The College of Haringey, Enfield and North East London



Learner Review

22 March 2012

Learner: Oluwaremilekun Jogho Personal Tutor: Upal Banerjee

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) ICT - Functional Skills (BTEC L3 Dip in Business GpB Yr2) (E)	91% (5)	100% (10)	
Modules:			
ND3MBUS1-1DA22B/FS1 FS I	CT		

Comments / Reference / Targets

Smart Targets: Finalise your Unit 3 and Unit 10 Coursework

Put your Unit 3 and Unit 10 units together and finalise. Have a plan to improve one unit at a time to Merits. You have not been entered into an Exam for

Functional Skills ICT but you need to use these lessons to improve your

coursework. Your attendance to this lesson has been poor due to ill health, so

make sure you are well and try to use this as an opportunity to improve your

coursework.

Mandy Hayward.

Comments:

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit)	89% (4)	100% (10)	
Modules:			
ND3MBUS1-1DA22B/FS1 FS ICT			

Comments / Reference / Targets

Smart Targets: Complete your folder with missing work from last year

You need to be using this session to have work marked off from last you. You

could be leaving college early if you focus on completing your work.

Mandy Hayward.

Comments:

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) Unit 27 Understanding Health & Safety in the Business Workplace (E)	70% (3)	86% (4)	
Modules:			
ND3MBUS1-1DA22B/HSW Health ar	nd Safety in Business Workplace		

Comments / Reference / Targets

Smart Targets: Complete and submit assignment by January 20th 2012.

Comments: Research tasks on and off site completed. Improved attendance and

punctuality will help you to meet the deadline.

Marie Welsh.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit)	68% (2)	94% (7)	

Modules:

ND3MBUS1-1DA22B/CUS BTEC Customer Service, ND3MBUS1-1DA22B/HRM Human Resource Management, ND3MBUS1-1DA22B/BCS BTEC Customer Service, ND3MBUS1-1DA22B/TUT Tutorial

Comments / Reference / Targets

Smart Targets: You need to submit all pass tasks for the remaining 3 units by the end of Jan

Comments: I am fully aware of your health issues and hope you will be fitter from here on

to improve the level of attendance so that you can achieve your target grade

Upal Banerjee.

Subject	Attendance	Punctuality	
BTEC Level 3 Diploma in Business Yr2 (Enfield) BTEC Level 3 Diploma in Business GpB Yr2 (E) (Tutorial & General Unit)	90% (5)	98% (9)	

Modules:

ND3MBUS1-1DA22B/BCS BTEC Customer Service, ND3MBUS1-1DA22B/TUT Tutorial, ND3MBUS1-1DA22B/DPC Development Planning for Career

Comments / Reference / Targets

Smart Targets: All outstanding tasks for all units to be submitted by 27/03/12

Comments: You must attend all future tutorials until a final grade has been achieved

Upal Banerjee.

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Tutor Review

Comments / Reference / Targets

Review Term: Autumn

Review: You must submit Unit 1 outcomes 1 and 2 by 23/03/12

Issues Raised:

Upal Banerjee.

Course	Attendance	Punctuality
BTEC L3 Dip Business Y2 EGpB	75%	96%
GCSE Maths EGpN	50%	67%