The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: Naomi Atutuna

Personal Tutor: Sherine George

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma/Extended Diploma in Creative Media Production Yr1 (E) BTEC Level 3 Diploma/Extended Diploma in Creative Media Production Yr1 Tutorial and General Unit (E)	88% (4)	98% (9)	

Modules:

NE3MMPD1-1DA21B/MVP L3 Unit 29: Music Video Production, NE3MMPD1-1DA21B/DIT L3 Unit 32: Designing Idents for Television, NE3MMPD1-1DA21B/TUT Tutorial, NE3MMPD1-1DA21B/APT L3 Unit 30: Advertisement Production for Television, NE3MMPD1-1DA21B/DGP L3 Unit 54: Digital Graphics for Print, NE3MMPD1-1DA21B/CSC L3 Unit 2: Comm Skills for Creative Media Industries, NE3MMPD1-1DA21B/PCI L3 Unit 1: Pre-Prod Tech for the Creative Media Industries, NE3MMPD1-1DA21B/RCI L3 Unit 3: Research Tech for the Creative Media Industries

Comments / Reference / Targets

Smart Targets: Improve attendance to ensure you do not fall behind with work.

Naomi's attendance is satisfactory but does need improving, however, her punctuality is excellent. Naomi works extremely hard to meet deadline and produce work to a good technical standard. Naomi is achieving merit grades for all her current units and could achieve higher if she attends all lessons, makes appropriate notes, continue to meet deadlines and uses task handouts to ensure she hits the higher criteria.

Comments:

Sherine George.

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Personal Targets

Area of Development:	stay focused	Sherine George Date Set: 21 September 2011 Deadline: 21 November 2011
IIIS MIA RII I STAAT.	Pay attension is all lessons and ensure you remain on task. No Iollies, music, BBM or Phones.	Deadine: 21 November 2011

Area of Development:	Distractions	Sherine George Date Set: 21 September 2011 Deadline: 21 November 2011
IIIS IVI A P I I STACK	Do not distract or allow others to distract you through talking or distruptive behaviour.	Deadinie. 21 November 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review:

See subject report.

Issues Raised:

Sherine George.

Course	Attendance	Punctuality
BTEC L3 ExtDip Media Production Yr1 EGpB	88%	98%