

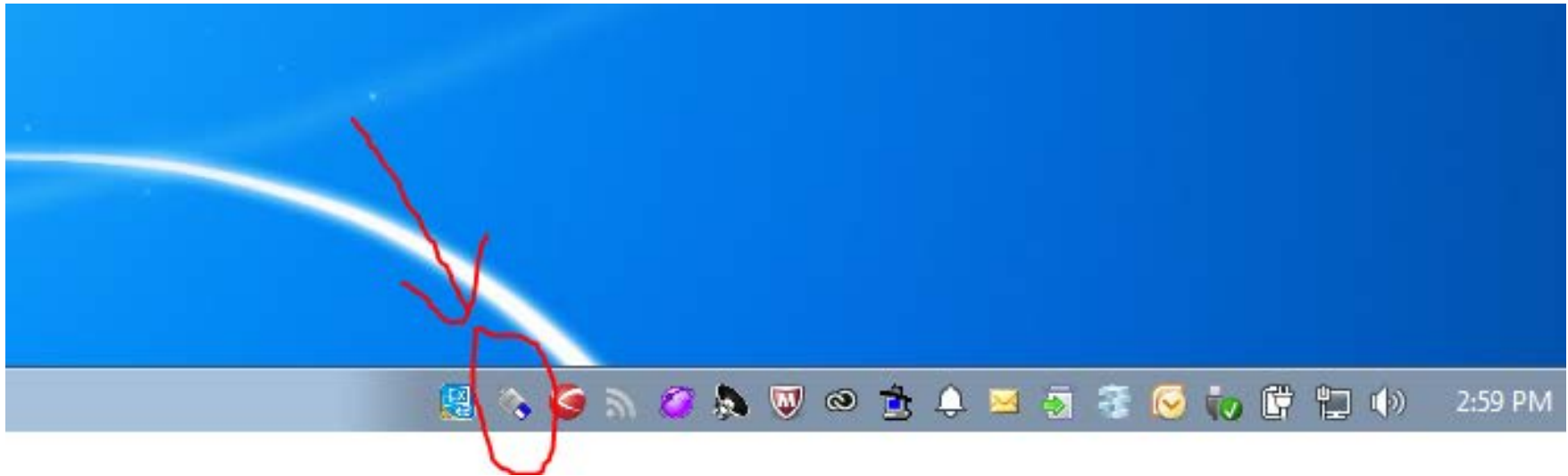


# Locating your Email



If you do not know your enterprise email, then please follow these steps:

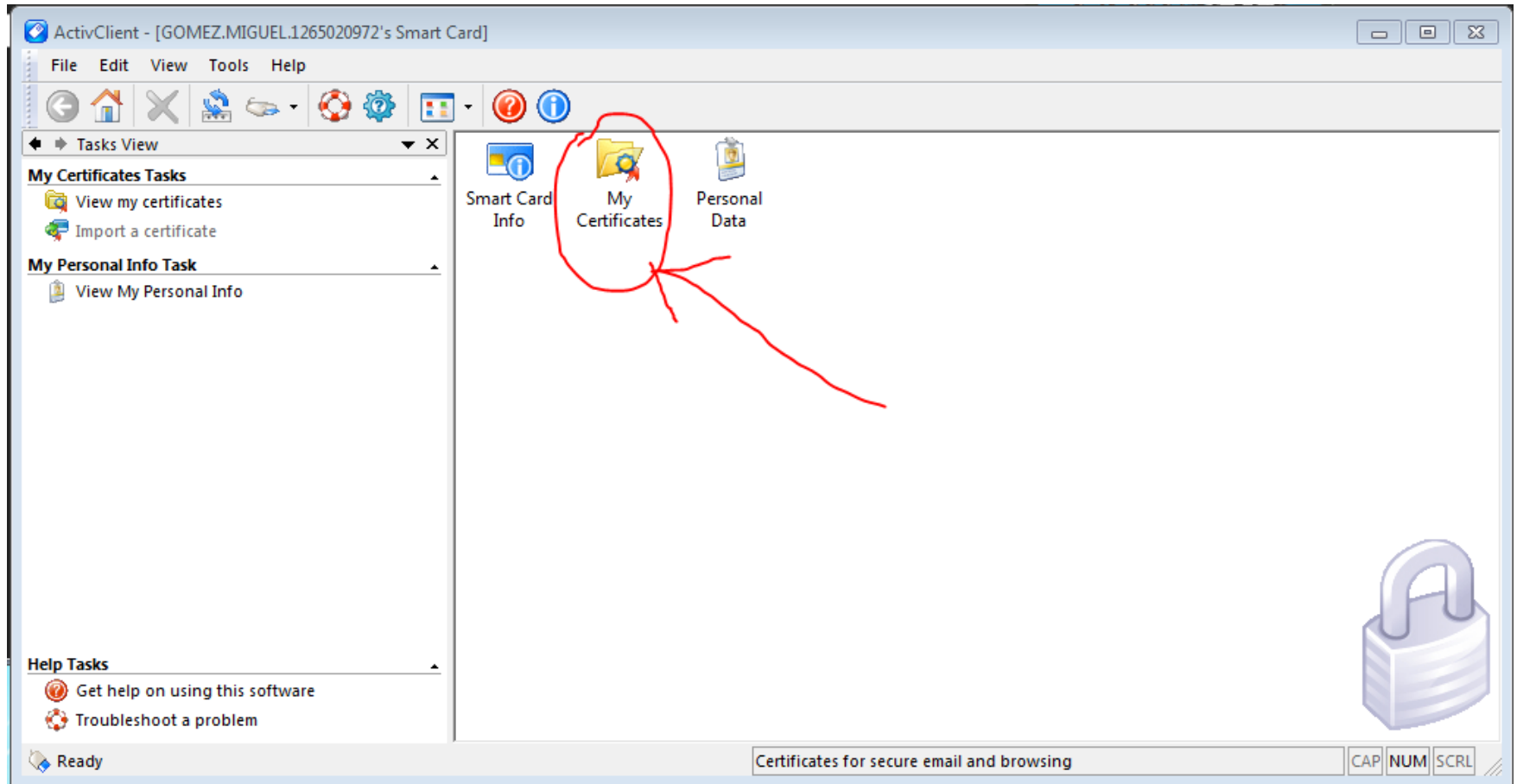
1. Look for the ActiveClient Agent icon in the notifications area in the bottom right corner of your screen.
2. Right click the icon and select "Open" from the pop up menu.





