The College of Haringey, Enfield and North East London



Learner Review

18 January 2012

Learner: Gyulten Sabeva Personal Tutor: Aylin Ersin

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
Entry 2 ESOL 16-18 E2C (T) (ESFMYNG1-DA11C) ICT Class	100% (10)	100% (10)
Modules:		
ESFMYNG1-1DA11C/ICT ICT		

Comments / Reference / Targets

1. Create and save 2 word processing documents including one letter. Use different fonts and text enhancing styles including bold, italic and underlined. Insert and resize at least one picture from clip art.

Smart Targets:

- 2. Produce at least 2 successful searches using the Internet to find information about weather, geography and/or transport.
- 3. Use an email program to receive at least 1 message and send at least 1 message containing a minimum of 10 words.

Gyulten has just joined the class. She has completed the diagnostic test and scored quite well.

Comments:

In the next term Gyulten will work on using MS Word to create documents, use text enhancing styles and insert images into documents. She will also use the Internet as a source of information and MS Outlook email program for communication.

Ubavka Skramic.

Subject	Attendance	Punctuality
Entry 2 ESOL 16-18 E2C (T) (ESFMYNG1-1DA11C)	92% (6)	100% (10)
Modules:		
ESFMYNG1-1DA11C/GPT Gp Tut, ESFMYNG1-1DA11C/ESL ESOL E2, ESFMYNG1-1DA11C/TUT Tutorial		

Comments / Reference / Targets

Smart Targets:

Comments: Refer to Tutor Report

Aylin Ersin.

Subject	Attendance	Punctuality
		1

Entry 1	100%	100%
ESOL 16-18 E1A Low Literacy GpA (T) (ESGMYNG1-1DA11A)	(10)	(10)
Modules:		
ESGMYNG1-0DA11A/ESL Esol, ESGMYNG1-0DA11A/121 121 Tutorial, E	ESGMYNG1-0DA11A/	GPT Grp Tutorial/Eso

Comments / Reference / Targets

Gyulten is progressing well in Speaking and listening- She can ask some questions to get information about other's name, surname, address. She needs to practise to ask about date of birth and family. She misses to use verbs and subject agreement corretly.

Her handwriting is very well however she misses to use the full stops and question marks at the end of the sentences, She needs to check own writing before she submits to the teacher.

She can read a short paragraph about someone else personal details and family. She needs to practise some family words (daughter/aunt/brother) by reading loudly and listening for own and others pronunciation.

Melike Asan.

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1A Low Literacy GpA (T) (ESGMYNG1-1DA11A) Numeracy E1	0% (1)	0% (1)

Comments / Reference / Targets

Gyulten has 44% attendacne wich is very poor.

She must attend every class in future.

She needs to practice ordering and plus and minus calculations and will complete worksheet by 5 Dec.

Chris Anglin.

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1A Low Literacy GpA (T) (ESGMYNG1-1DA11A) ICT Class	86% (4)	97% (8)
Modules:		
ESGMYNG1-0DA11A/ESI Esol ESO	MYNG1-0DA11A/NLIM Numeracy	ESGMYNG1-0DA11A/GPT Gro

ESGMYNG1-0DA11A/ESL Esol, ESGMYNG1-0DA11A/NUM Numeracy, ESGMYNG1-0DA11A/GPT Grp Tutorial/Esol, ESGMYNG1-0DA11A/ICT ICT, ESGMYNG1-0DA11A/121 121 Tutorial

Comments / Reference / Targets

The class has been working on Microsoft Word this term. They have been learning how to type text and use the mouse and keyboard. Although some of them still need assistance, most of them are now able to log on and off the system.

Gyulten's ICT skills have improved greatly since the start of term, and she usually produces excellent work in class. Although Gyulten has had good attendance this term, when she sometimes lacks concentration and must be reminded to stop talking and listen.

Gyulten's targets are to stop talking in Bulgarian, and to pay more attention in class. She must also try to complete the unit 1 assessment by the end of term.

Elmira Atashzaran.

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1A Low Literacy GpA (T) (ESGMYNG1-1DA11A) Numeracy E1	93% (6)	82% (4)
Modules:		
ESGMYNG1-0DA11A/ESL Es	ol, ESGMYNG1-0DA11A/NUM Numeracy, E	SGMYNG1-0DA11A/ICT ICT, ESGMYNG1

ESGMYNG1-0DA11A/ESL Esol, ESGMYNG1-0DA11A/NUM Numeracy, ESGMYNG1-0DA11A/ICT ICT, ESGMYNG10DA11A/GPT Grp Tutorial/Esol, ESGMYNG1-0DA11A/121 121 Tutorial

Comments / Reference / Targets

Smart Targets:

Comments:

Gulten's attendacne is 66% and has improved from 44% previously. good work . Keep it up and come to every class.

She needs to practice maths words like **between** (= in the middle), and adjectives like **empty** (= nothing inside **), longest** (= longer than), **largest** (bigger than) and ordering numbers.

