The College of Haringey, Enfield and North East London



Learner Review

17 January 2012

Learner: Paige Jones

Personal Tutor: Jennifer Hylton

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
	0%	0%	
	(1)	(1)	

Comments / Reference / Targets

Paige is a confident and able student. Last term the topic studied was Introducing the hair and beauty sector. This involves exploring the size and structure of the beauty industry and its link with other sectors and the economy. Health and safety requirements and the role of industry organisations are also topics included within this unit. The diploma not only requires the student to work on an independant level but also works towards developing personal and social skills .

Paige has made some progress, but I do not believe that she has worked to her full potential. I would like to see more independance within the learning environment from Paige. My targets for Paige next term are to generate ideas, explore possibilities and ask questions to extend her thinking.

A good start Paige but I expect more from you.

Anna Salousti.

Subject	Attendance	Punctuality	
	82%	100%	
	(4)	(10)	

Comments / Reference / Targets

Overall, I am satisfied with Paige's progress to date, although I would like to see her attendance improve. Paige is capable of producing a much higher standard of work, both academically and practically. Paige needs to focus on the task ahead and try not to lose concentration or allow herself to become disrupted by other members of the group.

I would have expected almost twice the volume of work from Paige than that which has been produced thus far. A fair start Paige, but I do expect better from you. Dont let yourself down.

Anna Salousti.

Subject	Attendance	Punctuality	
	86%	100%	
	(4)	(10)	
Modules:			
K41MFPH1-9DA21A/THR Theory, K41MFPH1-9DA21A/THP Theory/Practical			

Comments / Reference / Targets

Paige is making steady progress, unfortunately Paige had missed a significant number of sessions last term which did impact upon her final assessment. The first 4 weeks of term were spent developing the skills and ideas required for the final end of unit assessment. Fortunately for Paige, although she had missed a number of sessions she had already completed a significant amount of work and collated enough information the term before Christmas to enable her to complete the final assessment to an acceptable standard.

The end of unit assessment required Paige to design and carry out a customer satisfaction survey, collate the information and produce a final report on ways in which to improve the business. Paige demonstrates a confident manner in the classroom environment but she was initially reluctant to approach clients. Once this barrier was overcome Paige demonstrated positive communication skills. Beneath the confident exterior, Paige is actually a little unconfident and unsure of herself. I know Paige can produce work of a higher standard but she needs to maintain focus and direction. Paige is a pleasure to teach but I would like to see the best of Paige and not just the average. This term Paige will be working within the hairdressing department and focusing on the world of hair.

Anna Salousti.

Subject	Attendance	Punctuality	
	79%	69%	
	(3)	(3)	
Modules:			
K41MFPH1-0DA22A/THP Theory/Practial, K41MFPH1-0DA22A/THR Theory, K41MFPH1-0DA22A/GPT Grp Tutorial			

Comments / Reference / Targets

Paige, has completed the beauty work for this term and she has now began a new unit; 1.1 introduction to hair and beauty industry for a preparation of her external exam. There's no internal control assessment for this unit but she will need to revise from her revision cards which she will be preparing on weekly bases.

Paige needs to improve her punctuality as she was regularly late this term.

Lydia Karekedou.

Subject	Attendance	Punctuality	
	0%	0%	
	(1)	(1)	

Comments / Reference / Targets

Attend college and be on time every time.

Smart Targets: Do homework given as part of preparation of your control assessments

focus in class to complete control assessment on unit 1.7.

Comments: Paige has being doing very well with the completion of work. Puntuality has

always been an issue and it seems that it gets better at a very slow motion.

Lydia Karekedou.

Culpinat	A 44 I	Dunatuality
Subject	II Attendance I	Punctuality
1		1 41101444111

DipL2 & NVQ L2 Hairdressing ESOL (T)	71%	80%
Unit 204: Shampoo and Condition the Hair and Scalp (Dip L2 Hair) (T)		(4)
Modules:		
NV2MHAR1-1DA11A/PRA Practical		

Comments / Reference / Targets

Smart Targets:

improve attendance and punctuality in my session, revise weekly, improve

participation in the classroom.

i am worried that Paige that Paige will fall into the same habits as last year, only now you're a year older Paige and i have high expectations of you. I know that you're more than capable as i have seen your achievement towagrds the end of last year's course. You worked hard but you have

Comments: achieved "A" as a result.

i am expecting 100% attendance from now on, i need to see that you're revising and i will change your sitting arrangements as i need to keep an eye

of how your practical skills are improving.

