The College of Haringey, Enfield and North East London



Learner Review

17 January 2012

Learner: Malachi Suffren-Cotton Personal Tutor: Jo Edmonds

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality | |
|---|------------|--------------|--|
| BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit) | 83% (4) | 100% (10) | |

Modules:

FD2MPLS5-1DA11A/SPR Unit 8 Advntrs Actvts, FD2MPLS5-1DA11A/TUT Tutorial, FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass, FD2MPLS5-1DA11A/CPL Unit 4 Career Planning

Comments / Reference / Targets

Smart Targets:

Hand in Assignments on time across all four areas I am teaching this term and achieve a pass or above grade by 9 Dec 11

Comments:

Jo Edmonds.

| Subject | Attendance | Punctuality | |
|---|------------|-------------|--|
| BTEC Level 2 Diploma in Public Services Unit 9 Sport and Recreation in the Public Services | 94% (7) | 94% (7) | |
| Modules: | | | |
| IC1MPSV1-1DA11A/FSI FS ICT, FD2MPLS5-1DA11A/IHF Unit 9 Sport&Recrtn | | | |

Comments / Reference / Targets

Smart Targets:

To research and look to participate in a sport of your choice for the next set of

assignments due.

I am pleased with Malachi's contribution in class. He does occasionally get distracted but he generally works hard which is very pleasing. I would

Comments: however like to hear more from Malachi in class as he tends to keep himself

to himself. I also would like the occasional use of bad language to stop.

Neil Taylor.

| Subject | Attendance | Punctuality | |
|---|------------|--------------|--|
| BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit) | 91% (5) | 100% (10) | |

Modules: FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass

Comments / Reference / Targets

Smart Targets: Comments: Jo Edmonds.

| Subject | Attendance | Punctuality | |
|--|------------|-------------|--|
| BTEC Level 2 Diploma in Public Services Unit 9 Sport and Recreation in the Public Services | 87% (4) | 97% (9) | |
| Modules: | | | |

IC1MPSV1-1DA11A/FSI FS ICT, FD2MPLS5-1DA11A/IHF Unit 9 Sport&Recrtn, FD2MPLS5-1DA11A/ATP Unit 5 Imprvng Fitness

Comments / Reference / Targets

Smart Targets:

I would like Malachi to hand in his next assignments for me on time and for him to have attempted the Merit standard in them. I do feel that he is putting himself at risk by having 83% attendance. This needs to change in order for him to improve his standards. He needs to have 100% attendance from now until half term.

I am very pleased with Malachi's performance in my classes. He is quite quiet in the class but takes part where necessary and hands in work of good quality. I hope he can push himself to achieve highly on his modules as he is clearly very capable of achieving at least a Merit in all his assignments,

Neil Taylor.

Comments:

provided he works hard both in and out of class

| Subject | Attendance | Punctuality | |
|---|------------|--------------|--|
| BTEC Level 2 Diploma in Public Services BTEC Level 2 Diploma in Public Services GpA (T) (Tutorial and General Unit) | 83% (4) | 100% (10) | |

Modules:

FD2MPLS5-1DA11A/SPR Unit 8 Advntrs Actvts, FD2MPLS5-1DA11A/TUT Tutorial, FD2MPLS5-1DA11A/LNM Unit 10 Land Navigation by Map and Compass, FD2MPLS5-1DA11A/CPL Unit 4 Career Planning

Comments / Reference / Targets

Smart Targets: Improve attendence to above 95% up to Easter

Comments: Jo Edmonds.

Personal Targets

| Area of Development: | Initial Course Assessment Monday 26th Sept 11 | Jo Edmonds Date Set: 25 September 2011 Deadline: 26 September 2011 |
|----------------------|--|--|
| S.M.A.R.T. Target: | 1.Work Book Assignment to be completed and handed into the Tutor by end of Tutorial Monday 26th Sept 11 2.Pens and File index presented to the tutor for inspection by the end of the tutorial by 26th Sept 11 3.Study file to be presented for inspection to the tutor by end of tutorial Monday 26th Sep 11 | Deadine. 20 Ocptombol 2011 |

| Area of Development: | Work Book file, pens and Index System | Jo Edmonds Date Set: 27 October 2011 Deadline: 27 October 2011 |
|----------------------|---|--|
| S.M.A.R.T. Target: | Please show your Tutor a proper filing system for work in class including pens, writing paper, A 4 Folder and index system by 11 Nov 11 | |

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: 1st Review

Issues Raised: Non raised

Malachi is trying on the course but has to be prompted. I would like him to engage with the teachers and tutor more but i am not disappointed with him. He understands most of the work but needs to not be afraid to ask for help if he does not know the answers. Keep smilingwink

Jo Edmonds.

Review Term: Spring

Review: Malachi is clearly bright and capable. He admits to being bored easily and needs stretching and kept busy. He has achieved a merit already but could get more out of the course by contributing, asking more questions and trying for more merits and distinctions.

Issues Raised: Attendance has dropped below 95% He should address this through to the end of term

Jo Edmonds.

| Course | Attendance | Punctuality |
|---------------------------------|------------|-------------|
| BTEC L2 in Public Services TGpA | 83% | 98% |