The College of Haringey, Enfield and North East London



Learner Review

08 March 2012

Learner: Brandon Vargas

Personal Tutor: Jacqueline Dyett

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Attendance Punctuality	
AAT 2 Accounts Functional English (AAT L2 FT & FT with English)	68% (2)	85% (4)	
Modules:			
NV2MACC2-1DA11A/FSE FS English			

Comments / Reference / Targets

Smart Targets: Attendance,, Punctuality, Behaviour & Class Activities

Your attendance has not improved since you started this unit, currently it is below college benchmark and you need to ensure you attend 100% from 02/03/12 in other to progress.

You have also not participated fully in class and it is important to complete all task in class in other to pass Working Effectively exams.

Your behaviour also need to improve and it is important to learn to respect your teachers and colleagues (by concentrating on your work and talk less whiles lessons are going on)

Comments:

Even though you hold a grade C in English, it is important to attend lessons to $\dot{}$

continue improving your

·Written communication skills

Punctuations

·Letters, memos, Reports

I expect to see some improvement from 02/03/12

Benjamin Cobblah.

Subject	Attendance	Punctuality	
AAT 2 Accounts AAT 2 Accounts Full Time GpA (T) (Tutorial and General Unit)	86% (4)	100% (10)	
Modules:			
NV2MACC2-1DA11A/PAY BAII, NV2MACC2-1DA11A/BAI BAII			

Comments / Reference / Targets

Smart Targets:

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Unfortunately Brandon you have not passed your Basic Accounting II exam, which means that after the BTEC Money and Finance assignments we will revise for the re-sit.

Targets:

Comments:

- 1. Attend Mentoring at least 2 hours a week to revise for Basic Accounting II unit till exam date (05/2012)
- 2. Revise Basic Accounting II at home or in the library at least 4 hours a week till 05/2012
- 3. Attend all lessons to complete all BTEC Money and Finance units and to pass WEAF and CMPA

Izabela Honeyman.

Subject	Attendance	Punctuality	
AAT 2 Accounts AAT 2 Accounts Full Time GpA (T) (Tutorial and General Unit)	86% (4)	100% (10)	
Modules:			
NV2MACC2-1DA11A/TUT Tutorial , NV2MACC2-1DA11A/NEA NEAF, NV2MACC2-1DA11A/AAT NEAF, NV2MACC2-1DA11A/CPA CMPA NV2MACC2-1DA11A/BAI BAII			

Comments / Reference / Targets

Unfortunately Brandon you have only passed Basic Accounting 1 so far and have four other units to achieve from the AAT level 2 qualification. You also need to complete the six units for BTEC Money and Finance by the end of March. Once completed we would be able to help you revise for the re-sits and to get you prepared for Working Effectively in Accounting and Finance and to sit the Working With Computers exam. Target:

1. Attend all the lessons on time to complete the BTEC Money and Finance assignments by 30/03/2012

Smart Targets:

- 2.Attend all the lessons on time to complete the Working Effectively in Accounting and Finance unit by the end of April.
- 3. Attend all the lessons on time to complete the Working with Computers unit by the end of March.
- 3. Complete practice assessments for Functional Skills ICT exams by 9th March 2012.

Comments:

Jacqueline Dyett.

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	Subject	Attendance	Punctuality
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Computing	58%	100%
Functional Mathematics (for all Achala's FS Maths)	(1)	(10)
Modules:		
NV2MACC2-1DA11A/FSM FS Maths		

Comments / Reference / Targets

Smart Targets: Improve your attendance to 87% by the end of this term.

Comments:

Achala Bodara Gamage.

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Personal Targets

Area of Development:	Communication and literacy skills	Brandon Vargas Date Set: 29 September 2011 Deadline: 22 October 2011
	1. Maintain attendance and punctuality to levels over 95%	
S.M.A.R.T. Target:	2. Ensure that I revise the work that I was taught during the week to ensure that I do not fall behind.3. To verify my attendance with the Learning	
	Mentors	

Area of Development:	Needs to be more committed to the programme.	Date Set: 9 February 2012 Deadline: 9 March 2012
S.M.A.R.T. Target:	I will ensure that during my half term, I will make sure that I do my revison for my own benefit. I will cover several topics including basic accounting 2 and likewise basic costing. I will also ensure I attend my lessons more regularly. I will make sure that I book my mentoring sessions with the learning mentor and to complete the additional resources given to me by my tutor during my half term break.	Deadine: 9 March 2012

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review:

Brandon has only achieved two units out of five . He is yet to pass Basic Accounting 2 and Basic Costing. He is the only one left in the Mainstream Group to sit the Sage exam simply because he is not putting in the required time and effort into revising and practising for the exam.

He also has to prepare for the exam for Working Effectively in Accounting and Finance along with 6 Money and Finance units.

At this stage of the program, Brandon still has not progressed as we hoped he would and he is not as committed to the program as he should. His attendance to mentoring is becoming a problem and he seriously needs to decide what is important to him at this stage of the program. We are willing to help Brandon but Brandon also needs to have that drive to succeed for himself.

Issues Raised:

Jacqueline Dyett.

Course	Attendance	Punctuality
AAT 2 Accounts Full Time T	81%	99%