The College of Haringey, Enfield and North East London



Learner Review

20 January 2012

Learner: Harry Saunders

Personal Tutor: Mark Furneaux

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | |
|---------|------------|-------------|--|
| | 81% | 79% | |
| | (4) | (3) | |

Comments / Reference / Targets

Harry is a reserved member of the group who displays a quiet interest in the subject and participates in practical work with some enthusiasm. He does, however, tend to rush at his work, resulting in careless mistakes, which could be avoided. Also, he can get confused when he doesn't always listen to instructions carefully enough He should make an effort to be more actively involved during lessons. He should try to improve the presentation of his practicle work. Stephen Beckett.

| Subject | Attendance | Punctuality | |
|---------|------------|-------------|--|
| | 76% | 74% | |
| | (3) | (3) | |

Comments / Reference / Targets

The group has worked on sentences, punctuation and grammar. We have looked at complete sentences, capital letters, end of sentence punctuations, commas, apostrophes and quotation marks. In grammar we have looked at verbs, nouns, subject and predicate. We have covered subject and verb agreement. We have learned how to log onto keyskills4u.com and created an account. He has missed some lessons and has not taken the opportunities given to show what he can do. he needs to chang his attitude and focus on the work in hand in order to move forward.

Llewelyn Gamble.

| Subject | Attendance | Punctuality | |
|--|------------|-------------|--|
| Diploma Level 1 - Bricklaying Tottenham Diploma in Bricklaying L1 FT GpA (T) (Tutorial and General Unit) | 0% (1) | 0% (1) | |

Comments / Reference / Targets

None.

Joe Orwell.

| Subject | Attendance | Punctuality | |
|--|------------|-------------|--|
| Diploma Level 1 - Bricklaying Tottenham Diploma in Bricklaying L1 FT GpA (T) (Tutorial and General Unit) | 78% (3) | 96% (8) | |
| Modules: | | | |

DP1MBRK6-0DA11A/THR Theory, DP1MBRK6-0DA11A/PRA Practical

Comments / Reference / Targets

Smart Targets:

Comments:

3 synoptics and 4 EOUQ completed, well done Harry you are on course to complete in june. your attendance needs to improve to at least 85% between now and july if you want to progress to L2 Joe Orwell.

| Subject | Attendance | Punctuality | | |
|--|------------|-------------|--|--|
| Diploma Level 2 - Bricklaying Diploma in Bricklaying L2 FT (T) (Tutorial and General Unit) | 90% (5) | 97% (8) | | |
| Modules: | | | | |
| DP2MBRK6-1DA11A/THR Practical, DP2MBRK6-1DA11A/PRA Practical | | | | |

Comments / Reference / Targets

Synoptic task B

Smart Targets:

Knowledge unit CC1003K by jan 27th 2012

Comments:

Synoptic task B

Knowledge unit CC1003K by jan 27th 2012

Joe Orwell.

| Subject | Attendance Punctuality | |
|---------|------------------------|-----|
| | 81% | 81% |
| | (4) | (4) |

Comments / Reference / Targets

In Painting & Decorating, the learners have been learning about the different types of paints and how to used and stored. Learners have been learning about the application of paint onto different surface, cutting-in. Techniques such as rag rolling, sponging and stenciling. Learners will use some of these techniques for the final assessments.

Lauren Maloney.

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Personal Targets

| Area of Development: | Practical skills | Joe Orwell Date Set: 20 September 2011 Deadline: 20 September 2011 |
|----------------------|---|--|
| | I would like you to complete Solid walling Flemish bond, by half-term, finished with a BOE, try to put a decorative feature into the wall | Deadine: 20 Ocptomber 2011 |

| Area of Development: | iriaciicai skiiis | Mark Furneaux Date Set: 23 November 2011 |
|----------------------|-------------------|---|
| S.M.A.R.T. Target: | | Deadline: 23 November 2011 |

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review:

The E2E programme is designed to provide service users with the opportunity to experience the widest ranges of skills in Construction as well as helping them to build up their English communications skills. In Tutorials we have covered the importance of setting and adhering to the learners' own rules as well as college rules, respect for each other, for staff and one another's work within the framework of anti-bullying policy, along with other E.L.M. themes.

Harry, your attendance and punctuality are both weak. You have been missing a lot from all classes. In Tutorials you have explained this as being due to having pre-arranged driving lessons on Wednesday mornings. Happily, you say that you will soon be able to attend on Wednesdays as your driving lessons are coming to an end. However, you must also attend all of your classes. You have, in the one tutorial you've attended so far, shown yourself to be a willing, positive and polite member of the programme. You recently had an incident in Reception in which you demonstrated an unacceptable attitude, of which I believe you are already aware of the inappropriateness of it. This has resulted in you being placed on the Support & Disciplinary procedure. You have the ability to do well, Harry, so improve your attendance, punctuality and behaviour over the next few weeks in order to progress to the Level 1 course in the New Year.

Issues Raised:

Punctuality and attendance are your main areas to address still as you need to aim to get your average scores up in order to learn and to progress. This aspect must be improved over the next few weeks if you are to increase the quality of your work and to progress to a Level 1 course in the New Year.

Carl Kastrup.

Review Term: Autumn/Spring/Summer

Review: Harry has settled into the group and has shown good use of hand skills in the workshop, he has completed 3 training tasks and shows good awareness of H&S. In theory he has nearly completed Unit CC1001K and his target will be to sit the online end of unit questions in the next couple of weeks and to complete Block wall practical task.

| Issues | Raised: |
|--------|---------|
| | |

Joe Orwell.

| Review T | erm: | Autumn/ | /Sprin | g/Summer |
|----------|------|---------|--------|----------|
|----------|------|---------|--------|----------|

Review:

Issues Raised: Attendance and punctuality

Joe Orwell.

Review Term: Spring

Review: 3 synoptics and 4 EOUQ completed, well done Harry you are on course to complete in june. your attendance needs to improve to at least 85% between now and july if you want to progress to L2

Issues Raised:

Joe Orwell.

Review Term: Autumn/Spring/Summer

Review: Well done Harry you have made a good start to this academic year. Your attendance is now improving and is not far off the college target. We are aware that you are working nights which has affected your attendance and punctuality. Keep a check on this next term Harry

Issues Raised: Att & Punct

Mark Furneaux.

| Course | Attendance | Punctuality |
|-------------------------|------------|-------------|
| Dip L2 Bricklaying FT T | 82% | 97% |