The College of Haringey, Enfield and North East London



Learner Review

08 March 2012

Learner: Ivet Ivova

Personal Tutor: Ashi Akbar

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
Entry 1 ESOL 16-18 E1A Low Literacy GpA (T) (ESGMYNG1-1DA11A) Numeracy E1	96% (8)	93% (7)	

Modules:

ESGMYNG1-0DA11A/ICT ICT, ESGMYNG1-0DA11A/NUM Numeracy, ESGMYNG1-0DA11A/ESL Esol, ESGMYNG² 0DA11A/121 121 Tutorial, ESGMYNG1-0DA11A/GPT Grp Tutorial/Esol

Comments / Reference / Targets

Smart Targets:

Comments: Ivet's attendance

is excellent at 100%.

She needs to work on place words, (**between** = in the middle), adjectives like **empty** (= nothing inside), imperatives like **circle** (= put a circle around), comparing adjectives like **heavier** (= more weight than) and **largest** (= bigger than) and ordering numbers from largest to smallest.

She needs to extend her maths words like *away* and *how many left* and use given numbers and to get an answer.

~She two sentences for each word by 28 March.

Chris Anglin.

Subject	Attendance	Punctuality	
Entry 1 ESOL 16-18 E1A Low Literacy GpA (T) (ESGMYNG1-1DA11A) ICT Class	100% (10)	100% (10)	
Modules:			
ESGMYNG1-0DA11A/ICT ICT			

Comments / Reference / Targets

To be able to name 8 of the tools on the toolbar.

Smart Targets: To be able to name 6 of the keys on the keyboard.

To be able to explain what each key does.

Ivet works hard in class and has progressed well in ICT this year, however

she sometimes lacks concentration and is easily distracted in class. She must

try to speak less Bulgarian in class and try to stay focused on her work.

Elmira Atashzaran.

Comments:

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	Subject	Attendance	Punctuality

Entry 1 ESOL 16-18 E1A Low Literacy GpA (T) (ESGMYNG1-1DA11A)	100% (10)	88% (4)
Modules:		
ESGMYNG1-0DA11A/ESL Esol, ESGMYNG1-0DA11A/121 121 Tutorial, E	SGMYNG1-0DA11A/G	PT Grp Tutorial/Eso

Comments / Reference / Targets

-practise sample questions about family, food, daily life and hobbies with 3 **Smart Targets:**

students in the class to prepare for Speaking and Listening exam on 7th April

2011.

- very good student, working and progressing well in the class. She will re-Comments:

take her speaking test on 7th April, is expected to pass this time.

Ivet achieved the below targets this term;

-ask 5 students in the class to find out about their health problems by using' what's the matter with you/her/ your sister?

-listen for deatils and find out other people's health problems.

-speak to her GP/doctor and explain her health problems by using 'I've got a sore throat/tootache...

Melike Asan.

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2B (T) (ESFMYNG1-1DA11B) ICT Class	79% (3)	91% (5)	
Modules:			
ESFMYNG1-1DA11B/ICT ESOL-ICT			

Comments / Reference / Targets

- 1. Attend every lesson and always come on time.
- 2. Create/format 2 Word processing document including letters.

Smart Targets:

- 3. Produce at least 2 successful searches using the Internet to find information about weather, geography and transport.
- 4. Use Email to receive at least 2 messages and send at least 2 message containing a minimum of 10 words.

Ivet has achieved progress in using MS Word to create and format documents using different text enhancing styles. She knows how to insert/resize pictures add page borders and tables into documents. She has also used MS Excel to create a spread-sheets file and calculated totals of numeric data using simple formulas for addition.

Comments:

In the next term we will continue with using MS Word to create documents, use the Internet as a source of information. We will start working on using the ICT for communication, such as Email and text messaging and MS Excel to calculate totals of numeric data using various formulas.

Ubayka Skramic.

Subject	Attendance	Punctuality	
Entry 1 ESOL 16-18 E1A Low Literacy GpA (T)	95% (7)	89% (4)	
(ESGMYNG1-1DA11A)			
Modules:			
ESGMYNG1-0DA11A/GPT Grp Tutorial/Esol, ESGMYNG1-0DA11A/ESL Esol, ESGMYNG1-0DA11A/121 121 Tuto			

Comments / Reference / Targets

lvet is making very good progress in her reading and writing. She can spell most of the personal information words, name, surname, address, age, postcode and family words correctly.

