The College of Haringey, Enfield and North East London



Learner Review

18 January 2012

Learner: Franklyn Mitchell

Personal Tutor: Jeremy Shortall

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality		
BTEC Level 2 Diploma in Music (T) Unit 1: Working in the Music Industry	88% (4)	71% (3)		
Modules:				
FD2MMUS4-1DA11A/MSB Music Business				

Comments / Reference / Targets

Smart Targets: Complete and upload your second music business assignment by the 11th

Jan.

Reece, you are a very capable student and you have contributed well to lessons. However you need to improve your punctuality. You are regularly

Comments: late and you are missing some key information.

Overall, you are on target to achieve but you will get a much better grade if

you improve your attendance and punctuality.

Joel Wynn.

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Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review:

Issues Raised:

Reece continues to make excellent progress in his studies, both in terms of his practical work and qalso his written assignments. He is polite and helpful, and works to an extremely high standard. In addition to this Reece's attendance and punctuality figures are excellent. Keep up the good work Reece! Jeremy Shortall.

Course	Attendance	Punctuality
BTEC L2 Dip Music TGpA	92%	97%