# The College of Haringey, Enfield and North East London



# **Learner Review**

12 January 2012

Learner: Ajiftou Jammeh

**Personal Tutor: Marie Welsh** 

## **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 1 The Business Environment (E)	88% (4)	91% (5)	
Modules:			
NE3MBUS1-1DA21C/BUE Busine	ss Environment		

### **Comments / Reference / Targets**

Smart Targets: Complete outstanding corrections by 20th January 2012
Comments: Progress made in unit with good participation in class.

Marie Welsh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/FSE FS English	<u> </u>		

### **Comments / Reference / Targets**

Smart Targets: Complete a L2 FS English writing exam by Oct term. Proofread and check

your spellings and punctuiation. Use a dictionary if necessary.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality	
GCSE Maths GCSE Maths Day GpK (GC2MMTH1_1DA11K) (E)	91% (5)	100% (10)	
Modules:			
GC2MMTH1-1DA11K/MTH GCSE Maths			

### **Comments / Reference / Targets**

**Smart Targets:** 

Ajifatou works hard in class and has made some progress. Ajifatou has handed in three out of eight of the homework set and scored 22% in the recent test. Ajifatou needs to improve standard of her work and attendance.

Comments:

Ajifatou needs to do the homework on directed numbers, averages, scatter graphs, probability, approximations chapter 7, and score at least 40% in the next test.

#### Abbas Abedi.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) BTEC Level 3 Extended Diploma Business GpC Yr1 (Tutorial & General Unit) (E)	88% (4)	100% (10)	

#### Modules:

NE3MBUS1-1DA21C/TUT Tutorial, NE3MBUS1-1DA21C/FSI FS ICT, NE3MBUS1-1DA21C/INM Introduction to Marketing

#### Comments / Reference / Targets

Achieve 2 out of 3 units with Distinction to achieve overall grade of Distinction **Smart Targets:** 

for January 2012

You need to completing all Passes for all 3 units and working on Merits and Comments:

Distinctions to get feedback so they are easily completed. Doing some good

work but have tough goal to achieve, so you need to work harder.

Mandy Hayward.

# **Personal Targets**

Area of Development:	IIN A . (1 .	Mandy Hayward  Date Set: 27 September 2011  Deadline: 4 October 2011
111	Go to Functional Skills Maths next week with Amanda Smith in KRF09 instead of ICT functional skills.	Deading. 4 Colober 2011

Area of Development:	Marketing Deadlines	Mandy Hayward  Date Set: 3 October 2011  Deadline: 7 October 2011
S.M.A.R.T. Target:	as you were absent today, you need to email work to tutor so you do not miss deadlines. P1 Intro to marketing to <a href="mailto:mhayward@staff.conel.ac.uk">mhayward@staff.conel.ac.uk</a> thanks	Doddine. 7 Goldber 2011

Area of Development:	Organising and Planning	Mandy Hayward <b>Date Set:</b> 27 September 2011 <b>Deadline:</b> 14 October 2011
S.M.A.R.T. Target:	get a level 3 course book to help you with your studies	Deadinie. 14 October 2011

# **Tutor Review**

#### **Comments / Reference / Targets**

Review Term: Autumn/Spring/Summer

Review: Had one to one and agreed that 9am lessons, Ajifatour can be 15 mins late and catch up by using a

buddy.

Issues Raised: will review in 2 months if causing an issue.

Mandy Hayward.

Review Term: Autumn/Spring/Summer

Review: Doing well on the course, completing work and putting lots of effort into tasks. Need to keep record of volunteering and ensure all tasks are complete, so you can start to achieve Merits and Distinctions.

Issues Raised: Attendance 89% and needs to be over 90%

Mandy Hayward.

Review Term: Autumn/Spring/Summer

Review: You have made progress in Unit 1 this term and you now need to submit any outstanding assignments by 04/01/12.

Issues Raised:

#### Marie Welsh.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y1 EGpC	89%	98%
GCSE Maths EGpK	83%	100%