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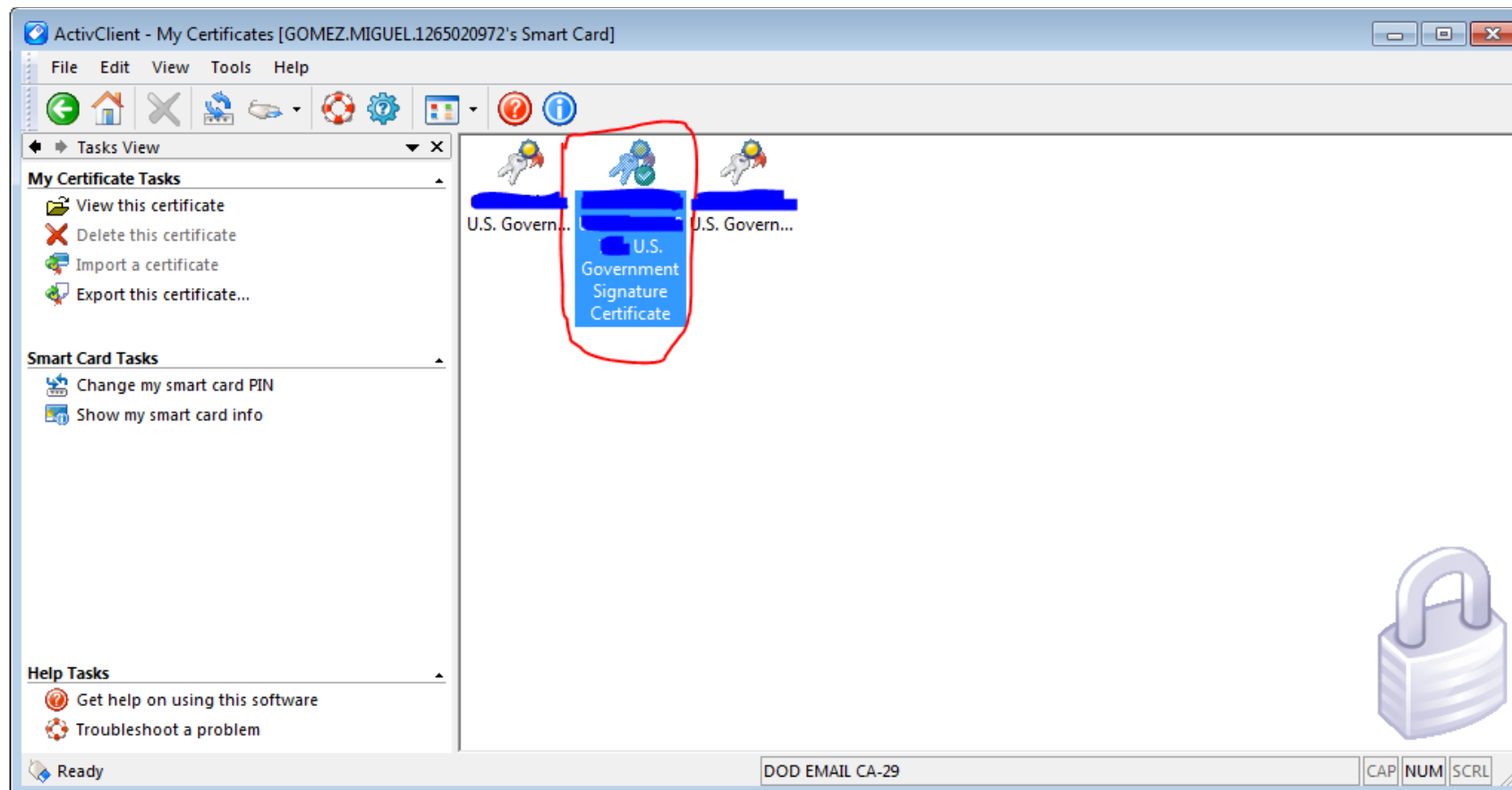
3. A new dialogue box will appear. From here click on “My Certificates”





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4. In the next screen, you will need to click on the certificate that reads your name and EDIPI, followed by “U.S. Government Signature Certificate”.





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- Finally, you will see a screen that shows your email address. That is the address you need to put into the Account Request Form.

