The College of Haringey, Enfield and North East London



Learner Review

10 January 2012

Learner: Abdul Omar

Personal Tutor: Georgia Demetriou

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	100% (10)	85% (4)	
Modules:			
ND1MTRT1-1DA11A/UTI UK Tourism Industry			

Comments / Reference / Targets

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other

tutors. You will then be able to focus on this unit again at a later stage in the year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

Subject	Attendance	100% (10)	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)		
Modules:			
ND1MTRT1-1DA11A/FSI FS ICT			

Comments / Reference / Targets

Smart Targets: Prepare for ICT mock next week.

Comments: Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 104 Locational Geography (E)	89% (4)	88% (4)	
Modules:			
ND1MTRT1-1DA11A/LOG Locational Geography			

Comments / Reference / Targets

Smart Targets: Task set for Unit 113 to be submitted 23 November

Comments: Deborah Abrey.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	88% (4)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/CUS Customer Service			

Comments / Reference / Targets

Smart Targets:

Good attendance and punctuality.

Comments:

Completed task A, not completed task B.

Sandra Mirkovic.

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Personal Targets

Area of Development:	Attendance and Punctuality	Schnell Smith Date Set: 14 October 2011 Deadline: 31 October 2011
IIIS IVI A P I I STAGT	Achieve at least 95% attendance and punctuality record for the month of October	Deadine. 31 October 2011

Area of Development:	lacadillic	Abdul Omar
S.M.A.R.T. Target:	i need to revise for my online test	Date Set: 4 January 2012 Deadline: 13 January 2012

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpA	86%	94%