The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: Divine Ufot John

Personal Tutor: Nihaad Kapdi

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) CYQ Level 1 BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) - CYQ Level 1 GpB (Tutorial & General Unit) (E)	73% (3)	97% (9)

Modules:

CR1MSAE1-1DA11B/FSM FS Maths, CR1MSAE1-1DA11B/IRR Unit 8 Investigating Right and Responsibilities at Work, CR1MSAE1-1DA11B/FSE FS English, CR1MSAE1-1DA11B/WSL Unit 15 Working in sports and active leisure CR1MSAE1-1DA11B/TUT Tutorial, CR1MSAE1-1DA11B/ASW Assignment Workshop, CR1MSAE1-1DA11B/CYQ CYQ L1, CR1MSAE1-1DA11B/FSI FS ICT

Comments / Reference / Targets

Smart Targets: Improve attendance

> We are now approaching the end of the year with 3 more months to go before students will complete their Level 1 qualification. So far this year we have covered Unit 11 Taking part in sport which is now completed and are continuing with Unit 15 and a new unit, which is unit 8 Investigating Rights & Responsibilities.

> Throughout the year we have covered Functional Skills Match, English & ICT, within these session we cover the basic aspects of these subject areas and look at improving the skills of the learner in these areas. They have Exams in April which they need to pass to gain their qualification. Throughout the year we gave completed mock examinations and worksheets to help prepare for the exams.

> We have also covered CYQ L1 which is a assistant fitness instructors award, which will help learners gain work within a gym environment. We look at the body systems such as the muscular system and look into the diffeent types of training methods.

> Overall Divine has shown little progress on this course and his attendance is becoming worrying and this will affect his performance on the course. Divine has been a distraction in class and watches youtube most of the time and this is affecting his performance, he needs to focus more and use his energy into the work and not disturbing other learners.

Nihaad Kapdi.

Comments:

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	Subject	Attendance	Punctuality

BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) CYQ Level 1 BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) - CYQ Level 1 GpB (Tutorial & General Unit) (E)	85% (4)	100% (10)
Modules:		
CR1MSAE1-1DA11B/HBW Unit 12 How the body works		

Comments / Reference / Targets

Divine still has a small amount of work to complete unit 12, but should **Smart Targets:**

complete it this week.

Comments: Nicholas Cuming.

Personal Targets

Area of Development:	Attendance	Nihaad Kapdi Date Set: 28 September 2011 Deadline: 7 October 2011
S.M.A.R.T. Target:	To attend all lesson for the next week to improve your percentage for the course, this will be reviewed by your tutor in tutorial on 07/10/11	Deading. 7 October 2011

Area of Development:	Stage 2	Nihaad Kapdi Date Set: 21 November 2011 Deadline: 1 December 2011
S.M.A.R.T. Target:	A Stage 2 was held on 16/11/2011 and the below targets have been agreed. Agreed targets - To be reviwed on 01/12/11 1. To leave my house in good time (8am) to reach class on time for 10.15am class 2. To attend all lessons for the next two weeks, this will be reviewed weekly in tutorial with your tutor. 3. If I'm going to be absent or late I will ring or email my tutor to make him aware on the college number 0208 236 9581 or nkapdi@conel.ac.uk These targets have been agreed and will be reviewed on Thursday 1st December, failure to meet these targets will result in progressing to a Stage 3 hearing.	Deadine. 1 December 2011

Area of Development:	Assignment hand in	Nihaad Kapdi Date Set: 2 December 2011 Deadline: 9 December 2011
S.M.A.R.T. Target:	You need to complete and hand in Unit 11 Taking Part in Exercise & Fitness for Friday 9th December 2011 by 12.30pm	Deading. 5 December 2011

Tutor Review

Comments / Reference / Targets

Review Term: Spring

Review:

He has been performing poorly so far this year and has completed work to a satisfactory standard which is not good to see. His attendance and punctuality has been up and down and this has reflected in his quality of work. It is important for him to continue as he can complete the course within the next 2 months, if he works hard from now on. He has some good practical sessions and has worked on a satisfactory level on the units this year, he must ensure he keeps his attendance levels up otherwise he will fail the course.

Issues Raised:

Nihaad Kapdi.

Course	Attendance	Punctuality
BTEC L1 Cert (BWFC) Sport GpB	73%	98%