The College of Haringey, Enfield and North East London



Learner Review

22 March 2012

Learner: Kubilay Dokgoz Personal Tutor: Marie Welsh

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | |
|-------------------------------|------------|-------------|--|
| BTEC Level 3 Extended | | | |
| Diploma in Business Yr1 | | | |
| (Enfield) | 95% | 100% | |
| BTEC Level 3 Extended | (7) | (10) | |
| Diploma Business GpC Yr1 | , , | ` ' | |
| (Tutorial & General Unit) (E) | | | |

Modules:

NE3MBUS1-1DA21C/TUT Tutorial, NE3MBUS1-1DA21C/MBE Managing a Business Event, NE3MBUS1-1DA21C/FSI FS ICT, NE3MBUS1-1DA21C/INM Introduction to Marketing

Comments / Reference / Targets

Smart Targets: You need to make sure you have three units signed off with Passes in your

folder by end of March from term 1 - Unit 2, Unit 3 and Unit 19.

You are a lovely student but you are only submitting Pass criteria and then

Comments: playing around too much to get on with doing higher grades. So you overall

target grade with be Pass. Are you happy with that?

Mandy Hayward.

| Subject | Attendance | Punctuality |
|--|------------|-------------|
| BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E) | 94% (7) | 94% (7) |
| Modules: | | |
| NE3MBUS1-1DA21C/ESE ES English | | |

Comments / Reference / Targets

Smart Targets: Take part in a formal discussion by 25th Feb.

Comments:

Donna Kavanagh.

| Subject | Attendance Punctuality | | | |
|--|------------------------|--|--|--|
| BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) 90% 95% Functional English (BTEC L3 Dip Business Gp B&C Yr1) (E) | | | | |
| Modules: | | | | |
| NE3MBUS1-1DA21C/FSE FS English | | | | |

Comments / Reference / Targets

Smart Targets: Complete a level 1 reading test and aim to achieve at least 16 out of 20. Comments: Well done for passing your speaking and listening element of your exam.

Donna Kavanagh.

| Subject Attendance Punctuality | | |
|--|------------|--------------|
| BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) BTEC Level 3 Extended Diploma Business GpC Yr1 (Tutorial & General Unit) (E) | 93% (7) | 100% (10) |
| Modules: | | |
| NE3MBUS1-1DA21C/HAS Health and Safety | | |

Comments / Reference / Targets

Unit 27 H&S Assignment - submit by March 28th 2012; Unit 27 Assignment **Smart Targets:**

1 - submit on April 16th 2012

You are making progress in this unit but it is disappointing that you did not Comments:

submit Assignment 1. After the visit to Britvic you will have completed the

research for this unit.

Marie Welsh.

| BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 2 Business Resources (E) 96% (8) (9) | Subject | Attendance | Punctuality | |
|--|---|------------|-------------|--|
| | Diploma in Business Yr1 (Enfield) Unit 2 Business Resources | 1 | 1 | |

Modules:

NE3MBUS1-1DA21C/BUR Business Resources, NE3MBUS1-1DA21C/RAS Recruitment and Selection, NE3MBUS1-1DA21C/BCS BTEC Customer Service

Comments / Reference / Targets

Complete all outstanding tasks for Unit2 by 13/03/12. Submit Unit13 P1 to P5 **Smart Targets:**

and Customer service Unit1 outcome 1 and 2 by 23/03/12

Some good work in class with positive contribution but your work ethic for Comments:

written assignment tasks must improve.

Upal Banerjee.

| Subject Attendance Punctuality | | | | | |
|---|---------------|--|--|--|--|
| BTEC Level 3 Extended Diploma in Business Yr1 (Enfield) Unit 1 The Business Environment (E) 96% (8) 100% (10) | | | | | |
| Modules: | | | | | |
| NE3MBUS1-1DA21C/BUE Busines | s Environment | | | | |

Smart Targets: Complete outstanind corrections by January 20th 2012

Comments: Making progress in the unit, contributing in class.

Marie Welsh.

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Personal Targets

| Area of Development: | Support | Kubilay Dokgoz Date Set: 19 September 2011 Deadline: 19 September 2011 |
|----------------------|--|--|
| S.M.A.R.T. Target: | Find out about bursary replacement Ema scheme with Learner Support in the hub by the end of September. | Deadine. 19 September 2011 |

| Area of Development: | Attendance and Punctuality | Mandy Hayward Date Set: 19 September 2011 Deadline: 3 October 2011 |
|----------------------|---|--|
| S.M.A.R.T. Target: | be on time and attend all lessons to achieve 95% in September | Deadinie. 3 October 2011 |

| Area of Development: | Business Knowledge | Mandy Hayward Date Set: 3 October 2011 Deadline: 15 December 2011 |
|----------------------|---|---|
| S.M.A.R.T. Target: | get a business book to help you with your coursework Still do not see you with business book or file. See me with both ASP. | Deading. To December 2011 |

Tutor Review

Comments / Reference / Targets

None.

| Course | Attendance | Punctuality |
|----------------------------------|------------|-------------|
| BTEC L3 Ext Dip Business Y1 EGpC | 94% | 99% |