CSC106

Group Norms and Team Contract

Group Member Names: Connor Greene & Amir Rahmat

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.
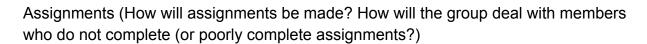
Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Decisions will be made by a group consensus.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Our expectations for attendance go as follows. If you have a reason to miss class just let the other members know, and whenever possible ask them what they can do to catch up.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

We will give assignments based on the workload. If one partner is doing way more work than the other partner will be assigned work to balance it out. If work is poorly complete we will do our best to help each other out, and fix the necessary work.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will communicate by texting each other, and share information over Git, and Google Drive. To ensure full participation we will check in with each other, and attend our weekly SCRUM meetings. We will honor each other's strengths and weaknesses by communicating them out loud that way each of us are aware of said strengths and weaknesses.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We will meet in Merrow's first floor lounge once a week on Tuesdays at 4:00PM. If anything comes up just tell the other team members and we can reschedule.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

 Agenda and SCRUM Meeting Notes will be taken together, and will be shared via Google Drive.

Promptness (What do you expect and how will you handle lateness?)

 If you are going to be late, give the other team members warning ahead of time so we can plan accordingly.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Just be respectful of each other, and do our best to stay on task so we can be productive.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

Our rules are somewhat flexible, so just make sure you're actively communicating with the other team members so they know what's going on. If you have any feedback to give, just be straight up about it.

You may add additional norms here.