# The College of Haringey, Enfield and North East London



## **Learner Review**

10 January 2012

Learner: Sarah Abdirizak Warsame Personal Tutor: Sandra Mirkovic

## **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality			
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	76% (3)	92% (6)			
Modules:					
ND1MTRT1-1DA11B/CUS Customer Service					

### Comments / Reference / Targets

**Smart Targets:** 

Up to date with your work, Sarah.

Comments: Keep up your good work.

You neeed to improve your attendance.

Sandra Mirkovic.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism C&G Level 1 Diploma in Travel & Tourism GpB (E) (Tutorial & General Unit)	74% (3)	97% (9)	
Madulas			

#### Modules:

ND1MTRT1-1DA11B/CUS Customer Service, ND1MTRT1-1DA11B/TUT Tutorial, ND1MTRT1-1DA11B/PRE Preparing for Employement

#### **Comments / Reference / Targets**

**Smart Targets:** 

Comments: Sarah, you need to make sure that you improve your attendace, You must

attend all of your lessons. Keep up your positive attitude!

Sandra Mirkovic.

Subject	Attendance	Punctuality			
C&G Level 1 Diploma in Travel & Tourism Unit 104 Locational Geography (E)	80% (4)	100% (10)			
Modules:					
ND1MTRT1-1DA11B/LOG Locational Geography					

#### **Comments / Reference / Targets**

Smart Targets: Completed unit / attendance

well-done Sarah you have successfully passed this unit however your

attendance is not good if you are not in lesson you are not learning and this can have huge implications when you are asked to do a specific assignment

or task. Can you please make sure that your attendance improves over the

next few weeks?

Georgia Demetriou.

Comments:

Subject	Attendance	Punctuality			
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	79% (3)	100% (10)			
Modules:					
ND1MTRT1-1DA11B/UTI UK Tourism Industry					

#### **Comments / Reference / Targets**

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other tutors. You will then be able to focus on this unit again at a later stage in the

year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

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#### **Tutor Review**

#### **Comments / Reference / Targets**

None.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpB	75%	95%