The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: Matthew Lewis

Personal Tutor: Nihaad Kapdi

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality
BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) CYQ Level 1 BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) - CYQ Level 1 GpB (Tutorial & General Unit) (E)	1	99%

Modules:

CR1MSAE1-1DA11B/FSM FS Maths, CR1MSAE1-1DA11B/FSE FS English, CR1MSAE1-1DA11B/IRR Unit 8 Investigating Right and Responsibilities at Work, CR1MSAE1-1DA11B/WSL Unit 15 Working in sports and active leisure, CR1MSAE1-1DA11B/TUT Tutorial, CR1MSAE1-1DA11B/CYQ CYQ L1, CR1MSAE1-1DA11B/ASW Assignment Workshop, CR1MSAE1-1DA11B/FSI FS ICT

Comments / Reference / Targets

Smart Targets: Improve Attendance

We are now approaching the end of the year with 3 more months to go before students will complete their Level 1 qualification. So far this year we have covered Unit 11 Taking part in sport which is now completed and are continuing with Unit 15 and a new unit, which is unit 8 Investigating Rights & Responsibilities.

Throughout the year we have covered Functional Skills Maths, English & ICT, within these sessions we cover the basic aspects of these subject areas and look at improving the skills of the learner in these areas. They have Exams in April which they need to pass to gain their qualification. Throughout the year we have completed mock examinations and worksheets to help prepare for the exams.

Comments:

We have also covered CYQ L1 which is an assistant fitness instructor's award, which will help learners gain work within a gym environment. We look at the body systems such as the muscular system and look into the different types of training methods.

Overall Matt has shown some progress on this course and his attendance is becoming worrying and this will affect his performance on the course. Matt can at times get distracted in class and this will affect his performance, he needs to ensure he focuses more and use his energy into the work as he has lots of potential.

Nihaad Kapdi.

Subject	Attendance	Punctuality
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BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) CYQ Level 1 BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) - CYQ Level 1 GpB (Tutorial & General Unit) (E)	67% (2)	100% (10)
Modules:		
CR1MSAE1-1DA11B/HBW Unit 12 How the body works		

Comments / Reference / Targets

Smart Targets:

Comments: Matt worked hard to complete unit 12. Well done!

Nicholas Cuming.

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Personal Targets

Area of Development:	Worksills	Nihaad Kapdi Date Set: 28 September 2011 Deadline: 30 September 2011
IIIS M A R I ISTABI	To complete the Workskills booklet and hand into your tutor by 30/09/2011	Deadine. 30 September 2011

Area of Development:	Coursework	Nihaad Kapdi Date Set: 14 October 2011 Deadline: 18 October 2011
IIS MIN PI I STABT	To hand in Unit 1 Task 1 to Nihaad on Tuesday 18th October 2011 at 12.30pm	Deadine. 10 October 2011

Area of Development:	Assignment hand in	Nihaad Kapdi Date Set: 2 December 2011 Deadline: 9 December 2011
S.M.A.R.T. Target:	You need to complete and hand in Unit 11 Taking Part in Exercise & Fitness for Friday 9th December 2011 by 12.30pm	Deading. 5 Beschiber 2011

Tutor Review

Comments / Reference / Targets

Review Term: Spring

Review:

He has been performing to a good level so far this year and has completed work to a good standard which is nice to see. His attendance and punctuality has been ok for the year and this has reflected in his quality of work. It is important for him to continue as he can complete the course within the next 2 months, if he works hard from now on. He has some good practical sessions and has worked on a good level on the units this year, he must ensure he keeps his attendance levels up to help him complete the course within time.

Issues Raised:

Nihaad Kapdi.

Course	Attendance	Punctuality
BTEC L1 Cert (BWFC) Sport GpB	77%	99%