The College of Haringey, Enfield and North East London



Learner Review

07 March 2012

Learner: Senel Mehmed

Personal Tutor: Jake Douglas

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2B (T) (ESFMYNG1-1DA11B) ICT Class	95% (8)	100% (10)	
Modules:			
ESFMYNG1-0DA11B/ICT ICT			

Comments / Reference / Targets

Targets:

In the next review period we will work on using different removable media as source of information such as CD-ROM/DVDs/memory stick and using ICT for communication, such as Email and text messaging.

Senel will:

Smart Targets:

1. Produce at least 3 successful searches for information: one using the Internet, one using the Help facility in MS Word to solve a problem and one using the CD/DVD/memory stick to find information about at least 2 different countries.

He will present information in different formats such as printouts and written records.

3. Use an Email programme to send and receive at least 2 messages, each containing a minimum of 15 words. Use an electronic address book to select recipients for the email message. Reply to at least one email message.

In this review period we have been studying advanced features of MS Word-word processing programme to insert and format pictures from the Clip art gallery, create tables, format rows/columns within a tableand using the Internet to find information about different subjects, including transport and geography.

Senel has achieved excellent progress in using MS Word to produce documents including posters and in using the Internet to find, record and present information, for example about transport, geography and weather. He as able to work on his own initiative.

Senel has achieved her targets for this period. He has successfully produced more than 2 documents with a minimum of 15 words and at least 1 picture. He has produced more than 3 successful searches using the Internet to find information.

He has completed all work required for the achievement of the word processing related unit - Unit 3A and working towards achievement of the Unit 3B - Finding Information using ICT, which he is expected to complete this week.

Ubavka Skramic.

Comments:

Subject	Attendance	Punctuality
Entry 3 ESOL 16-18 E3 Workskills GpA (T) (ESEMYNG1- 1DA11A) ICT Class	100% (10)	93% (7)
Modules:		
ESEMYNG1-1DA11A/ICT ESOL	-ICT	

Comments / Reference / Targets

1. Write 10 sentences about your country.

2. Find out 10 facts about your country that you did not know using the internet.

3. Place images behind text in Microsoft Word.

Senel is a very enthusiastic and motivated learner with a positive attitude to learning. He pays attention in class and regularly completes work on time. He completes homework regularly and his spelling has improved greatly as a

result. Well done!

Comments:

Smart Targets:

Elmira Atashzaran.

Subject	Attendance	Punctuality
Entry 2 ESOL 16-18 E2B (T) (ESFMYNG1-1DA11B) ICT Class	100% (10)	100% (10)
Modules:		
ESFMYNG1-0DA11B/ICT ICT		

Comments / Reference / Targets

In this term we have been studying basic features of MS Word, word processing programme, to create/save/print documents, enter text, use of the shift key to type capital letters and the enter key to start a new paragraph. The students have been studying how touse of different text enhancing styles including bold, italic and underlined and how to move/copy text.

Senel has achieved excellent progress in using MS Word to create and save documents.. He is also able to use of different text enhancing styles including bold, italic and underlined and how to move/copy text as well as to change text alignment and insert clipart pictures into a document.

He has demonstrated an ability to work on his own initiative.

Senel's attendance has been excellent and he always comes on time.

Targets:

In the next review period we will work on using MS Word to format pictures from the Clip art gallery, create/format tables and use the Internet to find information.

In the next review period Senel will:

- 1. Continue with excellent attendance and time keeping.
- 2.Create at least 3 documents with a minimum of 15 words and at least 1 picture.
- 3. Produce at least 3 successful searches using the Internet and find information about healthy eating, weather and geography.

Ubavka Skramic.

Subject	Attendance	Punctuality

Entry 2	0%	0%
ESOL 16-18 E2B (T) (ESFMYNG1-1DA11B) Numeracy E2	(1)	(1)

Comments / Reference / Targets

Senel is a good student and works well in a group. he needs more work with Fractions.

He will access www.bbc.co.uk/skillswise/numbers to practice Fractions (m atching from 1/10, to 7/8).

