The College of Haringey, Enfield and North East London



Learner Review

16 March 2012

Learner: Holly Asher

Personal Tutor: Mandy Hayward

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	21% (1)	100% (10)	
Modules:			
NE3MBUS1-1DA22A/TUT Tutorial NE3MBUS1-1DA22A/TRB Training in Business			

Comments / Reference / Targets

Smart Targets: Complete Unit 18 and Unit 17 Passes at least by end of March and work filed

in your folder with front cover

Comments: You need to see me on your return and sort out a priority list of what you need

to do to catch up.

Mandy Hayward.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	100% (10)	100% (10)	

Modules:

NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Human Resource Management, NE3MBUS1-1DA22A/CUS BTEC Customer Service

Comments / Reference / Targets

Smart Targets: All assignments (first drafts) due must be submitted by end of January

Comments: Welcome back

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in			
Business Yr2 (Enfield)	100%	100%	
Unit 18 Managing a Business	(10)	(10)	
Event (E)			
Modules:			
NE3MBUS1-1DA22A/MBE Managing a Business Event			

Comments / Reference / Targets

Smart Targets: See me to discuss how to achieve this unit - review resources on Ezone

You need to speak to me about how you can achieve this unit. We are doing a smaller event prior to February Half Term which you could project manage and get evidence for that. Or perhaps you have organised a previous event

and get the evidence for that.

Mandy Hayward.

Comments:

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Extended Diploma in Business GpA Yr2 (E) (Tutorial & General Unit)	88% (4)	86% (4)	

Modules:

NE3MBUS1-1DA22A/DPC Development Planning for Career, NE3MBUS1-1DA22A/TUT Tutorial, NE3MBUS1-1DA22A/HRM Development Planning for Career

Comments / Reference / Targets

Smart Targets: All pass grade tasks to be submitted by 20/04/12

Comments: Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	0% (1)	0% (1)	

Comments / Reference / Targets

Smart Targets: Comments: Marie Welsh.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	0% (1)	0% (1)	

Comments / Reference / Targets

Smart Targets:

Comments: No attendance for this unit.

Marie Welsh.

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Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y2 EGpA	27%	94%