# The College of Haringey, Enfield and North East London



## **Learner Review**

30 January 2012

**Learner: Shannon Morris** 

**Personal Tutor: Hesketh Benoit** 

## **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality
YPC Accelerate - Step Up YPC Accelerate Yr10 (T) (Tutorial and General Unit)	88% (4)	86% (4)

#### Modules:

K41MACC1-1DA21A/STU Step Up, K41MACC1-1DA21A/THE Construction- Theory, K41MACC1-1DA21A/SPO Sports, K41MACC1-1DA21A/TUT Tutorial

### Comments / Reference / Targets

Smart Targets: If Shannon keeps up in attendance and punctuality for one week

Comments: this will have great improvement in achievement outcomes in all subject areas

Hesketh Benoit.

...

# **Personal Targets**

Area of Development:	must work on attendance and punctuality	Hesketh Benoit  Date Set: 4 November 2011  Deadline: 11 November 2011
S.M.A.R.T. Target:	after one-to-one meeting has agreed to come in every day for a week and to make sure on time for all sessions	Deadline: 11 November 2011

## **Tutor Review**

#### **Comments / Reference / Targets**

Review Term: Autumn

Review: Shannon has made good start to this term attendance and punctuality looking good (morning alarm call working)

Issues Raised: Shannon has shown a very mature approach to her work this term in the functional skills and painting and decorating doing some high-quality work, but needs to work on bringing in her kit for sports and more participation. Shannon must work on communications with staff " respect", and not to use foul language.

#### Hesketh Benoit.

Course	Attendance	Punctuality
YPC Accelerate Tottenham Yr10 TGpA	54%	79%