The College of Haringey, Enfield and North East London



Learner Review

06 March 2012

Learner: Sulekha Khalif

Personal Tutor: Debbie Chittock

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2D (T) (ESFMYNG1-0DA11D) ICT Class	100% (10)	100% (10)	
Modules:	Modules:		
ESFMYNG1-0DA11D/ICT ICT			

Comments / Reference / Targets

Targets:

In the next review period we will work on using different removable media as a source of information such as CD-ROM/DVDs/memory stick and using ICT for communication, such as Email and text messaging.

Suleekha will:

Smart Targets:

- 1. Produce at least 2 successful searches using the Internet and find information on the following topics: vitamin contents in fruits/vegetables and finding repair services in London. She will present information as printouts.
- 2. Use a CD/DVD/memory stick to find information and maps about at least 2 different countries and produce a print as evidence.
- 3. Use Email to send and receive at least 2 messages, each containing a minimum of 10 words. Use an electronic address book to select recipients for the email message. Reply to at least one email message.

In this review period we have been studying advanced features of MS Word-word processing programme to insert and format pictures from the Clip art gallery, create tables, format rows/columns within a tableand using the Internet to find information about different subjects, including transport, geography and health.

Comments:

Suleekha has achieved good progress in using MS Word to produce good quality documents including posters and in using the Internet to find, record and present information, for example about transport, geography and health.

Suleekha has achieved all her targets for this period. She has successfully produced 2 documents with a minimum of 10 words and at least 1 picture. She has produced more than 2 successful searches using the Internet to find information.

Suleekha is a polite student and always well behaved in class.

Ubavka Skramic.

Subject	Attendance	Punctuality

Entry 2 ESOL 16-18 E2D (T) (ESFMYNG1-0DA11D)	100% (10)	100% (10)	
Modules:			
ESFMYNG1-0DA11D/ESL Esol, ESFMYNG1-0DA11D/GPT Grp Tutorial/Esol, ESFMYNG1-0DA11D/121 121 Tutorial			

Comments / Reference / Targets

Smart Targets:

Comments:

This block students have been working towards improving their writing for the reading and writing exams which will take place soon. During this time they have worked in groups and on their own in order to improve spelling, grammar and punctuation. In class students have practiced timed tests and have worked towards their weak areas for homework and in class.

Suleekha is a very able and strong reader as she does lots of practice outside of college. She needs to remain focused in class and concentrate on the lesson as sometimes she doesn't follow whats going on. She didn't pass her speaking and listening so she will do it in June at the end of the year as she doesn't feel confident in taking the exam now. She is good at listening and is able to communicate well with others in the class. She is confident in speaking and is able to communicate with students in the class and to the teacher.

She needs some extra help with her writing she learnt English in a private school but has lots of issues with spelling and grammar that were not picked up. She will have to take Entry 2 reading and writing next year as she is not ready to pass this year. She needs to do more work at home in order to improve the quality of her work.

Ashi Akbar.

Subject	Attendance	Punctuality
Entry 2 ESOL 16-18 E2A Literacy (T) (ESFMYNG1-1DA11A)	99% (9)	93% (7)
Modules:		
ESFMYNG1-1DA11A/ESL ESOL, ESFMYNG1-1DA11A/GPT Gp Tut, ESFMYNG1-1DA11A/TUT 121Tut		

Comments / Reference / Targets

Smart Targets:

Comments: see tutor review

Debbie Chittock.

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2A Literacy (T) (ESFMYNG1-1DA11A) ICT Class	93% (7)	100% (10)	
Modules:	Modules:		
SFMYNG1-1DA11A/ICT ESOL-ICT			

Comments / Reference / Targets

1. Improve attendance.

2. Write 10 sentences about your country.

3. Find out 10 facts about your country that you didnt know using the internet.

Sulekha is a very enthusiastic learner with a positive attitude to learning. She is focused and on task in class and eager to learn. She regularly completes her homework on time and as a result her spelling has improved greatly. Well

done!

Elmira Atashzaran.

Smart Targets:

Comments:

..

Personal Targets

Area of Development:	General	Debbie Chittock Date Set: 19 September 2011 Deadline: 19 September 2011
S.M.A.R.T. Target:	Sulekha has settled in well and is happy in her class. She has made some friends in class and she is happy with her timetable.	·

Area of Development:	1 A / 101	Debbie Chittock Date Set: 16 September 2011 Deadline: 26 September 2011
S.M.A.R.T. Target:	Sulekha's initial and diagnostic assessment show that she has some confusion over her capital letters and small letters which are very mixed up. I would like her to write 20 sentences about herself and make sure that all of the capital letters and small letters are correct. I would like her to check her work very carefully before she gives it to me.	Deadine. 20 September 2011

Area of Development:	Speaking	Debbie Chittock Date Set: 15 November 2011 Deadline: 15 November 2011
S.M.A.R.T. Target:	Suleekha is not able to use past simple very confidently. She has a record of her mistakes and will practise using it outside college. She will do it again with her teacher in her next tutorial and her target is to have made an improvement. Suleekha did this agin but she made quite a lot of mistakes (50% correct and 50% mistakes). She will practise more at home with her sister.	Deadine. 13 November 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn
Review:
Attendance - 99.14%
Punctuality - 94.78%
Your attendance is excellent and punctuality quite good. Keep it up!
In order to improve you need to work on scanning for detail when reading, using capital and small letters correctly, using paragraphs and always use full stops at the end of a sentence.
You take your lessons and usually complete your tutorial work and homework on time which is excellent.
You are a hardworking learner and I feel quite confident that you will be able to pass the Speaking and Listening exam and complete all of the Edexcel Personal, Social and Development portfolios on time.
Issues Raised: No issues
Debbie Chittock.

Review Term: Autumn/Spring/Summer

Review:

Attendance - 99.14%

Punctuality - 94.78%

Your attendance is 99.14%, which is excellent. Your punctuality is also quite good although it could be better.

In order to improve you need to try hard to work on scanning text, using capital letters and small letters, as well as full stops and paragraphs.

You are quite a hardworking learner and I feel quite confident that you will be able to pass the Speaking and Listening exam and complete all of the Edexcel Personal, Social and Development portfolios on time.

Issues Raised: No issues

Debbie Chittock.

Review Term: Spring

Review:

Sulekha is progressing quite well. Her attendance is quite good and her timekeeping too. She is quite confident and often answers questions in class. She is not always very good at listening to the teacher and has to be told to be quite many times. However she is good at completing her homework and participating in activities.

Her speaking is quite good and she has a sound pronunciation of most words, except 'b' and 'p'. However in the recent Mock exams for speaking and listening she did not pass. She needs to concentrate on prepositions, using the correct verbs in sentences, tenses and forming questions.

She made a mistakes with listening part of the mock exam and needs to practise her listening more by completing her tutorial targets and watching as much TV at home in English as he can. In addition she needs to find friends and social activities which will involve her speaking English to increase her language skills.

Issues Raised:

Debbie Chittock.

Course	Attendance	Punctuality
ESOL 16-18 E2 TGpA	98%	95%