The College of Haringey, Enfield and North East London



Learner Review

16 January 2012

Learner: Shelena Foller Miles Personal Tutor: Carol Chapman

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
NVQ L2 Hairdressing (E)	90%	020/	
NVQ 2 Hairdressing General FT Yr2 EGpA (Tutorial and	89% (5)	92% (6)	
General Unit) (E)	, ,	, ,	

Modules:

NV2MHRA5-1DA22A/PRA Practical, NV2MHRA5-1DA22A/THE Theory, NV2MHRA5-1DA22A/WKS Workshop, NV2MHRA5-1DA22A/TUT Tutorial

Comments / Reference / Targets

Shelena has passed her 4 required units and now needs to gain 2 more **Smart Targets:**

before the end of January: G17, G7 and to work on her colouring skills to

gain more assessments in this area.

Shelena is progressing well, but is sometimes late for lessons, which affects Comments:

her assessment opportunities.

Carol Chapman.

Subject	Attendance	Punctuality			
NVQ L2 Hairdressing (E) NVQ 2 Hairdressing General FT Yr2 EGpA (Tutorial and General Unit) (E)	96% (8)	93% (6)			
Modules:					
NV2MHRA5-1DA22A/PRA Practical					

Comments / Reference / Targets

Smart Targets: complete GH12 by end of feb

Comments:

Shelena works really well on clients, she is self motivated and will do well in her career

Lynn Bayford.

Personal Targets

Area of Development:	G7, G17 and cutting	Carol Chapman Date Set: 1 November 2011 Deadline: 6 December 2011
	Shelena is up to date with all of her papers and now needs to revise G7 in readiness for the exam next week. Shelena will need to improve her punctuality to ensure assessment opportunities are not missed.	Deadline: 6 December 2011

Tutor Review

Comments / Reference / Targets

Review Term: Autumn/Spring/Summer

Review: Shelena is a very enthusiastic member of the group and has achieved some good skills this term. Shelena now needs to ensure she keeps up to date with all her targets to ensure success on the course. Shelena is a popular member of the group who is always willing to do clients when needed. Well done!

Issues Raised: Improve your punctuality and attendance and work hard to gain any outstanding units.

Carol Chapman.

Course	Attendance	Punctuality
NVQ 2 Hairdressing General FT Yr2 EGpA	87%	92%