The College of Haringey, Enfield and North East London



Learner Review

09 January 2012

Learner: Aminur Rahman

Personal Tutor: Laura Aghassi

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 1 - Communications and Employability Skills for IT (E)	100% (10)	57% (1)	
Modules:			
NE3MITN1-1DA21C/CES Com&Employablity Skills for IT			

Comments / Reference / Targets

Smart Targets: Unit 1

Aminur's attendance is good but his punctuality is poor. He is doing well at the

moment but he needs to pay more attention during the lesson. He can get distracted easily by others, he needs to be more focused and gets on with his

work.

Meena Ossoulian.

Comments:

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 2: Computer Systems (E)	100% (10)	100% (10)	
Modules:			
NE3MITN1-1DA21C/CST Computer Systems			

Comments / Reference / Targets

Smart Targets: Complete assignment 1 by submission date. Focus on the job in hand and try

not to get distracted

Comments: Has made a reasonable start to the year, but can get distracted by others

Roy Turner.

Personal Targets

Area of Development:	concentrating in the lesson more	Aminur Rahman Date Set: 28 September 2011 Deadline: 28 October 2011
S.M.A.R.T. Target:	i wish to concentrate more in my lessons, as i get distracted easily and lose my focus in the lesson despite wanting to learn. i want to sit away from the people i get easily distracted by.	Deading: 20 Coloser 2011

Area of Development:	unit 1 - personal development (meena)	Aminur Rahman Date Set: 29 November 2011 Deadline: 16 November 2011
IIN IVI A R I ISTABT' I	in touch typing do around 45 words a minute with below 5 mistakes.	Deadine: 16 November 2011

Area of Development:	i dilotadity	Laura Aghassi Date Set: 31 October 2011
S.M.A.R.T. Target:		Doadling: 30 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 ExtDip IT Y1 EGpC	92%	91%