

DEPARTMENT OF VETERANS AFFAIRS

MEMORANDUM

DATE: _____ **FOR LESS THAN 6 MONTH APPOINTMENT**

FROM: _____

SUBJ: W.O.C. Appointment Information

TO: Manager, Great Lakes Human Resource Management Service (05)

Name: _____

SSN: _____

DOB: _____

ADDRESS: _____

HOME TELEPHONE: _____

E-MAIL: _____

POSITION TITLE: _____

PLACE OF BIRTH: _____

Are you a U. S. Citizen: YES _____ NO _____

NOTE: If born outside the U.S., must attach verification of citizenship