# The College of Haringey, Enfield and North East London



# **Learner Review**

10 January 2012

Learner: Ugomma Ejimofor

**Personal Tutor: Sandra Mirkovic** 

#### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

## **Subject Targets**

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11B/CUS Customer Service			

#### **Comments / Reference / Targets**

**Smart Targets:** 

Comments:

Ugomma, you are working well to complete all tasks given in lessons. Your

attendance/punctuality is excellent.

You have completed unit 103.

Sandra Mirkovic.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 104 Locational Geography (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11B/LOG Locational Geography			

#### **Comments / Reference / Targets**

Smart Targets: Deadlines

Ugoma you have not completed map A. You need to catch up with all the outstanding work by Wednesday 30th November and I would suggest that you come to C42 and collect the map that you need so that you can can

complete this for home work. Your attendance is excellent keep this up!

Georgia Demetriou.

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)	88% (4)	
Modules:			
ND1MTRT1-1DA11R/FSLFS I			

#### **Comments / Reference / Targets**

Smart Targets: Complete all BKSB WP tasks up to level 2 by 13 Dec

Comments: Anita Sampat.

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# **Personal Targets**

Area of Development:	Update CV	Schnell Smith  Date Set: 11 October 2011  Deadline: 31 October 2011
IIIS M A R I ISTABI	Update cv to show changes in qualification, personal statement	Deadine: 31 October 2011

Area of Development:	Attendance and Punctuality	Schnell Smith  Date Set: 11 October 2011  Deadline: 31 October 2011
IIIS MIA PI I STACT	Achieve at least 95% attendance and punctuality record for the month	Deading. 51 October 2011

# **Tutor Review**

### **Comments / Reference / Targets**

None.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpB	87%	99%