She made good progress in her speaking and listening and can talk about her family and give her own personal information correctly.

She needs to ask full questions and use the present simple tense correctly by thinking about the question before asking. She needs to use verbs and pronouns correctly. E.g. My mother is.. They are.. / She listens to..

Melike Asan.

Subject	Attendance	Punctuality	
Entry 1 ESOL 16-18 E1A Low Literacy GpA (T) (ESGMYNG1-1DA11A) ICT Class	100% (10)	100% (10)	
Modules:	Modules:		

ESGMYNG1-0DA11A/ICT ICT

Comments / Reference / Targets

The class has been working on Microsoft Word this term. They have been learning how to type text and use the mouse and keyboard. Although some of them still need assistance, most of them are now able to log on and off the system.

lvet's attendance and punctuality have been excellent this term. She is hard working and produces excellent work in class, however she is sometimes easily distracted and must work to improve her concentration.

Ivet's targets are to stop speaking Bulgarian in class and to try to concentrate more on her work.

Elmira Atashzaran.

Subject	Attendance	Punctuality	
Entry 1 ESOL 16-18 E1A Low Literacy GpA (T) (ESGMYNG1-1DA11A) Numeracy E1	0% (1)	0% (1)	

Comments / Reference / Targets

Ivet ahs 85 % attandance which she needs to raise.

Ordering numbers needs work and she will complete the homework worsheet by 5 Dec.

Chris Anglin.

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Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review:

Issues Raised: -talking in Bulgarian in the lessons despite the teachers warnings

Ivet is a hardworking student who is capable of passing all her exams this year for the ESOL E1 Reading, Writing, Spreaking and Listening Cambridge exams, as well as numeracy and ICT at E1.

Ivet gets disctracted by her classmates talking in Bulgarian with her. She should not answer them in Bulgarian. She should not sit with someone who speaks Bulgarian. This is affecting Ivet's progress and practising Speaking and Listening in English in the class. She should use every opportunity to speak in English in the class.

She usually behaves and listens well although she can sometimes become distracted and a little too talkative. Her attendance is very good and she usually comes to the lessons on time. She is usually quiet in class but she understands and picks new things up quite quickly. She gets on with her classmates and has good relations with all of her teachers. For her age she is quite mature and she takes responsibilty for her learning by completing her classwork and tasks very well.

It will be very useful if she takes part in some college sport activities so she can make friends from different countries and speak in English with them.

Melike Asan.

Review Term: Spring

Review:

Issues Raised:

- -talking in Bulgarian in the class
- coming late to some lessons

lvet is a very good student and helps her classmates in their writing and reading and practises oral questions with students who are less confident when she finishes. She has improved her attendance and attends her lessons regularly now. However she comes late to some lessons. She must be on time all the time.

She is making good progress in her reading and writing however needs to improve her speaking in order to pass her test in April 2011.

She will do Speaking and Listening test on 7th April and must pass this test in order to take her Reading and Writing exams in June. If she doesn't pass Speaking and Listening test in April she can not do her Reading and Writing tests this year and she can not go to Entry 2 class next year. She must do lots of practise at home and come to her classes on time.

She is making good progress in ICT, Numeracy and is expected to pass these exams this year.

She should not sit with someone who speaks same language in the class.

Melike Asan.

Review Term: Autumn

Review: Personal tutor review

Issues Raised: none

This term students have been studying about asking and giving information regarding people's lives and jobs , talking about hopes for the future, comparing places, people's lives, jobs, asking questions and showing that they are interested, checking and clarifying information, reading about changes in a communityand writing about important events in their life.

lvet has good listening skills and she is able to understand and follow instructions in class. Ivet needs to learn some more words so she needs to expand her vocabulary by taking books from the library. Ivet also needs to purchase a dictionary and use it in class.

Ivet has some difficulty in Maths and needs to attend the Study Skills centre at the appropriate time for extra support. She is doing well in ICT and is able to understand and complete the work on time. At time she feels that the class is a bit easy for her as she regularly uses the internet and computer.

Ashi Akbar.

Course	Attendance	Punctuality
ESOL 16-18 E2 TGpB	92%	97%