# The College of Haringey, Enfield and North East London



# **Learner Review**

18 January 2012

**Learner: Emmel Jackson** 

**Personal Tutor: Simone Jean-Louis** 

# **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

| Subject   | Attendance | Punctuality |
|---|------------|-------------|
| BTEC Level 2 Diploma Health & Social Care (Care Pathway) (T) Functional English (L2 Dip Care Pathway) | 0%<br>(1)  | 0%<br>(1)   |

## **Comments / Reference / Targets**

Emmel, you have made a good start in English, but you need to be making more verbal contributions in class. Your writing seems clear and reasonably fluent, but you need to do the level 2 English diagnostic as this will give more information about your literacy strengths and weaknesses. The level 1 diagnostic is too easy for you and doesn't give any indication of areas for further work.

Please bring in your GCSE certificate when you receive it. Please hand in the letter next week.

Iona Tanguay.

| Subject   | Attendance                                  | Punctuality  |
|---|---|--------------|
| BTEC Level 3 Extended Diploma in H&SC (Health) Yr1 (T) Unit 2: Equality, Diversity and Rights in Health and Social Care | 71%<br>(3)                                  | 100%<br>(10) |
| Modules:  |   |              |
| NE3MHLS1-1DA21A/EDS Equ   | ality, Diversity, Sociological Perspectives |              |

### **Comments / Reference / Targets**

Smart Targets: You need to ask at least one question in class and hand in assignments on

time

Comments:

Emmel, you have settled into the programme very well, however you are very quiet. You need to improve your participation in class, asking relevant questions and completing assignments on time.

Please continue to improve and work hard and I am sure you will acheive tjhis unit successfully. Please let me know if you have any concerns.

Sharon James.

| Subject | Attendance | Punctuality |
|---------|------------|-------------|

| BTEC Level 2 Diploma Health & Social Care (Care Pathway) (T) Functional ICT (L2 Dip Care Pathway) GpA & GpB (See general Functional ICT course for Mauva Jones) | 100%<br>(10) | 100%<br>(10) |
|---|--------------|--------------|
| Modules:  |              |              |
| FD2MCRA7-0DA11B/FST FS ICT  |              |              |

#### **Comments / Reference / Targets**

Emmel has excellent attendance and punctuality. She does get on with her work when given it but she must try not to be so easily distracted by her peers in the classroom. She must also participate more in group discussions.

Mauva Jones.

| Subject   | Attendance | Punctuality  |
|---|------------|--------------|
| BTEC Level 3 Extended<br>Diploma in H&SC (Health)<br>Yr1 (T)<br>Functional English (BTEC L3<br>Nat Dip in Health Studies Yr1) | 80%<br>(4) | 100%<br>(10) |
| Modules:  |            |              |
| NE3MHLS1-1DA21A/FSE FS E  | English    |              |

### **Comments / Reference / Targets**

Smart Targets: Meet all of the deadlines for the workbook tasks this term.

This group have been working on:

- preparation for the speaking and listening exams
- summarizing
- formal letters of application
- comparison and identification of different types of text
- self management
- formative assessments in reading and writing

Emmel will not be taking the Functional Skills exams because she has already passed both levels. Well done! However, Emmel will be completing the workbook tasks in these classes.'

Juliet Chau.

Comments:

| Subject   | Attendance | Punctuality |
|---|------------|-------------|
| BTEC Level 2 Diploma<br>Health & Social Care (Care    |            |             |
| Pathway) (T)  | 0%         | 0%          |
| Unit 1: Communication in Health & Social Care (L2 Dip | (1)        | (1)         |
| Care Pathway)   |            |             |

Emmel is a quiet but very pleasant student who is making steady progress in this unit. However I feel that she is capable of doing better. She has completed some the assignment tasks but they need to be developed further. In terms of attendance and punctuality, it's a little below the required mark.

#### Her targets:

- 1. Raise attendance and punctuality percentage to at 95%.
- 2. Be more thorough when doing assignment tasks and read through work to check for mistakes before handing in work.
- 3. Be more focused during lesson.

#### Paulette Crosbie.

| Subject  | Attendance | Punctuality  |
|--|------------|--------------|
| School of Health, Care & Early Years Functional ICT (For all Health, Care and Early years Mauva Jones) | 70%<br>(3) | 100%<br>(10) |
| Modules:   |            |              |
| NE3MHLS1-1DA21A/FST FS IC  | Т          |              |

#### **Comments / Reference / Targets**

Smart Targets: To improve attendance

Work covered so far:

Health and Safety, Advantages and Disadvantages of ICT, managing

information, factors that threaten personal information, internet research, word

processing (tables, timelines etc.) email and spreadsheets.

