Learner Review

11 January 2012

Learner: Gracia Shengezi
Personal Tutor: Sadegh Ziai

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
BTEC L1 Cert in Science (Enfield) Unit 3: Using Equipment to Make Scientific Observations and Measurements (E)	83% (4)	100% (10)
Modules:		
IC1MSCN1-1DA11A/BIO Biology		

Comments / Reference / Targets

Smart Targets:	Maintain the good attendance/punctuality in Biol. Improve assessment by 20% by end of term. make the corrections to the assign by end of month
Comments:	Needs to work a bit harder to improve Biology knowledge and performance. Needs to complete assignment

Mina Minas.

Subject	Attendance	Punctuality
BTEC L1 Cert in Science (Enfield) Unit 9: Forensic Detection (E)	100% (10)	70% (3)
Modules:		
IC1MSCN1-1DA11A/CMW Chemistry & WrkSkills		

Comments / Reference / Targets

Smart Targets:	Improve to achieve 100% punctualityby 05/12/11.
Comments:	Made good work progress.Well behaved.

Anisul Haque.

Subject	Attendance	Punctuality
BTEC L1 Cert in Science (Enfield) Unit 3: Using Equipment to Make Scientific Observations and Measurements (E)	86% (4)	95% (7)
Modules:		
IC1MSCN1-1DA11A/BIO Biology		

Comments / Reference / Targets

<table>
<tr><td>Smart Targets:</td><td>Attendance is not what it should be and must improve to 95% at least by beginning of 2nd term

Initial assessment result poor and should be improved by start of 2nd term

To complete and hand in assign 3.3 by this week</td></tr>
<tr><td>Comments:</td><td>Gracia is a good member of biology. However there are inherent weaknesses in the understanding of this particular subject. Try to work harder with more determination</td></tr>
</table>

Mina Minas.

Subject	Attendance	Punctuality
BTEC L1 Cert in Science (Enfield) Unit 9: Forensic Detection (E)	100% (10)	77% (3)
Modules:		
IC1MSCN1-1DA11A/CMW Chemistry & WrkSkills		

Comments / Reference / Targets

Smart Targets:	To achieve 100% Attendance & 100% Punctuality; To complete overdue work.
Comments:	Your attendance (100%) is excellent and punctuality (76.92 %) is very poor, which you need to be improved/keep it up to 100%. Complete WorkSkills/Unit-3: Manging Your Own Money/Criteria-2.1 Task by Monday, 9/1/12; well done that you have completed all other criteria of this unit.

Complete WorkSkills/Unit-5: Searching for Job/Criteria-1.1-3.2 Tasks by Monday, 9/1/12

Completed BTEC/Unit-9: Forensic Detection/Criteria-1.1, well done. |

Anisul Haque.

...

Personal Targets

Area of Development:	Attendance/Punctuality	Sadegh Ziai **Date Set:** 4 January 2012 **Deadline:** 23 January 2012
S.M.A.R.T. Target:	Maintain high performance attendance and punctuality	

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC Level 1 Cert Science EGpA	93%	94%