

The Glasgow University Men's Football Club

Constitution

The Glasgow University Men's Football Club is committed to providing members the widest possible participation in its activities: no person shall be excluded from membership or from participation in the activities of the Club by reason of race, ethnic origin, religion, beliefs, sex, sexual orientation, gender identity, age, physical or mental ability or disability.

1. Name

1.1 The name of the Club shall be Glasgow University Men's Football Club (abbreviated as GUAFC) and hereinafter referred to as "the Club"

1.2 The address of the Club shall be:

*Glasgow University Men's Football Club
c/o The Stevenson Building
77 Oakfield Avenue
Glasgow
G12 8LT*

2. Aims and Objectives

The aim of the Club shall be to promote the sport of Football through:

- Enabling participation at all levels of the sport;
- The introduction of the sport to those who hitherto have not taken part;
- Competing at relevant and appropriate levels of competition;
- Upholding, at home and abroad, the good name of the Club and the University;
- Representing the interests and views of its members;
- Engaging with other Clubs in membership of the Glasgow University Sports Association (GUSA); and
- Managing its affairs in accordance with the provisions of the GUSA constitution.
- The Club will also aim to participate in amateur competitions.
- The Club shall meet at such a time organised by the committee for training. This is subject to the availability of facilities.

3. Membership

3.1 Categories of membership shall normally be:

- Full Membership – open to full-time and part-time registered postgraduate and undergraduate students of the University of Glasgow who are members of the Sport and Recreation Service;

- Associate membership – open to members of University staff who are members of the Sport and Recreation Service.
- 3.2 Full members shall continue to be members for as long as a) they fall into the relevant category; and b) they continue to pay the relevant membership subscription.
 - 3.3 The Committee shall determine the duration of the term of membership for associate members.
 - 3.4 Associate members may not account for more than 20% of the total membership of the club.
 - 3.5 Associate members shall be responsible for their own insurance.
 - 3.6 The Club Secretary shall maintain a register of all members.
 - 3.7 Subject to the approval of the GUSA Council, the Club has the right to vary the categories of membership in the interests of the club.
 - 3.8 The Club must maintain a minimum of 15 full student members. Failure to do so will lead to a review of the Club by GUSA and may lead to the club's disaffiliation. The disaffiliation process is outlined in the GUSA Constitution and Club Sport Appendix.
 - 3.9 The representation of Associate Members in competitions will be no more than one Associate Member for teams of 10 or less. In teams of eleven or more, a maximum of two Associate members may be included.

4. Membership Subscriptions

- 4.1 The Club Committee shall determine annually the subscriptions payable by members of whatever category which shall not be less than the minimum amount defined by GUSA.
- 4.2 The Club may offer subscription fees for each semester individually subject to the approval of the Committee.
- 4.3 Associate member subscriptions must reflect that staff are ineligible for GUSA funding and must be a minimum of one third higher than those of student members.

5. Benefits of Membership

- 5.1 Full members are eligible to:
 - Participate in all activities of the Club including to vote on matters affecting the organisation and governance of the Club;
 - Represent the Club in national, international and university events and competitions;
 - Seek election to the Committees of GUSA and of the Club: membership of both the GUSA and the Club Committees at the same time is permitted; and
 - Vote in Club and GUSA elections.

5.2 Associate members are eligible to:

- Participate in all the activities of the Club;
- Represent the Club in competitions and events that are not organized under the aegis of British Universities & Colleges Sport or of Scottish Student Sport; and
- Attend General Meetings of the Club but without voting rights.

5.3 An Associate member may be invited to hold honorary office within the Club for a period to be determined by the Annual General Meeting.

6. Governance

6.1 The Club and all its affairs shall be managed by a Committee, elected annually at the Annual General Meeting, comprising the Executive and Ordinary Committee Members all of whom shall be full members of the Club.

6.2 The Committee Executive shall comprise the Captain, the Secretary and the Treasurer (or equivalent titles), none of the officers holding more than one office. The Captain will normally have previously served on the Committee for one year.

