The College of Haringey, Enfield and North East London



Learner Review

07 March 2012

Learner: Natalia Gromadzka Personal Tutor: Aylin Ersin

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2C (T) (ESFMYNG1-1DA11C)	72% (3)	94% (7)	
Modules:			
ESFMYNG1-1DA11C/ESL ESOL E2, ESFMYNG1-1DA11C/TUT Tutorial, ESFMYNG1-1DA11C/GPT Gp Tut			

Comments / Reference / Targets

Smart Targets:

Comments: Refer to Tutor Report

Aylin Ersin.

Subject	Attendance	Punctuality		
Entry 2 ESOL 16-18 E2C (T) (ESFMYNG1-DA11C) ICT Class	75% (3)	100% (10)		
Modules:				
ESFMYNG1-1DA11C/ICT ICT				

Comments / Reference / Targets

1. Create/format 4 word processing document including letters, posters an tables.

Smart Targets:

- 2. Produce at least 3 successful searches using the Internet to find information about weather, geography and transport.
- 3.Use an mail program to receive at least 2 messages and send at least 2 messages containing a minimum of 15 words.

Natalia has achieved excellent progress in using MS Word to create and format documents. She is confident in using various text styles and can insert, resize and format images and add/format page and text borders. Natalia works well on her own initiative.

Comments:

In the next term we will continue with using MS Word to insert and format tables, and produce formal and informal letters. We will start working on using the ICT for communication, such as Email and the Internet to search for information.

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Subject	Attendance	Punctuality

Entry 2	60%	100%
ESOL 16-18 E2C (T) (ESFMYNG1-1DA11C) (1) (10)		(10)
Modules:		
ESFMYNG1-1DA11C/ESL ESOL E2, ESFMYNG1-1DA11C/TUT Tutorial, ESFMYNG1-1DA11C/GPT Gp Tut		

Comments / Reference / Targets

Smart Targets:

Comments: Refer to Tutor Report

Aylin Ersin.

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Personal Targets

Area of Development:	O = !4 = 1 - 44 =	Aylin Ersin Date Set: 2 December 2011 Deadline: 6 January 2011
	I am going to correct capital letters in a text about personal information.	Deadinie. 6 Sandary 2011
S.M.A.R.T. Target:	Example: Question: i love LONDON. it is a Beautiful City. Answer: I love London. It is a beautiful city.	

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review:

Well done, Natalia! You achieved very good results in your diagnostic test. We In Autumn term, we covered induction, which includes a diagnostic test, introduction to college rules, library induction and setting learning targets.

Natalia achieved very good results in the dagnostic test. We agreed that you need to work on your writing, speaking and listening skills, so we set your initial learning target accordingly.

Issues Raised: Your attendance is currently 61.9%. Well done for informing your teachers about your absence and having 100%. Your target until February half term is to improve your attendance to minimum 90%.

Aylin Ersin.

Review Term: Spring

Review:

Well done, Natalia, your punctuality is very good. Your attendance is currently 67.14%, which is well below college target 87%. You have to attend all of your lessons to improve your attendance.

You will take the Speaking and Listening exam on the 12th March.

Issues Raised: Attendance

Aylin Ersin.

Course	Attendance	Punctuality
ESOL 16-18 E2 TGpC	67%	96%