The College of Haringey, Enfield and North East London



Learner Review

10 January 2012

Learner: Miguella Variavano

Personal Tutor: Georgia Demetriou

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 104 Locational Geography (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/LOG Locational Geography			

Comments / Reference / Targets

Smart Targets: Task set for Unit 113 to be submitted 23 November

Comments: Well done on your excellent attendance

Deborah Abrey.

Subject	Attendance	Punctuality
C&G Level 1 Diploma in Travel & Tourism Unit 103 Customer Service (E)	100% (10)	100% (10)
Modules:		
ND1MTRT1-1DA11A/CUS Customer Service		

Comments / Reference / Targets

Smart Targets:

An excellent attendance / punctuality.

Up to date with your work.

Comments:

You contribute well in your lessons.

Well done!

Sandra Mirkovic.

Subject	Attendance	Punctuality	
Business Administration (Enfield) Functional ICT (For all Business & T&T courses Anita Sampat)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/FSI FS IC	Γ		

Comments / Reference / Targets

Smart Targets:

Prepare for ICT mock on 14 Oct

Comments: Anita Sampat.

Subject	Attendance	Punctuality	
C&G Level 1 Diploma in Travel & Tourism Unit 102 UK Tourism Industry (E)	100% (10)	100% (10)	
Modules:			
ND1MTRT1-1DA11A/UTI UK Tourism Industry			

Comments / Reference / Targets

Whilst Craig Nottingham, your tutor for this unit, is absent from College due to

ill-health, you should use the study time to get ahead with the work,

Smart Targets: assignments and assessments for the units being delivered by your other tutors. You will then be able to focus on this unit again at a later stage in the

year. This means that you should be able to submit work early for other units

and there is no excuse for not meeting deadlines.

Comments:

Darren Leftwich.

. . .

Personal Targets

Area of Development:	Attendance and punctuality	Schnell Smith Date Set: 28 September 2011 Deadline: 24 October 2011
IIS MIN PI I STACT	Achieve at least 95% attendance and punctuality record for the month of September on your E-ILP	Deadline: 24 October 2011

Area of Development:	Complete Workskills Booklet - Apprentice Task 1	Schnell Smith Date Set: 19 October 2011 Deadline: 9 November 2011
S.M.A.R.T. Target:	Update your findings on Task 1, Start thinking about how you contribute to your team. What were your strengths? and areas of development (weaknesses)? Produce an A2 poster for the classroom that outlines positive behaviours necessary for effective teamwork. (please look at the guidelines)	Deadline: 9 November 2011

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
C&G L1 Dip Travel & Tourism EGpA	89%	100%