The College of Haringey, Enfield and North East London



Learner Review

16 March 2012

Learner: Musa Ay

Personal Tutor: Upal Banerjee

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	99% (9)	100% (10)	

Modules:

NE3MBUS1-1DA22A/DPC Development Planning for Career, NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Development Planning for Career

Comments / Reference / Targets

Smart Targets: Submit all outstanding tasks by 23/03/12

Comments: You are on target to achieve your final grades

Upal Banerjee.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	98% (9)	100% (10)

Modules:

NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Human Resource Management, NE3MBUS1-1DA22A/CUS BTEC Customer Service

Comments / Reference / Targets

Smart Targets: You are on target to achieve your final target grade. All improved work for the

first terms unit must be submitted by end of Jan

Comments: You are doing well but you need to consider the other learners around you

and cause less disruption by talking less in class

Upal Banerjee.

Subject	Attendance	Punctuality		
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	95% (8)	100% (10)		
Modules:				
NE3MBUS1-1DA22A/FSI FS ICT				

Comments / Reference / Targets

Smart Targets: Complete past exam papers each week to prepare for exam in May.

Comments: No work submitted for this term.

Anita Sampat.

Subject	Attendance	Punctuality		
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	94% (7)	100% (10)		
Modules:				
NE3MBUS1-1DA22A/HSW Health and Safety in Business Workplace				

Comments / Reference / Targets

Smart Targets: Complete any corrections for this unit by 20th February 2012.

Comments: Research tasks completed and findings used to complete assignment within

deadline.

Marie Welsh.

Subject	Attendance	Punctuality		
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 18 Managing a Business Event (E)	100% (10)	100% (10)		
Modules:				
NE3MBUS1-1DA22A/MBE Managing a Business Event				

Comments / Reference / Targets

Smart Targets: Hand in all work for this unit Monday 16th January

You need to put all your work together for this unit and hand it in. This is about collecting the evidence and tackling the tasks. I was not impressed with your approach to this unit. Plus you need to sort out your behaviour, it affects others and upsets me and the class. You spend more time asking questions before you have listened to content or asking questions which have been covered and then others then spend time repeating to you. That must tell you something. So instead of wasting your energy and my energy why not put all

that into achieving higher grades. Perhaps a new start in 2012.

Mandy Hayward.

Comments:

Subject	Attendance	Punctuality		
BTEC Level 3 Diploma in				
Business Yr2 (Enfield)	100%	100%		
BTEC Customer Service (L3	(10)	(10)		
Dip Business Yr2) (E)				
Modules:				
NE3MBUS1-1DA22A/CUS BTEC Customer Service				

Smart Targets: Complete Task 1 and 3 by 23 April

Comments: Deadline for Task 1 is already gone. Draft report not seen. Well done for

taking part in the video for Task 2.

Anita Sampat.

Subject	Attendance	Punctuality		
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	100% (10)	100% (10)		
Modules:				
NE3MBUS1-1DA22A/MBE Managing a Business Event , NE3MBUS1-1DA22A/TRB Training in Business				

Comments / Reference / Targets

Smart Targets: Complete Unit 18 and Unit 17 Passes at least by end of March and work filed

in your folder with front cover

Your behaviour is a distraction to me and the class, unless you change your behaviour you will be asked to leave every lesson until you get the message. Focus on achieving higher grades and not disrupting the class. I will not be tolerating your behaviour much longer as you are preventing other students from listening and getting support from me so they can achieve higher grades.

If this does not change I will request you attend someone elses lesson to

complete the work in future. You have been warned.

Mandy Hayward.

Comments:

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Personal Targets

Area of Development:	UCAS	Upal Banerjee Date Set: 6 October 2011
S.M.A.R.T. Target:	Log on by 15/10/11	Decalling, C. Octobor 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y2 EGpA	98%	100%