The College of Haringey, Enfield and North East London



Learner Review

11 January 2012

Learner: Lala Mahmudova Personal Tutor: Marie Welsh

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1			
(Enfield)	100%	100%	
BTEC Level 3 Extended	(10)	(10)	
Diploma Business GpB Yr1			
(Tutorial & General Unit) (E)			

Modules:

NE3MBUS1-1DA21B/TUT Tutorial, NE3MBUS1-1DA21B/DTB Developing Teams in Business, NE3MBUS1-1DA21B/ITM Introduction to Marketing , NE3MBUS1-1DA21B/INM Introduction to Marketing

Comments / Reference / Targets

Smart Targets: Achieve 2 out 3 Distinctions for each of your Units for January 2012.

Excellent student doing well but need to make sure you are achieve

distinction in at least two of your units. As I have high expectations of you, Comments:

achieving Distinction in each of your units is something you could do. Work

hard to achieve this goal.

Mandy Hayward.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	100% (10)	50% (1)	
Modules:			
NE3MBUS1-1DA21B/FSE FS English			

Comments / Reference / Targets

Complete L2 FS English writing exam by Oct half term. Proofread and check **Smart Targets:**

that you have wrote enough to fulfil the criteria.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21B/ESUES ICT			

Comments / Reference / Targets

Smart Targets: Complete all BKSB tasks on WP up to Level 2 by 13/12/11

Comments: Anita Sampat.

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21B/BCS BTEC Customer Service			

Comments / Reference / Targets

Submit final report by 2 Dec **Smart Targets:**

Make sure you include examples of companies with good/bad customer Comments:

service practices

Anita Sampat.

Subject	Attendance	Punctuality	
GCSE Maths GCSE Maths Eve GpC (GC2MMTH1_1EA11C) (E)	100% (10)	100% (10)	
Modules:			
GC2MMTH1-1EA11C/MTH GCSE Maths			

Comments / Reference / Targets

Lala Works hard in class and has made good progress. Lala has handed in **Smart Targets:**

five out of six of the homework set and scored 63% in the recent test.

Comments: Lala needs to do the homework on probability and score 70% in the next test.

Abbas Abedi.

Subject	Attendance	Punctuality
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 2 Business Resources (E)	100% (10)	100% (10)
Modules:		
NE3MBUS1-1DA21B/BUE Business Resources NE3MBUS1-1DA21B/BUR Business Resources		

Comments / Reference / Targets

Smart Targets: Submit P5 and P7 on 06/01/12

Comments: Excellent work so far.

Upal Banerjee.

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Personal Targets

Area of Development:	Organisation and Planning	Mandy Hayward Date Set: 11 October 2011 Deadline: 14 October 2011
S.M.A.R.T. Target:	Make sure you have folder with notes, units and assessments so that you are organised, show at next tutorial.	Deadine. 14 October 2011

Area of Development:	Career Academy	Mandy Hayward Date Set: 11 October 2011 Deadline: 31 October 2011
IIS.M.A.R.I. Larget:	Ensure you submit application and get into the career academy.	Deadine. 31 October 2011

Area of Development:	Business Knowledge	Mandy Hayward Date Set: 11 October 2011 Deadline: 31 October 2011
S.M.A.K.I. Target:	Develop your business knowledge by watching the BBC news ref business or doing quiz. Review your knowledge of this at next one to one http://tutor2u.net/business/bizquiz.htm	Doddinio. or Goldson 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
GCSE Maths Eve EGpC	100%	100%
BTEC L3 Ext Dip Business Y1 EGpB	100%	97%