The College of Haringey, Enfield and North East London



Learner Review

18 January 2012

Learner: Sophie Turay

Personal Tutor: Lydia Karekedou

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality			
NVQ Dip L1 Hairdressing (T) Unit B1: Prepare and Maintain Work Area (NVQ Dip L1) (T)	90% (5)	100% (10)			
Modules:					
NV1MHAR1-1DA11A/PRA Practical					

Comments / Reference / Targets

Smart Targets:

Units completed to date are UB 100B3 Day Make-up, UB Prepare and Maintain Salon Work Areas and B2 Assist wit hFacial Skin Care Treatments.

Comments:

Sophie has worked hard this term. She has grasped the routines and skills learnt from the above units. Sophie can further improve her facial routine and make-up application by practicing these at home. I would like to see Sophie practising her new skills by working on clients next term. Well done for all your

hard work this term Sophie!

Paola Murphy.

Subject	Attendance	Punctuality				
NVQ Dip L1 Hairdressing (T) NVQ Dip L1 Hairdressing (T) (Tutorial and General Unit) (T)	82% (4)	94% (7)				
Modules:						
NV1MHAR1-1DA11A/THE Theory						

Comments / Reference / Targets

Smart Targets: keep revising

Comments: You are up to date with work just need to hand in the assignment.

Lisette D'Cruz.

Tutor Review

Comments / Reference / Targets

Review Term: Spring

Review: Discussed previous targets and ongoing work, in particular the ones related to her health and care units. We also discussed her attendance and punctuality.

Issues Raised: Sophie has had problems meeting deadlines so as a result fell behind with her work. It has affected, in particular, her portfolio work and the topics related to exam practise so as a result did not do as well as expected during her mock test. This has been partly due to her erratic attendance this term due to various personal reasons such as health and housing.

Rosa Perez De Guzman.

Review Term: Autumn

Review: Sophie is doing very well for this unit, she will pass her exams successfully

Issues Raised: Revise more often or longer

Lydia Karekedou.

Review Term: Autumn

Review: Sophie, you are progressing well within your course, you have met all your targets and your beauty lecturers are also very pleased with your progression and achievement.

Issues Raised:

The only issue I have at the moment is your attendance which is falling below the colleges expectations which is 87%.

I would like you to think this through and arrange ways of improving your attendance to the colleges' requirements. I am expecting you to improve the percentage of your attendance by 100% within the following 6 weeks which I will review again at the end of the dead line.

If your attendance is not improved it will affect your progression to level 2, so please let us raise the percentage to at least 87%. To be able to do that you have to attend to every lesson from now on.

Lydia Karekedou.

Course	Attendance	Punctuality
NVQ Dip L1 Hair & Beauty TGpA	86%	94%