The College of Haringey, Enfield and North East London



Learner Review

16 March 2012

Learner: Saziye Akun

Personal Tutor: Upal Banerjee

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	85% (4)	100% (10)	

Modules:

NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Human Resource Management, NE3MBUS1-1DA22A/CUS BTEC Customer Service

Comments / Reference / Targets

Smart Targets: You are behind target to achieve your final grade. All work for the first terms

units must be submitted by end of Jan

Comments: Loss of focus for someone who has so much going for her? Regain your

motivation and get the final term finished on a high.

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Customer Service (L3 Dip Business Yr2) (E)	80% (4)	100% (10)	
Modules:			
NE3MBUS1-1DA22A/CUS BTEC Customer Service			

Comments / Reference / Targets

Smart Targets: Complete Task 2-3 by 26 March

Well done for taking part in the video for task 2. You need to complete a peer

Comments: assessment and produce the script used in the video. Amend task 1 and

submit asap.

Anita Sampat.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	68% (2)	89% (5)
Modules:		
NE3MBUS1-1DA22A/MBE Managing a Business Event , NE3MBUS1-1DA22A/TRB Training in Business		

Comments / Reference / Targets

Complete Unit 18 and Unit 17 Passes at least by end of March and work filed **Smart Targets:**

in your folder with front cover

Not happy with your performance in class, attendance to lessons 82% and your constant excuses for not doing the work. If you want higher grades you have to put in more effort, hand in work on time and read around the subject. You have limited time to complete your work and all I am hearing is excuses. I do not have your law unit - you told me before you hadn't done it - so at end

of month you need to do market research.

Mandy Hayward.

Comments:

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	85% (4)	100% (10)	

Modules:

NE3MBUS1-1DA22A/DPC Development Planning for Career, NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Development Planning for Career

Comments / Reference / Targets

Smart Targets: Submit all outstanding tasks by 23/03/12. Attend all classes till the end of term,

Comments: You are not achieving the taget graed at present.

Upal Banerjee.

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	86% (4)	100% (10)	
Modules:			
NE3MBUS1-1DA22A/FSI FS ICT			

Comments / Reference / Targets

Smart Targets: Complete past exam papers each week to prepare for exam in May.

Comments: Anita Sampat.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	84% (4)	100% (10)	
Modules:			
NE3MBUS1-1DA22A/HSW Health and Safety in Business Workplace			

Comments / Reference / Targets

Smart Targets: Complete any corrections for this unit by February 2012.

Comments: Reserch tasks completed and assignment submitted within deadline.

Marie Welsh.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 18 Managing a Business Event (E)	85% (4)	91% (5)	
Modules:			
NE3MBUS1-1DA22A/MBE Managing a Business Event			

Comments / Reference / Targets

Smart Targets: Hand in All completed work for Unit 18 on Monday 16th Jan

You need to put all your work together for this unit and hand it in. You did good on the event, so this is about collecting the evidence and tackling the

tasks. I would be disappointed with less than a Merit.

Comments:

You also need to consider doing Market research unit and joining in lessons for year 1 students, so you know what to do. Let me know next lesson on your

decision.

Mandy Hayward.

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Personal Targets

Area of Development:	00/10	Upal Banerjee Date Set: 6 October 2011
S.M.A.R.T. Target:	Log on by 15/10/11	Deadline: 6 October 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y2 EGpA	81%	99%