# The College of Haringey, Enfield and North East London



## **Learner Review**

18 January 2012

**Learner: Ashley Jose** 

**Personal Tutor: Paulette Crosbie** 

## **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

## **Subject Targets**

Subject	Attendance	Punctuality	
School of Health, Care & Early Years Functional ICT (For all Health, Care and Early years Mauva Jones)	80% (4)	88% (4)	
Modules:			
FD2MCRA7-1DA11B/FST FS ICT			

#### **Comments / Reference / Targets**

Smart Targets: To improve attendance and punctuality

Topics covered so far:

Health and safety, Advantages and Disadvantages of using ICT, Selecting and using software, Accessing the student e-zone, Internet research, word

Comments: processing and spreadsheets.

Ashley does try hard when she is in class. Ashley needs to focus more when she is in class so that she is not so easily distracted as she has missed a few

lessons.

Mauva Jones.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma Health & Social Care (Care Pathway) (T) Unit 1: Communication in Health & Social Care (L2 Dip Care Pathway)	67% (2)	40% (1)
Modules:		
FD2MCRA7-1DA11B/CMH Coms in HSC, FD2MCRA7-1DA11B/COH Comms in HSC		

#### **Comments / Reference / Targets**

1. Continue to work on improving attendance & punctuality.

2. Be more thorough with your assignment tasks. Add more detail. Also do more background reading so that you can have a better understanding of the topic.

Comments: You are making steady progress. Keep it up!!

Paulette Crosbie.

**Smart Targets:** 

Subject	Attendance	Punctuality
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BTEC Level 2 Diploma Health & Social Care (Care Pathway) (T) Functional English (L2 Dip Care Pathway)		69% (3)	
Modules:			
FD2MCRA7-1DA11B/FSE FS English			

#### **Comments / Reference / Targets**

Extend your responses to written tasks and give more detail.

Your punctuality has slipped lately, so make sure you are always on time.

Smart Targets: Identify a topic for your functional skills individual presentation. Read two

articles over the winter break and start to prepare PowerPoint presentation. Plan your work so you are ready to present work at the end of January.

Than your work oo you are ready to procent work at the ond or earliary.

Comments: Ashley you have made some positive contributions in the English class. Try

and involve yourself in all lessons.

Iona Tanguay.

Subject	Attendance	Punctuality	
School of Health, Care & Early Years Functional Mathematics (Kaelanne Alfred all courses)	90% (5)	61% (2)	
Modules:			
FD2MCRA7-1DA11B/FSM FS English	า		

#### **Comments / Reference / Targets**

Improve punctuality to Maths lessons

**Smart Targets:** 

Participate more in the lesson

#### Comments:

Ashley needs to try to get to class on time. At times she participates in the lesson but this is quite infrequent. Work she has done in the past shows that she is capable of doing work at Level 1 however this participation needs to be improved.

Kaelanne Alfred.

Subject	Attendance	Punctuality
BTEC Level 2 Diploma Health & Social Care (Care Pathway) (T) Unit 7 - Anatomy and Physiology for Health and Social Care (L2 Dip Care Pathway)	67% (2)	100% (10)
Modules:		
FD2MCRA7-1DA11B/ANP Anatomy	and Physiology	

#### Comments / Reference / Targets

Make sure you record deadline dates.

submit work attempted to pass level by these deadlines

particpates in lessons, but needs more organisation to keep up with work. Task 1 and Task 2 have yet to be submitted.

Caroline Hann.

Comments:

**Smart Targets:** 

# **Personal Targets**

Area of Development:	Attendance & Punctuality	Paulette Crosbie  Date Set: 4 November 2011  Deadline: 25 November 2011
	Attendance & Punctuality - You need to improve in these areas significantly over the next two weeks. In order to achieve this, you will be monitored using a report card which will be issued.  Draw up a personal plan of when to get to bed, when to wake up and when to leave your house( no later then 8.50 am.) so that you can be on time for college.	Deadine: 25 November 2011

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## **Tutor Review**

#### **Comments / Reference / Targets**

Review Term: Autumn

#### Review:

Ashley has the potential to to much better than she is doing at present. This is largely due to poor attendance which is impacting her studies.

#### Issues Raised:

- 1. Improve attendance work towards the target set.
- 2. Ensure that all assignment tasks are submitted on the date specified.
- 3. Bring all work up to date.

#### Paulette Crosbie.

Review Term: Spring

Review: Ashley is a pleasant learner who has the potential to do much better than she is doing. She is currently under performing and this mainly due to her poor attendance and punctuality which is way below the required level (78.33%). She is also behind with her work.

#### Issues Raised:

In order to successfully complete this course, Ashley will need to address the following:

- 1. Improve attendance & punctuality significantly- <u>attend all classes</u> and be on time throughout the entire term.
- 2. Ensure that all outstanding work is brought up to date complete and submitted within the next two weeks.
- 3. Participate more in your lessons and focus on what is being done, especially your Maths lesson.
- 4. Where English and Unit 1 is concerned, put more thought and effort into your work and be more thorough.

#### Paulette Crosbie.

Course	Attendance	Punctuality
BTEC L2 Dip Health&SC TGpB	78%	76%