The College of Haringey, Enfield and North East London



Learner Review

22 March 2012

Learner: Ismail Ibrahim

Personal Tutor: Anita Sampat

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Business (Enfield) Unit 1 Business Purposes (E)	100% (10)	100% (10)	
Modules:			
FD2MBUS2-1DA11B/BUP Business Purposes			

Comments / Reference / Targets

Smart Targets: Must submit full assignment, including amended work, by end of Jan

Very little progress. Needs plenty of support Comments:

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Business (Enfield) Functional Mathematics (BTEC L2 Dip in Business) (E)	89% (4)	100% (10)	
Modules:			
FD2MBUS2-1DA11B/FSM FS Maths			

Comments / Reference / Targets

Improve attendance.

Smart Targets:

Review Shape, Space, and Data Handling in preparation for the mock exams.

Comments:

Ismail has found Maths to be challenging and needs to put continued effort into every lesson. Must review all topics covered so far on a regular basis in

order to succeed.

Amanda Smith.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) BTEC Level 2 Diploma in Business GpB (E) (Tutorial & General Unit)	97% (8)	100% (10)
Modules:		
FD2MBUS2-1DA11B/MFS Money and Finance Skills, FD2MBUS2-1DA11B/FSI FS ICT		

Comments / Reference / Targets

Complete a Functional Skills ICT level 1 Mock exam on your return and Pass **Smart Targets:**

Money and Finance by end of March 2012

Need to focus more in lessons and complete all work by end of March. Hope Comments:

you are getting a lot out of work experience?

Mandy Hayward.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Business (Enfield) BTEC Level 2 Diploma in Business GpB (E) (Tutorial & General Unit)	100% (10)	98% (9)	
Modules:			

FD2MBUS2-1DA11B/BUO Business Organisations, FD2MBUS2-1DA11B/TUT Tutorial, FD2MBUS2-1DA11B/PEO People in Organisations, FD2MBUS2-1DA11B/MFS Money and Finance Skills

Comments / Reference / Targets

Needs to improve attendance and punctuality, attending all lessons

Smart Targets: Attend additional learning support sessions for literacy

Use mind-map strategies when writing assignments

Ismail works well in a team

He needs to organise his personal course folder and ensure that he discusses Comments:

all assignment plans in advance of assignment deadlines.

With literacy support he will improve his writing skills

Schnell Smith.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Business (Enfield) BTEC Level 2 Diploma in Business GpB (E) (Tutorial & General Unit)	100% (10)	98% (9)	

Modules:

FD2MBUS2-1DA11B/BUO Business Organisations , FD2MBUS2-1DA11B/TUT Tutorial , FD2MBUS2-1DA11B/PEO People in Organisations, FD2MBUS2-1DA11B/MFS Money and Finance Skills

Comments / Reference / Targets

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Schnell Smith.

Subject	Attendance	Punctuality	
BTEC Level 2 Diploma in Business (Enfield) Unit 3 Financial Forecasting for Business (E)	88% (4)	100% (10)	
Modules:			
FD2MBUS2-1DA11B/FFB Financial Forecasting for Business			

Comments / Reference / Targets

Submit tasks 1,4,5,6 by end of January. **Smart Targets:**

Keen student but you need to work more quickly and meet deadlines. Keep Comments:

up with the work and you have the ability to pass this unit.

Peter Eskesen.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma in Business (Enfield) Unit 1 Business Purposes (E)	92% (6)	100% (10)
Modules:		
FD2MBUS2-1DA11B/FFB Financial Forecasting for Business , FD2MBUS2-1DA11B/BUP Business Purposes		

Comments / Reference / Targets

All outstanding work for unit 1 to be submitted by 23/03/12. Present your initial **Smart Targets:**

business idea to class by 23/03/12 for unit 17

Comments: Poor effort so far.

Upal Banerjee.

Personal Targets

Area of Development:	Book a Careers Advice and Guidance session	Schnell Smith Date Set: 27 October 2011 Deadline: 20 November 2011
S.M.A.R.T. Target:	Identify your current knowledge and skills to possible job opportunities using appropriate sources of information and advice. Do a SWOT analyses to identify what strengths you have and what gaps you have in the weaknesses. Make sure you also have evidence from the Careers Interview and Analysis.	Deadine: 20 November 2011

Area of Development:	I Carran Lata I I wit OF I Mandala and Anailm and	Schnell Smith Date Set: 21 February 2012 Deadline: 6 March 2012
S.M.A.R.T. Target:	Complete Unit 25 Workbook Assignment P1: Describe the type, structure and functions of the workplace organisation. P2: Identify the competitors or the host organisations. List them and provide leaflets or website screen prints P3: Have a one to one with tutor and prepare a plan showing agreed objectives and targets for your work experience.	Deadine: 6 March 2012

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L2 Business EGpB	94%	99%