## **Learner Review**

06 June 2011

Learner: Abuhar Ahmed

**Personal Tutor:** 

#### **Key to Attendance and Punctuality percentages**

- 100% to 91% is green status
- 90% to 85% is amber status
- 85% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

mployablity Skills Prog TC 91% 98%	Subject	Attendance	Punctuality
	Job Centre Plus Employablity Skills Prog TC GpB (BSEMEMPJ 0DA11B)		

Modules:

BSEMEMPJ-0DA11B/EXP Exam Practice, BSEMEMPJ-0DA11B/ESL ESOL, BSEMEMPJ-0DA11B/TUT Tutorial, BSEMEMPJ-0DA11B/ICT ICT, BSEMEMPJ-0DA11B/EMS Employement Skills

### **Comments / Reference / Targets**

**Smart Targets:** 

Comments:

Sharon Dewil.

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## **Targets**

Area of Development:	reading	
	Reading /city /place I need to write my own CV	I will read another person's CV. Put the layout in order. Correct mistakes.

Area of Development:	writing	
S.M.A.R.T. Target:	I need to write my own CV.	Choose 5 words (adjectives) to descrit personality. Use these words to write 3 sentences

Area of Development:	speaking and listening	Sharon Dewil  Date Set: 27 May 2011  Deadline: 27 June 2011
S.M.A.R.T. Target:	I want to practice talking about my skills and qualities to help me in a job interview.  I will listen to job interview questions and answer them using my past work experience and current skills and abilities.	

# **Personal Tutor Summary**

### **Comments / Reference / Targets**

None.

Course	Attendance	Punctuality
ESOL Employablity _Haringey 2 (B)	93%	98%