The College of Haringey, Enfield and North East London



Learner Review

06 March 2012

Learner: Muslim Marufi

Personal Tutor: Debbie Chittock

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2A Literacy (T) (ESFMYNG1-1DA11A)	95% (8)	82% (4)	
Modules:			
ESFMYNG1-1DA11A/ESL ESOL, ESFMYNG1-1DA11A/GPT Gp Tut, ESFMYNG1-1DA11A/TUT 121Tut			

Comments / Reference / Targets

Smart Targets:

Comments: see tutor review

Debbie Chittock.

Subject	Attendance	Punctuality	
Entry 2 ESOL 16-18 E2A Literacy (T) (ESFMYNG1-1DA11A) ICT Class	93% (7)	86% (4)	
Modules:			
ESFMYNG1-1DA11A/ICT ESOL-ICT			

Comments / Reference / Targets

1. Improve attendance and punctuality.

Complete homework on time.

3. Write 10 sentences about your country.

Muslim must work on his punctuality as he regularly arrives to class on time.

He must also learn to complete his weekly spelling homework when it is set in

order to improve in this area.

Elmira Atashzaran.

Smart Targets:

Comments:

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Personal Targets

Area of Development:	lla	Debbie Chittock Date Set: 21 November 2011 Deadline: 27 January 2011
	Muslim comes to his Monday morning 11am class late almost every week. He has been issed a report card and he must come on time to 100% of his lessons from now on. This is still not better - I have spoken to his foster mother about the issue who will endevour to monitor the situation too.	Journal Live Gardany 2011

Area of Development:	Reading	Debbie Chittock Date Set: 16 September 2011 Deadline: 30 January 2011
S.M.A.R.T. Target:	Muslim's diagnostic assessment shows that he is unable scan a text for detail very easily. He will borrow 2 Entry 2 books from the library and complete 2 book reports. In doing so he will be answering some detailed questions about the stories. He will do this by Monday 17th Oct 2011. Has still not completed this (23/1/12) but says he will complete this by Monday 30th January).	

Area of Development:	Writing	Debbie Chittock Date Set: 16 September 2011
S.M.A.R.T. Target:	Muslim's writing is consolidating for E3 but at the lower end of the scale. He has some awareness of how to use capital letters in his writing but needs to improve this. He write a short text of at least 100 words about himself or his country and make sure that he checks that all of the capital letters are correct. He will do this by Monday 26th Sept 2011. He has still not completed this (23/1/12) but will complete by Monday 30th January.	Deadline: 30 January 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review:

Attendance - 94%

Punctuality - 85%

Well done - your attendance is above the college target of 87%. Your punctuality is a problem although recently it has been better.

I have arranged a meeting with your foster mother to talk about problems with your behaviour, not completing work, dirupting others and not completing homework/tutorial tasks.

In order to improve you need to attend all classes on time, listen when the teacher is talking, not disrupt others and work hard in lessons and complete homework.

I am quite confident that you will be able to pass the Speaking and Listening exam but have some concerns about whether you will be able to complete the Personal and Social Development Portfolio assignments in time.

Issues Raised: As discussed above - issues with punctuality, behaviour and general performance. Meeting arranged for Weds 11th Jan 2012.

Debbie Chittock.

Review Term: Spring

Review:

Hoang is progressing quite well. His attendance is very good and his timekeeping too. He is quitely confident but does not answer many questions in class. He uses his mobile phone too much in class and has to be told many times to stop using it.

His speaking is quite good and she has a sound pronunciation of most words, except 'v' and 's'. In the recent Mock exams for speaking and listening he passed with 23/30. He needs to concentrate on prepositions, using the correct verbs in sentences, tenses and forming questions.

He didn't make any mistakes with listening part of the mock exam but still needs to practise his listening more by completing his tutorial targets and watching as much TV at home in English as he can. In addition he needs to find friends and social activities which will involve him speaking English to increase his language skills.

Issues Raised:

Debbie Chittock.

Course	Attendance	Punctuality
ESOL 16-18 E2 TGpA	94%	83%