The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: Charlie Herbert

Personal Tutor: Nihaad Kapdi

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

| Subject | Attendance | Punctuality |
|---|------------|-------------|
| BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) CYQ Level 1 BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) - CYQ Level 1 GpB (Tutorial & General Unit) (E) | 65% (2) | 95% (7) |
| Modules: | | |

CR1MSAE1-1DA11B/FSE FS English, CR1MSAE1-1DA11B/IRR Unit 8 Investigating Right and Responsibilities at Work, CR1MSAE1-1DA11B/FSM FS Maths, CR1MSAE1-1DA11B/WSL Unit 15 Working in sports and active leisure, CR1MSAE1-1DA11B/TUT Tutorial, CR1MSAE1-1DA11B/ASW Assignment Workshop, CR1MSAE1-1DA11B/CYQCYQL1, CR1MSAE1-1DA11B/FSI FS ICT

Comments / Reference / Targets

Smart Targets: Improve Attendance

We are now approaching the end of the year with 3 more months to go before students will complete their Level 1 qualification. So far this year we have covered Unit 11 Taking part in sport which is now completed and are continuing with Unit 15 and a new unit, which is unit 8 Investigating Rights & Responsibilities.

Throughout the year we have covered Functional Skills Match, English & ICT, within these session we cover the basic aspects of these subject areas and look at improving the skills of the learner in these areas. They have Exams in April which they need to pass to gain their qualification. Throughout the year we gave completed mock examinations and worksheets to help prepare for the exams.

We have also covered CYQ L1 which is a assistant fitness instructors award, which will help learners gain work within a gym environment. We look at the body systems such as the muscular system and look into the diffeent types of training methods.

Overall Charlie has shown very good progress on this course, however his attendance is becoming worrying and this will affect his performance on the course. Charlie has the ability to do level 2 but he must show improvement in his attendance and attitude if he wants to progress.

Nihaad Kapdi.

Comments:

| Subject | Attendance | Punctuality |
|---------|------------|-------------|
|---------|------------|-------------|

| BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) CYQ Level 1 BTEC Level 1 Cert in Sport & Active Leisure - (Mixed) - CYQ Level 1 GpB (Tutorial & General Unit) (E) | 56% (1) | 100% (10) | |
|---|------------|--------------|--|
| Modules: | | | |
| CR1MSAE1-1DA11B/HBW Unit 12 How the body works | | | |

Comments / Reference / Targets

Smart Targets:

Comments: Charlie worked hard to complete unit 12. Well done!

Nicholas Cuming.

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Personal Targets

| Area of Development: | Good Performance | Nihaad Kapdi Date Set: 4 November 2011 Deadline: 4 November 2011 |
|----------------------|---|--|
| S.M.A.R.T. Target: | To continue to attend lesson and maintain attendance above 90%. This will be reviewed weekly in tutorial by your tutor. | Deading. 4 November 2011 |

| Area of Development: | Assignment hand in | Nihaad Kapdi Date Set: 5 December 2011 Deadline: 12 December 2011 |
|----------------------|---|---|
| S.M.A.R.T. Target: | To complete and hand in assignment 1 of Unit 15 Working in Sport & Active Leisure for Monday 12th December 2011 @ 12.30pm | Deadine. 12 December 2011 |

| Area of Development: | Assignment 11.2 | Nihaad Kapdi Date Set: 23 January 2012 Deadline: 30 January 2012 |
|----------------------|--|--|
| S.M.A.R.T. Target: | To complete and hand in Assignment 11.2 for Monday 30th January by 12.30pm | Deadinie. 30 January 2012 |

Tutor Review

Comments / Reference / Targets

Review Term: Spring

Review:

He has been performing poorly so far this year and has completed work to a satisfactory standard which is not good to see. His attendance and punctuality has been up and down and this has reflected in his quality of work. It is important for him to continue as he can complete the course within the next 2 months, if he works hard from now on. He has some good practical sessions and has worked on a satisfactory level on the units this year, he must ensure he keeps his attendance levels up otherwise he will fail the course.

Issues Raised:

Nihaad Kapdi.

| Course | Attendance | Punctuality |
|-------------------------------|------------|-------------|
| BTEC L1 Cert (BWFC) Sport GpB | 66% | 96% |