The College of Haringey, Enfield and North East London



Learner Review

09 January 2012

Learner: Kwame Osei

Personal Tutor: Belinda Matthews

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | |
|--|------------|-------------|--|
| BTEC L2 Diploma for IT (Tottenham) Unit 17: Website Development (T) | 82% (4) | 78% (3) | |
| Modules: | | | |
| FD2MICT3-1DA11B/FSE FS English | | | |

Comments / Reference / Targets

Smart Targets: Your English can be improved by looking at the resources on moodle. You

also need to improve your attendance.

Comments: Keep working hard!

Alan Francois.

| Subject | Attendance | Punctuality | | |
|--|------------|--------------|--|--|
| BTEC L2 Diploma for IT (Tottenham) Unit 16: Database Systems | 82% (4) | 100% (10) | | |
| Modules: | | | | |
| FD2MICT3-1DA11B/DBS Database Systems | | | | |

Comments / Reference / Targets

SUBJECT TEACHER: Complete Assignment 2 Task A[plan and design a

non-relational database] by Monday 16th Nov and upload to Moodle.

Smart Targets: ALS [Samantha]: Continue to work towards completing Assignment 2

[creating the DB design] and continue to work with me while I scribe and

interpret lectures and write up notes by the end of each session.

You made good progress this term and completed assignment 1 and

achieved P1 and M1. However, you must completeAssignment 2 Task A

by Monday 16th Nov and upload to Moodle to get feedback before you can

start Task B

Belinda Matthews.

Comments:

| Subject | Attendance | Punctuality | | |
|---|-----------------|-------------|--|--|
| BTEC L2 Diploma for IT (Tottenham) Unit 27: Spreadsheet Modelling | 55% (1) | 83% (4) | | |
| Modules: | | | | |
| FD2MICT3-1DA11B/SPM Spreads | sheet Modelling | | | |

1. To revise the various topics covered so far especially Functions & Formatting of the Spreadsheets so as to apply them to the Assignment.

Smart Targets:

- 2. To submit Assignment 1 by 06/01/12.
- 3. To improve on attendance/punctuality (Aim for 100% for all lessons)

Comments:

Poor attendance/punctuality - it has a huge impact on your work. Assignment 1 still understanding - please submit asap.

Shirley Harvey.

| Subject | Attendance | Punctuality | |
|--|------------|--------------|--|
| Computing Functional Mathematics (for all Achala's FS Maths) | 55% (1) | 100% (10) | |
| Modules: | | | |
| FD2MICT3-1DA11B/FSM FS Maths | | | |

Comments / Reference / Targets

Smart Targets:

Improve your attendance up to 85% by the end of this term

Kwame is a pleasant student however he has made a slow progress Functional Mathematics during this term.

The topics taught during this term includes:

- · Addition, Subtraction, Multiplication and Division (Basic mathematics)
- · Fractions, Decimals and Percentages.

Comments:

- · Mean, Median, Mode and Range.
- · Ratio and Proportion.
- · Area and Perimeter .

Kwame needs to catch up on all the missed work using the resources available on Moodle and work on developing his problem solving skills in the topics covered in this term. Furthermore he must seriously consider attending the Additional learning support lessons offered to him in order to develop his skills in FS maths.

Achala Bodara Gamage.

| Subject | Attendance | Punctuality | |
|------------------------|------------|-------------|--|
| BTEC L2 Diploma for IT | | | |
| (Tottenham) | 0% | 0% | |
| Unit 17: Website | (1) | (1) | |
| Development (T) | · | · | |

Comments / Reference / Targets

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Comments:

Complete the first assignment of designing and developing a complete website before March.

During the first term the students studied the hardware/software architecture and components which help make up the structure of the internet. This was preparation for an exam which they all took on the first week of December, where all students managed to pass and complete.

Students studied basic HTML coding which is the basic foundation to creating webpages. They then used these skills learnt to help understand and create some simple web pages using Adobe Dreamweaver. These skills will be tested on their first assignment which all students are currently undertaking.

Toan Pham.

| Subject | Attendance | Punctuality | |
|--|------------|-------------|--|
| BTEC L2 Diploma for IT (Tottenham) Unit 1: Communicating in the IT Industry (T) | 86% (4) | 83% (4) | |
| Modules: | | | |
| FD2MICT3-1DA11B/CWI Comms + Working in the IT Industry | | | |

Comments / Reference / Targets

Smart Targets: Complete and upload Assignment 2 - Tasks A and B - by Monday 16th

January to achieve aPass in this unit.

You have made very good progress this term and completed Assignment 1 which covers assessment criteria 1, 2, 3 and 4. The focus this term will be Assignment 2 which covers the final Pass criteria P5 and P6 [Tasks A and B].

Comments: Task C covers Merit and Distinction work which I am confident you have the

skills to achieve however, I am a little concerned regarding late submission of work. Try to stay on target and meet deadlines otherwise you will miss

opportunities to complete Merit and Distinction work in the future.

Belinda Matthews.

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Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: You are an able learner with the skills to achieve good grades. However, it will be your poor attendance 78% and punctuality 89% which will affect your ability to achieve the grades you are capable of. You need to improve both these areas and start submitting assignment work on time. Otherwise you will not be able to submit quality assignment work which will ultimately affect your ability to progress to level 3.

Issues Raised: Attendance, Punctuality and Assignment deadlines.

Belinda Matthews.

Review Term: Autumn

Review:

Overall you have made good progress this term. However, you need to improve your attendance and punctuality as it will have an affect on your ability to achieve the grades you are capable of [merits and distinctions].

Having started late in the year you have caught up with the majority of assignment work and I am confident if you improve you attendance and punctuality you will achieve very good grades.

Continue to work with ALS during each lesson as they assist you in your progress in completing assignment work and understanding the material

Issues Raised: Attendance and punctuality

Belinda Matthews.

| Course | Attendance | Punctuality |
|------------------------------|------------|-------------|
| BTEC L2 IT PractitionersTGpB | 78% | 88% |