The College of Haringey, Enfield and North East London



Learner Review

16 March 2012

Learner: Ashley Neto

Personal Tutor: Upal Banerjee

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	96% (8)	100% (10)	
Modules:			
NE3MBUS1-1DA22A/MBE Managing a Business Event , NE3MBUS1-1DA22A/TRB Training in Business			

Comments / Reference / Targets

Complete Unit 18 and Unit 17 Passes at least by end of March and work filed **Smart Targets:**

in your folder with front cover

Need to make sure you improve your work to Merits on both units which Comments:

requires depth and doing more research and reading around the subject. Your

work lacks depth for merit grades, so needs more effort.

Mandy Hayward.

Subject	Attendance	Punctuality		
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Customer Service (L3 Dip Business Yr2) (E)	90% (5)	100% (10)		
Modules:				
NE3MBUS1-1DA22A/CUS BTEC Customer Service				

Comments / Reference / Targets

Smart Targets: Complete Task 1 and 2 by 29 March. Comments: You made a good start on both tasks.

Anita Sampat.

Subject	Attendance	Punctuality		
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	90% (5)	100% (10)		
Modules:				
NE3MBUS1-1DA22A/FSI FS ICT				

Comments / Reference / Targets

Smart Targets: Complete past exam papers each week to prepare for exam in May.

Comments: Anita Sampat.

Subject	Attendance	Punctuality

BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	94% (7)	100% (10)
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Modules:

NE3MBUS1-1DA22A/DPC Development Planning for Career, NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Development Planning for Career

Comments / Reference / Targets

Smart Targets: Submit all outstanding work by 23/03/12
Comments: You are on target to achieve your final grade

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	93% (7)	100% (10)	

Modules:

NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Human Resource Management, NE3MBUS1-1DA22A/CUS BTEC Customer Service

Comments / Reference / Targets

Smart Targets: You are on target to achieve your final target grade. All improved work for the

first terms unit must be submitted by end of Jan

Comments: You make valuable contribution to class and have settled in to your new

environment very quickly

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 18 Managing a Business Event (E)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA22A/MBE Managing a Business Event			

Comments / Reference / Targets

Smart Targets:

You need to put all your work together for this unit and hand it in. This is

Comments: about collecting the evidence and tackling the tasks. I did not witness much

work completed for this unit, so you need to produce evidence.

Mandy Hayward.

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Personal Targets

Area of Development:		Upal Banerjee Date Set: 6 October 2011
S.M.A.R.T. Target:	Log on by 15/10/11	Deadline: 6 October 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y2 EGpA	93%	99%