The College of Haringey, Enfield and North East London



Learner Review

12 January 2012

Learner: Atish Shah

Personal Tutor: Marie Welsh

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Extended			
Diploma in Business Yr1			
(Enfield)	100%	100%	
BTEC Level 3 Extended	(10)	(10)	
Diploma Business GpC Yr1	, ,	` ′	
(Tutorial & General Unit) (E)			

Modules:

NE3MBUS1-1DA21C/TUT Tutorial, NE3MBUS1-1DA21C/FSI FS ICT, NE3MBUS1-1DA21C/INM Introduction to Marketing

Comments / Reference / Targets

Smart Targets: Complete 2 out of 3 units with a Distinction to achieve Distinction overall

Make sure you return after Christmas with Distinction tasks completed. So ensure you have the right resources to help you and you have checked your understanding with teachers. You need to work hard for D*D*D* which we

know you are capable of.

Mandy Hayward.

Comments:

Subject	Attendance	Punctuality
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E)	100% (10)	100% (10)
Modules:		
NE3MBUS1-1DA21C/FSE FS Eng	lish	

Comments / Reference / Targets

Smart Targets: Complete a L2 FS English writing exam by Oct term. Proofread and check

your spellings. Use a dictionary if necessary.

Comments:

Donna Kavanagh.

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 1 The Business Environment (E)	100% (10)	100% (10)	
Modules:			
NE3MBUS1-1DA21C/BUE Busines	s Environment		

Comments / Reference / Targets

Smart Targets: Complete outstanding corrections by January 20th 2012

Comments: Excellent class contribution in class.

Marie Welsh.

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Personal Targets

Area of Development:	Mentoring knowledge	Atish Shah Date Set: 20 September 2011 Deadline: 30 September 2011
	To become a Learning mentor at the college by completing applicationn and handing in to Anthony Robinson.	Deaume. 30 September 2011

Area of Development:		Mandy Hayward Date Set: 26 September 2011 Deadline: 3 October 2011
S M A P T Target:	Organise team of four 14-19 years for share club and come up with name of team, so can register. Marie, Solveiga and Heida. Team Name : Sunbeams	Doddinio. 5 Solosoi 2011

Area of Development:	Career Academy	Mandy Hayward Date Set: 3 October 2011 Deadline: 17 October 2011
S.M.A.R.T. Target:	Complete application and get into the Career Academy.	Deadine. 17 October 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: Had review, working well and got into Career Academy. Achieving targets and excellent attendance

and punctuality.

Issues Raised: Need to ensure on course for D*D*D*.

Mandy Hayward.

Review Term: Autumn/Spring/Summer

Review: You have made progress ahead of the deadlines in Unit 1 this term. P5 and P6 for submission 04/01/12. (or before!)

Issues Raised:

Marie Welsh.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y1 EGpC	99%	100%