

I. Assessment Recap

- **Critical analysis and reflection** of the person you chose as an effective leader in Assessment 2. Done through two main stages: **Leadership development plan**; **Industry feedback**.
- **Assess your current leadership strengths, weaknesses**, and skills using 3 diagnostic tools. Analyze and explain the results.
- **Create a draft leadership development plan** identifying 3 goals and outlining steps to achieve them. Explain goal choices and address anticipated challenges.
- **Outline activities like training and practice opportunities** to develop skills. Suggest a timeline and measurements to track progress. Connect to leadership concepts from the course.
- **Submit a plan draft** and feedback checklist **to a real leader** you know. **Get their feedback on your plan**.
- **Reflect on the leader's feedback**. Incorporate relevant suggestions into your revised plan. Discuss feedback you did/did not include and why.

Suggested structure:

Title page

Table of contents

I. Introduction (~150 words)

II. Body

A. Leadership development plan (~1000 words)

B. Industry feedback (~500 words).

III. Conclusion (~150 words)

II. Word Definitions

1. **Diagnostic Tools** - Methods or tests used to identify strengths, weaknesses, or areas for improvement, especially in the context of personal or professional development.
2. **Leadership Development Plan** - A structured plan designed to improve personal leadership skills, including setting specific goals and the steps needed to achieve them.
3. **Tentative Timeline** - A provisional or preliminary timeline subject to change, used for planning purposes.
4. **Measurement Indicators** - Specific criteria or benchmarks used to assess progress or success in achieving goals.
5. **Appendices** - Supplementary material at the end of a document, providing additional details or data.

6. **Leadership skills** - Competencies and capabilities that influence one's ability to achieve goals and objectives through the direction of others. These include technical, human, and conceptual skills.
7. **Technical skill** - Proficiency in an area of expertise and ability to use tools, techniques and processes related to that expertise.
8. **Human skill** - Ability to work well with other people through effective communication, motivation, conflict resolution and coaching.
9. **Conceptual skill** - Ability to think analytically, understand abstract ideas, see the big picture and identify patterns and relationships.
10. **Diagnostic test** - Standardized tools used to measure knowledge, abilities, skills, interests or attitudes in a specific domain.
11. **Strengths** - Attributes that positively impact performance. Areas where one naturally excels.
12. **Weaknesses** - Attributes that negatively impact performance. Areas needing improvement.
13. **Cultural intelligence (CQ)** - Ability to understand different cultural contexts and effectively engage with people from various cultures.
14. **Development plan** - An action plan outlining goals, activities, timelines and measurements to develop leadership abilities.
15. **Industry leader** - A person with significant real-world leadership experience who can provide expert feedback.
16. **Incorporate** - Integrate relevant suggestions from feedback into the development plan.
17. **Justification** - Logically explaining the rationale behind choices and decisions made.