The College of Haringey, Enfield and North East London



Learner Review

18 January 2012

Learner: Ylli Betliorja

Personal Tutor: Jo Edmonds

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit)	100% (10)	92% (6)	

Modules:

FD2MPLS5-1DA11A/SPR Unit 8 Advntrs Actvts, FD2MPLS5-1DA11A/TUT Tutorial, FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass, FD2MPLS5-1DA11A/CPL Unit 4 Career Planning

Comments / Reference / Targets

Smart Targets:

Hand in Assignments on time across all four areas I am teaching this term

and achieve a pass or above grade by 9 Dec 11

Comments: Jo Edmonds.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services Unit 9 Sport and Recreation in the Public Services	100% (10)	100% (10)	
Modules:			

Comments / Reference / Targets

Smart Targets:

To research and look to participate in a sport of your choice for the next set of

assignments due.

I am pleased with Ylli's contribution in class. He does occasionally get

Comments: distracted but he generally works hard which is very pleasing. His attendance

is outstanding and one of the best in the department. I would like to see his

level of effort and his attendance remain at this very high standard.

Neil Taylor.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit)	100% (10)	100% (10)	
Modules:			
FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass			

Comments / Reference / Targets

Smart Targets: Comments: Jo Edmonds.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services Unit 9 Sport and Recreation in the Public Services	100% (10)	96% (8)	

Modules:

FD2MPLS5-1DA11A/IHF Unit 9 Sport&Recrtn, IC1MPSV1-1DA11A/FSI FS ICT, FD2MPLS5-1DA11A/ATP Unit 5 Imprvng Fitness

Comments / Reference / Targets

Smart Targets: Attempt Merit criteria in all assignment work for me.

> Ylli has fantastic attendance and the level of his work has improved drastically over the last few months. I would like to see this trend continue because he is

Comments:

more than able to achieve Merits in my work, I just feel he lacks the

confidence to attempt it.

Neil Taylor.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit)	100% (10)	97% (8)	

Modules:

FD2MPLS5-1DA11A/SPR Unit 8 Advntrs Actvts, FD2MPLS5-1DA11A/TUT Tutorial, FD2MPLS5-1DA11A/PUB Unit 1 Public Services, FD2MPLS5-1DA11A/CPL Unit 4 Career Planning

Comments / Reference / Targets

Smart Targets: Attendance to be manitained through till Easter.

Comments: This should be possible.

Jo Edmonds.

Personal Targets

Area of Development:	Initial Course Assessment Monday 26th Sept 11	Jo Edmonds Date Set: 25 September 2011 Deadline: 26 September 2011
S.M.A.R.T. Target:	1.Work Book Assignment to be completed and handed into the Tutor by end of Tutorial Monday 26 th Sept 11 2.Pens and File index presented to the tutor for inspection by the end of the tutorial by 26 th Sept 11 3.Study file to be presented for inspection to the tutor by end of tutorial Monday 26 th Sep 11	Deadline: 26 September 2011

Area of Development:	Work Book file, pens and Index System	Jo Edmonds Date Set: 27 October 2011 Deadline: 27 October 2011
S.M.A.R.T. Target:	Please show your Tutor a proper filing system for work in class including pens, writing paper, A 4 Folder and index system by 11 Nov 11	Deadine: 27 October 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: 1st review

Issues Raised: No issues

Ylli has worked hard since the beginning of class. He asks good questions and he is mature, level headed and keen to learn. I am really pleased Ylli has settled down to do some real learning. Do not feel afraid to ask me about the work involved.

Jo Edmonds.

Review Term: Spring

Review: Ylli has contributed in class and achieved a number of creditable passes for his assignments. Keep

up the work.

Issues Raised: Produce assignments in on time

Jo Edmonds.

Course	Attendance	Punctuality
BTEC L2 in Public Services TGpA	100%	97%