# The College of Haringey, Enfield and North East London



## **Learner Review**

10 January 2012

**Learner: Pitchou Bongongo** 

**Personal Tutor: Sandra Mirkovic** 

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

## **Subject Targets**

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	88% (4)	86% (4)	
Modules:			
ND1MTRT1-1DA11B/FSI FS I	CT		

#### **Comments / Reference / Targets**

Smart Targets: Complete WP tasks given by 13 Dec

Comments: Get feedback on each task as you complete them.

Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 104 Locational Geography (E)	71% (3)	80% (4)	
Modules:			
ND1MTRT1-1DA11B/LOG Locat	onal Geography		

#### **Comments / Reference / Targets**

Smart Targets: deadline /attendance

Pitchou you have failed to complete the following map E, your attendance is low at 71% you need to catch up with all the outstanding work by Wednesday 30th November and I would suggest that you come to C42 and collect the relevant map that you need in order to complete the work for home-work.

Comments:

Georgia Demetriou.

C&G Level 1 Diploma in Travel & Tourism		
C&G Level 1 Diploma in Travel & Tourism GpB (E) (Tutorial & General Unit)	80% (4)	100% (10)

#### Modules:

ND1MTRT1-1DA11B/CUS Customer Service, ND1MTRT1-1DA11B/TUT Tutorial, ND1MTRT1-1DA11B/PRE Preparing for Employement

**Smart Targets:** 

Comments:

You need to improve your attendace. Please let me know in advance if you

will not be in, so I can authorise it for you.

Sandra Mirkovic.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	82% (4)	100% (10)	
Modules:			
ND1MTRT1-1DA11B/CUS Custome	er Service		

#### Comments / Reference / Targets

**Smart Targets:** 

An excellent punctuality / a very good attendance.

Comments: Completed unit 104 Customer Service.

Well done, keep up your good work.

Sandra Mirkovic.

Subject	Attendance	Punctuality
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	87% (4)	100% (10)
Modules:		
ND1MTRT1-1DA11B/UTI UK Tourism Industry		

#### Comments / Reference / Targets

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other

tutors. You will then be able to focus on this unit again at a later stage in the year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

...

## **Tutor Review**

## Comments / Reference / Targets

None.

	$\overline{}$	
Course	Attendance	Punctuality
000.00	1000110001100	

C&G L1 Dip Travel & Tourism EGpB 77% 98%