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- ont Office Review
- gal Review
- nalize copy editing

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**lization**

- /isional leaders
- reau Townhall #1
- reau Townhall #2

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**ation**

- aft letter from Director, Staff
- ector, and/or Chair
- nt Report and Letters
- ector and staff calls
- blish report to website
- liver reports to Hill

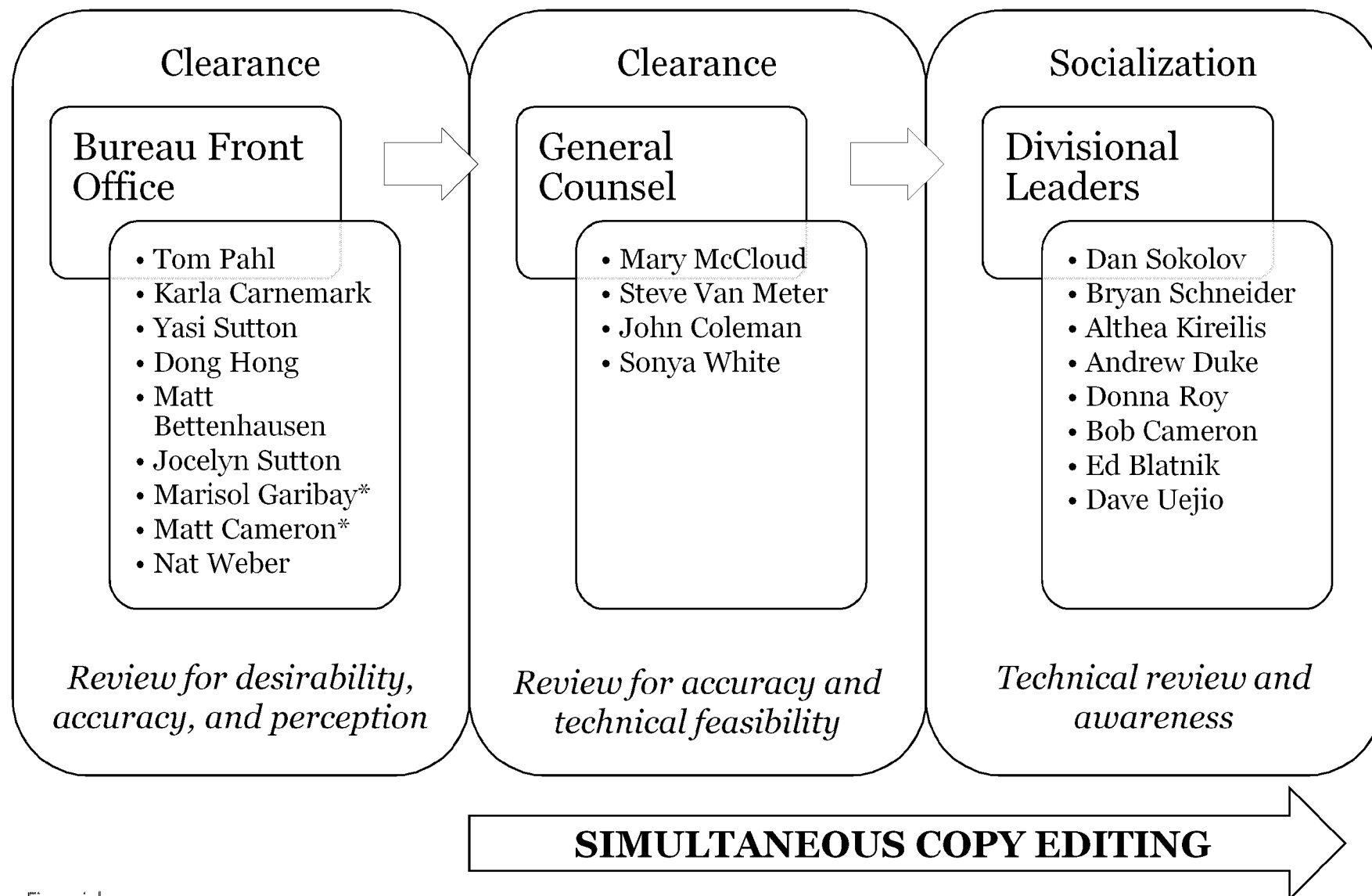
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**down**

- skforce Members Offboarding
- records capture & audit prep
- rector select recommendations
- ocialize selected
- commendations
- reate actionable plan to
- plement recommendations
- skforce Support Staff
- fboarding
- skforce Charter Expires

Nov. 2020			Dec. 2020			Jan. 2021			Feb. 2021			Mar. 2021		
Pens down 11/24; FO review completed by 11/30; and copy editing completed by 12/18														
			Divisional leaders review 12/10-18											
			Estimated 1/3/21 report delivery											
						Taskforce charter expires on April 2, 2021 assuming a 1/3/2020 delivery of the report								

## Report clearance and socialization: Approach and resources



## Source Report clearance through publication: Specific dates

Content	<ul style="list-style-type: none"><li>• 11/6-30</li></ul>
Consult	<ul style="list-style-type: none"><li>• 11/24 – 12/10</li></ul>
Final	<ul style="list-style-type: none"><li>• 12/10 – 12/18</li></ul>
Review & Approve	<ul style="list-style-type: none"><li>• 2 Townhall-style events: Date TBD (Week before/Week of Public Release)</li><li>• Suggest the week before or week of public release</li></ul>
Release	<ul style="list-style-type: none"><li>• Team believes the earliest we can be ready to release is 12/21</li><li>• During consult with Comms, Marisol suggested that Jan 3-5 should be target to maximize press coverage and minimize appearance of burying report during a holiday release</li></ul>

### **Copy editing**

1. Requires three week
2. Considering kicking after Front Office re complete, so the cur goal is to start work 11/30 and end it on
3. Attempting to levera existing contract wit Rock Creek Publishi
4. After copy editing, tl report will then be s publishing

## Force ramp down: Staff offboarding dates

Staff	Date	Note
Dave Hixson, Senior Counsel	11/13/2020	Dave is leaving the Bureau for a new position on 11/13.
Taskforce Team Members	Est. 1/5/2020	Intention is for members to tender resignations day after report is released.
Greg Elliehausen, Senior Economist	Est. 1/5/2020	FRB detailee on an IAA. Actual detail expires 1/28/2021, but it makes sense that Greg would return to FRB once report is delivered.
Ross Rutledge, Economist	1/17/2021	NTSA detailee on an IAA. Robyn P. is helping confirm this end date, so I'll follow up with her.
Alex Nongard, DFA	4/30/2021	DFA, so I will reach out to Joe Roth in Strategy to coordinate his transition.
Pat Weber, Staff Director	4/2/2021	End of Taskforce Charter. Will support as long as needed.