The College of Haringey, Enfield and North East London



Learner Review

08 March 2012

Learner: Costina Manolache

Personal Tutor: Izabela Honeyman

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
AAT 2 Accounts AAT 2 Accounts Full Time with English GpA (T) (Tutorial and General Unit)	90% (5)	100% (10)	
Modules:			
NV2MACE2-1DA11A/PAY BAII			

Comments / Reference / Targets

Smart Targets: 1

Excellent progress as you have passed Basic Accounting II very well.

Target:

Comments:

1. Attend all the lessons on time to complete the BTEC Money and Finance

assignments by 30/03/2012

Izabela Honeyman.

Subject	Attendance	Punctuality	
AAT 2 Accounts AAT 2 Accounts Full Time with English GpA (T) (Tutorial and General Unit)	100% (10)	100% (10)	
Modules:			
NV2MACE2-1DA11A/TUT Tutorial, NV2MACE2-1DA11A/CPA CMPA			

Comments / Reference / Targets

Smart Targets: 2

1. Attend all classes (100%)

Comments:

2. Complete BTEC Money and Finance assignments by 23/03/2012

Izabela Honeyman.

Subject	Attendance	Punctuality	
AAT 2 Accounts AAT 2 Accounts Full Time with English GpA (T) (Tutorial and General Unit)	95% (7)	100% (10)	
Modules:			
NV2MACE2-1DA11A/AAT WEAF			

Comments / Reference / Targets

Well done so far. Here are your targets

Smart Targets: 1.Attend all classes regularly and on time

2. Complete BTEC Money and Finance assignments by 23/03/2012

Comments:

Jacqueline Dyett.

Subject	Attendance	Punctuality	
AAT 2 Accounts Functional English (AAT L2 FT & FT with English)	89% (4)	98% (9)	
Modules:			
NV2MACE2-1DA11A/FSE FS English			

Comments / Reference / Targets

Using the lettter framework write a complaint letter to a retail company :

Smart Targets: describe the problem and what you want them to do, check spelling. When

finished use a thesaurus and change at least 6 verbs or adverbs.

Comments: Gale Ortanca.

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Personal Targets

Area of Development:	Basic Costing	Costina Manolache Date Set: 2 November 2011 Deadline: 7 November 2011
II NIN PI ISTABT	I need to achieve more on Basic Costing at FIFO,LIFO and AVCO.I planned to achieve it untill the final of the week.I`m sure I`ll be allright with this as well.	Deading. 7 November 2011

Area of Development:	Basic Accounting 1	Costina Manolache Date Set: 2 November 2011 Deadline: 9 November 2011
II I	I still need to practice more on basic Accounting 1 on: a)Accounting for Purchases and Purchases Returns; b)Cash book I plann to focus on these two chapters of Basic Accounting 1 untill next week.	Deadline: 9 November 2011

a.

Area of Development:	Sage	Costina Manolache Date Set: 11 January 2012 Deadline: 11 January 2012
S.M.A.R.T. Target:	 I planned to do more practice at SAGE in order to be more confident and to be stable and prepared for the exam. Also,getting more knowledge for Basic Accounting 2 because the exam is very close and I want to be on time with everything. 	Deaume. 11 Sandary 2012

Tutor Review

Comments / Reference / Targets

Review Term: AuSpring

Review: You have passed all your exams first time round, which is an excellent achievement. Well done.

Issues Raised: none

Izabela Honeyman.

Course	Attendance	Punctuality
AAT 2 Accounts with English T	94%	99%