The College of Haringey, Enfield and North East London



Learner Review

08 March 2012

Learner: Dung Hoang

Personal Tutor: Ashi Akbar

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
	0%	0%	
	(1)	(1)	

Comments / Reference / Targets

Smart Targets:

1. Interact more during lessons

2. Continue being motivated

The group has been learning the following functional skills Numeracy, topics

at an Entry Level Handling Data

Charts and Graphs

Comments: Shapes 2 and 3 Dimensions

Dung has only recently started and has done so with the right attitude. Dung is always punctual and comes prepared for her lessons. Dung completes her

class work to a good standard. Well done keep it up.

Collin Salmon.

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2B (T) (ESFMYNG1-1DA11B) ICT Class	75% (3)	100% (10)	
Modules:			
ESFMYNG1-1DA11B/ICT ESOL-ICT			

Comments / Reference / Targets

1. Create at least 4 documents including posters, tables and letters with a minimum of 20 words and at least 1 picture.

Smart Targets:

2. Create at least 2 MS Excel spreadsheet files, enter numbers and text and use formulas to calculate totals.

Dung's performane in using MS Word has been excellent. She is able to use different fonts, text enhancing styles including bold, italic and underlined and can move/copy text as well as change text alignment and insert pictures into documents. She is very well behaved in class and has demonstrated an ability to work on her own initiative.

Comments:

Dung's understanding of hardware/software and input/output devices is excellent.

In the next review period Dung will work on using MS Word to create posters, add page borders, create formal/informal letters, as well as insert and format tables. She will also start using MS Excel and use MS Outlook email program for communication.

Ubavka Skramic.

Subject	Attendance	Punctuality	
YPC A2E ESOL YPC A2E ESOL GpB Jan (T) (Tutorial and General Unit)	50% (1)	100% (10)	
Modules:			
K4EMESL1-0DA11B/ESL Esol, K4EMESL1-0DA11B/GPT Grp Tutorial			

Comments / Reference / Targets

Smart Targets:

Hoang should learn five new words and their pronunciation by the end of term

Since the beginning of term we have focused on, introductions, describing people, families, describing jobs and wants and needs. Hoang has responded well to the topics covered and is keen to develop her English. She has good written skills, but could work more on her spoken English. Hoang is making

good progress

Comments:

Nicholas Ifill.

Subject	Attendance	Punctuality	
	100%	100%	
	(10)	(10)	
Modules:			
K4EMESL1-0DA11B/ICT ICT			

Comments / Reference / Targets

Targets:

In the next term we will work on using the Internet as a source of information and start working on using the ICT for communication, such as Email and text messaging.

In the next review period Dung will:

Smart Targets:

- 1. Continue with excellent time keeping and attendance.
- 2.Produce at least 2 successful searches using the Internet and find information about weather.
- 3. Use Email to send and receive at least 2 messages each containing a minimum of 5 words. Reply to at least one email message.

Dung is expected to perform very well as before.

In this term students have been studying the use of the MS Word to insert and format pictures from the Clip art gallery, create tables and use the Internet to find information.

Dung has achieved a very good progress in all areas of study.

Comments:

She has created at least 3 documents with a minimum of 10 words and at least 1 picture, created a poster and at least 2 tables with rows and columns. Dung has used the Internet successfully on at least 1 occasion and found information about weather.

Dung is a very polite and well organized student.

Ubavka Skramic.

Subject	Attendance	Punctuality	
	100%	100%	
Modules:	(10)	(10)	
K4EMESL1-0DA11B/ESL Esol			

Comments / Reference / Targets

Smart Targets:

Write ten sentences about your family using the apostophe to show possession and contraction.

This academic term the class, under the themes of Personal information and Family have been working on personal pronouns, exchanging personal information, describing people, adjectives of appearance and personality, wh questions, the use of apostrophes to contract and show possession.

Comments:

The language and grammar points have been using all four language skills reading, writing, speaking and listening to develop the learners' communication. Basic and key vocabulary has also been covered to reinforce learning.

Dung is a pleasant and keen learner. Altough she is new to the group she has settled in well and gets along with her peers and teaching staff. She is making good progress, paricularly with her speaking.

Dung is quiet in class but her confience is growing and this is reflected in the quality of her work.

Mike Lezama.

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Personal Targets

Area of Development:	Reading, writing, speaking and listening	Hazel Griffith Date Set: 23 September 2011 Deadline: 23 September 2011
S.M.A.R.T. Target:	I need to 1. write three sentences about myself using and and but. 2. come on time for all my classes.	Dedume. 20 ooptember 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: Please refer to my subject review.

Issues Raised:

Nicholas Ifill.

Review Term: Autumn

Review: Personal tutor

Issues Raised: none

This term students have been studying about asking and giving information regarding people's lives and jobs , talking about hopes for the future, comparing places, people's lives, jobs, asking questions and showing that they are interested, checking and clarifying information, reading about changes in a communityand writing about important events in their life.

Dung is good at writing and she is able to write very clearly and coherently in class. She always completes classwork and homework on time and to a very high standard.

She needs some help with her spelling she can improve by buying a bilingual dictionary and not using her phone as a dictionary. She needs help with grammar at the moment she studies every evening at home and has improved slightly she needs to visit the library and take out a book to support her in her studies. Ashi Akbar.

Review Term: Spring

Review: Entry2B

Issues Raised: none

This term students have been asking for and giving information about people's lives and jobs, talking about hopes for the future, comparing places and people's lives and jobs. They have also asked questions and showed they are listening. Students have read about changes in a community and have also Written about important events in their lives.

Dung has very clear and organised handwriting. The presentation of her work is excellent. Dung needs help with her grammar and her speaking as this often lets her down. During speaking activities and classroom discussions she needs to take more of an active role and take responsibility for her learning. Dung can improve her grammar by visiting the library and doing more work at home.

Ashi Akbar.

Course	Attendance	Punctuality
ESOL 16-18 E1 TGpC	100%	92%
ESOL 16-18 E2 TGpB	90%	100%