# The College of Haringey, Enfield and North East London



## **Learner Review**

15 March 2012

**Learner: Javed Moledina** 

**Personal Tutor: Cyrus Armstrong - James** 

#### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

### **Subject Targets**

Subject	Attendance	Punctuality	
BTEC Level 1 Diploma Creative Media Production (E)			
BTEC Level 1 Diploma Creative Media Production GpA (Tutorial & General Unit) (E)	92% (6)	67% (2)	
Modules:			
ID1MMPD1-1DA11A/FST FS ICT			

#### **Comments / Reference / Targets**

Smart Targets:

Improve attendance and punctuality to get the most out of your functional skills lessons.

Complete any homework set to ensure you continue to develop your skills.

In ICT Javed really struggles to remember things. Javed needs to make more notes in class and read through the handouts provided and attempt to follow instructions without always being prompted to ensure he tries to learn something. Javed also needs to speak out more when he doesn't understand what to do, otherwise he waste time sitting there doing nothing. At present if Javed is going to pass he needs to practice ICT basics everyday until they become second nature.

Sherine George.

Comments:

Subject	Attendance	Punctuality
BTEC Level 1 Diploma		
Creative Media Production (E)	88%	98%
Unit 1 Developing Creative	(4)	(9)
Media Skills (E)	. ,	

#### Modules:

ID1MMPD1-1DA11A/DCM Unit 1: Developing Creative Media Skills, ID1MMPD1-1DA11A/JOC Unit 13: Job Opportunities in Creative Media, ID1MMPD1-1DA11A/DVP Unit 7: Developing Video Products, ID1MMPD1-1DA11A/EDP Unit 8: Exploring Digital Photography, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet, ID1MMPD1-1DA11A/CID Unit 4: Creating Images Digitally

#### **Comments / Reference / Targets**

#### Smart Targets:

The level 1 Creative Media course is designed to equip learners with a variety of skills in video production, music technology and graphic design, whilst encourage learners to develop their understanding of creative media job roles and media knowledge. In addition to this, learners are to attend functional skills classes to improve upon basic numeracy, literacy and ICT.

Comments:

So far learners have completed an induction activity whereby they learnt about the creative media sectors and job roles. Learners are currently working in small group to film a trailer for a specific genre and to target a specific audience.

Javed is polite and always ready to start a task. His attendance is good and he always lets his teachers know when he is going to be absent. Javed needs to ensure that when he submits written work he uses clear writing as his work is often un-readable at times. He also struggles a little bit with the technical side of the course and must ensure that he attends all lessons to be able to gain practice and tutorials in Final Cut Pro software.

#### Sabina Narayanan.

Subject	Attendance	Punctuality	
BTEC Level 1 Diploma			
Creative Media Production (E)			
BTEC Level 1 Diploma	78%	93%	
Creative Media Production	(3)	(6)	
GpA (Tutorial & General Unit)	, ,	` '	
(E)			

#### Modules:

ID1MMPD1-1DA11A/DCM Unit 1: Developing Creative Media Skills, ID1MMPD1-1DA11A/JOC Unit 13: Job Opportunities in Creative Media, ID1MMPD1-1DA11A/DVP Unit 7: Developing Video Products, ID1MMPD1-1DA11A/FSM FS Maths & English, ID1MMPD1-1DA11A/FST FS ICT, ID1MMPD1-1DA11A/EDP Unit 8: Exploring Digital Photography, ID1MMPD1-1DA11A/TUT Tutorial, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet, ID1MMPD1-1DA11A/CID Unit 4: Creating Images Digitally

#### **Comments / Reference / Targets**

I am very concerned with Javed's progress on the course. He recently has been missing many sessions and is falling behind with the work. I have a meeting with him and his care worker next week and hope that all will be resolved. It is a shame as Javed is a pleasant individual who does have passion for the subject area. I hope that he can show this in the coming weeks and finish the course with an upturn in attendance and commitment.

#### Cyrus Armstrong - James.

Subject	Attendance	Punctuality

BTEC Level 1 Diploma Creative Media Production		
(E)	88%	92%
BTEC Level 1 Diploma Creative Media Production	(4)	(6)
GpA (Tutorial & General Unit) (E)		

#### Modules:

ID1MMPD1-1DA11A/DCM Unit 1: Developing Creative Media Skills, ID1MMPD1-1DA11A/JOC Unit 13: Job Opportunities in Creative Media, ID1MMPD1-1DA11A/DVP Unit 7: Developing Video Products, ID1MMPD1-1DA11A/FSM FS Maths & English, ID1MMPD1-1DA11A/FST FS ICT, ID1MMPD1-1DA11A/EDP Unit 8: Exploring Digital Photography, ID1MMPD1-1DA11A/TUT Tutorial, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet, ID1MMPD1-1DA11A/CID Unit 4: Creating Images Digitally

#### **Comments / Reference / Targets**

Please see progress report

Cyrus Armstrong - James.

Subject	Attendance	Punctuality
BTEC Level 1 Diploma Creative Media Production (E) BTEC Level 1 Diploma Creative Media Production GpA (Tutorial & General Unit) (E)	100% (10)	100% (10)
Modulos		

ID1MMPD1-1DA11A/FSM FS Maths & English, ID1MMPD1-1DA11A/TUT Tutorial, ID1MMPD1-1DA11A/UTI Unit 3: Using the Internet

#### **Comments / Reference / Targets**

Continue to work on your productions. Include some audio recordings perhaps some singing or vocal sampling.

bring in some more instruments and balance the volume levels.

**Smart Targets:** Try again with the quantising function and use 16 note quantise.

> Fs target: Punctuation needs to improve. Jav is going to backtrack through his sentances and paragraphs and ensure that there are no mistakes from now

on.

Comments:

Cyrus Armstrong - James.

### **Personal Targets**

Area of Development:	Cyrus Armstrong - James <b>Date Set:</b> 16 December 2011
S.M.A.R.T. Target:	Doadling: 16 December 2011

Area of Development:	Attendance	Cyrus Armstrong - James  Date Set: 10 February 2012  Deadline: 10 February 2012
S.M.A.R.T. Target:	only one night out a week until 6am. The rest of the week midnight.	Deadline: 10 Febluary 2012

### **Tutor Review**

#### **Comments / Reference / Targets**

Review Term: Autumn

Review: Jav is really enjoying the course and has made an excellent start. He works well with others and is exhibiting a professional attitude to his studies. Keep it up!

Issues Raised:

Cyrus Armstrong - James.

Jav, Please try to manage your late nights more. I know that you love to go to your evening functions, but in order for you to get the best from the course you must begin to manage this more closely. As discussed please limit your going out until the hours to the weekend. If you do this during the week it will compromise your learning and you will not reap the benefits of learning from your excellent teachers and classmates. Please make the most of the remaining time you have left at the college so that we can ensure that you leave with a qualification under your belt.

#### Cyrus Armstrong - James.

Course	Attendance	Punctuality
BTEC L1 Dip Crtv Media Prdctn E	78%	93%