Comments:

Emmel is a very hard working student. She always completes the tasks that are given to her. Emmel started the term very well but her attence seem to have dropped. Emmel would benefit from attending more often. Keep up the

good work!

#### Mauva Jones.

| Subject  | Attendance   | Punctuality  |
|--|--------------|--------------|
| BTEC Level 2 Diploma Health & Social Care (Care Pathway) (T) Functional Mathematics (L2 Dip Care Pathway) GpA, B & C (See general Functional Mathematics course for Kaelanne Alfred) | 100%<br>(10) | 100%<br>(10) |
| Modules:   |              |              |
| FD2MCRA7-0DA11B/FSM FS Maths   |              |              |

For the past eleven weeks we have been looking at Numbers including use of whole numbers, ratios, decimals and fractions.

There was also a formative assessment on numbers before half term to check your performance and understanding of topics done up to this time.

You are a very pleasant student who participates very well in the lessons. You assist classmates whenever possible which is good as this also helps in your own understanding of topics. You also perform extreme;y well in tasks and activities given. I must also commend your attendance in lessons as you have never missed one for the term. This is very good.

To ensure you achieve your Functional Maths here is what is required:

- 1. Collect some more Functional SKills exercises from me and over Christmas you can go through the tasks and practise how to select relevant information in order to find accurate results and solutions to problems. This can be done over the Christmas holidays.
- 2. Practise using appropriate maths procedures to get results and solutions.

#### Kaelanne Alfred.

| Subject  | Attendance | Punctuality |
|--|------------|-------------|
| BTEC Level 3 Extended Diploma in H&SC (Health) Yr1 (T) Unit 6: Personal and Professional Development in Health and Social care | 67%<br>(2) | 88%<br>(4)  |
| Modules:   |            |             |
| NE3MHLS1-1DA21A/PDC personal & Prof Dev, Effective Com   |            |             |

- 1. To discuss with tutor realistic dates for handing in all outstanding tasks for this unit.
- 2. To use a planner (study timetable & diary) to ensure that all work is completed and handed in by set deadlines.

**Smart Targets:** 

- 3. To inform/discuss with tutor any difficulties in understanding what needs to be done.
- 4. To make more contributions to class room discussions.
- 4. Attend classes on a regular basis so as to improve attendence levels.

Comments:

Emmel has a lot of outstanding tasks for this unit. She has only completed 1 task for P2 so far, (SWOT analysis) and this is a cause for concern. She has participated in both presentations so far, but needs to develop her reserach and presetation skills. There is also a need for Emmel to improve her confidence which will have a great impact on her verbal communication skills. Attendence is also quite low and this needs to improve. (66.67%).

Patricia Parkin.

| Subject   | Attendance                           | Punctuality  |
|---|--------------------------------------|--------------|
| BTEC Level 2 Diploma Health & Social Care (Care Pathway) (T) Unit 6: Cultural Diversity in Health & Social Care | 83%<br>(4)                           | 100%<br>(10) |
| Modules:  |                                      |              |
| FD2MCRA7-0DA11B/CDH Cultural [  | Diversity in HSC/ The Impact of Diet |              |

#### **Comments / Reference / Targets**

Smart Targets: To attend all lessons and continue handing in assignment work on time.

Comments: The learner is predicted a Merit for Unit 6

Mary-Jo Da Costa.

| Subject  | Attendance           | Punctuality |
|--|----------------------|-------------|
| BTEC Level 2 Diploma Health & Social Care (Care Pathway) (T) Unit 1: Communication in Health & Social Care (L2 Dip Care Pathway) | 91%<br>(5)           | 90%<br>(5)  |
| Modules:   |                      |             |
| ED2MCRA7-0DA11B/CHS Com In H   | SC/Individual Rights |             |

1. Put more thought & effort into your work.

2. Participate more in lessons.

3. Submit assignment tasks on the date specified.

#### Comments:

**Smart Targets:** 

During the first term we covered a unit on Communication in which we explored the following:

- Different forms of communication and context in which we communicate
- · Barriers to effective communication

Learners we also able to put into practice the skills they learnt by engaging in both a one-to-one and a group interaction communication. The assignment for this unit is now completed and Emmel has achieved a pass.

