The College of Haringey, Enfield and North East London



Learner Review

11 January 2012

Learner: Shelly James

Personal Tutor: Theresa Clancy

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality			
Level 2 Diploma in Beauty Therapy (E) Level 2 NVQ Beauty Therapy FT GpA (Tutorial and General Unit) (E)	63% (2)	100% (10)			
Modules:					
NV2MBTY1-1DA11A/MET Make up and Eye Treatments					

Comments / Reference / Targets

Smart Targets: Improve on poor attendence and submitt assignments

Comments: Jamie works well when she is in class but needs to attend all classes

Amanda Smith.

Subject	Attendance	Punctuality	
Level 2 Diploma in Beauty Therapy (E) Level 2 NVQ Beauty Therapy FT GpA (Tutorial and General Unit) (E)	92% (6)	100% (10)	
Modules:			

NV2MBTY1-1DA11A/TUT Tutorial, NV2MBTY1-1DA11A/WAX Waxing, NV2MBTY1-1DA11A/FAC Facials, NV2MBTY1-1DA11A/MAP Manicure and Pedicure

Comments / Reference / Targets

Smart Targets: Attendance

Come to college every day. Working well in all lessons Shelly has alot of input

Comments: into all lessons she is very knowledgeable and her practical skills are of a high

standard.

Theresa Clancy.

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Personal Targets

Area of Development:		Theresa Clancy Date Set: 11 October 2011
S.M.A.R.T. Target:	work out a simplier routine for manicures and bring it to all lessons	Deadline: 13 January 2012

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: Need to improve on attendance to be able to complete level 2 course. However her understanding and practical skills of this subject is of a high standard. Keep up the good work smile

Issues Raised:

Theresa Clancy.

Course	Attendance	Punctuality
NVQ Dip L2 Beauty Therapy EGpA	82%	100%