## Meeting Agenda

- 1. Opening Prayer
- 2. Brief introduction of all departments represented
- 3. Opening remark by HR
- 4. Brief report on key KPI accomplishments presentation by all departments represented
- 5. GMD's address on an acceptable standard of performance for all employees.
- 6. HR Metrics setup new upgraded benchmark for individual assessment
- 7. Review of department challenges
- 8. AOB
- 9. Adjournment of meeting.