We have now started our second unit 'Individual Rights in Health & Social Care' and Emmel is making steady progress. I'm expecting her to successfully complete this unit and hopefull improve her grade. I believe that Emmel has the ability to do much better than she is doing at present.

#### Paulette Crosbie.

| Subject   | Attendance | Punctuality  |
|---|------------|--------------|
| BTEC Level 2 Diploma Health & Social Care (Care Pathway) (T) Functional English (L2 Dip Care Pathway) | 81%<br>(4) | 100%<br>(10) |
| Modules:  |            |              |
| FD2MCRA7-0DA11B/FSE FS Er   | glish      |              |

#### **Comments / Reference / Targets**

Complete your presentation, extend and present it next week.

**Smart Targets:** Have a go at the level 2 functional skills test online and let me know which

areas you feel you need more work on.

You did well in the last practise assessment but need to give more verbal Comments:

contributions in class.

Iona Tanguay.

| Subject  | Attendance   | Punctuality |  |  |
|--|--------------|-------------|--|--|
| School of Health, Care & Early Years Functional ICT (For all Health, Care and Early years Mauva Jones) | 100%<br>(10) | 95%<br>(8)  |  |  |
| Modules:   |              |             |  |  |
| FD2MCRA7-0DA11B/FST FS ICT   |              |             |  |  |

Smart Targets: To complete two mock exams before the end of March 2011.

Emmel works very well in class and is now beginning to participate more. She

Comments: obtained a very good score in her first mock exam and I believe if she

continues at the same standard she should hae no problems in passing her

Functional Skills ICT Level 1 exam.

Mauva Jones.

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# **Personal Targets**

| Area of Development: | Time management   | Simone Jean-Louis  Date Set: 31 October 2011  Deadline: 31 October 2011 |
|----------------------|---|---|
| S.M.A.R.T. Target:   | 1. I will organise my time to meet the deadlines set for each assignment and classwork by 15th December.  2. I will be on time for all my classes at 09.30 each morning.  3. I will inform my tutor when I am going to be late for class. | Deadine: 31 October 2011  |

| Area of Development: | O = : + : + :   | Emmel Jackson  Date Set: 12 January 2012  Deadline: 13 February 2012 |
|----------------------|---|--|
| S.M.A.R.T. Target:   | 1. I must ensure that when communicating I project my voice really well.  2. I must think about what I am going to say before I say it.  3. Before presenting I need to make sure I practice.  4. I need to participate more in class | Deadine: 13 February 2012  |

| Area of Development: | ID  | Emmel Jackson  Date Set: 12 January 2012  Deadline: 13 February 2012 |
|----------------------|---|--|
| S.M.A.R.T. Target:   | 1. I need to make sure that I try to leave earlier than on time because I need to walk at a good pace to ensure that I do not have an asthma attack.  2. Need to make sure that I hand in my work on time |  |

## **Tutor Review**

#### **Comments / Reference / Targets**

Review Term: Autumn/Spring/Summer

Review:

Emmel is a lovely young lady who certainly has the potential to achieve anything she sets out to - However, she seems to have gotten in the habit of doing 'just enough' and must therefore push herself if she is to excel she certaily has the potential to achieve grades greater than a 'pass' if that is what she wants.

Emmel is also easily distracted and must not allow this to prevent her from achieving her full pottential. for this she will need to ensure that personal relationsips do not become a distraction in the classroom.

Emmell as a very quiet and/or shy individual and she must work on this as an aspiring prtofessional in health and social care.

Emmell is otherwise a delight to teach and there are currently no reported concerns.

Issues Raised:

Yvonne Ward.

Review Term: Autumn 31/10/11

Review:

Although Emmel says that she is enjoying the course, she remains quiet in class. She must acitively participate to obtain the real benefits.

Discussed this and decided that Emmel will respond when asked questions from the lecturers. This she says will allow her to participate by answering. This will be monitored to ensure that Emmel becomes an active participant.

Issues Raised: Attendance and punctuality. See Targets.

#### Simone Jean-Louis.

| Course                            | Attendance | Punctuality |
|-----------------------------------|------------|-------------|
| BTEC L3 ExtDip Hlth&ScCr Yr1 TGpA | 69%        | 96%         |