Learner Review

06 June 2011

Learner: Mohammad Javed

Personal Tutor:

Key to Attendance and Punctuality percentages

- 100% to 91% is green status
- 90% to 85% is amber status
- 85% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject	Attendance	Punctuality
Job Centre Plus Employablity Skills Prog TC GpB (BSEMEMPJ 0DA11B)	97% (8)	100% (10)

Modules:

BSEMEMPJ-0DA11B/ESL ESOL, BSEMEMPJ-0DA11B/EMS Emploment Skills, BSEMEMPJ-0DA11B/TUT Tutorial, BSEMEMPJ-0DA11B/GPT Group Tutorial, BSEMEMPJ-0DA11B/ICT ICT

Comments / Reference / Targets

Smart Targets:

Comments:

Sharon Dewil.

...

Targets

Area of Development:	speaking and listening	Sharon Dewil Date Set: 8 April 2011 Deadline: 29 April 2011
S.M.A.R.T. Target:	I want to be able answer questions about past work experiences. I willtell my partner about my last job. Answer questions about my job role and duties.	Doddinie: 20 / ipin 20 / i

Area of Development:	llana e pranticione de la companya della companya della companya de la companya della companya d	Sharon Dewil Date Set: 8 April 2011 Deadline: 29 April 2011
	I want to be able to find and read job adverts in different newspapers. Read a range of job adverts and match the job seeker to the right job. write the job details in my job search log.	·

Area of Development:	writing	Sharon Dewil Date Set: 8 April 2011 Deadline: 29 April 2011
S.M.A.R.T. Target:	I need to write my own CV. I will choose 5 words (adjectives) to describe my character and personality. Use these words to write 3 sentences to use in my personal profile.	Journal 20 7 pm 20 1

Personal Tutor Summary

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
ESOL Employablity _Haringey 2 (A)	93%	100%