The College of Haringey, Enfield and North East London



Learner Review

18 January 2012

Learner: Nicholas Mohammed Personal Tutor: James Craig

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
Cert in Basic Construction Skills Adult Literacy (Cert in Basic Construction Skills)	100% (10)	78% (3)	
Modules:			
CR1MBCB1-0DA11A/ADL Adult Literacy			

Comments / Reference / Targets

The group has worked on sentences, punctuation and grammar. We have looked at complete sentences, capital letters, end of sentence punctuations, commas, apostrophes and quotation marks. In grammar we have looked at verbs, nouns, subject and predicate. We have covered subject and verb agreement. We have learned how to log onto keyskills4u.com and created an account. Nicholas has attended his classes regularly but is sometimes late we have discussed this and he is improving his punctuality.

Llewelyn Gamble.

Subject	Attendance	Punctuality	
Cert in Basic Construction Skills Cert in Basic Construction Skills GpA (T) (Tutorial and General Unit)	89% (5)	95% (8)	
Modules:			
CR1MBCB1-0DA11A/ADL Adult Literacy, CR1MBCB1-0DA11A/PRA Practical, CR1MBCB1-0DA11A/GPT Grp Tutorial, CR1MBCB1-0DA11A/NUM Numeracy, CR1MBCB1-0DA11A/ICT ICT			

Comments / Reference / Targets

Well done on your attendance and punctuality is very good in all your lessons.

Your doing very well in your practical lessons your hand skills are brilliant when you passed the first carpentry unit i was amazed at how well you constructed your dovetail it looked like it was made on a machine thats how well you did.

You have been here for 10-11 weeks now and your a pleasure to teach i mean that your confidence and attitude to the course is good you will have no problems in passing this course.

You need to get one more unit by the Christmas break so you have two units up on the board because when we come back after break you will be starting on your painting and decorating so that will be a hole new challenge for you.

Overall your progress is excellent.

WELL DONE

PS keep up the hard work it pays off in the end

Desmond Heaps.

Subject	Attendance	Punctuality	
Cert in Basic Construction Skills Adult Literacy (Cert in Basic Construction Skills)	96% (8)	96% (8)	
Modules:			
CR1MBCB1-0DA11A/FSM FS Maths, CR1MBCB1-0DA11A/ADL Adult Literacy, CR1MBCB1-0DA11A/ICT ICT			

Comments / Reference / Targets

Write 1 paragraph a subject of your choice using correct punctuation and

grammar.

Smart Targets:

Write one quarter, one sixth, one twelfth and one ninth as numbers.

Comments:

Nicholas did not pass his FS English Writing or Reading; to improve this situation he needs to review the work done in the classroom at home regularly and be more focused in the classroom.

Llewelyn Gamble.

Subject	Attendance	95% (7)	
Diploma Level 1 - Carpentry (Tottenham) Diploma in Carpentry & Joinery L1 FT GpA (T) (Tutorial and General Unit)	95% (8)		
Modules:			
DP1MCRJ6-1DA11A/THR Theory			

Comments / Reference / Targets

Smart Targets: Complete 7.6 areas by 13.01.12

Comments: Carillions

Matthew Hills.

Subject	Attendance	Punctuality	
Diploma Level 1 - Carpentry (Tottenham) Diploma in Carpentry & Joinery L1 FT GpA (T) (Tutorial and General Unit)	95% (8)	95% (8)	
Modules:			
DP1MCRJ6-1DA11A/THR The	ory		

Comments / Reference / Targets

Smart Targets: Complete 6.1 & 6.2 carillions

Comments: 20.01.2012

Matthew Hills.

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Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring.

Review: I have recently taken over this group from Des Heaps who is no longer with the college.

Nick currently has three Carpentry units completed and ready to be signed off:

Unit 307 Constructing a Through Mortise Joint.

Unit 040 Constructing a Centre Bridal Joint.

Unit 041 Constructing a half Dove tail joint.

He also has enough practical evidence for 3 Painting and Decorating units and the paperwork is now nearing completion.

Unit 007 Applying Emulsion paint to a 5 Meter square wall by brush and roller.

Unit 101 Rust Removal and priming of metal.

Nick has started his last Painting unit which is;

Unit 020 Preparing a name plate using block stencil.

He will have all his Painting and Decorating units done by the 8/04/11 that's both the practical and written elements, which means he will need just 1 more unit to give him the 8 needed to pass the 6217 course, we hope to have this done Easter.

Nick appears to be integrated well in the group and works extremely well. He seems to be enjoying he work and has not indicated to me that he has any problems or issues. He may be able, if he wants to progress on to a 6218 course. This is similar to the 6217 course as it is unit based, but it is set at a higher level and includes a lot more written work.

Issues Raised:

James Craig.

Course	Attendance	Punctuality
Dip L1 Carpentry&Joinery FT TGpA	96%	95%