The College of Haringey, Enfield and North East London



Learner Review

22 March 2012

Learner: Paris Bowry

Personal Tutor: Upal Banerjee

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit)	93% (6)	100% (10)	

Modules:

ND3MBUS1-1DA22B/BCS BTEC Customer Service, ND3MBUS1-1DA22B/TUT Tutorial, ND3MBUS1-1DA22B/DPC Development Planning for Career

Comments / Reference / Targets

Smart Targets: All outstanding tasks for all units to be submitted by 27/03/12

Comments: You must attend all future tutorials until a final grade has been achieved

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit)	94% (7)	100% (10)	
Modules:			
ND3MBUS1-1DA22B/FS1 FS	ICT		

Comments / Reference / Targets

Attend your ICT Functional Skills lesson on Friday at 3.15 and complete a **Smart Targets:**

mock exam paper

You also need to improve your Unit 19 to distinction level and hand it in -Comments:

focus on completing your work and doing your exam so everything is done

and you are ready to do exam in May.

Mandy Hayward.

Subject	Attendance	100% (10)	
BTEC Level 3 Diploma in Business Yr2 (Enfield) ICT - Functional Skills (BTEC L3 Dip in Business GpB Yr2) (E)	100% (10)		
Modules:			
ND3MBUS1-1DA22B/FS1 FS ICT			

Comments / Reference / Targets

Complete Mock Test for Level 1 Functional Skills ICT and Improve Course **Smart Targets:**

work for Developing Teams

You need to focus in class and less playing around. Your first task is to complete a Mock Test for Level 1 Functional Skills ICT with an action plan to improve. Then hand in your workbook for me to mark in lesson, without playing around so I am spending more time arguing with you to focus and then I can mark it and you will get higher grade and we will both be happy.

For Merits and Distinctions, you need to present the information without lots of crossings out and with evidence. So less drama in lessons and more focus on

you achieving higher grades please.

Mandy Hayward.

Comments:

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	90% (5)	100% (10)	
Modules:			
ND3MBUS1-1DA22B/HSW He	alth and Safety in Business Workplace		

Comments / Reference / Targets

Smart Targets: Complete and submit assignment by January 20th 2012.

Research tasks completed, improved application in class required to meet the Comments:

deadline

Marie Welsh.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit)	98% (9)	100% (10)	
Modules:			

ND3MBUS1-1DA22B/CUS BTEC Customer Service, ND3MBUS1-1DA22B/HRM Human Resource Management, ND3MBUS1-1DA22B/BCS BTEC Customer Service, ND3MBUS1-1DA22B/TUT Tutorial

Comments / Reference / Targets

Smart Targets: You need to submit all Merit tasks for the remaining 3 unnit s by the end of Jan

Comments: You should be on target to achieve an overall MM for the course

Upal Banerjee.

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: You must submit Unit 1 outcomes 1 and 2 by 23/03/12

Issues Raised:

Upal Banerjee.

Course	Attendance	Punctuality
BTEC L3 Dip Business Y2 EGpB	95%	100%