The College of Haringey, Enfield and North East London



Learner Review

12 January 2012

Learner: Nonain Tshitenge Personal Tutor: Marie Welsh

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 2 Business Resources (E)	93% (6)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/BUR Business Resources			

Comments / Reference / Targets

Smart Targets: Attempt all distinction tasks over the holidays

Comments: Excellent progress to date.

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) BTEC Level 3 Extended Diploma Business GpC Yr1 (Tutorial & General Unit) (E)	90% (5)	100% (10)	

Modules:

NE3MBUS1-1DA21C/TUT Tutorial , NE3MBUS1-1DA21C/FSI FS ICT, NE3MBUS1-1DA21C/INM Introduction to Marketing

Comments / Reference / Targets

Smart Targets: You need to hand in 2 out 3 units with Distinction to be on course to achieve

Distinction in January 2012

Need to work on your analysis and evaluation skills, so you can successfully

achieve the higher grades. Good work so far, so more needed for each unit to

be on target. Keep working on functional skills maths.

Mandy Hayward.

Comments:

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	75% (3)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/FSE FS English			

Comments / Reference / Targets

Smart Targets:

Complete a L2 FS English writing exam by Oct term. Proofread and check

your use of capital letters.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 1 The Business Environment (E)	92% (6)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/BUE Business Environment			

Comments / Reference / Targets

Smart Targets: Complete corrections by 20th January 2012

Comments: Making good progress, excellent class contribution.

Marie Welsh.

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Personal Targets

Area of Development:	Student Union	Mandy Hayward Date Set: 27 September 2011 Deadline: 3 October 2011
IIIS IVI A R I I STAGT.	find out about standing for student union and decide whether to stand or not.	Deadinie. 3 October 2011

Area of Development:	Maths	Mandy Hayward Date Set: 27 September 2011 Deadline: 27 October 2011
S.M.A.R.T. Target:	go to functional skills maths instead of functional skills ict on tuesdays and review progress with tutor in one month.	Deading: 27 300001 2011

Area of Development:	Start up business seminar	Nonain Tshitenge Date Set: 14 November 2011 Deadline: 17 November 2011
S.M.A.R.T. Target:	By Thursday 17 Nov 13.15-13.45: How to make your new business thrive. Gain knowledge on small business start up and how to make it succesful. smile	Deadine. 17 November 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: Progress made in Unit 1 this term. Deadline P5 and P6 04/01/11.

Issues Raised:

Marie Welsh.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y1 EGpC	93%	100%