The College of Haringey, Enfield and North East London



Learner Review

11 January 2012

Learner: Ayten Yasan

Personal Tutor: Gul Assim

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | |
|---|------------|--------------|--|
| C&G Level 2 Diploma in Aviation Environment Unit 203 - Aviation Communications (E) | 88% (4) | 100% (10) | |
| Modules: | | | |
| ND2MAVE1-1DA11A/AVC Aviation Communications with FS English | | | |

Comments / Reference / Targets

Smart Targets:

You need to be make sure that you attend all your lessons.

Comments: You contribute well in all classroom discussions.

Up to date with your work.

Sandra Mirkovic.

| Subject | Attendance | Punctuality | |
|--|--------------|--------------|--|
| Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat) | 100% (10) | 100% (10) | |
| Modules: | | | |
| ND2MAVE1-1DA11A/FSI FS I | СТ | | |

Comments / Reference / Targets

Smart Targets: Prepare for ICT mock on 11 Oct

Comments: You will need to develop your language skills so that you can understand

what is expected of you from the exam. You must read in English at home.

Anita Sampat.

| Subject | Attendance | Punctuality | |
|---|------------|--------------|--|
| C&G Level 2 Diploma in Aviation Environment Unit 204 - Airport Check in Services (E) | 88% (4) | 100% (10) | |
| Modules: | | | |
| ND2MAVE1-1DA11A/ACI Airport | Check In | | |

Comments / Reference / Targets

Smart Targets:

Task A , Airport check in, is due to finish within the next couple of weeks,

please keep up to date with all your training notes, to ensure you meet the

Comments: deadline at the beginning of December.

Your attendance and punctuality has been good, keep going.

Gul Assim.

| Subject | Attendance | Punctuality | |
|--|------------|--------------|--|
| C&G Level 2 Diploma in Aviation Environment Unit 208 - Airport Baggage Facilities (E) | 71% (3) | 100% (10) | |
| Modules: | | | |
| ND2MAVE1-1DA11A/ABF Airport Baggage Facilities | | | |

Comments / Reference / Targets

Attendance to improve by 01 Dec

Smart Targets:

Task A to be submitted by 24 November

Comments: Deborah Abrey.

| Subject | Attendance | Punctuality |
|--|------------|--------------|
| Travel & Tourism BTEC Customer Service (All Tourism Courses) (E) | 88% (4) | 100% (10) |
| Modules: | | |
| ND2MAVE1-1DA11A/PSN Passengers with Special Needs, ND2MAVE1-1DA11A/CUS BTEC Customer Service | | |

Comments / Reference / Targets

Smart Targets: Deadlines / Assessments

BTEC Customer Service

You need to ensure that you make the relevant adjustments to the referred tasks/elements ready for final submission on **Thursday 24th November** (attendance for this subject is very low at 71% this needs to be improved) sad

Aviation Special Requirements

Well-done you have met your 2nd and final deadline for Task A you have also successfully passed task B (well-done). Ayten you need to ensure you attend the additional learning support sessions weekly once the booking has been confirmed so that my colleagues can help you structure and provide you with additional literacy support. (Attendance for this subject is excellent well-done

make sure you keep this up 100%) smile

Georgia Demetriou.

Comments:

. . .

Tutor Review

Comments / Reference / Targets

None.

| Course | Attendance | Punctuality |
|--------------------------------|------------|-------------|
| C&G L2 Dip Aviation Envrnmnt E | 87% | 98% |