The College of Haringey, Enfield and North East London



Learner Review

07 March 2012

Learner: Michaela Bodasova Personal Tutor: Songul Usta

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1 Generic GpE (E) (ESGMYNG1_1DA11E)	96% (8)	100% (10)
Modules:		
ESGMYNG1-0DA11E/NUM Numeracy		

Comments / Reference / Targets

Smart Targets: Telling the time needs a little work - including digital clocks and 24 hour clocks.

Comments: I have taken over the teaching of numeracy for Michaela's class only fairly

recently. However, Michaela works hard and is progressing well as a result.

Rosamond Chuat.

Subject	Attendance	Punctuality
Entry 2 ESOL 16-18 E2 Literacy GpE (E) (ESFMYNG1_1DA11E)	100% (10)	98% (9)
Modules:		
ESFMYNG1-1DA11E/TUT 121 Tut, ESFMYNG1-1DA11E/GPT Gp Tut, ESFMYNG1-1DA11E/ESL ESOL		

Comments / Reference / Targets

Smart Targets: Please see the attached smart targets

ESOL & ICT:

• She is able to use Microsoft Office and type text using spell check, changing the font size etc.

• She is also able to copy and paste images into word document.

• She has been given websites where he can practice his English on line.

·She is able to describe herself and use 3rd person singular accurately.

·She can recognise and use present simple and present continues tenses well.

Songul Usta.

Comments:

Subject	Attendance	Punctuality
Entry 2 ESOL 16-18 E2 Literacy GpE (E) (ESFMYNG1_1DA11E) FS Maths	100% (10)	100% (10)
Modules:		
ESFMYNG1-1DA11E/FSM FS Maths		

Smart Targets:

Michaela works well during the lessons. Sometimes she find the work hard

but gets help from myself and Klaudia, who she sits next to. She needs to learn more of the times-table's to help with multiplication and division.

Understands addition and subtraction.

Jason Patterson.

Comments:

Subject	Attendance	Punctuality
Entry 2 ESOL 16-18 E2 Literacy GpE (E) (ESFMYNG1_1DA11E)	95% (7)	99%
Modules:		
ESFMYNG1-1DA11E/TUT 121 Tut, ESFMYNG1-1DA11E/GPT Gp Tut, ESFMYNG1-1DA11E/ESL ESOL		

Comments / Reference / Targets

Smart Targets:

Comments:

Songul Usta.

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1 Generic GpE (E) (ESGMYNG1_1DA11E) FS Maths	100% (10)	100% (10)
Modules:		
ESGMYNG1-0DA11E/NUM Numeracy		

Comments / Reference / Targets

You have done really well this term. Well done. You learnt your tables in the first week - this was fantastic.

Your target is learn how to tell the analog and digital time and answer questions about time.

Padmashree Kalraiya.

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1 Generic GpE (E) (ESGMYNG1_1DA11E)	0% (1)	0% (1)

Comments / Reference / Targets

Michela is a friendly and cheerful member of the class. She is able to work independently as well as in a group if she is encouraged. She need to join in and speak more in group discussions. Oya Karabetca.

Subject	Attendance	Punctuality
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Entry 1	100%	100%
ESOL 16-18 E1 Generic GpE (E) (ESGMYNG1_1DA11E) ICT Class		(10)
Modules:		
ESGMYNG1-0DA11E/ICT ICT		

Comments / Reference / Targets

Satisfactory IT skills. Michela is able to use search engine (google) and surf the internet. She knows how to send and receive emails. She also has learnt how to send an email with an attachment. She has learnt to use many features of Microsoft Word (font, colour, size, etc...) as well as copy, paste pictures, save and retrieve. She wrote a very nice document on smoking. She is now working on his Power Point presentation for an ESOL book that she has read.

Florence Delacroix.

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1 Generic GpE (E) (ESGMYNG1_1DA11E)	100% (10)	100% (10)
Modules:		
ESGMYNG1-0DA11E/ESL Esol, ESGMYNG1-0DA11E/ICT ICT		

Comments / Reference / Targets

Smart Targets:

Comments: See tutor review

Florence Delacroix.

Subject	Attendance	Punctuality
Entry 1 ESOL 16-18 E1 Generic GpE (E) (ESGMYNG1_1DA11E)	96% (8)	100% (10)
Modules:		
ESGMYNG1-0DA11E/NUM Numeracy		

Comments / Reference / Targets

Smart Targets: Pratise times table: 6, 7 and 8

Comments: Michaela works hard and is progressing as a result.

Rosamond Chuat.

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Personal Targets

Area of Development:	Reading Skills	Songul Usta Date Set: 20 October 2011 Deadline: 29 November 2011
S.M.A.R.T. Target:	I will be more careful when I read a text. I will make sure I understand the questions before I answer them. I will ask my teacher and classmates if I don't understand.	Deading: 23 November 2011

Area of Development:	ICT class	Songul Usta Date Set: 8 November 2011 Deadline: 3 January 2012
S.M.A.R.T. Target:	When my teacher asks me to write a text using the information on line I will not copy from the internet I will read the information and then write a summary using my own words I will use the on line dictionary, ask my teacher or class mates to understand the words before I write the text. I will divide my writing into paragraphs.	Deadine. 3 January 2012

Area of Development:	search for child care course	Songul Usta Date Set: 19 January 2012 Deadline: 1 March 2012
S.M.A.R.T. Target:	I had an appointment with the career advisor today and decided to study child care next year but I am still not sure. I will talk to my mum and ask for her opinion I will check the college prospectus to find out what level of English they need. I will then talk to my teacher again and make a decision.	Deaume. 1 March 2012

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: Attendance and punctuality: they are good. Attitude: good behaviour in class and you are hard working.

