# Manoa Munchies Team Contract

## **Introductory Information**

Team Name: Food Now

Team Members & GitHub Accounts:

Meeting Times: Wednesday 7pm-8pm (remote on discord), Sunday 1pm (remote on discord)

#### **Contribution Criteria**

Team members will be evaluated based on the following table:

Effective & Professional Communication	Responsiveness & Availability	Quality of Work	Leadership & Initiative
- Communicating on a professional basis - Communicating issues as they arise and asking for help - Sharing Knowledge	- Responding to discord in a 24 hour time period - Being fully attentive during team meetings - Can miss up to one meeting	- Addhiring to ESLint standards - Making Comments for every function and variable - Work tests for edge cases	- Team members start on problems when they are assigned, note waiting until last minute - Effectively assign team members to help where help is needed

#### **Behavioral Criteria**

Team members will face a behavioral violation if the following occur:

Feedback	Active Listening	Accountability	Conflict Resolution
- Not providing both negative and positive feedback	- Not listening to team members when they are presenting	- In violation when repeated behavior shows team member is not doing what they	- Not preventing conflicts by not following the previous 3 notes - Not actively trying to defuse
- Not providing possible solutions to issues	- Interrupting team members when they are talking	are assigned and what they say they are working on	conflicts that arise

#### **Conflict Resolution**

Conflicts will be avoided and resolved using the following strategies:

- Open Communication
- Equal weighted voting system (each person is assigned a vote, when tie is reached the course of action will be decided with a coin flip).
- Encouraging empathy amongst team members

• Support a positive team culture and environment

#### Failure to honor the contract

Failure to adhere to this policy is decided on a team vote. In the event of team members failing to adhere to the policy they will be given one strike, on a second strike they will be asked to pick up extra work, or leave the team.

### **Signatures**

Connor Narowetz:

Liam Tapper:

Gavyn Gostage:

Joshua Lorica:

Kai Matsusaka:

Jonah Lene: