

UNI 102: Strategies for Academic Success



Instructor: C. Pu (Ph.D., Assistant Professor)

puc@marshall.edu



Administration

- Class Meetings:
 - Mon/Wed, 10:00 a.m. – 10:50 a.m., WAEC 1101
- Instructor: Cong Pu (Ph.D., Assistant Professor)
 - Office: WAEC 3109
 - Tentative office hours:
 - Mon, 11:00 a.m. – 12:00 p.m., 1:00 p.m. – 4:00 p.m.
 - Tue, 11:00 a.m. – 12:00 p.m., 1:00 p.m. – 2:00 p.m.
 - Wed, 11:00 a.m. – 12:00 p.m., 1:00 p.m. – 4:00 p.m.
 - Or by appointment.
 - E-mail: puc@marshall.edu
 - Class homepage: <http://www.marshall.edu/muonline/>
 - Check any update



Course Background and Description

- Background:
 - UNI 102 is a course designed to increase your academic success rate.
 - Seminar-based course
 - One credit hour
- Description:
 - An academic enrichment course which provides students with strategies and practical experience for academic success.
 - Topics to be covered include research skills, critical thinking applications, and effective study skills.



Methods of Assessment

- To pass the course, you must do the following:
 - **Attendance** is extremely required. (<http://www.marshall.edu/academic-affairs/policies/>)
 - Actively **participate** in class discussions.
 - **Complete** the weekly assignments.
 - Exhibit **courtesy** and **respect** your instructor and fellow students.
- Grading policy:
 - A: no absences; all course requirements and assignments completed and turned in on time.
 - B: no absences; one assignment missing or turned in after deadline.
 - C: no absences; two assignment missing or turned in after deadline.
 - D: no absences; three or more assignment missing or turned in after deadline.
 - F: one or more unexcused absences, and/or four or more assignment missing or turned in after deadline.



In addition,

- NO laptop/electric-device/cellphones is used during the class and keep it in your backpack.
 - DO NOT put your mobile devices on the desk.
- In case of missing class,
 - Send me an email before class
 - Come to me with official document



Make a Good Impression on Your First Day of College

- Check out the fashion on your campus
 - Check out the senior students' style to decide what clothes will both suit you and fit in with campus fashion.
- Be punctual
 - First thing is to be on time.
- Embed yourself in the new environment
 - Act normally and participate in activities going on around you.
- Act confident
 - Self-respect and self-confidence will take you a long way in adjusting to a new place and meeting new people.
- Be mature
 - Act more mature



Make a Good Impression on Your First Day of College

- Use your smile
- Treat people politely
 - Don't ever treat others like fools.
 - Be friendly.
 - Try to restrain yourself when you're nervous.
- Be social
 - Learn the names of your teachers and try to meet them and introduce yourself to them.
 - Get to know your fellow students.



Withdraw from a class

- The last date to drop an individual full-term course is the 10th Friday in a regular semester.
- Students wishing to withdraw from a class must complete a schedule adjustment form, obtain the course instructor's signature then take the form to the Registration windows.
- For classes taught online or after 4 PM, you'll need to stop by the Office of Student Service (2nd floor Prichard) for a signature.



Registrar for classes

- You need to have your information (Course Reference Numbers, alternatives, etc) available prior to beginning your registration session:
 - Login to myMU.
 - Click the “School Services” link and then the MILO link. OR simply click the MILO icon in the top left box where the quick links are available.
 - Click “Student and Financial Aid”, “Registration”, and “Add/Drop Classes”.
 - Continue to follow the prompts on the screen. On the Add/Drop screen you will be able to enter the 4 digit course reference numbers (CRN) for the classes you want to take.
 - After all numbers are entered, click SUBMIT.
 - If all is well then you will receive a notice that you are enrolled for the semester. If you have a problem (class closed, pre req error) then you need to correct whatever the error is for that particular class or remove it from your schedule and consult with your adviser.



Get to Know Each Other

- Please introduce yourself to the class:
 1. Stating your name clearly
 2. Placing yourself
 3. Background
 4. Interest, passion or goal
 5. Sharing personal details