The College of Haringey, Enfield and North East London



Learner Review

24 January 2012

Learner: Mark Walters

Personal Tutor: John Nosworthy

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality			
Cert in Basic Construction Skills Cert in Basic Construction Skills CaP GpF (E) (Tutorial and General Unit)	88% (4)	92% (6)			
Modules:					
CR1MBCB1-1DA11F/PRA Practical					

Comments / Reference / Targets

Smart Targets: Complete 10 units by 30th March 2012

Comments: John Nosworthy.

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Personal Targets

Area of Development:	II I	Roger Green Date Set: 28 September 2011 Deadline: 1 October 2011
I I	mark not the best of starts but you are doing a lot better you need to work on hand skills this will help improve the dove tail joint finish.	

Area of Development:	INACIDA NOT	Roger Green Date Set: 6 October 2011 Deadline: 6 October 2011
	MARK i asked you to update this i even gave you time to do so .So why have you not ive asked for sick notes but so far have none you must make the effort i will check with your mother also you need to settle down in the work shop.	

Area of Development:	llant along along an anat	Mark Walters Date Set: 24 November 2011 Deadline: 24 November 2011
S.M.A.R.T. Target:	i have not tried as hard as i should its when i do something wrong i just feel that i cant do it but in the past weeks i have learnt how to do dove joint and possibly do carpltre in the near future. i need to inprove how to stay on my table and consentrate on my work. my target in the next 2 weeks is to consentrate more.	Deadine. 24 November 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: Autumn

Issues Raised:

time keeping Engagement in learning

mark i know that some of your time keeping problems are due to illness and the loss of your grandfather but your engagement in learning can fade you i feel that you need to make more of a effort this in turn will inprove your hand skills and classroom out come i feel sure yopu can achieve this.

Roger Green.

Review Term: Autumn

Review:

Mark, you need to pay more attention and participate more during the functional skills lessons. You are becoming a distraction to other students in the group and affecting your own progression in your functional skills maths training. I can appreciate that you may find maths difficult or boring but we need to work together so you can develop your maths skills and pass your functional skills exams. If you feel you need additional help and would like to discuss your maths training please see me in confidence to see how I can best help you in your maths training.

Issues Raised:

John Nosworthy.

Review Term: Spring

Review:

Mark your attendance is still below the minimum requirement of the college and it needs to be improved immediately. Although you have completed some work to date and since Christmas your attitude to the college work has improved immensely you need to improve your attendance immediately otherwise completion of this year's course and subsequent progression onto next year's course could be affected.

Issues Raised:

John Nosworthy.

Course	Attendance	Punctuality
Cert L1 Basic Construction EGpF	89%	91%