The College of Haringey, Enfield and North East London



Learner Review

13 March 2012

Learner: Dilek Surun

Personal Tutor: Georgia Demetriou

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
C&G Level 2 Diploma in	9994	2004
Travel & Tourism	96%	98%
Unit 216 Tourist Information	(8)	(9)
Services (E)		
Modules:		
ND2MTRT1-1DA11A/TIS Tourist Information Services, ND2MTRT1-1DA11A/WTG World Wide Travel Geography		

Comments / Reference / Targets

Ensure you are making notes in all lessons to help with completion of

coursework

Smart Targets:

Comments: You are working well in class

FInal deadline for Unit is 20 MARCH

Comments: Deborah Abrey.

Subject	Attendance	Punctuality
C&G Level 2 Diploma in Travel & Tourism C&G Level 2 Diploma in Travel and Tourism GpA (E)	100% (10)	100% (10)

Modules:

ND2MTRT1-1DA11A/TUT Tutorial, ND2MTRT1-1DA11A/TIS Tourist Information Services, ND2MTRT1-1DA11A/CUS BTEC Customer Service

Comments / Reference / Targets

Smart Targets:

Comments: see tutor review

Georgia Demetriou.

(Tutorial & General Unit)

Subject	Attendance	Punctuality
C&G Level 2 Diploma in Travel & Tourism Unit 206 Structure of the UK Travel Industry (E)	95% (8)	100% (10)
Modules: ND2MTRT1-1DA11A/VIA Visito	or Attractions	

Comments / Reference / Targets

Smart Targets: Attendance / Deadlines

Your attendance is good, well done.

Comments:

You are up to date with your work for this unit, well done, keep going.

Gul Assim.

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Personal Targets

Area of Development:	SUBJECT INFORMATION	Dilek Surun Date Set: 11 October 2011 Deadline: 12 October 2011
IIIS MIARI I Jaraati I	need to talk to Gul to find out what is requierd for Guls lesson.	Deadinie. 12 October 2011

Area of Development:	DEADLINE	Dilek Surun Date Set: 11 October 2011 Deadline: 19 October 2011
IIN IVI A R I ISTABT	I need to type 1.2, 1.4 and 1.5 unit 1 outcome 1 ready for neek week's lesson.	Deadinie. 15 October 2011

Area of Development:	RESEARCH MATERIAL	Dilek Surun Date Set: 11 October 2011 Deadline: 28 October 2011
IIS M A R I Iardati I	Collect brochures and leaflets for Debbie's unit, I need to do this by visiting various travel agencies.	Deadline: 26 October 2011

Tutor Review

Course

Comments / Reference / Targets
Review Term: Autumn/Spring/Summer
Review: Term 1
<u>Dilek</u> your attendance / punctuality is excellent make sure you keep this up.
You have a great/positive attitude to your studies and you work very well with your peers during classroom activities. Well done!
Make sure you use your additional study days to do some revision for you functional skills IT mock paper and your vocational on-line tests, if your prepare yourself in advance it will enable you to achieve a pass grade in all your vocational units.
Keep up the good work!
Issues Raised:
Georgia Demetriou.
Review Term: Autumn/Spring/Summer
Review:
Make sureyou arrive to all your lessons and ensure that you arrive on time, the start of the class session is ver important so that you do not miss the aims and objectives. Dilek your attendance/punctuality is very good make sur you keep this up.
You need to make sure you hand in your deadlines on time so that the appropriate interim feedback can be give by your assessors, this will also give you the opportunity to pass the unit on time as well as improve your grades.
C&G Customer service unit
Task C written exam is on Wednesday 14 th March make sure you look through your notes and do some additional revision prior to this.
BTEC Customer Service
You need to make sure that outcome 2 (2.1 - 2.7) has been handed and that outcome 3 (3.1 - 3.6) is completed by Thursday 16th March
Issues Raised:
Georgia Demetriou

Attendance Punctuality

C&G L2 Dip Trvl&Tism E 97% 99%