**Weekly Work Plan for C-Switch 21th to 25th September, 2020**

**Department/Unit:** C-Switch

**Team Members:** Gbudu Joseph, CJ Amanambu, Oki-Peter Ejiroghene, Timothy

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| S/No | Task | Description | Date | Status |
| 1. | Procurement  -Register Supplier (Company/Tenant)  -Supplier Account  -Procurement Orders  -Accept/Decline PO  -Deliver PO  -Supplier Authentication  -Update Supplier Account | The scope covers registering registering a supplier from a tenant’s account, generate login credentials, supplier can login into his/her account to interact with the company. This includes receiving PO, accepting/declining PO, delivering PO. | 21-22nd September, 2020 | Done |
| 2. | Background Theme switcher | Users can now change his/her background theme to any of the available ones. Also, he/she can upload a chosen background theme. | 23rd September, 2020 | Done |
| 3. | Workflow Requisition Reworked | The various persons assigned to process requests can access requests one at a time. As against all of them seeing it the various persons involved in the process | 24th September, 2020 | Done |
| 4. | Online status | You can now see the various persons that are currently online with a chart indicator. | 24th September, 2020 | Done |
| 5. | Chat UI + Sound notification | Redesigned Chat UI with sound notification upon receiving a new message. | 23rd September, 2020 | Done |
| 6. | Task, Project submission | Responsible persons can now submit tasks and projects. The creator or sponsor of that task or project can approve or request for review. At the same time, The outcome of such a task or project can be used in employee appraisal. | 24th- in-progress | Partly |
| 7. | Language translation | CNX247 version 2 can now be translated to over 110 languages. | 22nd September, 2020 | Done |
| 8. | Workgroup & other debugging | Reported issues were addressed. | 22nd-23rd September, 2020 | Done |