# The College of Haringey, Enfield and North East London



## **Learner Review**

12 January 2012

Learner: Liban Obsiye

**Personal Tutor: Marie Welsh** 

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality	
BTEC Level 3 Extended			
Diploma in Business Yr1			
(Enfield)	100%	50%	
Functional English (BTEC L3	(10)	(1)	
Dip Business Gp B&C Yr1)	` ´	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
(E)			
Modules:			
NE3MBUS1-1DA21B/FSE FS English			

#### Comments / Reference / Targets

1.)Be punctual for all FS English lessons. Review after Oct half term.

Smart Targets: 2.) Complete L2 FS English mock writing test by Oct half term.. Make sure

you answer the question fully, cover all bullet points in order to fulfil the

criteria.

Comments:

Donna Kavanagh.

Subject	Attendance	100% (10)	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	86% (4)		
Modules:			
NE3MBUS1-1DA21B/BCS BTEC C	ustomer Service		

#### **Comments / Reference / Targets**

Smart Targets: Submit draft report by 15 Nov

Comments: You missed the first deadline of 19 Oct

Anita Sampat.

Subject	Attendance	Punctuality
BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 2 Business Resources (E)	96% (8)	100% (10)
Modules:		
NE3MBUS1-1DA21B/BUE Business Resources NE3MBUS1-1DA21B/BUR Business Resources		

Submit P5 and P7 on 06/01/12 **Smart Targets:** 

Comments: After a slow start you have picked up and have done some good work.

Upal Banerjee.

Subject	Attendance Punctuality	
BTEC Level 3 Extended		
Diploma in Business Yr1		
(Enfield)	100%	100%
BTEC Level 3 Extended	(10)	(10)
Diploma Business GpB Yr1	` ,	, ,
(Tutorial & General Unit) (E)		

#### Modules:

NE3MBUS1-1DA21B/TUT Tutorial, NE3MBUS1-1DA21B/DTB Developing Teams in Business, NE3MBUS1-1DA21B/ITM Introduction to Marketing, NE3MBUS1-1DA21B/INM Introduction to Marketing

#### **Comments / Reference / Targets**

Your target is DDM which means you have to hand in one unit to achieve **Smart Targets:** 

Distinction and the other two Merits.

Review your time management skills and your work ethic. You need to work Comments:

harder in class and complete your work to deadlines to achieve this or you will

walk away with Passes.

Mandy Hayward.

## **Personal Targets**

Area of Development:	Deadlines	Mandy Hayward  Date Set: 5 October 2011  Deadline: 2 November 2011
S.M.A.R.T. Target:	Make sure you don't leave it too late to do merits and distinctions in your coursework, so better planning to achieve higher grades. review in one month on progress on this.	

Area of Development:	Attendance and Punctuality	Mandy Hayward <b>Date Set:</b> 5 October 2011 <b>Deadline:</b> 5 November 2011
IIS MIN PI I STABT	Stop being late and improve your attendance to all lessons and punctuality. Review at end of month.	Deadine. 5 November 2011

# **Tutor Review**

## Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 Ext Dip Business Y1 EGpB	93%	98%