The College of Haringey, Enfield and North East London



Learner Review

07 March 2012

Learner: Emili Nguen

Personal Tutor: Aylin Ersin

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality			
Entry 2 ESOL 16-18 E2C (T) (ESFMYNG1-1DA11C)	86% (4)	98% (9)			
Modules:					
ESFMYNG1-1DA11C/ESL ESOL E2, ESFMYNG1-1DA11C/GPT Gp Tut, ESFMYNG1-1DA11C/TUT Tutorial					

Comments / Reference / Targets

Smart Targets:

Comments: Refer to Tutor Review.

Aylin Ersin.

Subject	Attendance	Punctuality			
Entry 2 ESOL 16-18 E2C (T) (ESFMYNG1-DA11C) ICT Class	100% (10)	100% (10)			
Modules:					
ESFMYNG1-1DA11C/ICT ICT					

Comments / Reference / Targets

1. Create/format 4 word processing document including letters, posters an tables.

Smart Targets:

- 2. Produce at least 3 successful searches using the Internet to find information about weather, geography and transport.
- 3.Use an mail program to receive at least 2 messages and send at least 2 messages containing a minimum of 15 words.

Emilihas achieved excellent progress in using MS Word to create and format documents using different text enhancing styles. She knows how to insert/resize pictures add page borders into documents. Emili is confident in using her own initiative in producing word processing documents. In the next term we will continue with using MS Word to insert and format tables, and produce formal and informal letters. We will start working on using the ICT for communication, such as Email and the Internet to search for information.

Comments:

Ubavka Skramic.

Subject	Attendance	Punctuality		
Entry 2 ESOL 16-18 E2C (T) (ESFMYNG1-1DA11C)	100% (10)	94% (7)		
Modules:				

ESFMYNG1-1DA11C/ESL ESOL E2, ESFMYNG1-1DA11C/TUT Tutorial, ESFMYNG1-1DA11C/GPT Gp Tut

Comments / Reference / Targets

Smart Targets:

Comments: Refer to Tutor Review

Aylin Ersin.

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Personal Targets

Area of Development:	Speaking	Aylin Ersin Date Set: 9 December 2011
S.M.A.R.T. Target:	I will take some notes about my favourite book and will make a short presentation about it. In my presentation I will say: - who the author is - what the book is about - what I like about it and why	Deadline: 10 January 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review:

Well done, Emili! Your attendance and punctuality are excellent!

In Autumn term, we covered induction, which includes a diagnostic test, introduction to college rules, library induction and setting learning targets.

As we discussed in your tutorial, you need to work on building confidence when speaking English. We agreed to set your initial learning target to address this language point.

Issues Raised:

Aylin Ersin.

Review Term: Spring

Review:

Well done, Emily! Your punctuality is excellent! You need to improve your attendance as it is currently 84.39%, which is below college target 87%. You have to attend all of your lessons to improve your attendance.

In the last term we covered Healthy Living topic and started Edexcel Personal and Social Development Unit 8. You did an excellent job to meet all the deadlines to complete this assignment.

You also passed the Speaking and Listening mock exam. You need to be able to talk about a familiar subject (for example festivals, shopping, free time etc) for 2 minutes. We will discuss this in your next tutorial.

Issues Raised:

Aylin Ersin.

Course	Attendance	Punctuality
ESOL 16-18 E2 TGpC	85%	98%