The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: James West

Personal Tutor: Lee Adams

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Extended Diploma in Sport BTEC Level 3 Diploma Sports - Coaching CSLA/HSLA (Sports Leaders) GpB Yr1 (E) (Tutorial & General Unit)	98% (9)	99% (9)	

ND3MSPR1-1DA21B/FSM FS Maths, ND3MSPR1-1DA21B/PHF Unit 2 Physiology of Fitness, ND3MSPR1-1DA21B/SPC Unit 5 Sports Coaching, ND3MSPR1-1DA21B/PTS Unit 8 Practical Team Sport, ND3MSPR1-1DA21B/WSG Work Skills /Group Tutorials 1:1 Tutorials E- Learning 1 + 11, ND3MSPR1-1DA21B/TUT Tutorials

Comments / Reference / Targets

Smart Targets:

Modules:

James always works well in class. His work is generally at PASS level but he always submits his assignments on time. This should enable him to go for MERIT level on all assignments but he must make the most of tutorials and use these as times to upgrade work instead of resting on his laurels. Overall

James should aim for MERIT.

Lee Adams.

Comments:

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Personal Targets

Area of Development:	Work Skills	Lee Adams Date Set: 23 September 2011 Deadline: 23 September 2011
IIIS IVI A R I TARGET.	By next friday you will need to complete the work skills booklet.	

Area of Development:	Coursework	Lee Adams Date Set: 5 December 2011 Deadline: 5 December 2011
111	James, your work so far has been very good. I am stills truggling to get the resubmission for 4.1 from you. Please action this by the end of the week (9/12/11).	Deadine. 5 December 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: James is a model student. He attends all sessions on time and shows an exceptional attitude towards all aspects of college. His work so far has been to a very high standard and he continues to display a sound knowledge level in all aspects of Sports Science. James should aim to complete all coursework criteria as I feel he is more than capable of achieving a Distinction grade. Well done James!

Issues Raised:

Lee Adams.

Course	Attendance	Punctuality
BTEC L3 Dip SprtCoach (SprtLdrs) Y1 EGpB	95%	100%