 1: Developing Creative Media Skills, ID1MMPD1-1DA11A/JOC Unit 13: Job Opportunities in Creative Media, ID1MMPD1-1DA11A/DVP Unit 7: Developing Video Products, ID1MMPD1-1DA11A/FSM FS Maths & English, ID1MMPD1-1DA11A/FST FS ICT, ID1MMPD1-1DA11A/EDP Unit 8: Exploring Digital Photography, ID1MMPD1-1DA11A/TUT Tutorial, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet, ID1MMPD1-1DA11A/CID Unit 4: Creating Images Digitally

Comments / Reference / Targets

Jake is doing quite well with his subjects on the whole. He is upto date with his work, however he does need to improve his punctuality. We have set targets for him to improve to so hopefully will see some improvement. In the meantime I would like Jake to continue with his positive attitude and comittment to his work. His FS classes are frequently the ones yto where he is late, so please address this.

Jake's maths class is probably his achilles heel. He openly accepts this where he currently is working at Entry Level 2. We need to improve this and are looking into additionl support.

Cyrus Armstrong - James.

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Personal Targets

Area of Development:	attendacne	Cyrus Armstrong - James Date Set: 16 December 2011 Deadline: 16 December 2011
111	Jake, you have been excellent this term, but have missed some classes. Please try to find a way tio reduce this next term 95% average please!	Deadine. 10 December 2011

Tutor Review

Comments / Reference / Targets

Jake has amde a good start to his course, however he does have some issues with attendance. We are however monitoring this and working closely with Jake to ensure that he catches up with work and does the best he can.

Cyrus Armstrong - James.

Spring:

Jake you are now missing one class in every 5 through sickness. WE have discussed this and think that it could be down to your eating habits. Please make sure that you eat more healthily and 3 times a day! Lots of veg and fruit and glasses of water!

Please improve your attendance to the college target of 87% at least.

Cyrus Armstrong - James.

Course	Attendance	Punctuality
BTEC L1 Dip Crtv Media Prdctn E	84%	96%