The College of Haringey, Enfield and North East London



Learner Review

11 January 2012

Learner: Nabeeha Awan

Personal Tutor: Sabina Narayanan

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
BTEC Level 3 Extended Diploma in Creative Media Production Yr2 (E) Level 3 Diploma/Extended Diploma in Creative Media Production GpB Yr2 (Tutorial and General Unit) (E)	83% (4)	70% (3)

Modules:

ND3MMVD1-1DA22B/CMP L3 Unit 4: Creative Media Production Management Project, ND3MMVD1-1DA22B/FVE L3 Unit 16: Film and Video Editing Techniques

Comments / Reference / Targets

- Attend all lessons and report any absences immediately to personal tutor

- Hand in (Unit 16) TASK 1 on Tue 1st Nov

Smart Targets: - Complete (Unit 4) TASK 2 by Monday 7th Nov 2011

Keep on the good work!

Comments: Sonia Kobal.

Subject	Attendance	Punctuality
BTEC Level 3 Extended Diploma in Creative Media Production Yr2 (E) Level 3 Diploma/Extended Diploma in Creative Media Production GpB Yr2 (Tutorial and General Unit) (E)	83% (4)	70% (3)

Modules:

ND3MMVD1-1DA22B/CMP L3 Unit 4: Creative Media Production Management Project, ND3MMVD1-1DA22B/FVE L3 Unit 16: Film and Video Editing Techniques

Comments / Reference / Targets

Smart Targets:

This term the students have been learning about the principles and development of editing. In order to demonstrate their understanding of the topic, the students had to submit a report which constitutes the first task for Unit 16. Unit 16: Film and Video Editing techniques is taught in conjunction with Unit 4: Creative Media Production Management Project. In order to pass both units the students have to generate ideas for a trailer, go into production and finally individually edit their work. Despite a slow start of the term, Nabeeha is now back on track, completing all work and showing commitment. Although Nabeeha emailed me TASK 1 for Unit 16, an error occurred in the process and Nabeeha will now print out a copy and hand it in to her personal

Comments:

Sonia Kobal.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Creative Media Production Yr2 (E) Unit 18: Producing Print Based Media (E)	45% (1)	100% (10)	
Modules:			
ND3MMVD1-1DA22B/PPM Un	it 51: PageLayout&Dsgn		

tutor tomorrow (Tuesday 1st November 2011).

Comments / Reference / Targets

Smart Targets:

Complete all tasks set in the assignment brief and evaluate work according to the evaluation handout.

Students are currently developing their print-based media production skills and journalist techniques, by creating a magazine spread using Adobe InDesign software and a print-based media advertisement using Adobe Photoshop software. For this unit students had to research on the print-based media industry, print-based media products and participate in a traditional hand print-based media production workshop. The final task was to create a magazine article to go with the genre of the magazine covers they created last year and a print-based media advertisement to target a specific audience. This was to be presented in the form of a magazine spread with front cover

Comments:

and print advertisement.

Nabeeha's attendance is way below the college average, however, she has excellent Photoshop skills and the software at home which enables her to keep up to date with her work and to high standard. Nabeeha is a very intelligent student who produces very good work. Her magazine article looks fantastic and reflects near professional standards. Nabeeha now needs to ensure all work is completed by the deadline to achieve the high grades she is capable of.

Sherine George.

Subject Attendance	Punctuality
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BTEC Level 3 Extended Diploma in Creative Media Production Yr2 (E) Unit 7: Understanding the Creative Media Sector (Yr2) (E)	76% (3)	84% (4)
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Modules:

ND3MMVD1-1DA22B/CMS The Creative Media Sector, ND3MMVD1-1DA22B/USM L3 Unit 7: Understanding the Creative Media Sector, ND3MMVD1-1DA22B/FIS L3 Unit 26: Film Studies, ND3MMVD1-1DA22B/TUT Tutorial

Comments / Reference / Targets

Smart Targets:

Comments:

Students are currently working on Unit 7: Understanding the Creative Media Sector and Unit 8 Understanding the Television and Film Industries. As part of these units students are required to demonstrate their understanding of how the the creative media sector is structured and and the various constraints that media companies have to work within as well as identify job roles available within the creative media sector in the form of reports and research folders. For the final task students are required to prepare personal career development material in the form of a video production showreel and take part in a mock interview where they will highlight their skills and qualifications relevant to the position they have applied for also demonstrating their self presentation skills.

Nabeeha is pleasant and polite and completes written work to a high standard on this course. However, her attendance and punctuality is a huge issue and this needs to be urgently addressed in order for her to complete the extended diploma. She has developed her practical skills and has incorporated what she has learnt with After Effects to begin compiling her showreel. Nabeeha needs to ensure that her showreel is complete by Tuesday 13th December in order to complete these units.

Sabina Narayanan.

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Personal Targets

Area of Development:	Attendance/punctuality	Sabina Narayanan Date Set: 2 November 2011 Deadline: 2 November 2011
	Nabeeha, you are wroking well when you are in and I have seen an improvement in attendance since your Stage 1 has been issued. The issue now is punctuality and the reason you say you are late is because you forget your ID. You must put your ID in your bag at the end of the college day to ensure you will not forget it.	Doddinio. 2 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 Dip Media Production Y2 EGpB	70%	86%