# The College of Haringey, Enfield and North East London



# **Learner Review**

22 March 2012

**Learner: Merina Akhtar** 

Personal Tutor: Upal Banerjee

### **Key to Attendance and Punctuality percentages**

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

#### The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

# **Subject Targets**

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) ICT - Functional Skills (BTEC L3 Dip in Business GpB Yr2) (E)	82% (4)	100% (10)	
Modules:			
ND3MBUS1-1DA22B/FS1 FS ICT			

#### Comments / Reference / Targets

Smart Targets: Pass E3 Functional Skills Exam and Improve your course work units to Merit

You need to complete a Mock Exam paper for E3 making sure you proof read your work and read the questions correctly. Then once you have done that, go through the merits for one unit at a time and get mock test done. Also put

together current work with front sheet and finalise work.

Mandy Hayward.

Comments:

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit)	100% (10)	100% (10)	

#### Modules:

ND3MBUS1-1DA22B/CUS BTEC Customer Service, ND3MBUS1-1DA22B/HRM Human Resource Management, ND3MBUS1-1DA22B/BCS BTEC Customer Service, ND3MBUS1-1DA22B/TUT Tutorial

#### **Comments / Reference / Targets**

Smart Targets: Ensure you are up to date with all 3 units.

Comments: You are on target to achive passes. Focus now on the Merit grades.

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit)	100% (10)	100% (10)	

#### Modules:

ND3MBUS1-1DA22B/BCS BTEC Customer Service, ND3MBUS1-1DA22B/DPC Development Planning for Career, ND3MBUS1-1DA22B/TUT Tutorial

#### **Comments / Reference / Targets**

Smart Targets: All outstanding tasks for all units to be submitted by 27/03/12

Comments: You must attend all future tutorials until a final grade has been achieved

Upal Banerjee.

Subject	Attendance Punctuality		
GCSE Maths GCSE Maths Day GpL (GC2MMTH1_1DA11L) (E)	100% (10)	97% (9)	
Modules:			
GC2MMTH1-1DA11L/MTH GCSE Maths			

#### Comments / Reference / Targets

You need to do the homework on fractions (chapter 13), averages (chapter

18), scatter graphs (chapter 30), representation of data (chapter 14), probability (chapter 23), approximations (chapter 7), number (chapter 1),

percentages (chapter 17), powers and roots (chapter 20), algebra 1(chapter 8), equations and inequalities (chapter19), ratio and proportion (chapter 24),

Pythagoras (chapter 31), perimeter and area (chapter 9), three-dimensional

shapes (chapter 25) and score 45% in the next test.

Merina works adequately in class and has made some progress. Merina has

handed in one out of sixteen of the homework set and scored 33% in the

recent test. Merina needs to improve standard of her work.

Abbas Abedi.

Comments:

**Smart Targets:** 

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	90% (5)	100% (10)	
Modules:			
ND3MBUS1-1DA22B/HSW Health and Safety in Business Workplace			

#### **Comments / Reference / Targets**

Smart Targets: Submit assignment by 20th January 2012.

Comments: Research tasks completed, use findings to complete assignment. Your

application in class means that you will meet deadline.

Marie Welsh.

Subject	Attendance Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit)	67% (2)	100% (10)
Modules:		

### ND3MBUS1-1DA22B/FS1 FS ICT

#### **Comments / Reference / Targets**

Smart Targets: Attend your ICT Functional Skills lesson on Friday at 3.15 and complete a

mock exam paper

You are missing lessons on Friday and you need to attend. Yet I see you

around the college always on the phone. This needs to change if you are to

pass your exam.

Mandy Hayward.

Comments:

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# **Personal Targets**

Area of Development:	Attendance	Chrystalla Kyriacou  Date Set: 9 January 2012  Deadline: 9 April 2012
S.M.A.R.T. Target:	Attendance is good.  Please continue to improve your writing skills and grammar through the ways suggested in the classroom; for example, through completing exercises from the Self - Study booklet.  Please also, read Anita and Me by Meea Syal.	Deaume. & April 2012

Area of Development:	luura o	Chrystalla Kyriacou  Date Set: 9 March 2012  Deadline: 30 June 2012
S.M.A.R.T. Target:	Please read ANITA AND ME BY MEERA SYAL; and continue to improve your writing skills.  As mentioned in the class many times, further support could be obtained from ONE SHOP STOP ( new building). Please kindly inform me should further support be obtained.	Deadine. 30 Julie 2012

# **Tutor Review**

### Comments / Reference / Targets

Review Term: Autumn

Review: You must submit Unit 1 outcomes 1 and 2 by 23/03/12

Issues Raised:

### Upal Banerjee.

Course	Attendance	Punctuality
GCSE English EGpG	50%	100%
BTEC L3 Dip Business Y2 EGpB	94%	98%
GCSE English Eve EGpD	74%	100%
GCSE Maths EGpL	95%	97%