He will print out and bring his work to class on 29 November.

Chris Anglin.

Subject	Attendance	Punctuality
Entry 2 ESOL 16-18 E2B (T) (ESFMYNG1-1DA11B)	100% (10)	100% (10)
Modules:		
ESFMYNG1-0DA11B/ESL Esol, ESFMYNG1-0DA11B/GPT Grp Tutorial, ESFMYNG1-0DA11B/121 121 Tutorial		

Comments / Reference / Targets

This term the class have been analysising different cultures that make up British society. As part of this skills for life unit students practiced a variety of different skills. They listened for information about peoples lives, listened to tine of voice for feelings, gave personal information and descriptions of people and things and took part in everyday conversations. In order to develop their reading and writing skills they obtained information about different texts, used a simple dictionary, wrote and invitation and described people and things.

Senel has been working very hard this term. He answers questions and is able to write short questions and sentences using simple present, past and present continuous. In class he completes coursework the majority of the time, but can become easily distracted. Homework tasks are completed on time and to the best of his ability.

S.M.A.R.T target: Senel will write 7 sentences about himself and 6 sentences about his friend's education with correct past tense verbs. He will use12 verbs in the past tense correctly when talking about his education in the past.**Eg: came / went / travelled**

He will express his opinion in 8 sentences about things he likes or doesn't like about objects with "because" and "so". He will write 10 sentences about my education in the past.

Ashi Akbar.

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2B (T)			
(ESFMYNG1-1DA11B) Numeracy E2			

Comments / Reference / Targets

None.

Chris Anglin.

Subject	Attendance	Punctuality

Entry 2	98%	100%
ESOL 16-18 E2B (T) (ESFMYNG1-1DA11B)	(9)	(10)
Modules:		
ESFMYNG1-0DA11B/121 121 Tutorial, ESFMYNG1-0DA11B/ESL	Esol, ESFMYNG1-0DA1	1B/GPT Grp Tutorial

Comments / Reference / Targets

Smart Targets:

Comments:

This block students have been working towards improving their writing for the reading and writing exams which will take place soon. During this time they have worked in groups and on their own in order to improve spelling, grammar and punctuation. In class students have practiced timed tests and have worked towards their weak areas for homework and in class.

Senel is doing well and can now write in longer sentences compared to the start of the year. He doesn't have as many mistakes in his writing as before as he uses his dictionary and he practices outside college. He listens well in class and always participates in classroom discussions.

Senel needs some more practice in the accuracy of his spoken English. He can do this by mixing with others and speaking to other people from different countries.

Ashi Akbar.

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Personal Targets

Area of Development:	Grammar	Jake Douglas Date Set: 6 October 2011 Deadline: 6 October 2011
S.M.A.R.T. Target:	I need to make sure that I use a singular verb with a singular subject and a plural verb with a plural subject. I will do the exercises on 'Subject-Verb Agreement' that Jake has given me and show him the answers before half term.	

Area of Development:	lb (''	Date Set: 6 October 2011 Deadline: 6 October 2011
S.M.A.R.T. Target:	I need to know the different uses of full stops and commas in English. I will do the punctuation exercises which Jake has given me and show him the answers the week after half term.	Boddinie. o Golobol 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: ESOL 16/18

Issues Raised: none

Senel feels that he is best at writing. He uses his dictionary all the time to check spelling and grammar points. He is doing well in ICT and says that the topics that he is being taught are really easy for example word processing. He has studied ICT in Bulgaria for many years. He usually finishes first in class and helps his friends. He enjoys maths and will speak to his teacher about his level as he feels that his level is higher than Entry 2.

Senel's target: He will speak English with his friends during football to improve his speaking skills. He plays for a team outside the college.

Ashi Akbar.

Review Term: Autumn

Review: Senel has been working well this term. He is a very confident speaker and should be able to pass the Speaking and Listening exam easily. However, he must give other people a chance to speak!

Issues Raised: None

Jake Douglas.

Course	Attendance	Punctuality
ESOL 16-18 E3 Workskills TGpA	99%	98%