# The College of Haringey, Enfield and North East London



## **Learner Review**

11 January 2012

Learner: Hatun Bulbul

**Personal Tutor: Marie Welsh** 

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21B/FSI FS ICT			

#### **Comments / Reference / Targets**

Smart Targets: Complete 1 mock test by 21 Oct

Comments: You need to concentrate on written instructions which will give you

independence of learning.

Anita Sampat.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21B/ESE ES Englis	h		

#### **Comments / Reference / Targets**

Smart Targets: Complete L,2 FS English, mock test for writing. Proofread and check your

spellings. Use a dictionary if necessary.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) BTEC Customer Service (L3 Dip Business Yr1) (E)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21B/BCS BTEC Customer Service			

#### **Comments / Reference / Targets**

Smart Targets: Complete final report by 2 Dec

Comments: Ensure that you check your work carefully before submitting it.

Anita Sampat.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended			
Diploma in Business Yr1			
(Enfield)	100%	100%	
BTEC Level 3 Extended	(10)	(10)	
Diploma Business GpB Yr1	` '	` ´	
(Tutorial & General Unit) (E)			

#### Modules:

NE3MBUS1-1DA21B/TUT Tutorial, NE3MBUS1-1DA21B/DTB Developing Teams in Business, NE3MBUS1-1DA21B/ITM Introduction to Marketing, NE3MBUS1-1DA21B/INM Introduction to Marketing

#### **Comments / Reference / Targets**

Smart Targets: Achieve Distinction for Unit 3 and Unit 8 by end of Jan 2012

You are on target to complete Unit 3 but still some work to do for Unit 8.

Comments: Overall you need to achieve 2 out of 3 units Distinction. Keep working hard

and read Ezone and your course book to ensure you understand tasks. Keep

up good work.

Mandy Hayward.

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## **Personal Targets**

Illarda di Developiniciti. Illarigilori		Mandy Hayward  Date Set: 13 September 2011
IIS MIN PI I STABT	Sign up for English GCSE	Deadline: 21 September 2011

Area of Development:	Attendance and Punctuality	Mandy Hayward <b>Date Set:</b> 13 September 2011 <b>Deadline:</b> 3 October 2011
IIIS MIN PI I STACT	Achieve at last 95% attendance and punctuality record for the month of September on your E-ILP.	Deadinie. 3 October 2011

Area of Development:	Course Grade	Mandy Hayward  Date Set: 13 September 2011  Deadline: 21 November 2011
IISMARI I ardeti I	Aim to be on course for a Distinction by the end of November.	Deadline: 21 November 2011

# **Tutor Review**

## **Comments / Reference / Targets**

None.

Course	Attendance	Punctuality
GCSE English EGpK	100%	100%
BTEC L3 Ext Dip Business Y1 EGpB	100%	100%