The College of Haringey, Enfield and North East London



Learner Review

15 March 2012

Learner: Ben Cox

Personal Tutor: Mina Minas

Key to Attendance and Punctuality percentages

- 100% to 92% is green status
- 91% to 87% is amber status
- 86% and below is red status

The Learner Review Procedure

Each learner will have met with their Personal Tutor for a 1 to 1 review to discuss the progress they are making at college and any specific support they may require to help them achieve their targets and qualification.

As part of the review each Subject Lecturer completes a report and then the Personal Tutor summaries these in the Personal Tutor Summary. Targets are then set for each learner.

Subject Targets

Subject	Attendance	Punctuality	
BTEC L2 in Applied Science (Enfield) Unit 02: Energy and Our Universe (L2) (E)	61% (2)	84% (4)	
Modules:			
FD2MAPS1-1DA11D/PHY Physics			

Comments / Reference / Targets

Smart Targets: Most of your unit 2 assignments needs improvement for Ps. Work on them.

To be reviewed on 16/4/12

Comments: Sadegh Ziai.

Subject	Attendance	Punctuality	
BTEC L2 in Applied Science (Enfield) Unit 03: Biology and Our Environment (E)	81% (4)	100% (10)	
Modules:			
FD2MAPS1-1DA11D/BIO Biology			

Comments / Reference / Targets

Improve attendance to 90% minimum by end of term

Smart Targets: Complete corrections to U 3 2nd and 3rd assignments by week 0f 12.03.12

Complete all corrections to U 10 assignments by end of March

Comments: Mina Minas.

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Personal Targets

Area of Development:	Attendance	Mina Minas
S.M.A.R.T. Target:		Date Set: 4 January 2012 Deadline: 4 January 2012

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S.M.A.R.T. Target:		

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Area of Development:	lle top: tall: to:	Mina Minas Date Set: 14 March 2012 Deadline: 14 March 2012
S.M.A.R.T. Target:	Improve attendance to 90% by 3rd term Improve U 2 assignments for Ps Complete corrections to U 3 2nd assignment & U3 3rd assignment by week 12.03.12 Complete corrections to U 10 assignments by end of month	Deadine: 14 March 2012

Tutor Review

Comments / Reference / Targets

Review Term: Spring

Review:

Ben needs to complete or correct all Unit 3 assignments. Hehas done the work on Unit 10 assignments but they also need to be improved.

She should attend all lessons in Functional Skills and do his best so that next year he may be in a position to improve his GCSE grade in maths which is such an important subject for University.

Most Unit 2 assignments need improvement to achieve Ps.

Issues Raised: The attendance record is very poor and this is not a haulmark for success. The ability is there but it needs to be utilised. This can only be done with the necessary maturity and application. Should also endeavour not to be distracted in class, but focus at all times to reap all the benefits.

Mina Minas.

Review Term: Spring

Review:

Attendance = 69%

Punctuality = 90%

You have done some useful work but you need to do the following:

Most U2 assignments need improving for Ps

Complete corrections to U 3 2nd and 3rd assignments

Complete U 10 corrections by end of month.

You have a reasonably good brain but your attitude and your attendance problems hamper your progress. Use the rest of the term as a springboard to improve in these areas so that you can make the most of your course.

We have agreed what your personal targets are for the remainder of the term

Issues Raised:

Mina Minas.

Course	Attendance	Punctuality
BTEC L2 in Applied Science EGpD	66%	89%