# The College of Haringey, Enfield and North East London



## **Learner Review**

10 January 2012

Learner: Radha Staines

**Personal Tutor: Georgia Demetriou** 

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/CUS Customer Service			

#### **Comments / Reference / Targets**

**Smart Targets:** 

An excellent attendance and punctuality.

Up to date with unit 103 / customer service with both tasks A & B.

Comments:

Well done!

Keep up with your good work!

Sandra Mirkovic.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 104 Locational Geography (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/LOG Locational Geography			

#### **Comments / Reference / Targets**

Smart Targets: Task set for Unit 113 to be submitted 23 November

Comments: Well done on your excellent attendance

Deborah Abrey.

Subject	Attendance	100% (10)	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)		
Modules:			
ND1MTRT1-1DA11A/FSI FS ICT			

#### **Comments / Reference / Targets**

**Smart Targets:** 

Prepare for ICT mock on 14 Oct

Comments: Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	100% (10)	92% (6)	
Modules:			
ND1MTRT1-1DA11A/UTI UK Tourism Industry			

#### **Comments / Reference / Targets**

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other tutors. You will then be able to focus on this unit again at a later stage in the

year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

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## **Personal Targets**

Area of Development:	Organise study resources	Schnell Smith  Date Set: 14 October 2011  Deadline: 17 October 2011
IIS IVI A P I I START	Sort out a folder for all course notes, assignments and timetable by beginning of next week	Deadine. 17 October 2011

Area of Development:	Radha Staines
S.M.A.R.T. Target:	Date Set: 4 January 2012 Deadline: 13 January 2012

## **Tutor Review**

## Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpA	95%	98%