3. Upload a single pdf document, signed by all members, that states the changes for team functionality that were agreed upon during the meeting.

## Changes for team functionality

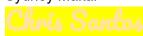
- Team will meet more frequently in-person rather than online
- The team will try and follow a set schedule such as a Gantt Chart
- Participating in class discussions and office hours
- Finish the assignment before the due date rather than on the due date
- Perform multiple revisions before submitting

## Roles

- Manager
  - Ben (My)
- Deputy
  - Alex
- Strategy Analyst
  - Jack
  - Nick
- Ideator
  - Chris
  - Sydney

## <u>Signatures</u>

## Sydney Makar



My Huynh



J**ac**k Hervey Alex Solakhvan

EAE 130 Group 4 March 17, 2025