Study skills: you do your homework and read your ESOL book. You sometimes correct your mistakes. You are working on your SMART targets.

Attendance and punctuality: they are good. Attitude: good behaviour in class and you are hard working. Study skills: you do your homework and read your ESOL book. You sometimes correct your mistakes. You are working on your SMART targets. Speak to communicate: you started speaking clearly. Use of key grammatical structures: You use well simple sentences, present simple and continuous and use `and, but, because'. You can make questions, negatives (using `not') and contracted forms (I'm/She's...), adjectives. Functions: * give personal information (name, age, your country,etc,...) say/write facts/agree and describe things and (dis)likes Listening and respond: listen for general idea of a text, detail and opinion. You know how to ask questions when you do not understand. Discussion: you can say facts, feelings and opinions. You speak during discussions. Reading: You have satisfactory reading skills. You can understand the idea of a text and find information as well as understand simple meanings. Writing: - Handwriting: you have a clear handwriting. - Grammar: good use of present simple and present continuous. ICT Email account: you can log in and open your email account, find emails (sent or received), send emails (with attachments) also forward, delete and open attachments. Internet: you can search the internet using Internet Explorer access Google. You also use Google images well (holiday leaflet), and copy and paste pictures into a Word document (smoking). You also access websites (NHS) and British Museum. Microsoft Word: you know the basic of Word (font, size, colour, cut/copy/paste, bold/italic, underline, add a table, delete, Enter, Shift and Caps Locks. Areas for improvement: Speaking asking for/giving clarification exchanging ideas and opinions explaining and giving reasons Listening and respond: * respond to partner to questions in conversation on a range of familiar topics (free time, family/friends, international food, college, home, jobs, living in the UK, etc...) Writing: -Spelling: improve level of spelling - Punctuation: improve use of punctuation NIL

Florence Delacroix.

Review Term: Spring

Review:

Attendance 98% and punctuality 97%. It is very good.

Attitude: good behaviour in class and you are hard working.

Study skills: you do your homework and read your ESOL book. You correct your mistakes all the time. You are working on your SMART targets.

Speak to communicate: you started speaking only recently.

Listening and respond: you can listen for general idea of a text and often for details and opinions. You usually know how to ask questions when you do not understand.

Discussion: you can express facts, feelings and opinions. You started taking part during discussions. Good range of adjectives.

Use of key grammatical structures:

You use well simple sentences, present simple and continuous and use `and, but, because'. You can make questions, negatives (using `not') and contracted forms (I'm/She's...).

Functions: give personal information (name, age, your country,etc,...) say/write facts/agree and describe things and (dis)likes

Reading: You have satisfactory reading skills. You can understand the idea of a text and find information and understand simple meanings. You scored 18/36 in your mock which is a fail (passmark is 24) Writing:

- Grammar: good use of present simple and present continuous. Good use of prepositions of places and time. You scored 18/27 which is a pass (passmark 16)

Topics: knowledge of wide range of vocabulary including adjectives linked to free time, International food, family & friends, college, work, etc...

ICT

Internet: you can search the internet using Internet Explorer and access Google. You also use Google images well, and copy and paste pictures into a Word document (horse riding). You also access websites (CIA library). Microsoft Word

You know the basic of Word.

Areas for improvement:

Speaking: asking for/giving clarification exchanging ideas and opinions explaining and giving reasons Listening and respond: respond to partner to questions in conversation on a range of familiar topics (free time, family/friends, international food, college, home, jobs, living in the UK, etc...)

Reading and writing: read instructions carefully

Reading: reading for specific information

Writing:

- Spelling: improve level of spelling
- Handwriting: write smaller.
- Grammar: use connectives (but, and, because, etc...)

Issues Raised: None

Florence Delacroix.

Review Term: Autumn

Review:

She is on a thirteen-hour programme where she attends ESOL, ICT, numeracy, group & one to one tutorial sessions. She will be taking Listening & Speaking by the end of the year.

Whilst at the College, she has always been punctual, reliable, and always ready to get involved in various academic and additional projects. She is very keen on improving her English and makes good progress. She is also able to build up a positive rapport with her classmates. She is always helpful and led the tour of the college at the first day as she has been in the college longer.

Issues Raised:

Songul Usta.

Review Term: Spring/Summer

Review:

Michaela, has continued being an excellent student. Her attendance is 94% and punctuality is 100% at the moment.

She has done very well and passed her mock test. She is now getting ready for her Speaking and Listening exams which will take place in April.

She is working towards a qualification called PSD (Personal Skills Development). She has completed 2 of the assignments - Working Towards Goals and Healthy Living. He will still need to complete 5 more assignments in order to get her qualification. These are; Dealing with Problems in Daily Life, Developing Self, Preparation for Work and Working as a part of a Group and Preparation for Work. These assignments are mainly completed during the lessons but some tasks have to be completed for homework.

Issues Raised:

Songul Usta.

Course	Attendance	Punctuality
ESOL 16-18 E2 EGpE	94%	99%