

**Date:** Tuesday, July 14, 2020  
**Subject:** Taskforce Check-in

**INVITEES:**

Todd Zywicki; Nat Weber; Howard Beales; Jean Noonan; Bill MacLeod; Tom Durkin; Greg Elliehausen; Ashlie Tarpley; David Hixson; Jeff Magliato; Alex Nongard; Ross Rutledge

**AGENDA:**

- I. Admin & News (45 minutes)
  - a. July 16 follow up
  - b. Support team to go around the horn on action item updates
- II. Working Session (75 minutes)
  - a. Review revised chapters from June meetings
    - i. Section of Chapter 6
    - ii. Information Chapter
    - iii. Additional chapters will add to meeting folder if other authors want to share updates
  - b. Relevant updates from RFI or Public Research
  - c. Finish review of recommendations

**General Notes**

- I. TBD

**Meeting Actions Items**

- 1) TBD

*Past action items are recorded here:*

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