# The College of Haringey, Enfield and North East London



### **Learner Review**

13 March 2012

**Learner: Yasmin Day** 

**Personal Tutor: Georgia Demetriou** 

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

## **Subject Targets**

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in Travel & Tourism Unit 216 Tourist Information Services (E)	56% (1)	97% (8)	
Modules:			
ND2MTRT1-1DA11A/TIS Tourist Information Services, ND2MTRT1-1DA11A/WTG World Wide Travel Geography			

### **Comments / Reference / Targets**

Smart Targets: Attendance to improve by 20 MARCH

Ensure you are making notes in all lessons to help with completion of

Comments: coursework

Comments: UNIT 216 - HAND IN DEADLINE 20 MARCH

Deborah Abrey.

Subject	Attendance	Punctuality
C&G Level 2 Diploma in Travel & Tourism C&G Level 2 Diploma in Travel and Tourism GpA (E) (Tutorial & General Unit)	61% (2)	100% (10)
Modules:		
ND2MTRT1-1DA11A/TUT Tutorial ND2MTRT1-1DA11A/TIS Tourist Information Services ND2MTRT1-		

ND2MTRT1-1DA11A/TUT Tutorial, ND2MTRT1-1DA11A/TIS Tourist Information Services, ND2MTRT1-1DA11A/CUS BTEC Customer Service

### **Comments / Reference / Targets**

**Smart Targets:** 

Comments: see tutor review

Georgia Demetriou.

Subject	Attendance	Punctuality	
C&G Level 2 Diploma in Travel & Tourism Unit 206 Structure of the UK Travel Industry (E)	62% (2)	100% (10)	
Modules:			
ND2MTRT1-1DA11A/VIA Visitor Attractions			

### **Comments / Reference / Targets**

Smart Targets: Attendance / Deadlines

Your attendance has dropped, you need to ensure you are attending your

lessons.

You are up to date with your work, well done, keep going.

Gul Assim.

Comments:

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## **Personal Targets**

Area of Development:	DEADLINES	Georgia Demetriou  Date Set: 11 October 2011  Deadline: 13 October 2011
IIS IVI A R I I ARGET I	Meet Georgia's deadline for unit 1/ outcome 1 (1.1 - 1.5).	

Area of Development:	DEADLINES	Georgia Demetriou  Date Set: 11 October 2011  Deadline: 16 October 2011
IIIS IVI A P I I STABT!	Complete the following tasks 1.1, 1.2, 1.4 and 1.5 for outcome 1 / unit 1.	Deadinie. 10 October 2011

Area of Development:	RESEARCH MATERIAL	Georgia Demetriou  Date Set: 11 October 2011  Deadline: 16 October 2011
IIIS MIN PI I STACT	Collect the following resources "brochures and leaflets" by visiting a local travel agency.	Deadine. 10 October 2011

### **Tutor Review**

### Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

### Review:

Make sure you arrive to all your lessons and ensure that you arrive on time, the start of the class session is very important so that you do not miss the aims and objectives. **Yasmin** your attendance/ punctuality is below average you need to make sure that this improves however when you are in college and studying you have good positive attitude to your studies you work very well with your peers during classroom activities.

You need to make sure you hand in your deadlines on time so that the appropriate interim feedback can be given by your assessors, this will also give you the opportunity to pass the unit on time as well as improve your grades.

### **C&G Customer service unit**

Task C written exam is on Wednesday 14<sup>th</sup> March make sure you look through your notes and do some additional revision prior to this.

### **BTEC Customer Service**

You need to make sure that outcome 2 (2.1 - 2.7) has been handed and that outcome 3 (3.1 - 3.6) is completed by Thursday 16th March

Issues Raised: Deadlines / Attendance / Punctuality

### Georgia Demetriou.

Course	Attendance	Punctuality
C&G L2 Dip Trvl&Tism E	58%	99%