

Date: Tuesday, June 2, 2020
Subject: Taskforce Check-in

INVITEES:

Todd Zywicki; Matt Cameron; Howard Beales; Jean Noonan; Bill MacLeod; Tom Durkin; Nat Weber; Greg Elliehausen; Ashlie Tarpley; David Hixson; Jeff Magliato; Alex Nongard; Ross Rutledge

AGENDA:

- I. June 15-19 reminder & prep
 - II. Discuss external engagement overview & dates
 - III. Updates on action items list
 - IV. Around the horn
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General Notes

- I. June Meeting
 - i) We will try out the 10am-12pm & 3pm-5pm schedule for Monday, but if the group feels we need more time then we'll adjust the schedule end of day Monday
 - ii) Authors will send Nat drafts of chapters by 6/5
 - iii) For chapters that do not have a working draft, authors will send Nat detailed outlines or other relevant material by 6/10
 - iv) Nat to share article on video conference tips by 6/5
- II. External Engagement Overview
 - i) RFI: The RFI (and insights into the Call for Action RFIs) are underway
 - ii) Public Research: In the event that there is low response to the RFI, the team is working on conducting extensive research of key organizations publicly available positions.
 - iii) Public Hearing:
 - (1) Since this is remote, we will have a panelist of academics participate in the hearing to help ensure the time and feedback is maximized.
 - (2) The panelist will have a diverse set of perspectives
 - (3) We will review the panelist who participated in the 'abusiveness hearing', but other recommendations can be shared with Alex
 - iv) Advisory Council Meeting:
 - (1) Purpose of this engagement will be to test and refine recommendations that the team is considering.

- (2) We should know early August if this event will be in-person or remote.
 - v) Rollout: We are releasing a blog from Todd to highlight all of the public engagements. This will be the first time that we share publicly the composition of the two-volume report.
- III. Team ran out of time before covering the action items list and ‘around the horn’ updates, so members quickly shared if they had support needs:
- i) Howard: Support to update some older disclosure and TILA information
 - ii) Todd: Has tapped Ross to support with assessments & evaluations
 - iii) Bill: Currently has strong support from Dave and Ross
 - iv) Jean: Dave and Alex are already working to setup time to discuss the methodology for RFI analysis
 - v) Tom: Has a number of charts and graphs, but would like to begin ensuring they follow Bureau style guides
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Meeting Actions Items

- 1) Nat: Collect and share drafts of completed chapter by 6/5
- 2) Nat: Share article on why video conferences is fatiguing and tips on how
- 3) Nat: Collect and share detailed outlines, incomplete drafts, and other available materials by 6/9
- 4) Nat: Sill share draft of the blogpost (near final) when he sends the meeting notes. *Kudos to Ashlie for supporting Todd in the draft.*
- 5) Everyone: Send Alex Nongard names of potential academics to serve on the panel for the July 16 public hearing. We want to maximize diversity of opinions on the panel to ensure various perspectives are known.
- 6) Ashlie: Reach out to Howard on disclosure and TILA support
- 7) Jeff: Connect with Tom Durkin to support in updating graphs and tables into Bureau format

Past action items are recorded here:

[[HYPERLINK ".../Admin"](#)]