She will write 2 sentences for all three words above and list all the **ages** of her family in order starting from the largest by 28 March.

Chris Anglin.

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1A Low Literacy GpA (T) (ESGMYNG1-1DA11A) ICT Class	100% (10)	100% (10)
Modules:		
ESGMYNG1-0DA11A/ICT ICT		

Comments / Reference / Targets

To be able to name 8 of the tools on the toolbar.

Smart Targets: To be able to name 6 of the keys on the keyboard.

To be able to explain what each key does.

Comments: Gyulten has made good progress in ICT this year however she lacks

concentration in class and must improve her attitude to learning.

Elmira Atashzaran.

Subject	Attendance	Punctuality
Entry 1		
ESOL 16-18 E1A Low	100%	85%
Literacy GpA (T)	(10)	(4)
(ESGMYNG1-1DA11A)	, ,	` `
Modules:		
FECHIVACA ODAMA /FEL FO	al FCCMVNC4 ODA44A/CDT Cra Tutorial/	Tool ECCMVNC4 ODA44A/424 424 Tutorio

ESGMYNG1-0DA11A/ESL Esol, ESGMYNG1-0DA11A/GPT Grp Tutorial/Esol, ESGMYNG1-0DA11A/121 121 Tutoria

Comments / Reference / Targets

Smart Targets: -ask 4 questions to 5 people in your class to get information about hobbies,

food, daily life and work to prepare for speaking test on 7th April 2011.

- good student,helps her friends, good attendance but comes late to some

lessons. She must attend all lessons on time.

Gyulten achieved the below targets this term;

-talk to your doctor or GP about your health problems by using the right grammar and words. *I've got a headache*.

-talk about family members health problems with your doctor by using She has got/ She's got, He has got/ My brother has got a stomach ache.

-listen to other people's health problems and ask questions to find out about their health problems. What's the matter with your sister? Is she ok?

Melike Asan.

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Personal Targets

Area of Development:	II A 44 I	Aylin Ersin Date Set: 6 January 2012 Deadline: 6 January 2012
S.M.A.R.T. Target:	I will be at the college and attend all my classes on Monday, Tuesday and Friday. I will go to work or meet with my friends in my free time.	Deading. 0 January 2012

Area of Development:	IID 4 114	Aylin Ersin Date Set: 6 January 2012 Deadline: 27 January 2012
S.M.A.R.T. Target:	I will be at the college minimum 10 minutes before my lesson starts. I will be on the 5th floor 3 minutes before my lessons starts.	Journal 27 June 19 J

Tutor Review

Review Term: Autumn

Comments / Reference / Targets

Review:
Issues Raised:
-speaking in Bulgarian in the class

- attendance below 85 %

Gyulten has made a good start to the year and is doing well in Reading and Speaking. She needs to give more attention to her writing and spelling new words in the class. Her attendance and timekeeping were good however have dropped below college target recently. She must improve her attendance otherwise she will have to be on a report card and monitored closely. She participates well in classes. She needs to try to listen more in lessons instead of talking in Bulgarian which will help her to improve speaking and pass her speaking exam this year.

She can progress better if she goes to the extra ESOL lessons on Thursday regularly to give more focus on her writing.

She needs to take audio books (CD and the book) from library and practise reading more.

She is expected to pass her ICT and Speaking & Liseting, Reading exam this year. If she works harder she can also pass her writing and go to higher level next year.

Melike Asan.

Review Term: Spring

Review:

Issues Raised:

- -Coming some lessons late
- talking in Bulgarian in the lessons
- -using her mobile phone during the lessons

Gyulten is a very good student and helps her classmates in their writing and reading and practises oral questions with students who are less confident when she finishes. She has improved her attendance and attends her lessons regularly now. However she comes late to some lessons. She must be on time all the time.

She is making good progress in her reading and writing however needs to improve her speaking in order to pass her test in April 2011.

She will do Speaking and Listening test on 7th April and must pass this test in order to take her Reading and Writing exams in June. If she doesn't pass Speaking and Listening test in April she can not do her Reading and Writing tests this year and she can not go to Entry 2 class next year. She must do lots of practise at home and come to her classes on time.

She is making good progress in ICT, Numeracy and is expected to pass these exams this year.

She should not sit with someone who speaks same language in the class.

Melike Asan.

Review Term: Autumn

Review:

Well done, Gyulten! Your attendance and punctuality are 100%.

In Autumn term, we covered induction, which includes a diagnostic test, introduction to college rules, library induction and setting learning targets.

You are doing an excellent job meeting your personal targets, well done!

Issues Raised: You look tired and you say you do not feel very well quite often. We will discuss this in your next tutorial.

Aylin Ersin.

Course	Attendance	Punctuality
ESOL 16-18 E2 TGpA	70%	77%
ESOL 16-18 E2 TGpC	95%	100%