The College of Haringey, Enfield and North East London



Learner Review

16 January 2012

Learner: Arlinda Hashani

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | |
|--|--------------|-------------|--|
| Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat) | 100% (10) | 75% (3) | |
| Modules: | | | |
| ND3MTRT5-1DA22A/FSI FS ICT | | | |

Comments / Reference / Targets

Smart Targets:

Complete WP Tasks from E3 - Level 1 by 9/11/11

Comments: Anita Sampat.

| Subject | Attendance | Punctuality | |
|--|--------------|--------------|--|
| Travel & Tourism BTEC Customer Service (All Tourism Courses) (E) | 100% (10) | 100% (10) | |
| Modules: | | | |
| ND3MTRT5-1DA22A/CUS BTEC Customer Service | | | |

Comments / Reference / Targets

Smart Targets:

Outcome 1 for this unit covering 1.1 to 1.5 has now been completed with the deadline for handing in work set for 22nd November, we are now working

through outcome 2. Your attendance and punctuality has been excellent,

keep up the good work.

Gul Assim.

Comments:

| Subject | Attendance | Punctuality | |
|-----------------------------|----------------------|-------------|--|
| OCR Level 3 Travel and | | | |
| Tourism Yr 2 | 100% | 100% | |
| Unit 13 Overseas | (10) | (10) | |
| Representatives | ` ' | ` ′ | |
| Modules: | | | |
| ND3MTRT5-1DA22A/OVP Oversea | as Reps / FS English | | |

Comments / Reference / Targets

Smart Targets:

Well done Arlinda, good attendance / punctuality!

Keep up your good work!

Comments: AO1 - handed in

AO2 - due in 10/01/12

Sandra Mirkovic.

| Subject | Attendance | Punctuality | |
|---|--------------|--------------|--|
| OCR Level 3 Travel and Tourism Yr 2 Unit 18 Tourism Development | 100% (10) | 100% (10) | |
| Modules: | | | |
| ND3MTRT5-1DA22A/TOD Tourism Development | | | |

Comments / Reference / Targets

Smart Targets: W/C 22 Nov -To improve note taking in class to help with assignments

Comments: Arlinda well done on you excellent attendance- Keep it up

Deborah Abrey.

| Subject | Attendance | Punctuality | |
|---|--------------|--------------|--|
| OCR Level 3 Travel and Tourism Yr 2 OCR L3 in Travel &Tourism Yr2 (E) (Tutorial and General Unit) | 100% (10) | 100% (10) | |
| Modules: | | | |
| ND3MTRT5-1DA22A/TUT Tutoria | l | | |

Comments / Reference / Targets

Smart Targets: Meet all deadlines in Term 2 to support your target grade of Pass.

Comments: Very good attendance in Term 1, make sure you attend all tutorials from

january 5th 2012 to maintain a constant dialogue regarding course progress.

Marie Welsh.

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Personal Targets

| Area of Development: | improving my dealine | Arlinda Hashani Date Set: 18 October 2011 Deadline: 18 October 2011 |
|----------------------|--|---|
| S.M.A.R.T. Target: | My target for this year is to meet my deadlines on time. This year i am looking for work experince in order to improve my chances of employement . I need to achieve my grades with a merit in order to get a good job. I am researching for a vacancies within the airline industry for when i finish my OCR Travel and Tourism course. | Dedume. To Colosel 2011 |

Tutor Review

Comments / Reference / Targets

None.

| Course | Attendance | Punctuality |
|-----------------------------------|------------|-------------|
| OCR L3 ND in Travel &Tourism Yr2E | 99% | 98% |