# The College of Haringey, Enfield and North East London



# **Learner Review**

13 March 2012

Learner: Yolanda de Lemos Ventura Personal Tutor: Georgia Demetriou

# **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality		
C&G Level 2 Diploma in Travel & Tourism Unit 216 Tourist Information Services (E)	91% (5)	100% (10)		
Modules:  ND2MTRT1-1DA11A/TIS Tourist Information Services, ND2MTRT1-1DA11A/WTG World Wide Travel Geography				

### **Comments / Reference / Targets**

Ensure you are making notes in all lessons to help with completion of

Smart Targets: coursework

Comments: UNIT 216 - HAND IN DEADLINE 20 MARCH

Comments: Deborah Abrey.

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in			
Travel & Tourism	95%	100%	
Unit 206 Structure of the UK	(8)	(10)	
Travel Industry (E)			
Modules:			
ND2MTRT1-1DA11A/VIA Visitor A	ttractions		

# **Comments / Reference / Targets**

Smart Targets: Attendance / Deadlines

Your attendance is good, well done.

Comments:

You are up to date with your work, well done, keep going.

Gul Assim.

Subject	Attendance	Punctuality		
C&G Level 2 Diploma in				
Travel & Tourism	91%	100%		
Unit 216 Tourist Information	(5)	(10)		
Services (E)				
Modules:				
ND2MTRT1-1DA11A/TIS Tourist Info	ormation Services, ND2MTRT1-1DA1	1A/WTG World Wide Travel Geography		

### **Comments / Reference / Targets**

Ensure you are making notes in all lessons to help with completion of

Smart Targets: coursework

Comments: UNIT 216 - HAND IN DEADLINE 20 MARCH

Comments: Deborah Abrey.

Subject	Attendance	Punctuality		
C&G Level 2 Diploma in Travel & Tourism Unit 216 Tourist Information Services (E)	91% (5)	100% (10)		
Modules:				
ND2MTRT1-1DA11A/TIS Tourist Information Services ND2MTRT1-1DA11A/WTG World Wide Travel Geography				

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### Comments / Reference / Targets

Ensure you are making notes in all lessons to help with completion of

Smart Targets: coursework

Comments: UNIT 216 - HAND IN DEADLINE 20 MARCH

Comments: Deborah Abrey.

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in Travel & Tourism C&G Level 2 Diploma in Travel and Tourism GpA (E) (Tutorial & General Unit)	94% (7)	100% (10)	
NA . I I			

#### Modules:

ND2MTRT1-1DA11A/TUT Tutorial, ND2MTRT1-1DA11A/TIS Tourist Information Services, ND2MTRT1-1DA11A/CUS BTEC Customer Service

## Comments / Reference / Targets

**Smart Targets:** 

Comments: see tutor review

Georgia Demetriou.

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# **Personal Targets**

Area of Development:	DEADLINES	Volanda de Lemos Ventura  Date Set: 11 October 2011  Deadline: 18 October 2011
111	I need to finish Georgia's unit( course work) 1.1; 1.2; 1.3; 1.4; 1.5	Deading. 10 October 2011

Area of Development:	Yolanda de Lemos Ventura <b>Date Set:</b> 11 October 2011
S.M.A.R.T. Target:	Doadling: 31 Octobor 2011

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Area of Development:	REVISION	Yolanda de Lemos Ventura <b>Date Set:</b> 11 October 2011 <b>Deadline:</b> 31 October 2011
S.M.A.R.T. Target:	I need to study more Visitor Attractions because my test was a desaster i didn't have time enough to study:(sad	Deadine: 31 October 2011

# **Tutor Review**

#### **Comments / Reference / Targets**

Review Term: Autumn/Spring/Summer

Review: Term 1 -

Yolanda your attendance / punctuality is excellent make sure you keep this up.

You have a great/positive attitude to your studies and you work very well with your peers during classroom activities, make sure you attend your additional learning support sessions so that extra help and guidance can be given. The support sessions will enable you to pass the qualification and improve your English literacy level to a standard that you feel comfortable in working independently with.

Make sure you use your additional study days to do some revision for you functioal skills IT mock paper and your vocational on-line tests, if your prepare yourself in advance it will enable you to achieve a pass grade in all your vocational units.

all your vocational units.	
keep up the good work	
Issues Raised:	
Georgia Demetriou.	

Review Term: Autumn/Spring/Summer

Review:

Make sureyou arrive to all your lessons and ensure that you arrive on time, the start of the class session is very important so that you do not miss the aims and objectives. **Yolanda**your attendance/ punctuality is very good make sure you keep this up, you also have a great/ positive attitude to your studies and you work very well with your peers during classroom activities (well-done).

You need to make sure you hand in your deadlines on time so that the appropriate interim feedback can be given by your assessors, this will also give you the opportunity to pass the unit on time as well as improve your grades.

#### **C&G Customer service unit**

Task C written exam is on Wednesday 14<sup>th</sup>March make sure you look through your notes and do some additional revision prior to this.

#### **BTEC Customer Service**

You need to make sure that outcome 2 (2.1 - 2.7) has been handed and that outcome 3 (3.1 - 3.6) is completed by Thursday 16th March

Issues Raised: Deadlines/ Attendance / Punctuality

#### Georgia Demetriou.

Course	Attendance	Punctuality
C&G L2 Dip Trvl&Tism E	91%	100%