The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: Andre Williams

Personal Tutor: Sonia Kobal

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 2 in Media (E) BTEC Level 2 in Media GpB Tutorial and General Unit (E)	62% (2)	84% (4)	

Modules:

FD2MMED1-1DA11B/CTP Unit 2: Communication Techniques for Creative Media Production, FD2MMED1-1DA11B/MAP Unit 4: Media Audiences and Products, FD2MMED1-1DA11B/TUT Tutorial, FD2MMED1-1DA11B/PCM Unit 20: Factual Production for the Creative Media, FD2MMED1-1DA11B/CMS Unit 3: The Creative Media Sector, FD2MMED1-1DA11B/FSM Functional Skills Maths, FD2MMED1-1DA11B/FSE Functional Skills English, FD2MMED1-1DA11B/PRP Unit 7: Print Production, FD2MMED1-1DA11B/ADP Unit 18: Advertisement Production

Comments / Reference / Targets

Smart Targets:

This term students have been working on various units: Unit 1 Research Techniques for Creative Media Production, Unit 20 Factual Production for the Creative Media, Unit 3 The Creative Media Sector and Unit 21 Creative Media Production Project. They have learnt how to use green screen and new techniques in Final Cut Pro, as well as improving their research skills and understanding of the media sector. All students are working on a final major project in different format that will be completed in Term 3.

Comments:

You have not been attending regularly at all this term which means that you are behind on your coursework and faces the risk of failing on the course. You will be attending catch-up workshop in order to complete all work

Sonia Kobal.

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Comments / Reference / Targets

Smart Targets:

Comments: See tutor review

Sonia Kobal.

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Personal Targets

Area of Development:	Attendance/punctuality/written work	Sonia Kobal Date Set: 2 November 2011 Deadline: 2 December 2011
S.M.A.R.T. Target:	 Arrive on time and attend all classes Inform us of any absence/lateness Pay more attention to and check punctuation in your written work 	Dodding. 2 Documber 2011

Area of Development:	Attendance on the course	Sonia Kobal Date Set: 14 March 2012
	- Attend all classes - Complete all tasks in class - Hand in all outstanding work	Deadline: 14 April 2012

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L2 Dip Media E	60%	84%