The College of Haringey, Enfield and North East London

LSIS BEACON

Learner Review

09 January 2012

Learner: Amber Young
Personal Tutor: Laura Aghassi

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 1 - Communications and Employability Skills for IT (E)	100% (10)	100% (10)
Modules:		
NE3MITN1-1DA21B/CES Com&Employablity Skills for IT		

Comments / Reference / Targets

Smart Targets:	Unit 1
Comments:	Amber's attendance and punctuality is excellent. She needs to facus more and talk less during the lessons. She has the ability to achieve merit and distinction for the unit 1 subject to paying more attention and focusing on doing her work.

Meena Ossoulian.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 2: Computer Systems (E)	100% (10)	100% (10)
Modules:		
NE3MITN1-1DA21B/CST Computer System		

Comments / Reference / Targets

Smart Targets:	Complete assignment 1 by deadline date
Comments:	Has made a good start to the year and shows interest in the subject matter

Roy Turner.

Subject	Attendance	Punctuality
BTEC Level 3 Diploma & Extended Diploma Yr1 (Enfield) Unit 6: Software Design (E)	100% (10)	100% (10)
Modules:		
NE3MITN1-1DA21B/SFD Software Design, NE3MITN1-1DA21B/EDP Event Drivent Programming		

Comments / Reference / Targets

Smart Targets:	Units 6 and 14
Comments:	You have not handed anything at all for these units. Please do so before XMas

Gregory Scott.

Personal Targets

Area of Development:	Keyboard	Amber Young **Date Set:** 21 September 2011 **Deadline:** 7 September 2011
S.M.A.R.T. Target:	I would like to improve my keyboard skills by learning how to touch type, i will do this by practising typing for atleast 20 minutes a day. I would like to achieve this target within 2 weeks.	

Area of Development:	website design	Amber Young **Date Set:** 28 September 2011 **Deadline:** 22 October 2011
S.M.A.R.T. Target:	Complete gregs assignment for unit 28 with distinction. I will do this by taking notes in class, using my books i took out the library to study. I will start the assignment as soon as i get it and use my time i have to do the assignment wisley.	

Area of Development:	Hand in Assingment	Laura Aghassi **Date Set:** 1 November 2011 **Deadline:** 21 November 2011
S.M.A.R.T. Target:	hand in 1st assignment for unit 2 to Roy Turner on 21st November 2011	

Tutor Review

Comments / Reference / Targets

None.

Course	Attendance	Punctuality
BTEC L3 ExtDip IT Y1 EGpB	93%	95%