# The College of Haringey, Enfield and North East London



### **Learner Review**

10 January 2012

Learner: Bernadeta Alvaro Lufuankenda

**Personal Tutor: Sandra Mirkovic** 

#### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

### **Subject Targets**

Subject	Attendance	Punctuality
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	100% (10)	100% (10)
Modules:		
ND1MTRT1-1DA11B/UTI UK Tourism Industry		

#### Comments / Reference / Targets

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other

tutors. You will then be able to focus on this unit again at a later stage in the year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	88% (4)	86% (4)	
Modules:			
ND1MTRT1-1DA11B/FSI FS ICT			

#### **Comments / Reference / Targets**

Smart Targets: Complete WP tasks given by 13 Dec

Comments: You need to identify areas to be developed and practice for ICT end of term

test.

Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11B/UTI UK Tourism Industry			

#### **Comments / Reference / Targets**

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to ill-health, you should use the study time to get ahead with the work,

assignments and assessments for the units being delivered by your other

tutors. You will then be able to focus on this unit again at a later stage in the year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

**Smart Targets:** 

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11B/UTI UK Tourism Industry			

#### **Comments / Reference / Targets**

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other

tutors. You will then be able to focus on this unit again at a later stage in the year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11B/CUS Customer Service			

#### **Comments / Reference / Targets**

**Smart Targets:** 

Bernadeta your attendance and punctuality is excellent.

Comments: Completed all tasks for this unit. Keep up your good work!

Well done!

Sandra Mirkovic.

Subject	Attendance	Punctuality

C&G Level 1 Diploma in Travel & Tourism	100%	100%	
Unit 104 Locational Geography (E)	(10)	(10)	
Modules:			
ND1MTRT1-1DA11B/LOG Locational Geography			

### **Comments / Reference / Targets**

Smart Targets: completed unit

Well-done Bernadeta you have successfully passed this unit, keep up the excellent work and attendance!wide eyes Comments:

Georgia Demetriou.

## **Personal Targets**

Area of Development:	Complete workskills booklet	Schnell Smith  Date Set: 11 October 2011  Deadline: 18 October 2011
S.M.A.R.T. Target:	Update your findings from watching the apprentice video clip.  Design a A2 poster for the classroom that outlines positive behaviours necessary for effective teamwork. Take a picture of the poster	Journal 18 Solosof 2011

Area of Development:	Research Travel and Tourism vacancies	Schnell Smith  Date Set: 11 October 2011  Deadline: 29 November 2011
S.M.A.R.T. Target:	<ul> <li>Research the type of role you would like to get into (Travel and Tourism)</li> <li>Update your cv, following different cv formats given out in the class-room</li> </ul>	Dodding. 25 November 25 11

### **Tutor Review**

### Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpB	94%	98%