The College of Haringey, Enfield and North East London



Learner Review

12 January 2012

Learner: Solveiga Bulatova Personal Tutor: Marie Welsh

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/FSE FS	English		

Comments / Reference / Targets

Smart Targets:

Complete a L2 FS English writing exam by Oct term. Proofread and check

your punctuation and tenses.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended			
Diploma in Business Yr1			
(Enfield)	96%	100%	
BTEC Level 3 Extended	(8)	(10)	
Diploma Business GpC Yr1	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	` '	
(Tutorial & General Unit) (E)			

Modules:

NE3MBUS1-1DA21C/TUT Tutorial, NE3MBUS1-1DA21C/FSI FS ICT, NE3MBUS1-1DA21C/INM Introduction to Marketing

Comments / Reference / Targets

Smart Targets: You need to achieve 2 out 3 Merits for your 3 units by January 2012

You are not checking understanding in class and amending your work quick

enough. You are behind in unit 3 and not doing enough reading from

Comments: coursebook to develop your knowledge. See you at workshop and you need

to work harder to achieve Merit overall.

Mandy Hayward.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 1 The Business Environment (E)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/BUE Busines	s Environment		

Comments / Reference / Targets

Smart Targets: Complete corrections by 20th January 2012
Comments: Making progress in this unit , contributing in class.

Marie Welsh.

Subject	Attendance	Punctuality
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 2 Business Resources (E)	98% (9)	100% (10)
Modules:		
NE3MBUS1-1DA21C/BUR Business Resources, NE3MBUS1-1DA21C/BCS BTEC Customer Service		

Comments / Reference / Targets

Smart Targets: Attemp all Merit tasks during the holidays

Comments: Working satisfactorily

Upal Banerjee.

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Personal Targets

Area of Development:	Maths	Mandy Hayward Date Set: 15 September 2011 Deadline: 21 September 2011
	Sign up for Functional Skills Maths lessons instead of ICT functional Skills	Deadinie. 21 September 2011

Area of Development:	Business start-up	Solveiga Bulatova Date Set: 14 November 2011 Deadline: 17 November 2011
S.M.A.R.T. Target:	At the business start up event i will be attending 'how to make your new business thrive'. at HALL 1, from 13.15- 13.45.	Deadine. 17 November 2011

Area of Development:	Organisation and Planning	Mandy Hayward Date Set: 15 September 2011 Deadline: 15 December 2011
IIIS MIA R I ISTABI	Sort out course folder for notes, assignments and timetable and show to tutor.	Deadinie. 13 December 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: You have made progress in this unit during the term. Submit P5 and P6 by 04/01/12.

Issues Raised:

Marie Welsh.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y1 EGpC	97%	100%