The College of Haringey, Enfield and North East London



Learner Review

09 January 2012

Learner: Esma Top

Personal Tutor: Laura Aghassi

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 1 - Communications and Employability Skills for IT (E)	100% (10)	100% (10)	
Modules:			
GC2MENG1-1DA11J/ENG GCSE English			

Comments / Reference / Targets

Smart Targets: Unit 1

Esma's attendance and punctuality is excellent. She works hard and pays Comments:

attention during the lesson. She is doing well for this unit and has the ability to

achieve merit for the unit1.

Meena Ossoulian.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 2: Computer Systems (E)	100% (10)	100% (10)	
Modules:			
NE3MITN1-1DA21C/CST Computer Systems			

Comments / Reference / Targets

Smart Targets: Asssignment 1- complete by submission date

Comments: Has made a good start to the year and shows interest in the subject

Roy Turner.

Personal Targets

Area of Development:	A ()	Chrystalla Kyriacou Date Set: 14 October 2011 Deadline: 14 November 2011
S.M.A.R.T. Target:	There are no concerns with attendance. Grammar can be improved via the suggestions made in class. You need to prepare NOW and in note taking form the two tasks for the November, 11 exam on Unit 1.	Doddinio. 14 November 2011

Area of Development:	IMED DIOUGCION	Esma Top Date Set: 7 December 2011
S.M.A.R.T. Target:	i want to get distinction in unit 28	Deadline: 7 December 2011

Area of Development:	Attendance	Laura Aghassi Date Set: 31 October 2011 Deadline: 16 December 2011
S.M.A.R.T. Target:	To improve attendance from 92.41% to 95% by 16th December 2011.	Deadline: 16 December 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 ExtDip IT Y1 EGpC	88%	96%
GCSE English EGpJ	100%	100%