The College of Haringey, Enfield and North East London



Learner Review

16 January 2012

Learner: Ann Gardner

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality		
OCR Level 3 Travel and Tourism Yr 2 Unit 13 Working as an overseas resort Representative	100% (10)	100% (10)		
Modules:				
ND3MTRT5-1DA22A/OVP Overseas Reps / FS English				

Comments / Reference / Targets

Smart Targets: Comments: Sandra Mirkovic.

Subject	Attendance	Punctuality	
Travel & Tourism BTEC Customer Service (All Tourism Courses) (E)	88% (4)	100% (10)	
Modules:			
ND3MTRT5-1DA22A/CUS BTEC Customer Service			

Comments / Reference / Targets

Smart Targets:

Outcome 1 for this unit covering 1.1 to 1.5 has now been completed with the deadline for handing in work set for 22nd November, we are now working Comments:

through outcome 2. Keep up the good work.

Gul Assim.

Subject	Attendance	Punctuality		
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)	100% (10)		
Modules:				
ND3MTRT5-1DA22A/FSI FS I	СТ			

Comments / Reference / Targets

Smart Targets: Complete WP Tasks from E3 - Level 1 by 9/11/11

Comments: Working very well in lessons.

Anita Sampat.

Subject Attendance	Punctuality
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OCR Level 3 Travel and Tourism Yr 2 Unit 13 Overseas Representatives	100% (10)	100% (10)	
Modules:			
ND3MTRT5-1DA22A/OVP Overseas Reps / FS English			

Comments / Reference / Targets

Smart Targets:

Comments:

Well done Ann, good attendance / punctuality!

Keep up your good work!

AO1 - handed in

AO2 - due in 10/01/12

Sandra Mirkovic.

Subject	Attendance	Punctuality
OCR Level 3 Travel and Tourism Yr 2 Unit 18 Tourism Development	93% (6)	100% (10)
Modules:		
ND3MTRT5-1DA22A/TOD Touri	sm Development	

Comments / Reference / Targets

Smart Targets: A02 - To be submitted by 22 November

Comments: Deborah Abrey.

Subject	Attendance	Punctuality	
OCR Level 3 Travel and Tourism Yr 2 OCR L3 in Travel &Tourism Yr2 (E) (Tutorial and General Unit)	78% (3)	100% (10)	
Modules:			
ND3MTRT5-1DA22A/TUT Tuto	rial		

Comments / Reference / Targets

Smart Targets: Meet all deadlines in Term 2 to address higher grade criteria and support your

target grade of Merit.

Comments: Good attendance in Term 1. Make sure you attend all tutorials from january

5th 2012 to maintain a constant dialogue on course progress.

Marie Welsh.

Personal Targets

Area of Development:	IDEADLINE REEL ING/ UNIVERSITI	Ann Gardner Date Set: 18 October 2011
S.M.A.R.T. Target:	I aim at completing my course work on time. I intend to do so by starting assignments as soon as the asssessment is delivered in class. i am also looking into completing my UCAS application in the month of November. to do this, i will have to complete my personal statement before the end of October and have a tutor read through it. My main target is to complete this academic year by the end of May 2012, by handing in work on time and producing up to standard work.	Deadline: 30 May 2012

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
OCR L3 ND in Travel &Tourism Yr2E	94%	99%