# The College of Haringey, Enfield and North East London



# **Learner Review**

27 January 2012

Learner: Adamantia Christoforou Personal Tutor: Syma Mohsin-Shaikh

## **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality		
Level 2 Certificate in Supporting Teaching and Learning in Schools (T) TDA 2.2 Safeguarding the Welfare of Children and Young People (Support T & L in Schools) (T)	85% (4)	100% (10)		
Modules:				
CR2MCCE7-1DA11A/SFE Safe Environment				

#### Comments / Reference / Targets

**Smart Targets:** 

To resubmit Criteria 1.1, 3.2, 3.4, 3.5 by Friday 20.1.2012 also to sumit first submission for 2.1,2.2,2.3, 2.4 for Wednesday 25.1.2012.

Adamantia, you need to ensure that you understand exactly what is required and it is evident that you did not utilise the workshop class which outlined what is required to answer the questions in our recent assignments. For the future I would like you to follow these actions:

- 1. Ensure that you make appropriate notes in class.
- 2. Ensure that you attend all classes and if you are absent collect the notes and handouts from other members in your class. (Handouts will be on ezone)
- 3. Access the study skills section on ezone and look at the areas on assignment structure and effective note taking.

These actions should support your work more effectively. Some of the work you have produced in which you are confident of your knowledge and expertise is of a good standard and I would like you to ensure that the rest of your work is of that standard too. Carry on working hard.

#### Wendy Whitelaw.

Subject	Attendance	Punctuality		
Level 2 Certificate in Supporting Teaching and Learning in Schools (T) Functional English (L2 Support T & L in Schools) (T)	78% (3)	57% (1)		
Modules:				
CR2MCCE7-1DA11A/FSE FS Er	nalish			

#### Comments / Reference / Targets

## Comments:

Improve punctuality to 100%. Proof read all writing in order to identify spelling **Smart Targets:** 

errors. Work on weekly spelling tests.

We have been working on speaking, listening, reading and writing Comments:

assessments. All students have been given feedback on these assessments

and we are now aiming to build on reading and writing skills.

Teresa Wise.

Subject	Attendance	Punctuality		
Level 2 Certificate in Supporting Teaching and Learning in Schools (T) Functional English (L2 Support T & L in Schools) (T)	73% (3)	55% (1)		
Modules:				
CR2MCCE7-1DA11A/FSE FS English				

#### **Comments / Reference / Targets**

Continue to work on punctuality

• Stay focused on the task in hand

· Revise features of text

We have been studying types of text and features of text which involves reading a variety of information. Shortly, we will be working on presentation

skills.

Comments:

**Smart Targets:** 

Admantia works well although she can often be distracted by her peers. Overall, she is a pleasant and polite student and is working hard on her

punctuality.

Teresa Wise.

Subject	Attendance	Punctuality		
Level 2 Certificate in Supporting Teaching and Learning in Schools (T) Level 2 CACHE Cert in Supporting Teaching and Learning in Schools GpA (T) (Tutorial and General Unit)	67% (2)	90% (5)		
Modules:				
CR2MCCE7-1DA11A/WKS Workskills				

#### **Comments / Reference / Targets**

Smart Targets: To complete 1.1,1.2,1.3, and 2.1 but February half term

Comments:

Current Adamantia has not completed any of the two workskills units. She has handed in some work for the first unit, but need to add some amendments to it. She need to find some additional time on a Friday and come in to complete her outstanding criteria.

Syma Mohsin-Shaikh.

...

### **Tutor Review**

#### Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: Adamantia is currently stuggling with the workload of this course and her personal issues. She is finding the two difficult to manage and concentrate on jointly. After having spoken to her several times about her attendance she confirmed that her matters had now been resolved. However she continues to be flip[pant in her attendance.

Issues Raised: Adamantia has been spoken to about her attendance but her tutors are aware of her current situations. They are all trying to support her however Adamantia need to find time to come into college on a Friday and come in to complete her outstanding work.

#### Syma Mohsin-Shaikh.

Course	Attendance	Punctuality
Cert L2 PreSchPrtc (Eng&ICT) TGpA	75%	89%