The College of Haringey, Enfield and North East London



Learner Review

07 March 2012

Learner: Aya Ali

Personal Tutor: Jake Douglas

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality			
Entry 3 ESOL 16-18 E3 Workskills GpA (T) (ESEMYNG1- 1DA11A) ICT Class	87% (4)	100% (10)			
Modules:					
ESEMYNG1-1DA11A/ICT ESOL-ICT					

Comments / Reference / Targets

1. Improve attendance.

2. Find out 10 facts about your country that you did not know using the internet.

3. Place an image behind text in Microsoft Word.

Aya has made excellent progress in ICT this year. Her typing speed and spelling have improved greatly and she is able to carry out various tasks using Microsoft Word. Aya is a very polite and pleasant learner with a positive attitude to learning. In class she is hardworking, and on task throughout the

lesson, and always puts a lot of effort into her work. Well done!

Elmira Atashzaran.

Smart Targets:

Comments:

...

Personal Targets

Area of Development:	ID 11 0 14/1/1	Jake Douglas Date Set: 22 September 2011 Deadline: 22 September 2011
IIS MIN PI I STABTO	I need to be able to decide which kinds of words (for example, nouns, verbs, adjectives) to put into gaps in text. I need to recognise which part of the verb to put after <i>have</i> in the present perfect tense. I will do the exercises in Units 15 to 20 of Essential Grammar in Use by half term.	

Area of Development:	Punctuality	Jake Douglas Date Set: 22 September 2011 Deadline: 22 September 2011
-	I need to arrive on time for all my lessons. I will make sure that I catch the correct bus on time every day, starting immediately.	Deading: 22 Sopiombol 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: Aya has been working well this term but she needs to gain confidence in her speaking and contribute more in class discussions. If she does this, she should have no problems in passing the Speaking and Listening exam.

Issues Raised: Aya's punctuality is not good enough. She is often late but unable to give a reason. This needs to improve.

Jake Douglas.

Course	Attendance	Punctuality
ESOL 16-18 E3 Workskills TGpA	96%	92%