# The College of Haringey, Enfield and North East London



### **Learner Review**

10 January 2012

Learner: Karman Au

**Personal Tutor: Georgia Demetriou** 

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

### **Subject Targets**

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)	100% (10)	
Modules:			
ND2MTRT1-1DA11A/FSI FS ICT			

#### **Comments / Reference / Targets**

**Smart Targets:** 

Prepare for ICT diagnostic next week

Comments: Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in Travel & Tourism Unit 219 Promotional Activities in Travel & Tourism (E)	100% (10)	100% (10)	
Modules:			
ND2MTRT1-1DA11A/PRO Promotion /FS English			

#### **Comments / Reference / Targets**

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other tutors. You will then be able to focus on this unit again at a later stage in the

year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

#### Comments:

Darren Leftwich.

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in Travel & Tourism Unit 219 Promotional Activities in Travel & Tourism (E)	100% (10)	100% (10)	
Modules:			
ND2MTRT1-1DA11A/PRO Promotion /FS English			

#### **Comments / Reference / Targets**

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

assignments and assessments for the units being delivered by your other tutors. You will then be able to focus on this unit again at a later stage in the

year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

**Smart Targets:** 

Subject	Attendance	Punctuality
Travel & Tourism BTEC Customer Service (All Tourism Courses) (E)	80% (4)	100% (10)
Modules:		
ND2MTRT1-1DA11A/CUS BTEC Customer Service		

#### **Comments / Reference / Targets**

Smart Targets:

welldone you have successfully passed 1.1 - 1.2, 1.4 and 1.5 make sure you Comments:

make the relevant changes for 1.3 the deadline for this is Monday 21st

November.smile

Georgia Demetriou.

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in Travel & Tourism Unit 201 World Wide Travel Geography (E)	73% (3)	100% (10)	
Modules:			
ND2MTRT1-1DA11A/WTG World Wide Travel Geography			

#### **Comments / Reference / Targets**

Attendance to improve by 29 Nov

**Smart Targets:** 

Revise for mock test 29 November

Comments:

Deborah Abrey.

Subject	Attendance	Punctuality
C&G Level 2 Diploma in Travel & Tourism Unit 213 Visitor Attractions (E)	100% (10)	100% (10)
Modules:		
ND2MTRT1-1DA11A/VIA Visitor Attractions		

#### **Comments / Reference / Targets**

**Smart Targets:** 

Comments:

Task C, questionnaire and task A, table of attractions, has now been completed and we are working through the final task for this unit, task B, with deadline for submission 07 Dec 2011. You are working well, keep up the good work. Your attendance and punctuality is excellent.

Gul Assim.

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# **Personal Targets**

Area of Development:	IO.IVI.A.IX. I . I aluel II	Karman Au  Date Set: 29 November 2011
S.M.A.R.T. Target:		Doodling, 7 January 2011

Area of Development:	D.M.A.N. I. I alget	Karman Au  Date Set: 21 November 2011
S.M.A.R.T. Target:	Visitor Attractions, Task 2, Deadline Jan 12.	Deadline: 12 January 2011

Area of Development:	RESEARCH MATERIAL	Karman Au  Date Set: 11 October 2011  Deadline: 16 October 2011
	Need to collect brochures for Califoria and Costa Rica this week and ready for next lesson i.e. next week.	Doddinio. 10 Colodol 2011

## **Tutor Review**

### Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L2 Dip Trvl&Tism E	89%	99%