The College of Haringey, Enfield and North East London



Learner Review

22 March 2012

Learner: Amy Lovell

Personal Tutor: Upal Banerjee

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | | | |
|---|------------|-------------|--|--|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit) | 78% (3) | 93% (6) | | | |
| Modules: | | | | | |
| ND3MBUS1-1DA22B/FS1 FS ICT | | | | | |

Comments / Reference / Targets

Smart Targets: Complete Unit 3 and Unit 10 - attend your lesson on Friday at 3.15pm.

You need to attend your lesson so you can complete your work for the above, otherwise you are in danger of failing this course. Once you have completed

above and 12 units you are free to leave. So sort it out.

Mandy Hayward.

Comments:

| Subject | Attendance | Punctuality 88% (4) | | | |
|--|------------|----------------------|--|--|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) ICT - Functional Skills (BTEC L3 Dip in Business GpB Yr2) (E) | 73% (3) | | | | |
| Modules: | | | | | |
| ND3MBUS1-1DA22B/ES1 ES ICT | | | | | |

Comments / Reference / Targets

Smart Targets: Complete Unit 3 Intro to Marketing and Unit 10 Market Research

You need to complete all tasks for the above units by second week of

Comments: January. You cannot fail any unit to pass the course. So you need to attend

lessons and work in these lessons to complete your work. Once you have

done that, then you are complete from the above units.

Mandy Hayward.

| Subject | Attendance | Punctuality | | |
|---|------------|--------------|--|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit) | 82% (4) | 100% (10) | | |

Modules:

ND3MBUS1-1DA22B/BCS BTEC Customer Service, ND3MBUS1-1DA22B/TUT Tutorial, ND3MBUS1-1DA22B/DPC Development Planning for Career

Comments / Reference / Targets

Smart Targets: All outstanding tasks for all units to be submitted by 27/03/12

Comments: You must attend all future tutorials until a final grade has been achieved

Upal Banerjee.

| Subject | Attendance | Punctuality | |
|---|------------|--------------|--|
| BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit) | 94% (7) | 100% (10) | |

Modules:

ND3MBUS1-1DA22B/CUS BTEC Customer Service , ND3MBUS1-1DA22B/HRM Human Resource Management, ND3MBUS1-1DA22B/BCS BTEC Customer Service, ND3MBUS1-1DA22B/TUT Tutorial

Comments / Reference / Targets

Smart Targets: You must submit all pass and merit grades for the remaining 3 units by the

end of Jan

Comments: There is a marked improvement in your attitude and the quality of work

produced is better. You still need to improve on your attendance.

Upal Banerjee.

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Tutor Review

Comments / Reference / Targets

Review Term: Spring

Review: You must submit Unit 1 outcomes 1 and 2 by 23/03/12

Issues Raised:

Upal Banerjee.

| Course | Attendance | Punctuality |
|------------------------------|------------|-------------|
| BTEC L3 Dip Business Y2 EGpB | 77% | 99% |