The College of Haringey, Enfield and North East London



Learner Review

10 January 2012

Learner: Antionette Brenyah

Personal Tutor: Sandra Mirkovic

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	93% (7)	100% (10)	
Modules:			
ND1MTRT1-1DA11B/UTI UK Tourism Industry			

Comments / Reference / Targets

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other

tutors. You will then be able to focus on this unit again at a later stage in the year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in			
Travel & Tourism	86%	100%	
Unit 104 Locational	(4)	(10)	
Geography (E)			
Modules:			
ND1MTRT1-1DA11B/LOG Location	nal Geography		

Comments / Reference / Targets

Smart Targets: Deadline

Make sure you amend map B by Tuesday 29th November, you also need to

improve your attendance if you are not in lesson you are not learning and this

can have huge implications when you are asked to do a specific assignment

or task.

Georgia Demetriou.

Comments:

Subject	Attendance	Punctuality 71% (3)	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	88% (4)		
Modules:			
ND1MTRT1-1DA11B/ESLES ICT			

Comments / Reference / Targets

Smart Targets: Complete WP tasks given by 13 Dec

Comments: Continue to practice daily and get feedback weekly so that you can develop

your confidence in the work.

Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	100% (10)	94% (7)	
Modules:			
ND1MTRT1-1DA11B/CUS Customer Service			

Comments / Reference / Targets

Smart Targets:

A very good attendance and punctuality.

Keep up your good work!

Comments:

Completed unit 103 / Customer service.

Well done!

Sandra Mirkovic.

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Personal Targets

Area of Development:	Attendance and Punctuality	Schnell Smith Date Set: 11 October 2011 Deadline: 31 October 2011
IIIS IVI A R I I STAGT.	Achieve at least 95% attendance and punctuality record for the month	Deadine. 31 October 2011

Area of Development:	Update CV	Schnell Smith Date Set: 11 October 2011 Deadline: 31 October 2011
S.M.A.R.T. Target:	 Use the CV information sheet to develop a structure Update your qualification section Develop a personal profile 	

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpB	87%	93%