6.3 The duty of each office bearer shall be outlined below.

- Captain - Oversees all club matters.
- Vice-Captain - Aids the Captain in all matters.
- Treasurer - Handles all financial matters
- Secretary - Handles all administration duties
- Match Secretary - Arranges all fixtures
- Social Convenor - Raises fun for the club through social events
- Travel Convenor - Organises travel to and from matches

6.4 The responsibilities of the Ordinary Committee positions may be determined annually as deemed appropriate to meet the needs of the Club.

6.4.1 The terms of office of members of the Committee shall run from one Annual General Meeting to the next, unless exceptional circumstances intervene.

6.4.2 All members of the Committee, at the end of their terms of office, shall be eligible to serve a further term.

6.5 The Secretary shall advise all members of the schedule for annual elections which shall take place at the Annual General Meeting seeking nominations in due form for election to the Offices of the Committee.

- 6.5.1 The outgoing Captain shall preside over the elections unless he/she is a candidate. In such circumstances, the election shall be presided over by a full member nominated after consultation with the President of GUSA.
- 6.6 Any member of the Committee may be removed from office following a petition signed by 25% of the Club's full membership and passed at an Extraordinary General meeting called at three weeks notice by 75% of those present and voting. Such a vacancy shall be filled by an election.
- 6.7 A casual vacancy occurring before the commencement of the second semester shall be filled by an election convened within the principles of 6.4 above; one occurring after the commencement of the second semester shall be filled by co-option.
- 6.8 The Committee shall be responsible for submitting appropriate nominations to the GUSA Blues and Colours Committee.
- 6.9 The Club will be affiliated to the National and Local body controlling the branch of sport in which it is interested.

7. Legal

- 7.1 No member of the Club shall be held responsible for any loss incurred or damage caused whilst acting in the interests of the Club.

8. Finance

- 8.1 The Club's financial affairs shall be conducted in accordance with the rules and procedures laid down by GUSA and the University.
- 8.2 The Treasurer of the Club shall keep such records of account as are necessary to give a true and fair view of the Club's affairs and shall submit an audited account for the previous year to the AGM of the Club and to the Finance Convenor of GUSA on request or before 30th June.

9. Safety

- 9.1 The Committee Executive will maintain and make members aware of the Club Safety Policy (this shall be set out in an appendix), which shall be approved by the GUSA Council and shall contain specific advice regarding safety as laid down by the governing body of the particular sport and which is consistent with the University's requirements, as promulgated by the Sport and Recreation Service in consultation with GUSA.

10. Insurance

10.1 It is the responsibility of the Captain and Committee of the Club to ensure that the Club conforms with the insurance requirements of the governing body of the sport.

11. Discipline

11.1 The Club's disciplinary procedures are attached (*these should be set out as an appendix*).

11.2 All members of the Club shall, when representing the University, conduct themselves in an appropriate manner.

11.3 The Club has the right to take disciplinary action against members for unacceptable behaviour during club events, trips and activities, which may include termination of membership and reporting the relevant party to GUSA and the Sport & Recreation Service (SRS). If necessary, the Club may, in conjunction with GUSA and the SRS, report the individual to the University Senate.

12. Constitution

12.1 Any changes to this constitution must be ratified by the GUSA Council, and also at a Club AGM or EGM, by the means of a vote before the changes come into effect. A two-thirds majority of those attending and eligible to vote must be achieved for changes to come into effect.

12.1.1 All members shall receive notice of the proposed changes to the constitution not less than 14 days prior to the date voting is due to take place.

12.2 This constitution shall be interpreted in conformity with the GUSA constitution and any inconsistencies shall be interpreted in the favour of GUSA.

13. Dissolution

13.1 A resolution to dissolve the club can only be passed at an AGM or EGM through a 75% majority vote of the membership attending and eligible to vote.

13.2 Upon dissolution of the club, after all the club and trustee liabilities have been cleared, all financial and material assets shall be given to GUSA.