Lydia Karekedou.

Subject	Attendance	Punctuality
DipL2 & NVQ L2		
Hairdressing ESOL (T)	79%	91%
Dip L2 Hairdressing FT TGpA	(3)	(5)
(Tutorial and General Unit) (T)		
Modules:		
NV2MHAR1-1DA11A/PRA Practical		

Comments / Reference / Targets

Smart Targets:

Comments: Jennifer Hylton.

..

Personal Targets

Area of Development:	Time Keeping	Paige Jones Date Set: 3 October 2011 Deadline: 3 November 2011
	to get to college on time, listen and concetrate more on what the teachers are saying / explaining, and to practice more at home on my sectioning.	Deading. 5 November 2011

Area of Development:	time keeping	Paige Jones Date Set: 14 November 2011 Deadline: 14 November 2011
S.M.A.R.T. Target:	get my attendence up too at least 85% and time keeping and too keep my mind on the task and not let my mind drift off	Decamine. 14 November 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: Paige is working on 1.3 unit (introducing hair styling), she's attending every session and completes the tasks and activities given. Paige will complete this unit as timetabled if she continue attending and show the same interest.

Issues Raised:
Lydia Karekedou.
Review Term: Autumn/Spring/Summer
Review:

This term the group has been focusing on completing unit 1.4 - Basic skincare. Paige has missed a significant number of valuable teaching and learning time due to her poor punctuality. I have issued concern sheets regarding this matter and have also spoken to Paige on numerous occasions. Whilst I am not Paige's personal tutor this term she will be going onto stage one of the disciplinary process in order to closely monitor her overall attendance and punctuality.

Paige is a lovely girl, she is pleasant and hardworking when she wants to be but I have to continuously remind Paige to focus on the task ahead. Paige does have a tendancy to be lazy unless someone is continuously monitoring her and ensuring she remains on task.

Due to Paige's persistant lateness and lack of focus Paige has still not completed unit 1.4. This should have been easy to achieve considering that the unit was already half completed.

I am concerned that Paige is at risk of not completing the course if she does not meet coursework deadlines.

Dont let yourself down Paige, you are more than capable!

Anna Salousti.

Issues Raised:

Review Term: Spring

Review:

Page have completed one more unit; 1.6 personal appearance, styling and wellbeing. we are currently working on a new unit 1.7; careers in the hair and beauty sector and related industries. this unit will be completed by the 24th March 2011 and it will be the fifth unit completed out of 7 units.

Paige has successfully pass the external exam and gained a grade B. Well done Paige

Issues Raised:

With the remaining two units; 1.4 (introducing basic skin care treatments) and 1.5 (introducing basic hand and nail care sesrvices) Paige will have no issues completing if she continue attending and be on time.

For the project which also have to be completed by May; homework is regularly given and expected to be done. This will helps tremendously toward the project.

Lydia Karekedou.

Review Term: Spring

Review:

Paige have been doing very well recently, we are currently finishing this unit and she has successfully demonstrated that she's capable of reflect on her strengths and weaknesses in hair and beauty industry. Together we have decided what action she should take to ensure she will improve on her weaknesses

- 1. she will complete this course
- 2. she will enrol to do hair level 2
- 3. she will try to get work placement
- 4. she will be practicing on manikin and or friends and relatives
- 5. she will be reading books
- 6. watching videos
- 7. and research the web.

Issues Raised: it will take aproximately two years to achieve her goal as a qualified level 2 stylist.

Lydia Karekedou.

Review Term: Autumn

Review:

You are progressing well on your chosen course, you are meeting targets and responding to tasks set by your tutors. i hope your hand is fully healed now so that it does not interfer further with any tasks

Please try to book your personal appointments out of college time to avoid missing any course work, or practice skills hairdressing related

If you can I would advise you to slot yourself into an additional practical session to gain further assessments for hairdressing. All you will need to do is ask hairdressing reception the following

Days

Times

Note: Ensure that any additional times have been scheduled out of your normal timetable

Issues Raised:

I would encourage you to ask family and friends to visit your client sessions once all delivery has taken place in block 3.

Perhaps it may be useful to book into the LRB for one of the teachers to help you with using the programme read and write gold, this will support you if you are unable to use your hand

Jennifer Hylton.

Course	Attendance	Punctuality
Dip L2 Hairdressing FT TGpA	76%	93%