Communication Management Plan

Date 4/10/2024

Project: How project management is done for Ai projects

Communication Requirements: Consult with stakeholders to ensure that the project is proceeding according to plan. The project manager will receive a weekly project report to make sure all weekly objectives are being met. The stakeholders will get reports on a monthly basis. This will provide details about the project's timeline and development.

Stakeholders	Type of Communication	Delivery	Producer	Due
Executive	Weekly Reports	Hard Copy	Cooper Pitt	Wednesday mornings at 9am
Sponsors	Monthly Reports	Hard Copy	Connor Butts	Last Friday of the month
Project Team	Weekly Reports	Email, Meetings	Javieer Singh	Tuesday 11am
General Public	Announcement of project and conclusion	Meeting, interviews, social media	All team members	Date 4/10/2024