The College of Haringey, Enfield and North East London



Learner Review

07 March 2012

Learner: Cansu Karaarslan Personal Tutor: Aylin Ersin

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | |
|---|------------|-------------|--|
| Entry 2 ESOL 16-18 E2C (T) (ESFMYNG1-1DA11C) | 87% (4) | 96% (8) | |
| Modules: | | | |
| ESFMYNG1-1DA11C/TUT Tutorial, ESFMYNG1-1DA11C/GPT Gp Tut, ESFMYNG1-1DA11C/ESL ESOL E2 | | | |

Comments / Reference / Targets

Smart Targets:

Comments: refer to Tutor Report

Aylin Ersin.

| Subject | Attendance | Punctuality | |
|--|--------------|--------------|--|
| Entry 2 ESOL 16-18 E2C (T) (ESFMYNG1-DA11C) ICT Class | 100% (10) | 100% (10) | |
| Modules: | | | |
| ESFMYNG1-1DA11C/ICT ICT | | | |

Comments / Reference / Targets

1. Create at least 3 documents (posters, letters, tables) with a minimum of 20 words and at least 1 picture.

Smart Targets:

- 2. Send adn print at least 2 email messages containing a minimum of 10 words and receive at least 2 messages.
- 3. Produce at least 3 successful searches using the Internet and find informationabout healthy eating, weather and geography.

format documents using different text enhancing styles. She knows how to insert/resize pictures add page borders into documents. In the next term we will continue with using MS Word to insert and format tables, and produce formal and informal letters. We will start working on using the ICT for

Cansu has achieved excellent progress in using MS Word to create and

communication, such as Email and the Internet to search for information.

Ubavka Skramic.

Comments:

| Subject | Attendance | Punctuality | |
|--|------------|-------------|--|
| Entry 2 ESOL 16-18 E2C (T) (ESFMYNG1-1DA11C) | 91% (6) | 95% (8) | |

Modules:

ESFMYNG1-1DA11C/TUT Tutorial, ESFMYNG1-1DA11C/ESL ESOL E2, ESFMYNG1-1DA11C/GPT Gp Tut

Comments / Reference / Targets

Smart Targets:

Comments: refer to Tutor Report

Aylin Ersin.

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Personal Targets

| Area of Development: | Using capital letters | Aylin Ersin Date Set: 2 December 2011 Deadline: 10 January 2011 |
|----------------------|--|---|
| | I will correct mistakes in a text about personal information. I will change small letters to capital and capital letters to small to correct the mistakes. | Deadine. To Sandary 2011 |
| S.M.A.R.T. Target: | Example: | |
| | Question: i Live in ENGLAND. i come From cyprus. | |
| | Answer: I live in England. I come from Cyprus. | |

| Area of Development: | Word order (writing) | Aylin Ersin Date Set: 2 December 2011 |
|-------------------------|--|--|
| S.M.A.R.T. Target: | I will put 10 jumbled up sentences about personal information in the correct order every week. I will give my homework to my teacher every Tuesday to check. example: Question: to everyday work go I Answer: I go to work everyday. | Deadline: 13 January 2011 |

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review:

Well done, Cansu! Your attendance and punctuality are 100%.

In Autumn term, we covered induction, which includes a diagnostic test, introduction to college rules, library induction and setting learning targets.

As we discussed in your tutorial, you need to work on word order in writing and speaking. We agreed to set your initial learning targets to address this language point.

Issues Raised:

Aylin Ersin.

Review Term: Spring

Review:

Well done, Cansu! You passed your mock speaking and listening exam! Now you need to work on grammar (simple present tense) in speaking when you talk about things you always do (for example hobbies).

You also need to improve your attendance as it is currently 84.93%, which is below college target 87%. You have to attend all of your lessons to improve your attendance. To do this, you need to book your appointments in your free time, unless it is an emergency.

In the last term we covered Healthy Living topic and started Edexcel Personal and Social Development Unit 8. You did an excellent job to meet all the deadlines to complete this assignment.

You need to make sure you only speak in English in class. Sometimes you speak Turkish, which may prevent you from improving your English language skills.

Issues Raised:

Attendance (currently 84.93%)

Speaking Turkish in class

Aylin Ersin.

| Course | Attendance | Punctuality |
|--------------------|------------|-------------|
| ESOL 16-18 E2 TGpC | 85% | 97% |